BC GUIDE

PROGRAMS AND SERVICES OF THE PROVINCIAL GOVERNMENT

ENQUIRY BC

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Introduction

The BC Guide is a Service Quality B.C. initiative, a joint project undertaken by all provincial government ministries to improve service to the people of British Columbia. All program and service information has been provided by individual ministries.

The guide is a reference resource listing of programs and services provided by the government of British Columbia. It contains brief descriptions of programs and services, and provides addresses and telephone numbers for government offices. It also describes all provincial ministries, Crown Corporations and agencies.

The guide was developed as a result of regional visits by Service Quality B.C. in the fall of 1990. Front-line staff and managers across the province indicated that a guide to government programs and services would be a valuable resource to help them to serve their customers better. The information gathered for the first edition of the BC Guide formed the initial database for the Telephone Enquiry Centre of Enquiry BC.

The BC Guide to Programs and Services of the Provincial Government will be published annually. We are considering development of a personal computer version of the BC Guide based on interest expressed by return of the questionnaire at the beginning of the guide.

Continuous improvement is one of the guiding principles of service quality. If you have any suggestions for improvements to the guide, please fill in the questionnaire at the beginning of the guide and return to: Enquiry BC, 431 Menzies Street, Victoria, B.C., V8V 1X4. Your suggestions will be considered for the next edition of the guide.

Acknowledgements

The BC Guide is the result of hard work and dedication on the part of many individuals throughout the provincial government.

Thank you to all of the BC Guide ministry representatives (*see* page vii) and Crown Corporation contacts who gathered the information for this edition of the guide and kept it updated as we worked toward the publication date.

Thank you to the Editor, Key Word Indexers and the dedicated team at the Queen's Printer.

Special thanks to the 1991 BC Guide production team who created the original blueprint of the BC Guide.

And thank you to everyone who contributed advice, enthusiasm and support.

How to Use the BC Guide

The BC Guide to Programs and Services of the Provincial Government is arranged by ministry in alphabetical order. The Key Word Index, also arranged alphabetically, contains the proper titles of all provincial government programs and services, as well as key words, or subject headings, identifying the nature of the programs or services. The index pages are easily visible by the vertical grey bar along the outside edge of each page.

If you know the title of the program or service you need, find the entry in the Key Word Index. After the name of the program or service, at the right side of the page, is a code that identifies the ministry responsible, followed by the page number. Turn to the indicated page to find the required information immediately under the ministry code.

If you do not know the title of the program or service, look in the Key Word Index for key words that describe the subject of the program or service you need. Government services or programs pertaining to the key word subject are listed beneath the key word, followed by the ministry code and page number where the service or program can be found.

For example, if you are seeking information on driver's licences, you could look under the key word "drivers", where you will find:

Key Words	**Ministry Code**	**Page**
drivers		
• licences, regional offices	AG 36	229

If you look under "licences", you would find:

licences		
• driver training schools	AG 36	229
• drivers' licences	AG 36	229
• elevating devices, elevator contractors	MARH 36	438

If you look under "Driver Licensing", which is the proper name of the program, you will find:

Driver Licensing	AG 36	229

The Key Word Index also contains a cross-referencing system. The cross-reference will lead you to key words used in the index to identify certain subject areas. For example, if you look under "cars", you will find:

cars
see MOTOR VEHICLES

Cross-references (*see* or *see also*) are always listed in italics, followed by the suggested key words in CAPITAL letters.

Ministry Codes

Government of British Columbia	LEG
Aboriginal Affairs	AAF
Advanced Education, Training and Technology	AETT
Agriculture, Fisheries and Food	AGF
Attorney General	AG
Economic Development, Small Business and Trade	EST
Education	EDUC
Energy, Mines and Petroleum Resources	EMPR
Environment, Lands and Parks	ELP
Finance and Corporate Relations	FIN
Forests	FOR
Government Services	GS
Health	HLTH
Labour and Consumer Services	LCS
Municipal Affairs, Recreation and Housing	MARH
Social Services	SSRV
Tourism	TBC
Transportation and Highways	THWY
Women's Equality	WEQ
Crown Corporations and Other Agencies	CC

BC Guide Ministry Representatives

If you are unable to locate the ministry information you require, call the appropriate representative for assistance.

Ministry	Name	Phone
Aboriginal Affairs	Jamie Kelly	356-9090
Advanced Education, Training and Technology	Cheryl Lefrancois-Trim	356-1856
Agriculture, Fisheries and Food	Merv Scott	356-1856
Attorney General	Darlene Snider	387-5818
Economic Development, Small Business and Trade	Liz Bicknell	356-7033
Education	Bill Stavdal	356-2482
Energy, Mines and Petroleum Resources	Candace Kenyon	356-2224
Environment, Lands and Parks	Ms Sam Evans	356-0202
Finance and Corporate Relations	Carolynn Hunter	387-9289
Forests	Wendy Stewart	387-8489
Government Services	Maureen Taylor	387-4315
Health	Graydon Gibson	387-2318
Labour and Consumer Services	Ed Wall	387-3194
Municipal Affairs, Recreation and Housing	Philip Newton	387-4089
Social Services	Cathy Reed	387-0029
Tourism	Christine McCaffrey	356-6305
Transportation and Highways	Betty Nicholson	387-3198
Women's Equality	Joan Cowderoy	356-7912
Project Manager 1992/1993 BC Guide	Susan Park	387-9273

How to Order the BC Guide

Information on ordering the BC Guide, Programs and Services of the Provincial Government, 1992/1993 is available from:

Queen's Printer
563 Superior Street
Victoria V8V 4R6

Phone 387-6409 (Victoria) FAX 356-8545
1-800-663-6105 (toll-free outside Victoria)

Orders may be placed directly with the Queen's Printer, or the Queen's Printer will supply the names of local bookstores where a copy of the guide can be purchased.

How to Recycle the BC Guide

When a new edition of this guide is published, do not throw this one out. For information on recycling, call the British Columbia Buildings Corporation (BCBC) at 387-7234, or call one of the recycling depots listed below.

REGION 1

3151 Barons Road, **Nanaimo V9T 5W5**
Phone 755-2245 FAX 755-2439

4464 Markham Road, **Victoria V8Z 5N3**
Phone 479-8253 FAX 356-8542

527 Michigan Street, **Victoria V8V 1S1**
Phone 387-1371 FAX 387-3571

914B Yates Street, **Victoria V8V 1T8**
Phone 387-1584 FAX 387-3105

REGION 2

201, 32555 Simon Avenue, **Abbotsford V2T 4Y2**
Phone 852-3784 FAX 852-5362

103, 4570 Canada Way, **Burnaby V5G 1J7**
Phone 660-5640 FAX 660-4988

9 East Columbia Street, **New Westminster V3L 3V5**
Phone 660-7422 FAX 660-7319

500 Lougheed Highway, **Port Coquitlam V3C 4J2**
Phone 524-7321 FAX 524-7424

126, 800 Hornby Street, **Vancouver V6Z 2C5**
Phone 660-3021 FAX 660-3139

730, 1285 West Broadway, **Vancouver V6H 3X8**
Phone 660-1670 FAX 660-1873

REGION 3

441 Columbia Street, **Kamloops V2C 2T3**
Phone 828-4460 FAX 828-4350

552 Stanley Street, **Nelson V1L 1N2**
Phone 354-6191 FAX 354-6199

3732 Opie Crescent, **Prince George V2N 4P7**
Phone 562-2470 FAX 565-6014

4825 Keith Avenue, **Terrace V8G 1K7**
Phone 638-3221 FAX 638-3499

150 First Avenue North, **Williams Lake V2G 1Y8**
Phone 398-4635 FAX 398-4216

BC GUIDE

PROGRAMS AND SERVICES OF THE PROVINCIAL GOVERNMENT

1992/1993

A Service Quality B.C. Initiative

INFORMATION ON:

- MINISTRIES
- CROWN CORPORATIONS
- GOVERNMENT AGENCIES
- LEGISLATION BY MINISTRY
- MINISTRY PUBLICATIONS
- REGIONAL MAPS
- USER-FRIENDLY INDEX

Other Sources of B.C. Government Information

ENQUIRY BC

Greater Victoria residents and PROVNET users	387-6121
Greater Vancouver residents and all other PROVNET users	660-2421
All other British Columbia residents	1-800-663-7867

The Enquiry BC Program is responsible for the Government Telephone Enquiry Centre which provides expert information referrals concerning provincial government programs and services for all British Columbia residents. The Telephone Enquiry Centre's hours of operation are 7:00 a.m. to 7:00 p.m. Monday to Friday and 9:00 a.m. to 5:00 p.m. on Saturdays.

BLUE PAGES

For the phone numbers and addresses of government offices providing services in your community, refer to the **Blue Pages** of your B.C.Tel telephone directory. All levels of government — federal, provincial and municipal — are listed in the **Blue Pages**.

TOLL-FREE INFORMATION LINES

For a list of British Columbia government toll-free telephone numbers, *see* the following page.

B.C. Government Toll-Free Information Lines

The following toll-free telephone numbers provide people throughout British Columbia with equal access to government information. Use of toll-free lines is charged to the government on a per call basis. People in the Lower Mainland and Greator Victoria can contact most provincial offices using local dialing service. To avoid unnecessary expenditures, please use local phone numbers where available.

MINISTRIES

Advanced Education, Training and Technology

For information on the B.C. Student Assistance Program	1-800-561-1818

Attorney General

Family Maintenance Program:	
Central Enrollment Unit	1-800-663-7616
Lower Mainland Regional Office	1-800-663-9666
Interior Regional Office	1-800-663-3933
Vancouver Island Regional Office	1-800-663-3455
Provincial Emergency Program	1-800-663-3456
For information on assistance available for victims of crime	1-800-842-8467 (1-800-VICTIMS)

Economic Development, Small Business and Trade

Job Protection Commission	1-800-665-4605
For information on equity capital programs	1-800-665-6597
For information on employee investment and investment matching	1-800-665-5457
For information on business start-up assistance	1-800-663-2787
For information on assistance for small businesses and business expansion assistance	1-800-663-3444
Business Info Centre	1-800-972-2255
B.C. Business Network	1-800-667-4221
B.C. Trade Showcase	1-800-665-2239

Education

Central Interior Regional Correspondence School	1-800-663-7693
Fraser Valley Regional Correspondence School	1-800-663-3381
North Coast Regional Correspondence School	1-800-663-3865
Okanagan Regional Correspondence School	1-800-663-3536

B.C. Government Toll-Free Information Lines

Environment, Lands and Parks

For information on air quality	1-800-665-1118
For information on recycling	1-800-667-4321
To report hazardous spills or other environmental emergencies	1-800-663-3456
To report fisheries or wildlife violations	1-800-663-9453

Forests

To report forest fires	Dial 0 and ask for Zenith 5555

Government Services

Enquiry BC	1-800-663-7867
Enquiry BC — Telecommunication Device for the Deaf	1-800-661-8773
Premier's Advisory Council for Persons with Disabilities	1-800-663-1107
Superannuation Commission	1-800-663-8823
To receive the *Newcomers' Guide to Resources and Services in British Columbia*	Dial 0 and ask for Zenith 2863

Health

Ministry of Health — Information Line	1-800-665-4347
For information on the Medical Services Plan	1-800-663-7100
For information on the Pharmacare Program	1-800-665-7108
TRYline for information on alcohol and drugs	1-800-663-1441
For information on services for the disabled	1-800-742-1820
For information on the Breast Screening Program	1-800-663-9203
For information on food and nutrition	1-800-667-3438 (1-800-667-DIET)
For information on sexually transmitted diseases and AIDS	1-800-972-2437
Vital statistics information such as marriage commissioners, marriage licences and burial permits	1-800-742-6283 or 1-800-663-8328

Labour and Consumer Services

Workers' Compensation Board benefits and policies	1-800-663-4261

Social Services

Helpline for children	Dial 0 and ask for Zenith 1234
Foster parent information	1-800-663-9999
Services for seniors	1-800-665-2656

Tourism

Provincial travel information	1-800-663-6000

Transportation and Highways

For information on road conditions	1-800-663-4997 (1-800-663-HWYS)

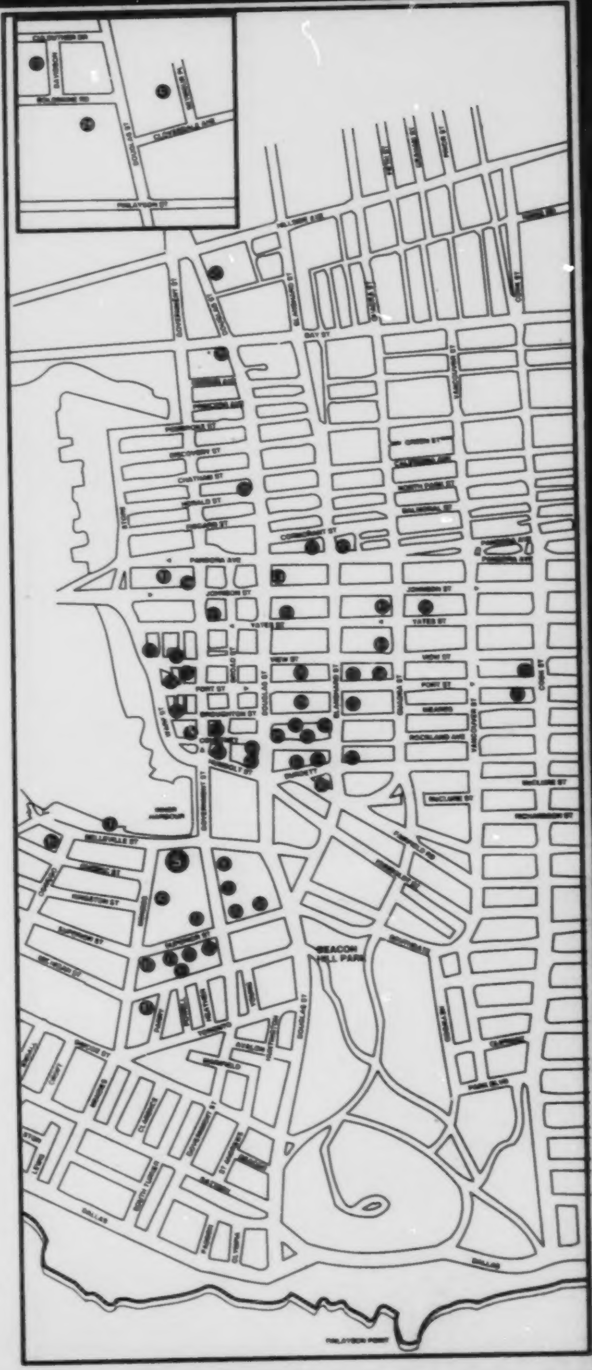
B.C. Government Toll-Free Information Lines

CROWN CORPORATIONS

British Columbia Assessment Authority	
For general information	1-800-661-2222
British Columbia Hydro and Power Authority	
Information Centre and Power Smart information	1-800-663-0431
British Columbia Lottery Corporation	
For information on subscriptions	1-800-482-2420
BC Systems Corporation	
BC Online access to government registry databases	1-800-663-6102
BC Trade Development Corporation	
Export advisory services	1-800-665-2239
British Columbia Utilities Commission	
For information or to lodge a complaint regarding a utility's services	1-800-663-1385
Insurance Corporation of British Columbia	
For general information	1-800-663-3051
For customer accounts enquiries	1-800-663-1466

MAJOR GOVERNMENT BUILDINGS IN VICTORIA JULY 1992

	ADDRESS	NAME
1.	8 Bastion Square	McDonald's Building
2.	28 Bastion Square	Maritime Museum
3.	31 Bastion Square	Board of Trade Building
4.	468 Belleville	Coast and Steamship Building
5.	501 Belleville	Parliament Buildings
6.	675 Belleville	Archives
7.	675 Belleville	Curatorial Block
8.	780 Blanshard	Blanshard Building
9.	810 Blanshard	Robert Kerr Building
10.	940 Blanshard	Waddington Building
11.	1515 Blanshard	Richard Blanshard
12.	1520 Blanshard	Rotherham Building
13.	609 Broughton	Weiler Building
14.	765 Broughton	Wilson Centre
15.	777 Broughton	Victoria Financial Centre
16.	818 Broughton	Office Building
17.	850 Burdett	Prov. Courts & L.R.
18.	1106 Cook	
19.	633 Courtney	Windsor Court
20.	716 Courtney	Windermere Building
21.	737 Courtney	Chateau Victoria
22.	3400 Davidson	
23.	808 Douglas	Windsor Court
24.	1405 Douglas	TD Bank Building
25.	1802 Douglas	
26.	2414 Douglas	Victoria Centre
27.	2631 Douglas	Office Building
28.	3350 Douglas	B.C.B.C. Head Office
29.	747 Fort	Rohanny Towers
30.	756 Fort	Bank of B.C.
31.	818 Fort	Office Building
32.	838 Fort	Office Building
33.	1061 Fort	Montreal Trust
34.	612 Government	Finance Building
35.	617 Government	Douglas Building
36.	910 Government	Harbour Square
37.	1319 Government	Croydon Building
38.	1450 Government	Mc & Mc Building
39.	614 Humboldt	Belmont Building
40.	800 Johnson	
41.	239 Menzies	Government Agent Headquarters
42.	431 Menzies	Armories
43.	544 Michigan	Temp 4
44.	595 Pandora	Mc & Mc Annex
45.	1250 Quadra	Quadra Building
46.	333 Quebec	Harbour Towers
47.	4000 Seymour	B.C.S.C. Building
48.	525 Superior	Temp 2
49.	541 Superior	Temp 3
50.	553 Superior	Temp 1
51.	563 Superior	Printing Bureau
52.	620 Superior	Douglas Building Annex
53.	1019 Wharf	Dogwood Building
54.	1117 Wharf	Rithet Building
55.	712 Yates	Birk's Building
56.	914 Yates	Gibson's Building



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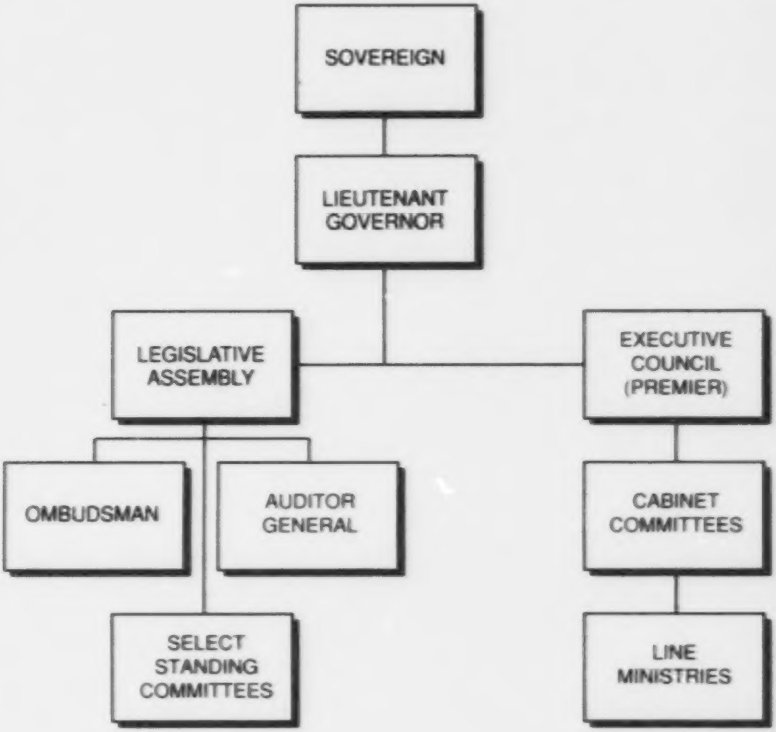
Government of British Columbia

ORGANIZATION OF THE B.C. GOVERNMENT



THE LEGISLATIVE ASSEMBLY LEG 1

The Legislative Assembly of British Columbia consists of 75 members who are elected by eligible voters to represent their constituencies.

The MLAs perform legislative, financial and other functions critical to the operation of government. Under the Canadian Constitution, the Legislative Assembly has the right to enact laws within the province on matters pertaining to the environment, health, Crown lands, forests, resources, municipal government, matrimony, welfare, property, civil rights, Native affairs, transportation, and the administration of justice.

The Assembly considers proposals for legislation (bills); enacts, amends and repeals legislation; approves all government spending; authorizes the collection of taxes; and debates the policies put forward by the Premier and the Cabinet. (For a list of the names and MLAs constituency office addresses, *see* LEG 17 and LEG 18.)

GOVERNMENT CAUCUS LEG 2

Room 166, Parliament Buildings, Victoria V8V 1X4
Phone 387-3655 FAX 356-7156

Members of the New Democratic Party form British Columbia's present government. All members of the Legislative Assembly that belong to the New Democratic Party belong to the Government Caucus. The Caucus considers policies and proposals put forward by individual Caucus members.

OPPOSITION CAUCUS LEG 3

Room 201, Parliament Buildings, Victoria V8V 1X4
Phone 356-6171 FAX 356-6176

The Opposition Caucus comprises all members of the political party forming the Official Opposition. The Official Opposition is the party which holds fewer seats in the Legislative Assembly than the governing party, but more seats than any other party. Members of the Liberal Party form British Columbia's Official Opposition.

THIRD PARTY CAUCUS LEG 4

Room 101, 104 Parliament Buildings, Victoria V8V 1X4
Phone 387-6817 FAX 356-6705
1-800-665-3688 (toll-free)

The Third Party Caucus is the party which holds the third highest number of members in the Legislative Assembly. Members of the Social Credit Party form British Columbia's Third Party.

INDEPENDENT MEMBER LEG 5

Room 102, Parliament Buildings, Victoria V8V 1X4
Phone 356-9484 FAX 356-6854

Independent members are members of the Legislative Assembly who do not belong to a caucus or recognized political party. At this time there is one Independent Member in the Legislative Assembly.

SPEAKER OF THE HOUSE LEG 6

Room 207, Parliament Buildings, Victoria V8V 1X4
Phone 387-3952 FAX 387-2813

The Speaker of the House (or Speaker of the Assembly) is elected from the ranks of MLAs by peers at the opening of each new Parliament. The Speaker, or designate, is always present during sittings of the legislature and is responsible for maintaining order and enforcing the rules which govern conduct in the legislature.

Legislature Internship Program

Administered by the Office of the Speaker, the Legislature Internship Program offers British Columbia university graduates the opportunity to observe the legislative process and to assist MLAs.

CLERK OF THE HOUSE LEG 7

Room 221, Parliament Buildings, Victoria V8V 1X4
Phone 387-3785 FAX 387-0942

The chief permanent officer of the Legislative Assembly, the Clerk of the House (or Clerk of the Assembly) is appointed by the MLAs and is responsible for maintaining the records of parliamentary business, assisting and advising the Speaker and MLAs on parliamentary procedure, providing administration services within the legislature, and advising the Speaker on protocol and arrangements for legislative functions and ceremonies.

SERGEANT-AT-ARMS LEG 8

Room 218, Parliament Buildings, Victoria V8V 1X4
Phone 387-1846

The Sergeant-at-Arms, whose origins lie in the traditions of early English Parliaments, fills a largely ceremonial position in the legislature today. Either the Sergeant-at-Arms or the deputy Sergeant-at-Arms is present at all times when the legislature is sitting, and is responsible for maintaining order. At the direction of the Speaker, the Sergeant-at-Arms is empowered to apprehend any person in the chamber or the gallery who behaves inappropriately.

As well, the Sergeant-at-Arms distributes mail, has custody of the Mace, and is responsible for the Pages.

The **Mace** (staff of office) symbolizes the power vested in the legislature. It is carried into the legislature by the Sergeant-at-Arms as part of the official opening ceremonies. When the legislature is sitting, the Mace remains in the chamber, indicating that the legislature has authority to exercise its power.

Pages are assigned to the legislature when it is sitting, to act as messengers and attendants for all Members of the Legislative Assembly. The Pages are Greater Victoria students who are employed two afternoons per week for the length of the session.

LEGISLATIVE COMPTROLLER LEG 9

219, 421 Menzies Street, Victoria V8V 1X4
Phone 356-8586 FAX 356-7517

Reporting to the Speaker, the Legislative Comptroller is responsible for the overall administration of financial services for the Legislative Assembly.

BOARD OF INTERNAL ECONOMY LEG 10

Room 207, Parliament Buildings, Victoria V8V 1X4
Phone 387-3952 FAX 387-2813

Chaired by the Speaker and comprising the Government House Leader, the Opposition House Leader, the Government Caucus Chairman, the Opposition Caucus Chairman and the Provincial Secretary (or designates), the Board of Internal Economy formulates policies relating to the administration of the legislature. The board also helps to determine indemnities, salaries, allowances and other remuneration paid to MLAs, excluding Ministers and Parliamentary Secretaries.

NOTE: It was recently announced that there may be changes made to the composition and powers of the Board, however, no legislation has been introduced yet.

HANSARD LEG 11

Room 067, Parliament Buildings, Victoria V8V 1X4
Phone 387-0948

Hansard is the **Official Report of the Debates of the Legislative Assembly**. It consists of a full and essentially verbatim record of the speeches, comments and proceedings of the legislature, and it is indexed and published on a daily basis.

LEGISLATIVE LIBRARY LEG 12

Room 212, Parliament Buildings, Victoria V8V 1X4
Phone 387-6500 FAX 356-1373

The Legislative Library provides reference and research services for MLAs and their staff, the Executive Council (Cabinet), the Officers of the House, legislative support staff and the Press Gallery. During sittings of the legislature, the library is open only to members and legislative staff. Other users may be admitted if they obtain sessional passes from the Speaker of the Legislative Assembly. The library facilities are open to the general public whenever there is no conflict with the needs of legislative officials. Non-sessional hours are Monday to Friday, 8:30 a.m. to 5:00 p.m.

THE AUDITOR GENERAL LEG 13

Second Floor, 8 Bastion Square, Victoria V8V 1X4
Phone 387-6803 FAX 387-1230

The Auditor General is appointed by the Legislative Assembly to audit the provincial government's accounts, to ensure that financial information provided by the government is accurate and complete, and to ensure that government spending has been prudent and consistent with the intent of the legislature. The Auditor General reports to the legislature as a whole and provides the legislature with an independent annual report on the **government's financial performance**.

THE OMBUDSMAN LEG 14

First Floor, 8 Bastion Square, Victoria V8W 1H9
Phone 387-5855 FAX 387-0198
1-800-742-6157 (toll-free)

202, 1275 West Sixth Avenue, Vancouver V6H 1A6
Phone 660-1366 FAX 660-1691
1-800-972-8972 (toll-free)

The Ombudsman is appointed by the Legislative Assembly. The main function of the Ombudsman is to **investigate complaints from individuals** who feel wronged by the process of government. The Ombudsman can investigate matters raised by the public or by the Legislative Assembly and any of its committees, and can also initiate an investigation independently. The Ombudsman reports annually to the legislature on activities and prepares special reports as warranted, either for the legislature or the public.

SELECT STANDING COMMITTEES LEG 15

Select Standing Committees are appointed and given terms of reference by the Legislative Assembly. Select Standing Committees determine whether policies are carried out efficiently, effectively and economically, and ensure that public monies are spent on the purposes prescribed by the legislature. The committees conduct their enquiries by examining witnesses and documents and hearing representations from persons and organizations.

The current Select Standing Committees are: Aboriginal Affairs; Justice, Constitutional Affairs and Intergovernmental Relations; Education, Culture and Multiculturalism; Economic Development; Science, Labour, Training and Technology; Environment and Tourism; Finance, Crown Corporations and Government Services; Health and Social Services; Agriculture and Fisheries; Forests, Energy, Mines and Petroleum Resources; Transportation, Municipal Affairs and Housing; Women's Equality; Public Accounts; Parliamentary Reform, Ethical Conduct, Standing Orders and Private Bills.

THE JUDICIARY LEG 16

Comprising the Court of Appeal, the Supreme Court of British Columbia and the Provincial Court of British Columbia, the Judiciary is responsible for interpreting the laws of British Columbia and adjudicating civil and criminal disputes through all levels of courts in the province.

MEMBERS OF THE LEGISLATIVE ASSEMBLY LEG 17

(ALPHABETICALLY BY MLA)

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OFFICE OF THE PREMIER LEG 19

The Office of the Premier provides administrative and policy support to the Premier. The office is divided into two branches. The Executive Branch responds to correspondence and enquiries and co-ordinates scheduling and public relations. The Executive Council Operations Branch is responsible for legislation, intergovernmental relations and Cabinet operations.

The Outreach Department facilitates access and the flow of information among the Premier's office, Cabinet, interest groups and the public.

EXECUTIVE COUNCIL LEG 20

The Executive Council consists of the Premier and all Cabinet Ministers. Also known as the Cabinet, the council is the executive body of government. Cabinet Ministers are appointed by the Lieutenant-Governor on the recommendation of the Premier and represent the interests of their respective ministries in Cabinet.

With the advice of its staff, Cabinet as a whole is responsible for most key policy decisions made by government. Each Cabinet Minister is ultimately responsible to the public for the operation of his or her ministry.

CABINET COMMITTEES LEG 21

Cabinet Committees, made up of Cabinet Ministers, perform a number of functions critical to the efficient operation of Cabinet. Cabinet Committees provide a forum for review of policy and legislative proposals, and assessment of staffing and financial implications of proposed initiatives and Orders in Council.

There are two kinds of committees: standing policy committees and management and co-ordinating committees.

STANDING POLICY COMMITTEES LEG 22

Standing Policy Committees examine prescribed issues addressed by government on a continuing basis. There are four Standing Policy Committees. In addition, Planning Board (*see* below) has a significant policy research and development function.

Cabinet Committee on Social Policy

The Social Policy Committee develops and assesses policy on issues such as income security, education, health and justice programs.

Cabinet Committee on Sustainable Development

The Sustainable Development Committee develops and assesses policy designed to integrate both environmental and economic concerns in the management of British Columbia's resources.

Cabinet Committee on Aboriginal Land Claims and Self-Government

This committee is responsible for making recommendations to Cabinet on the government's position with regard to Aboriginal self-government and land claims overall, as well as specific land claims and self-government negotiations.

Cabinet Committee on Constitution

This committee is responsible for developing the government's position on constitutional proposals, by determining British Columbia's interests and weighing what is best for Canada as a whole.

MANAGEMENT AND CO-ORDINATING COMMITTEES LEG 23

Management and Co-ordinating Committees are designed to co-ordinate policy and legislation proposals with staffing, financial and budgetary implications.

Planning Board

Planning Board develops and monitors a broad "plan of action" for the government as a whole. This plan is a rolling, multi-year plan.

Planning Board also undertakes policy development on major issues and initiatives that overlap policy committee mandates and demand a co-ordinated overall government approach (e.g., labour market adjustment, federal-provincial relations).

Treasury Board

The Treasury Board is established by law to examine the financial implications of policy proposals, including government expenditures, asset management and staffing plans.

Cabinet Committee on Crown Corporations

The Cabinet Committee on Crown Corporations reviews the plans and co-ordinates the activities of the Crown corporations (i.e., BC Hydro, BC Ferries, BC Transit, etc.).

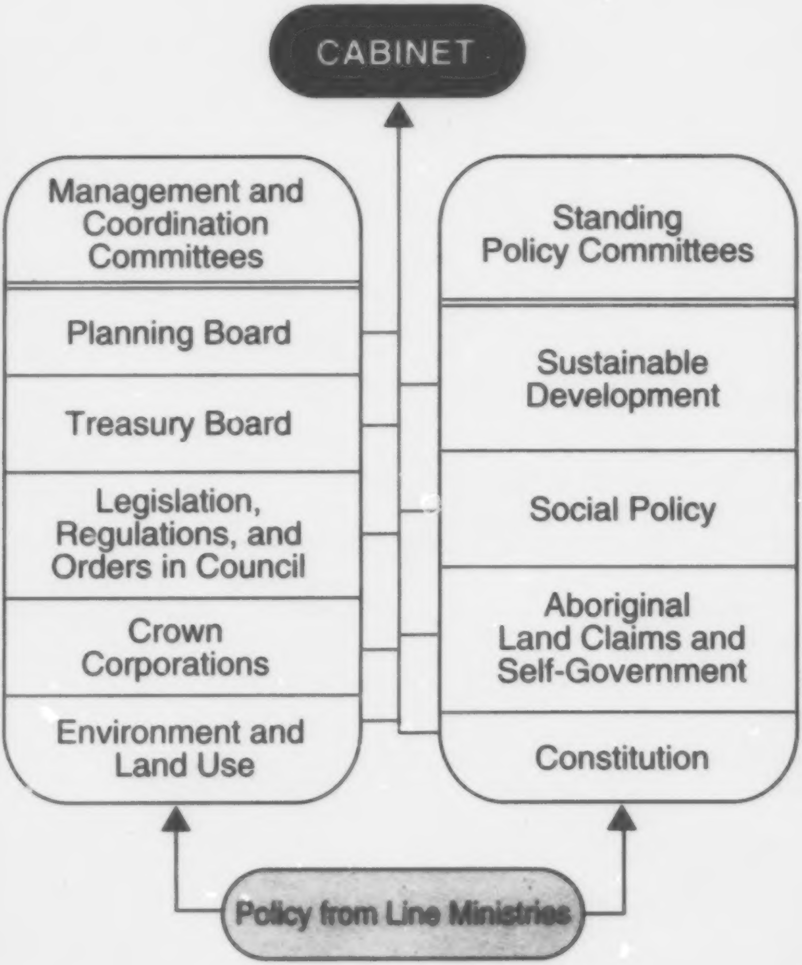
Cabinet Committee on Legislation, Regulations and Orders-in-Council

The Legislation, Regulations and Orders-in-Council Committee manages the legislative development process and reviews all requests for, and drafts of, legislation before they are introduced in the Legislative Assembly and reviews regulations and Orders-in-Council.

Environment and Land Use Committee

The Environment and Land Use Committee is established by statute. One of its major tasks is to consider appeals of decisions made by the Agricultural Land Commission, the body which acts as steward of the Agricultural Land Reserve.

STRUCTURE OF CABINET COMMITTEES


CABINET
Management and Coordination Committees
Planning Board
Treasury Board
Legislation, Regulations, and Orders in Council
Crown Corporations
Environment and Land Use
Standing Policy Committees
Sustainable Development
Social Policy
Aboriginal Land Claims and Self-Government
Constitution
Policy from Line Ministries

Government of British Columbia Ministries

PREMIER

General Responsibilities

- Policy and legislation
- Intergovernmental relations

Major Commissions and Boards

B.C. Trade Development Corporation

MINISTER OF ABORIGINAL AFFAIRS

General Responsibilities

- Native land claims and self-government
- Interministerial and federal-provincial co-ordination of natural resource, economic and social policies related to aboriginal issues
- Aboriginal heritage, language and culture

Major Commissions and Boards

Native Economic Development Advisory Board
Burns Lake Native Development Corporation
First Peoples' Heritage, Language and Culture Council
Provincial Capital Commission

MINISTER OF ADVANCED EDUCATION

General Responsibilities

- Universities and colleges
- Skills development
- Student financial assistance
- Science and technology

Major Commissions and Boards

Advanced Education Council
B.C. College and Institutes Boards
B.C. Institute of Technology
British Columbia Research Corporation
British Columbia Youth Council
Discovery Foundation
Open Learning Agency
Premiers Advisory Council on Science and Technology
Science Council of British Columbia
University Board of Governors and Senates
University of Northern British Columbia Interim Governing Council

MINISTER OF AGRICULTURE, FISHERIES AND FOOD

General Responsibilities

- Agricultural, food and beverage industry development
- Farm management, soil and water conservation, animal health and crop protection
- Agriculture financial safety nets
- Economic development of B.C.'s commercial fisheries and aquaculture operations
- New technology for the agri/fish/food industries

Major Commissions and Boards

B.C. Egg Marketing Board
B.C. Marketing Board
B.C. Milk Marketing Board
B.C. Agricultural Industry Development Council
B.C. Aquaculture Industry Advisory Council
B.C. Salmon Marketing Council
Okanagan Tree Fruit Authority
Provincial Agricultural Land Commission

ATTORNEY GENERAL

General Responsibilities

- Criminal justice and family law
- Court administration, courthouse management and sheriff services
- Public trustee
- Legal aid, victim assistance and public legal education
- Expropriation compensation
- Legal services to the government
- Elections B.C.
- Orders-in-Council administration
- Police and correctional services
- Emergency preparedness
- Coroner's service
- Traffic safety and licencing
- Commercial transport inspection, motor vehicle and driver testing
- Gaming and horse racing
- Film classification
- Liquor licensing and distribution

Major Commissions and Boards

B.C. Board of Parole
B.C. Police Commission
Expropriation Compensation Board
Law Foundation of B.C.
Law Reform Commission
Legal Services Society
Liquor Appeal Board
Motor Carrier Commission

MINISTER OF ECONOMIC DEVELOPMENT, SMALL BUSINESS AND TRADE

General Responsibilities

- Regional and community economic initiatives
- Trade development
- International trade actions
- Small business policy and services
- Government agents and access centres

Major Commissions and Boards

Asia Pacific Advisory Committee
B.C. Pavilion Corporation
B.C. Round Table on the Environment and the Economy
IFC International Financial Centre Vancouver Society
Job Protection Commission
Minister's European Community Advisory Committee
North American Free Trade Advisory Committee

MINISTER OF EDUCATION AND MINISTER RESPONSIBLE FOR MULTICULTURALISM AND HUMAN RIGHTS

General Responsibilities

- Education programs, curriculum development, special education
- School financing and facilities
- Student access and achievement
- Independent schools
- Human rights, immigration
- Multicultural policy and services

Major Commissions and Boards

Advisory Council on Multiculturalism
B.C. Council of Human Rights
College of Teachers
Education Advisory Council

MINISTER OF ENERGY, MINES AND PETROLEUM RESOURCES

General Responsibilities

- Energy and mineral resource management
- Oil and gas royalties, mineral taxes
- Geological studies
- Petroleum and mineral titles
- Health, safety and environmental approval for exploration

Major Commissions and Boards

B.C. Petroleum Corporation
B.C. Utilities Commission

MINISTER OF ENVIRONMENT, LANDS AND PARKS

General Responsibilities

- Air, land and water pollution control
- Water and flood plain management
- Fish and wildlife habitat and species protection
- Resource management, licensing and permitting
- Environmental assessment of industrial projects
- Environmental emergencies
- Crown land management
- Protection and management of parks and recreation areas

Major Commissions and Boards

B.C. Round Table on the Environment and the Economy
Environmental Appeal Board
Oil Spill Advisory Committee Task Force

MINISTER OF FINANCE AND CORPORATE RELATIONS

General Responsibilities

- Treasury Board
- Office of the Comptroller General
- Revenue, provincial treasury
- Economic and financial analysis
- Incorporation and registration
- Economic, demographic and social planning and statistics
- Financial institutions regulation
- Government personnel services

Major Commissions and Boards

B.C. Ferry Corporation
B.C. Securities Commission
B.C. Transit Corporation
B.C. Year of the Music Crown Society
Pacific National Exhibition
Terry Fox Medical Research Foundation
TRIUMF-KAON Venture Office Advisory Board
Vancouver Stock Exchange

MINISTER OF FORESTS

General Responsibilities

- Competitive timber industry
- Harvest management, reforestation, forest research, resource inventory
- Integrated forest values
- Pest control and fire suppression
- Crown rangeland management
- Forest economics and revenue

Major Commissions and Boards

B.C. Forest Resources Commission

MINISTER OF GOVERNMENT SERVICES

General Responsibilities

- Services to the Legislature, Executive Council and the Office of the Lieutenant-Governor
- Government policy co-ordination and communications
- Persons with disabilities
- Lottery management and grants
- Government purchasing
- Queen's Printer, air and vehicle services, records and archives, postal services
- Public service and superannuation

Major Commissions and Boards

B.C. Buildings Corporation
B.C. Lottery Corporation
B.C. Systems Corporation
Order of B.C. Advisory Council
Premier's Advisory Council for Persons with Disabilities
Public Service Commission
Purchasing Commission
Superannuation Commission

MINISTER OF HEALTH AND MINISTER RESPONSIBLE FOR SENIORS

General Responsibilities

- Community and family health services
- Health promotion and education
- Hospital and extended/long term care
- Public health
- Mental health, forensic psychiatric health
- Pharmacare
- Emergency care, ambulance services
- Birth, death and marriage registration
- Medical services plan
- Alcohol and drug programs
- Seniors' programs and services

Major Commissions and Boards

B.C. Cancer Society
B.C. Health Research Foundation
B.C. Mental Health Society
Council of the College of Physicians and Surgeons
Emergency Health Services Commission
Hospitals Foundation of British Columbia
Medical Appeal Board
Medical Services Commission
Seniors' Advisory Council

MINISTER OF LABOUR AND CONSUMER SERVICES, AND MINISTER RESPONSIBLE FOR CONSTITUTIONAL AFFAIRS

General Responsibilities

- Labour relations
- Workers' compensation
- Employment standards
- Consumer legislation and investigations
- Landlord-tenant dispute resolution
- Motor dealer, cemetery and travel agent operations
- Consumer debtors assistance

Major Commissions and Boards

B.C. Hydro
Insurance Corporation of British Columbia

Industrial Relations Council
Workers' Compensation Board
Workers' Compensation Review Board

MINISTER OF MUNICIPAL AFFAIRS, RECREATION AND HOUSING

General Responsibilities

- Local government services and finances
- Municipal organization, administration, engineering and planning
- Downtown revitalization
- Safety standards and inspections (buildings, fire, railways, pipelines, gas, electricity, elevators)
- Sport and recreation
- Home owner grant administration
- Affordable housing

Major Commissions and Boards

Assessment Appeal Board
Building Code Appeal Board
Building Safety Advisory Council
Fire Safety Advisory Council
Fire Services Advisory Board
Islands Trust
Sport and Recreation Advisory Council of British Columbia

MINISTER OF SOCIAL SERVICES

General Responsibilities

- Family and children's services
- Income assistance, employment initiatives, family maintenance
- Transition houses and emergency shelters
- Adoption services and reunion registry
- Children with special needs
- Adults with mental handicaps
- Youth services for street kids

Major Commissions and Boards

Board of Registration for Social Workers
SAFER Eligibility Committee

MINISTER OF TOURISM AND MINISTER RESPONSIBLE FOR CULTURE

General Responsibilities

- Artistic and cultural development
- Heritage conservation and historic sites
- Tourism products, services and accommodation
- Tourism marketing and promotion

Major Commissions and Boards

B.C. Arts Board
B.C. Festival of the Arts Society
B.C. Film Development Society

B.C. Heritage Trust
Pacific Rim Institute of Tourism
Provincial Tourist Advisory Council

MINISTER OF TRANSPORTATION AND HIGHWAYS

General Responsibilities

- Provincial transportation programs and priorities for air, rail, and highways
- Highway construction and maintenance
- Airport construction and improvements

Major Commissions and Boards

B.C. Rail

MINISTER OF WOMEN'S EQUALITY

General Responsibilities

- Equality in the workplace
- Action against violence and sexual assault
- Health services, including choice on abortion
- Access to post-secondary education, job and managerial training
- Community support services

Major Commissions and Boards

Advisory Council on Services for Women
Task Force on Family Violence

MINISTRY OF ABORIGINAL AFFAIRS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Fifth floor, 712 Yates Street**
Victoria V8V 1X4	**Victoria V8V 1X5**

General Enquiry Number 356-8281

There are some 2,300 Indian reserves in Canada; almost 1,650 of these are in British Columbia. The province is home to approximately 78,000 status Indians and at least as many non-status Indians and Metis.

Since 1988, the Ministry of Aboriginal Affairs has maintained an extensive network of contacts with most of the 197 bands and 30 tribal councils in the province. The ministry plays a special role that combines government policy development and co-ordination of provincial government activities related to Aboriginal affairs.

Since September 1990, the ministry has also been involved with the federal government and the Aboriginal peoples of British Columbia in treaty negotiations.

In December 1991, the Government of British Columbia endorsed all 19 recommendations of the B.C. Claims Task Force, including the key recommendation to establish an independent treaty commission to co-ordinate the process of future land claims. At the same time, the province recognized Aboriginal title and the inherent right of Aboriginal peoples to self-government.

ECONOMIC DEVELOPMENT AND FIRST CITIZENS' FUND AAF 1

Fifth Floor, 712 Yates Street, Victoria V8V 1X5
Phone 356-8286 FAX 387-6073

This branch works in co-operation with Aboriginal people, other ministries, the federal government and the private sector to support Aboriginal economic development in British Columbia. The branch develops strategies to increase **Aboriginal business, employment** and **economic development,** and administers the First Citizens' Fund.

The First Citizens' Fund is a $25-million special account created by the provincial government in 1969 to assist Aboriginal people who were born in and currently reside in British Columbia. Interest earned on the fund is used to finance **loans** to Aboriginal people who want to start up, expand or upgrade businesses; **bursaries** for Aboriginal post-secondary students; and **grants** to 21 **friendship centres** across the province.

NATURAL RESOURCE MANAGEMENT BRANCH AAF 2

Second Floor, 827 Fort Street, Victoria V8W 1H6
Phone 387-8689 FAX 356-6662

The Natural Resource Management Branch works to encourage Aboriginal involvement in the management of British Columbia's natural resources. It works with other ministries and the federal government on natural resource management issues and policies which affect Aboriginal peoples. The unit ensures Aboriginal groups and organizations throughout British Columbia are informed about provincial government policies, programs and services related to natural resources.

COMMUNICATIONS AND PUBLIC CONSULTATION BRANCH AAF 3

Second Floor, 712 Yates Street, Victoria V8V 1X5
Phone 356-0330 FAX 356-0783

The Communications and Public Consultation Branch works to ensure British Columbians are aware of and understand the issues related to **treaty negotiations** and the positions, policies and programs of the provincial government as they relate to Aboriginal peoples.

The Communications Unit develops public relations plans and strategies, carries out media liaison, and co-ordinates the production and distribution of information materials.

The Public Consultation Unit provides support for the **Third-Party Advisory Committee,** which provides input to the Government of British Columbia to assist in developing a provincial negotiating position which represents the interests of all British Columbians.

SOCIAL POLICY BRANCH AAF 4

Second Floor, 827 Fort Street, Victoria V8W 1H6
Phone 356-7845 FAX 356-6662

The Social Policy Branch works with other ministries to develop effective social services and programs for, and by, Aboriginal people. Issues include education, alcohol and drug abuse, family violence and the justice system. The branch works to support increased control of social programs by Aboriginal peoples.

FIRST PEOPLES' HERITAGE, LANGUAGE AND CULTURE COUNCIL AAF 5

7, 2475 Mt. Newton X Road, Saanichton V0S 1M0
Phone 652-2426 FAX 652-3431

This five-year, $10.7-million initiative to help preserve and strengthen the culture and languages of Aboriginal people was introduced in May 1990. The initiative supports the development of **Aboriginal heritage, language and culture centres** throughout British Columbia. The First People's Heritage, Language and Culture Council administers and solicits private donations for this initiative.

SELF-GOVERNMENT AND NEGOTIATIONS AAF 6

Second Floor, 827 Fort Street, Victoria V8W 1H6
Phone 356-8279 FAX 356-6662

This unit is responsible for negotiating outstanding **"cut-off" land claims** settlements and other land-related issues. It co-ordinates provincial government negotiations with bands and tribal councils seeking any form of self-government. The unit also develops and co-ordinates provincial policy related to **constitutional, legal** and **jurisdictional** issues.

LAND CLAIMS IMPLEMENTATION GROUP AAF 7

823 Broughton Street, Victoria V8V 1X4
Phone 356-0213 FAX 356-0215

The Land Claims Implementation Group was established in August 1990 as part of the provincial government's decision to participate in land claims negotiations. The group leads the government in the development of **land claims policies** and conducts **negotiations.** The group works closely with other provincial ministries to ensure that all relevant information is available when developing policies.

CLAIMS REGISTRY AAF 8

Second Floor, 827 Fort Street, Victoria V8V 1H6
Phone 356-0737 FAX 356-6662

The Claims Registry is structured to receive land claims from British Columbia bands and tribal councils, assess the claims' viability for settlement, and make recommendations on those claims suitable for negotiation.

THIRD-PARTY ADVISORY COMMITTEE ON LAND CLAIMS AAF 9

Second Floor, 712 Yates Street, Victoria V8V 1X5
Phone 356-9334 FAX 356-0783

This advisory committee was formed in March 1991 to ensure the interests of all British Columbians are represented in the negotiation of land claims settlements. The committee is comprised of approximately 30 individuals representing major resource sectors, unions, business organizations, municipalities, outdoor recreation, and environmental groups, whose members have a direct interest in the resolution of land claims.

PUBLICATIONS AAF 10

The following publications are available from the Communications Unit:

The Aboriginal Peoples of British Columbia: A Profile
The Communicator ministry newsletter
Information Update land claims newsletter

ACTS AAF 11

Indian Cut-off Land Disputes Act (Amendment not in force 1983-20-26), Chapter 50, Assented to July 23, 1982.
First People's Heritage, Language and Culture Act.
Bill 18-1988, Special Accounts Appropriation and Control Act, section six.
Indian Self-government Enabling Act

MINISTRY OF ADVANCED EDUCATION, TRAINING AND TECHNOLOGY

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Third Floor, 818 Broughton Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

General Enquiries: Phone 387-3165

The mission of the Ministry of Advanced Education, Training and Technology is to promote the development of knowledge and skills in order to enable British Columbians to achieve their potential, and to provide leadership in anticipating and responding to the needs of a dynamic economy and society.

The three major divisions within the ministry are: Universities, Colleges and Institutes Division; Skills Development Division; and Science and Technology Division. These divisions provide funding for the province's public post-secondary education institutions, provide job training and apprenticeship programs, and support research and development initiatives in British Columbia.

The divisions work with universities, colleges and institutes, private training institutions, science and technology organizations, business, labour, and volunteer, community and professional organizations in providing programs and services.

The ministry administers 25 pieces of legislation, including the University Act, College and Institute Act, Apprenticeship Act and Science Council Act. The ministry is also responsible for administering legislation for several professional groups including engineers, architects, accountants and applied science technologists and technicians.

PUBLIC AFFAIRS BRANCH AETT 1

First Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 356-7274 FAX 387-6386

The Public Affairs Branch provides planning and direction for ministry communications and for the marketing of ministry programs. Questions regarding news releases and ministry publications should be directed to this branch.

POLICY, PLANNING AND PROGRAM EVALUATION DIVISION AETT 2

Third Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 356-9734 FAX 387-3750

The Policy, Planning and Program Evaluation Division provides advisory and co-ordination services to the ministry in the areas of policy, strategic planning, program evaluation, and research and analysis. The division is also responsible for co-ordinating the ministry's legislative program.

UNIVERSITIES, COLLEGES AND INSTITUTES DIVISION AETT 3

818 Broughton Street, Victoria V8V 1X4
Phone 387-0893 FAX 356-8322

The Universities, Colleges and Institutes Division funds, monitors and co-ordinates British Columbia's public post-secondary education system of universities, community colleges, institutes, and the Open Learning Agency.

Since 1989, four university/colleges have been established to increase spaces in university programs. Cariboo College in Kamloops, Malaspina College in Nanaimo, and Okanagan College in Kelowna offer selected programs of study leading to Bachelor degrees granted by provincial universities. Fraser Valley College will offer degree completion programs commencing September, 1992.

Contact the institutions directly for program information.

UNIVERSITIES AND PROVINCIAL INSTITUTES BRANCH AETT 4

838 Fort Street, Victoria V8V 1X4
Phone 387-6166 FAX 356-8851

The Universities and Provincial Institutes Branch is responsible for liaising with the provincial government and with the four universities (Simon Fraser University, University of British Columbia, University of Northern British Columbia, and University of Victoria), with two institutes (British Columbia Institute of Technology and Emily Carr College of Art and Design), and with the **Open Learning Agency** regarding funding, three-year planning and new program approval.

Province-wide program responsibilities of the branch include academic programs, **teacher education,** and fine and applied **arts.** The branch facilitates the development and delivery of university and college programs, by means of **distance education** and other open learning methods, in all areas of British Columbia.

The branch administers the **University Matching Program** designed to encourage private sector support for post-secondary institutions. The branch also maintains a wide range of information on post-secondary education. In addition, this office provides provincial liaison to the Council of Ministers of Education, Canada, and administers **interprovincial agreements** concerning university-level programs.

COLLEGES AND SOCIAL AND ABORIGINAL PROGRAMS AETT 5

838 Fort Street, Victoria V8V 1X4
Phone 387-6201 FAX 356-8131

The Colleges and Social and Aboriginal Programs Branch provides direction regarding funding, programs, three-year planning and institutional analysis to the four provincial university/colleges. These include Cariboo College, Fraser Valley College, Malaspina College, and Okanagan College.

This branch provides provincial direction and co-ordination for an array of educational programs in the fields of health education, social services, adult special education and equity programs. It also manages provincial strategies for improving access to post-secondary education for adult Native learners and provides operating funding to **Native educational institutions** which are affiliated with public post-secondary institutions in the province.

COLLEGES AND TECHNICAL PROGRAMS BRANCH AETT 6

838 Fort Street, Victoria V8V 1X4
Phone 387-6193 FAX 356-8851

The Colleges and Technical Programs Branch provides direction regarding funding, programs, three-year planning and institutional analysis to six colleges and two institutes. These include College of New Caledonia, East Kootenay Community College, Northern Lights College, North Island College, Northwest Community College, Selkirk College, the **Justice Institute of British Columbia** and the **Pacific Marine Training Institute.**

This office is responsible for the province-wide co-ordination of technical and vocational programs in many fields, such as natural resources, electrical/ electronics, hospitality and tourism, and trades training. In addition, the branch co-ordinates the direct purchase of vocational training under the **Canada-British Columbia Agreement on Training.**

URBAN COLLEGES AND INTERNATIONAL EDUCATION BRANCH AETT 7

838 Fort Street, Victoria V8V 1X4
Phone 387-6198 FAX 356-8851

The College Programs and International Education Branch provides direction regarding funding, programs, three-year planning and institutional analysis to five provincial colleges. These include Camosun, Capilano, Douglas, Kwantlen, and Vancouver Community College. The branch has provincial program responsibility for **adult basic education, English as a Second Language, adult literacy** and all **business** programs.

The branch also provides leadership in **international education.** International education initiatives are designed to increase British Columbia's educational and economic association with the world community, particularly with the Asia-Pacific nations.

FACILITIES BRANCH AETT 8

838 Fort Street, Victoria V8V 1X4
Phone 387-6164 FAX 356-8131

The Facilities Branch reviews capital plans from each of the province's universities, colleges and institutes, and recommends a single capital plan for the provincial post-secondary system. The branch develops recommendations on the feasibility and priority of all capital projects, renovations, public works and major equipment acquisitions; monitors projects in progress; and audits completed projects including land, building and leases.

BUDGET AND ANALYSIS BRANCH AETT 9

838 Fort Street, Victoria V8V 1X4
Phone 387-6169 FAX 356-8131

The Budget and Analysis Branch reviews and develops annual budget submissions from the colleges and institutes, allocates and administers annual operating and capital grants, and develops and implements policy regarding these grants and other discretionary funding. The branch budgets for and administers capital debt service payments, and collects and analyzes **financial, enrollment** and **faculty data.**

The branch provides ministry co-ordination for negotiation of college and institute operating budgets, is responsible for internal management information system (MIS) development, and provides a co-ordinating role for college and institute MIS development. The branch also organizes and co-ordinates the development of the Universities, Colleges and Institutes Division's annual budget submission and manages division administration requirements.

UNIVERSITIES AETT 10

Universities provide a wide range of undergraduate and professional programs including arts and sciences, business, education, medicine, law and engineering. Universities are major centres of basic and applied research.

Simon Fraser University
Burnaby Mountain, **Burnaby V5A 1S6**
Phone 291-3111

University of British Columbia
2075 Wesbrook Mall, **Vancouver V6T 1W5**
Phone 228-2211

University of Northern British Columbia
Box 1950, Station A, **Prince George V2L 5E3**
Phone 565-5555

University of Victoria
University Centre, Box 1700, **Victoria V8W 2Y2**
Phone 721-7211

COLLEGES AETT 11

Colleges offer a wide range of programs and services designed to meet the specific educational, training and retraining needs of the community. All colleges provide courses in academic, career/technical, vocational, adult basic education and continuing education fields. In addition, **degree programs** in fields such as education, arts, science, business, nursing, social work and child care are available through three university/colleges (Cariboo College, Malaspina College and Okanagan College), in **partnership** with the provincial universities.

Camosun College
3100 Foul Bay Road, **Victoria V8P 5J2**
Phone 370-3000

Capilano College
2055 Purcell Way, **North Vancouver V7J 3H5**
Phone 986-1911

Cariboo College
Box 3010, 900 College Drive, **Kamloops V2C 5N3**
Phone 828-5000

College of New Caledonia
3330 — 22nd Avenue, **Prince George V2N 1P8**
Phone 562-2131

Douglas College
Box 2503, 700 Royal Avenue, **New Westminster V3L 5B2**
Phone 527-5400

East Kootenay Community College
Box 8500, 2700 College Way, **Cranbrook V1C 5L7**
Phone 489-2751

Fraser Valley College, East Campus
45600 Airport Road, **Chilliwack V2P 6T4**
Phone 792-0025

Kwantlen College
Box 9030, 12666 — 72nd Avenue, **Surrey V3T 5H8**
Phone 588-4411

Malaspina College
900 Fifth Street, **Nanaimo V9R 5S5**
Phone 753-3245

Northern Lights College
11401 Eighth Street, **Dawson Creek V1G 4G2**
Phone 782-5251

North Island College
156 Manor Drive, **Comox V9N 6P7**
Phone 339-8911

Northwest Community College
Box 726, 5331 McConnell Avenue, **Terrace V8G 4C2**
Phone 635-6511

Okanagan College
1000 K.L.O. Road, **Kelowna V1Y 4X8**
Phone 762-5445

Selkirk College
Box 1200, 301 Frank Beinder Way, **Castlegar V1N 3J1**
Phone 365-7292

Vancouver Community College
Box 2400, Station C, 1155 East Broadway, **Vancouver V5T 4N4**
Phone 875-1131

INSTITUTES AETT 12

The institutes provide specialized instruction in technologies and trades, art and design, law enforcement and public safety, and marine training. To fulfill their province-wide mandate, institutes employ a number of instructional strategies in partnerships with other institutions and agencies.

British Columbia Institute of Technology
3700 Willingdon Avenue, **Burnaby V5G 3H2**
Phone 434-5734

Emily Carr College of Art and Design
1399 Johnston Street, Granville Island, **Vancouver V6H 3R9**
Phone 687-2345

Justice Institute of British Columbia
4180 West Fourth Avenue, **Vancouver V6R 4J5**
Phone 228-9711

Pacific Marine Training Institute
265 West Esplanade, **North Vancouver V7M 1A5**
Phone 985-0622

OPEN LEARNING AGENCY AETT 13

The Open Learning Agency provides university-level instruction through the Open University, college programs through the Open College, and a wide variety of credit and non-credit programming through the **Knowledge Network.** Programs are offered by **distance education** and other open learning modes.

Knowledge Network and Opening Learning Agency
4355 Mathissi Place, **Burnaby V5G 4S8**
Phone 431-3000 Fax 431-3333
Toll-free 1-800-663-1786/Courses
1-800-663-9711/Courses
1-800-663-1663/General enquiries

ADVANCED EDUCATION COUNCIL OF BRITISH COLUMBIA AETT 14

203, 409 Granville Street, Vancouver V6C 1T2
Phone 688-3571

The Advanced Education Council of British Columbia represents, to government and to the public, the collective interests of the colleges and institutes of British Columbia, and meets the common needs of its member institutions. The Advanced Education Council brings together the **British Columbia Association of Colleges** and the **Council of Principals.** Governors and chief executive officers of the council meet both separately and jointly throughout the year.

THE UNIVERSITY PRESIDENTS' COUNCIL AETT 15

c/o The University of Victoria, Victoria V8W 2Y2
Phone 721-7985

The University Presidents' Council was established to provide a **forum** to discuss and address system-wide issues affecting the public provincial universities; to develop and submit to government an annual, **joint university**

budget request; and to maintain an information base of **university-related data.** The council also serves as a liaison between the universities and the ministry. The council has several sub-committees which address matters concerning programs, facilities, budgets and transfer credit.

BRITISH COLUMBIA COUNCIL ON ADMISSIONS AND TRANSFER AETT 16

Seventh Floor, 1483 Douglas Street, Victoria V8W 3K4
Phone 356-7656

The mandate of the British Columbia Council on Admissions and Transfer is to maximize advanced education opportunities for students by facilitating transfers between British Columbia public institutions.

The council refines policies and procedures governing the negotiation of transfers, reviews **admission policies** and procedures, and provides advice regarding integration and articulation of the post-secondary education system, as requested by the ministry and by institutions. Each year, the council produces and distributes a **transfer guide** listing course and program equivalencies and, upon request, mediates disputes regarding transfer arrangements.

CENTRE FOR CURRICULUM AND PROFESSIONAL DEVELOPMENT AETT 17

Fifth Floor, 1483 Douglas Street, Victoria V8W 3K4
Phone 387-6065 (General Enquiries)

The Centre for Curriculum and Professional Development is responsible for managing curriculum development projects for the province, for facilitating human resource development within the college and institute sector, and for acting as a depository for resources and materials dealing with curriculum and professional development. In addition, the centre manages the **Instructor Diploma Program.**

SKILLS DEVELOPMENT DIVISION AETT 18

First Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 387-3380

The Skills Development Division provides provincial leadership to encourage labour market development and human resource planning, in partnership with business, employees, training institutions, communities and other governments.

LABOUR MARKET SERVICES BRANCH AETT 19

First Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 387-3380

The Labour Market Services Branch identifies provincial labour market requirements and provides labour market data and information; develops provincial **labour market training and adjustment** policies, programs, and services, and co-ordinates these with other provinces and ministries; co-ordinates federal-provincial labour market policies and manages federal-provincial labour market agreements; supports and consults with training and employment development councils, commissions, task forces, advisory committees, and co-ordinating groups; and develops and regulates the private training industry in British Columbia.

The Task Force on Employment and Training's report, *Learning & Work: The Way Ahead for British Columbians*, was presented to the Minister of Advanced Education, Training and Technology in January, 1992 and is available through the Labour Market Services Branch.

BRITISH COLUMBIA YOUTH COUNCIL AETT 20

Fifth Floor, 1483 Douglas Street, Victoria V8W 3K4
Phone 387-9167

The mandate of the British Columbia Youth Council Secretariat is to create a forum for the exchange of **ideas and concerns of youth,** and to provide a direct link between young British Columbians and their government. The council is comprised of youths between the ages of 15 and 24, who represent varied social and cultural groups, career interests, and regions of the province. Additional information on the council is provided in a brochure entitled *Linking Youth with B.C.'s Government* and is available from the council or the ministry.

PROVINCIAL APPRENTICESHIP BOARD AETT 21

244, 4299 Canada Way, Burnaby V5G 1H3
Phone 436-0317

The Provincial Apprenticeship Board is responsible for setting the provincial strategic direction concerning apprenticeship training.

PRIVATE POST-SECONDARY EDUCATION COMMISSION AETT 22

c/o Ministry of Advanced Education, Training and Technology
Labour Market Services Branch
Phone 387-3380

Starting in 1992, the Private Post-Secondary Education Commission will be responsible for overseeing the mandatory **registration** and voluntary **accreditation** of private post-secondary education institutions. Commission members will represent both private and public post-secondary education systems, business, consumers and the government.

Information on private training institutions is provided in a brochure, *For Your Info: What You Should Know About Private Training Institutions*, and is available from the ministry or from the local Skills Development Area Office (*see* AETT 24).

SKILLS DEVELOPMENT OPERATIONS BRANCH AETT 23

The Skills Development Operations Branch administers field services and programs that promote employment and training in business and industry.

The division sets **standards** and provides **certification** for apprenticeship training and trades qualifications programs. The division is also responsible for a range of programs designed to assist specific target groups, such as the disabled, women, youth and older workers.

The Skills Development Division offers **Vocational Rehabilitation Services (VRS)** to help physically or mentally disabled persons to prepare for competitive employment.

Industrial Adjustment Services (IAS) are aimed at bringing employers and workers together to discuss human resource planning and adjustment requirements in the workplace.

Training and Enterprise Centres (TECs) are located throughout the province to serve the training needs of businesses and individuals. These centres provide training information to employers and to community, educational and distance learning resources. They also provide business and economic development information and access to management and supervisory training. More information on these centres is provided in a brochure, *Training and Development for Your Community — Training and Enterprise Centre Network*, available from the ministry or local TEC centre (*see* AETT 25).

The Skills Development Division is also responsible for the apprenticeship program. **Apprenticeship** involves a three-party agreement between an employer, an employee and the Ministry of Advanced Education, Training and Technology, and combines practical on-the-job training with theoretical and technical training in the classroom. The ministry **registers,** monitors and provides counselling to apprentices.

Apprenticeship initiatives of the ministry include the **Apprenticeship Technical Training Program,** which provides the delivery of in-school technical training, and the **Apprenticeship Remedial Training Program,** which provides training to apprentices to enable them to successfully complete technical training and to prepare them for future advancement. The **Apprenticeship/Journeyman Upgrading and Retraining Program** provides theoretical and practical sources of instruction to upgrade and/or retrain apprentices and journeymen in new skills and technologies.

Passport to Apprenticeship helps high school students, enrolled in appropriate trades-related **Career Preparation Programs,** to gain early access to the apprenticeship system. Time spent on practical work experience placements and time spent in summer employment can be recorded and may be credited toward an apprenticeship once the student graduates and is employed as an apprentice.

For information on individual programs and services, contact a local Training and Enterprise Centre or Skills Development Centre (*see* AETT 24).

SKILLS DEVELOPMENT AREA OFFICES AND TRAINING AND ENTERPRISE CENTRES (TECs) AETT 24

Burnaby Skills Development Centre
200, 4946 Canada Way, **Burnaby V5G 4J6**
Phone 660-7100

Coquitlam Skills Development Centre
3039 Anson Avenue, **Coquitlam V3B 2H6**
Phone 775-0778

Cranbrook Skills Development Centre
201, 117 — 10th Avenue South, **Cranbrook V1C 2N1**
Phone 426-1281

Dawson Creek Skills Development Centre
104, 1508 — 102nd Avenue, **Dawson Creek V1G 2E2**
Phone 784-2388

Kamloops Skills Development Centre
236 St. Paul Street, **Kamloops V2C 6G4**
Phone 828-4522

Kelowna Skills Development Centre
200, 1626 Richter Street, **Kelowna V1Y 2M3**
Phone 861-7407

Matsqui Skills Development Centre
105, 2975 Gladwin Road, **Abbotsford V2S 6W8**
Phone 852-5922

Nanaimo Skills Development Centre
155 Skinner Street, **Nanaimo V9R 5E8**
Phone 755-2335

Nelson Skills Development Centre
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6560

Prince George Skills Development Centre
211, 1577 Seventh Avenue, **Prince George V2L 3P5**
Phone 565-6020

Surrey Skills Development Centre
102, 9030 King George VI Highway, **Surrey V3V 7Y3**
Phone 660-8944

Terrace Skills Development Centre
3250 Eby Street, **Terrace V8G 5H4**
Phone 638-3211

Vancouver Skills Development Centre
133 East Eighth Avenue, **Vancouver V5T 1R8**
Phone 660-6272

Victoria Skills Development Centre
First Floor, 838 Fort Street, **Victoria V8V 1X4**
Phone 387-3698

SCIENCE AND TECHNOLOGY DIVISION AETT 25

Second Floor, 1022 Government Street, Victoria V8V 1X4
Phone 356-0018

The Science and Technology Division is responsible for policy, program development, co-ordination and implementation of science and technology for the provincial government. Programs and activities are oriented toward the development and use of science and technology to further economic development and diversification in the province. Program funding is provided by the **Science and Technology Fund.**

Staff in the division work with post-secondary institutions; provincial, national and international research facilities; business and industry to develop, promote and support science and technology-based **research** and **industry** in British Columbia.

Brochures about science and technology in British Columbia are available through the Science and Technology Division, and through the various agencies, boards, commissions, councils and task forces involved in the delivery of science and technology programs and services. These brochures include *A User's Guide: British Columbia Science and Technology Fund* and *Science and Technology in British Columbia: People Make a Difference*.

POLICY AND PLANNING BRANCH AETT 26

Second Floor, 1022 Government Street, Victoria V8V 1X4
Phone 387-2034

The Policy and Planning Branch is responsible for science policy and program evaluation, and acts as a liaison among institutions, business and governments.

PROGRAM AND AGENCY COORDINATION BRANCH AETT 27

Second Floor, 1022 Government Street, Victoria V8V 1X4
Phone 387-3684

The Program and Agency Coordination Branch is responsible for the **implementation** of all science and technology programs funded by the provincial government. The branch works to ensure that science and technology initiatives of government, industry and the academic community are consistent with British Columbia's science and technology policy.

Programs aimed at promoting and supporting applied research, advanced technology development and technology transfer are delivered through the Science Council of British Columbia, Discovery Foundation, Advanced Systems Institute, Science World, British Columbia Research Corporation, the province's public universities, and the ministry itself.

For **information** on individual programs, call the Program and Agency Coordination Branch at 387-3684, or call the agency through which the program is administered (*see* AETT 31 to 34).

Through the **Technology B.C. Program** administered by the Science Council of British Columbia, financial assistance is provided to support research and development projects and initiatives in both industry and universities.

The **Technology Assistance Program** (TAP) is administered by the British Columbia Research Corporation and provides assistance to small and medium-sized companies which do not have in-house research or engineering capabilities.

The **Product Development Fund** of the **Advanced Systems Institute** provides assistance to advanced systems companies developing new, highly innovative products. The institute also provides significant support for research fellowships in advanced systems disciplines.

The **Science Council of British Columbia** offers a number of **scholarship** and **fellowship** programs to encourage excellent students to continue their studies in science and engineering.

Through the **University-Industry Liaison Offices** of the province's universities, the division takes technology developed in the universities and assists with transferring it to industry.

The **Discovery Enterprises Program,** assisted by government, provides early-stage **venture capital** to high technology business in British Columbia.

The **Science Awareness Program** is aimed at raising public awareness of the new role of science and technology in today's workplace and marketplace. It is especially oriented toward encouraging young people to develop an interest in science and to pursue careers in science, engineering or technological areas.

The **Scientists in the Schools Program,** administered by Science World, aims to promote science and technology awareness and to encourage students to pursue careers in science and technology-related fields.

SPECIAL PROJECTS BRANCH AETT 28

Second Floor, 1022 Government Street, Victoria V8V 1X4
Phone 356-0018

The Special Projects Branch is responsible for major projects that take advantage of unique opportunities that arise in the science and technology field. These projects are usually long-term and require extensive resources.

The branch oversees the funding of major science and technology initiatives, such as the initiative to develop British Columbia as a world leader in **hydrogen alternative energy applications.**

PREMIER'S ADVISORY COUNCIL ON SCIENCE AND TECHNOLOGY AETT 29

Fifth Floor, 1483 Douglas Street, Victoria V8W 3K4
Phone 387-9144

The Premier's Advisory Council on Science and Technology advises the Premier on science and technology issues intended to improve economic development in the province.

SCIENCE COUNCIL OF BRITISH COLUMBIA AETT 30

100, 3700 Gilmore Way, Burnaby V5G 4M1
Phone 438-2752, 1-800-665-7222 (toll-free)

The Science Council of British Columbia, an agent of the Crown, implements science policy through programs which are designed to encourage economic development in British Columbia by promoting creative applications of science and technology. The Science Council promotes the growth of science-based industries in British Columbia by investing **provincial funds** in university and private sector scientific research projects and in human resource development programs.

DISCOVERY FOUNDATION AETT 31

The Station
400, 601 West Cordova Street, Vancouver V6B 1G1
Phone 688-8464

The Discovery Foundation is mandated to stimulate the development of scientific and technological industries in the province.

ADVANCED SYSTEMS INSTITUTE AETT 32

310, 3700 Gilmore Way, Vancouver V5G 4M1
Phone 435-0551

The Advanced Systems Institute supports research in advanced systems disciplines (artificial intelligence, robotics, computer science, telecommunications and microelectronics), through collaborative efforts among British Columbia's universities and industries. The institute offers fellowships, scholarships, grants and workshops to promote the **transfer** of research and technology between industry and universities.

BRITISH COLUMBIA RESEARCH CORPORATION AETT 33

3650 Wesbrook Mall, Vancouver V6S 2L2
Phone 224-4331

The British Columbia Research Corporation provides scientific research, engineering, analysis, assessment and counselling **services** to business and industry throughout the province.

ADMINISTRATION AND SUPPORT SERVICES DIVISION AETT 34

For more information on the programs and services of the Administration and Support Services Division, contact the appropriate branch directly.

STUDENT SERVICES BRANCH AETT 35

1106 Cook Street, Victoria V8V 1X4
Phone 387-6100, 1-800-561-1818 (toll-free)

The Student Services Branch provides financial assistance to students under the **British Columbia Student Assistance Program (BCSAP).** BCSAP is a comprehensive package of programs administered by the province. These programs include Canada Student Loans, British Columbia Student Loans, and grant programs that help eligible students to achieve their educational goals.

Students should apply for financial assistance at the **Financial Aid Office** located at the post-secondary institution they plan to attend. Students attending private institutions or institutions outside British Columbia should contact the Student Services Branch directly.

For further **information** regarding financial aid programs, call the Student Services Branch at 387-6100 or 1-800-561-1818 (toll-free within British

Columbia). A brochure entitled *Investment for the Future: Financial Assistance for Advanced Education Students* provides basic information on provincial student assistance programs, and is available from the Student Services Branch or the Financial Awards Office of each public post-secondary institution in British Columbia.

HUMAN RESOURCES BRANCH AETT 36

Second Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 387-3631 FAX 387-3941

The Human Resources Branch provides consultative and administrative support services for the effective management of human resources in the ministry. The branch assists ministry management in selecting, allocating and maintaining a competent workforce. The branch provides advice on all matters relating to recruitment and selection, labour relations, accident prevention, benefit administration, classification, organizational design, and employee counselling.

INFORMATION RESOURCES BRANCH AETT 37

Second Floor, 818 Broughton Street, Victoria V8V 1X4
Phone 387-6155

The Information Resources Branch (IRB) establishes policies, standards, procedures and guidelines for managing information resources in the ministry. The branch works in partnership with ministry management in the preparation of strategic system plans, which align the use of information and information technology to ministry objectives and priorities. The branch procures all systems development, maintenance, operations and telecommunications services for the ministry.

FINANCIAL SERVICES BRANCH AETT 38

Third Floor, 1022 Government Street, Victoria V8V 1X4
Phone 387-3907

The Financial Services Branch is responsible for managing the ministry's financial functions, including payroll and accounting, budget preparation and co-ordination, and financial planning and control. The branch also provides facility and support services throughout the ministry. The branch is responsible for maintaining ongoing liaison with other government agencies regarding matters of finance and financial administration.

ACTS AETT 39

The Ministry of Advanced Education, Training and Technology is responsible for the following Acts:

Accountants (Certified General) Act
Accountants (Chartered) Act
Accountants (Management) Act
Applied Science Technologists and Technicians Act

Apprenticeship Act
Arbitration Act
Architects Act
Architects (Landscape) Act
Barbers Act
College and Institute Act
Engineers Act
Engineers and Geoscientists Act
Hairdressers Act
Institute of Technology Act
Ministry of Labour Act (section 3 (e) (g))
Open Learning Agency Act
Private Post-Secondary Education Act
Science and Technology Act
Science and Technology Fund Act
Science Council Act
Trinity Western University Act
University Act
University Foundations Act
University of Northern British Columbia Act
Workers' Compensation Act

MINISTRY OF AGRICULTURE, FISHERIES AND FOOD

MINISTER
Parliament Buildings
Victoria V8V 1X4

DEPUTY MINISTER
808 Douglas Street
Victoria V8W 2Z7

General Enquiries: Phone 387-5121

The Ministry of Agriculture, Fisheries and Food provides a broad range of services which support its mission statement: The Ministry of Agriculture, Fisheries and Food will encourage sustainable growth and development of industries involved in producing, processing, distributing, and marketing agricultural, fish and food products in British Columbia to meet demand in domestic and export markets.

The Minister of Agriculture, Fisheries and Food presides over the ministry and is responsible to the Lieutenant Governor in Council for its direction. In addition, the minister is responsible for the Agricultural Land Commission, the B.C. Marketing Board and the Okanagan Valley Tree Fruit Authority.

Ministry programs are structured organizationally under the deputy minister in three divisions: Financial Programs and Administration, Agriculture, and Fisheries and Food. Since the Policy and Legislation Services Branch, Corporate Planning Branch and Public Affairs Branch provide service and advice to all segments of the ministry, they report directly to the deputy minister. Every other branch reports to the assistant deputy minister in charge of the division.

CORPORATE PLANNING BRANCH AGF 1

Fifth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-2861 FAX 356-7279

The Corporate Planning Branch provides support to the ministry executive committee, branch directors and regional staff. It ensures that the ministry manages its business and programs in accordance with a focused strategic business plan, and that it fosters the principles of "Service Quality" to the ministry's many agri/fish and food clients.

PUBLIC AFFAIRS BRANCH AGF 2

Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-2862 FAX 387-3522

The Public Affairs Branch keeps the media and the public informed about ministry programs and policies; creates public awareness and understanding of agriculture, fish and food industry contributions to the British Columbia economy; and promotes loyalty to British Columbia food products.

The branch also includes **Statistical Services**, which operates the **Agriculture, Fisheries and Food Infobase**. In addition, Statistical Services develops, manages and disseminates agricultural, fish, and food information at a commodity and industry level for British Columbia. Statistical Services verifies data and ensures the correct use of statistics in ministry documents.

POLICY AND LEGISLATION SERVICES AGF 3

Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1816 FAX 387-3522

Policy and Legislation Services ensures that ministry programs are consistent with provincial policy and that they support the agricultural, fisheries and food industries. The Policy Branch formulates and recommends policies, programs, and practices that ensure maintenance of food production systems. The branch also ensures that the interests of sustainable food and fibre production are reflected in broad government policy.

The Legislation Branch co-ordinates the ministry's legislative program and ensures that legislative initiatives reflect policies of the ministry and government and are practical to implement. The branch is also responsible for the overall processing and review of Orders-in-Council, ministerial orders and appointments.

FINANCIAL PROGRAMS AND ADMINISTRATION DIVISION AGF 4

ADMINISTRATION AND FINANCE BRANCH AGF 5

Third Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1849 (General Enquiries) FAX 387-5130
Phone 387-0964 (Central Support)
Phone 356-7388 (Information Technology)

The Administration and Finance Branch supports ministry programs in areas of financial planning, administrative support, financial operations and computer services.

The **Financial Planning Unit** offers financial and management support at the corporate level through financial reporting and budgetary planning and control.

The **Central Support Unit** offers a wide range of administrative services, which include asset management, records management, mail distribution, centralized stationery and supply services, high volume photocopying services, office accommodation, space management, special equipment installations, centralized control of asset purchases, telecommunications and vehicle fleet management.

The **Financial Operations Unit** is responsible for processing payroll, travel expenses, accounts payable, employee relocation, grants, subsidies, revenue and journal entries.

Services provided by the **Information Technology Unit** include advising other branches to aid in the development of new systems and computer applications, centralized budget planning and the purchase of computer equipment. The Information Technology Branch also operates a help-line problem-solving service for mainframe network and approved hardware and software applications.

PERSONNEL BRANCH AGF 6

First Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1858 FAX 356-8111

The Personnel Branch is responsible for human resources policies and procedures, management information, appropriate classification and compensation levels for all employees, staff recruitment, benefits counselling, employment equity, occupational health and safety, labour relations, employee benefit records and all matters affecting working conditions and performance. The branch also serves as a liaison with the Government Personnel Services Division and the Superannuation Commission.

AGRICULTURAL FINANCE SERVICES AGF 7

Second Floor, 808 Douglas Street Victoria V8W 2Z7
Phone 356-1645 FAX 356-0044

Within Agricultural Finance Services, the Financial Development Programs Branch provides financial assistance in the form of loans to stimulate industrial development.

The Farm Income and Crop Insurance Branch provides income stabilization and safety-net programs designed to reduce income fluctuations of producers and reduce risks associated with the production of selected commodities.

FINANCIAL DEVELOPMENT PROGRAMS BRANCH AGF 8

Second Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1828 FAX 356-0044

The **Agricultural Land Development Assistance (ALDA) Program** provides low-interest loans to help producers adopt environmentally-sound management practices. These contribute to a sustainable industry and use new technologies and production methods that will improve the competitiveness and viability of industry.

The **Canada-British Columbia Soil Conservation Agreement** provides programs that will accelerate the adoption of environmentally-sustainable agricultural production systems to reduce water pollution and soil erosion.

The **Feeder Associations Loan Guarantee Program** helps livestock producers establish cattle and lamb feeder associations, to borrow funds on the strength of a provincial government guarantee to the lender. The associations, formed as co-operatives, are entitled to receive a government guarantee of 25 per cent on loans taken out by the association.

The **Agricultural Loan Guarantee Program** makes commercial credit increasingly available to viable farm operations which have a high credit risk, by providing support security to commercial lenders, i.e., chartered banks and credit unions.

FARM INCOME AND CROP INSURANCE BRANCH AGF 9

Second Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1615 FAX 356-0044

For information on the **Net Income Stablization Account**, call directly to the National Grains Bureau, Winnipeg, Manitoba, (204) 983-0570.

The Farm Income and Crop Insurance Branch administers income stabilization insurance programs designed to reduce fluctuations in farm income, thereby reducing the financial risk associated with the production of selected commodities.

The **Farm Income Insurance Program** assists the agriculture industry in realizing fair returns for its labour and investment by stabilizing returns to participating producers when average returns fall below a benchmark cost-of-production figure.

Commodities presently covered include swine, beef, sheep, processing strawberries, processing vegetables (peas, beans, corn), tree fruits, potatoes, and blueberries.

The federal/provincial **National Tripartite Stabilization Plans** enable producers and sellers of certain kinds of animals and crops to share the risk of fluctuating prices by providing payments when prices fall below a calculated multi-year average price.

Currently, British Columbia's participation in the program involves producers and sellers of apples, beef, lamb, hogs, honey and onions.

The federal/provincial **Crop Insurance Program** provides an opportunity for farmers to protect themselves from the economic effects of crop losses caused by specified natural perils such as drought, hail, flood and frost. Crop insurance coverage is available for 28 designated crops in British Columbia.

British Columbia participates in the federal/provincial **Gross Revenue Insurance Plan (GRIP)**, designed to offer yield and price protection to the grain and oilseed farmers of British Columbia.

CROP INSURANCE DISTRICT OFFICES

Abbotsford

205, 33780 Laurel Street, **Abbotsford V2S 1X4**
Phone 852-5211 FAX 852-5428

Dawson Creek

1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2242 FAX 784-2211

Fort St. John

Third Floor, 10003 — 110th Avenue, **Fort St. John V1J 6M7**
Phone 787-3240 FAX 787-3299

Kelowna

1690 Powick Road, **Kelowna V1X 7G5**
Phone 861-7208 FAX 861-7490

Oliver

Box 940, West Seventh Street, **Oliver V0H 1T0**
Phone 498-6235 FAX 498-6333

Penticton

107, 3547 Skaha Lake Road, **Penticton V2A 7K2**
Phone 492-1355 FAX 492-1309

Williams Lake

640 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4500 FAX 398-4688

AGRICULTURE DIVISION AGF 10

There are three regional offices, each with a regional director who administers the region's district offices and directs extension program development in the region. Ministry staff work with farm and food businesses to adopt new technology, information and management skills which enable the industry to compete effectively at the production level and in a rapidly changing marketplace.

District agriculturists, **horticulturists**, and other specialists in the three regional offices and 19 district offices implement ministry financial, special, and marketing programs. Regional staff also represent the ministry on technical committees at the local, regional, provincial, and national levels.

DISTRICT AND REGIONAL OFFICES

SOUTH COASTAL REGION

Abbotsford Regional Office

205, 33780 Laurel Street, **Abbotsford V2S 1X4**
Phone 852-5211 FAX 852-5428

Agriculture and Food Centre

2916 Marshall Road, **Abbotsford V2S 1K2**
Phone 852-5350 FAX 853-5394

Chilliwack Access Centre

45850F Yale Road, **Chilliwack V2P 2N9**
Phone 795-8395 FAX 795-8454

Cloverdale

17720 — 57th Avenue, **Cloverdale V3S 4P9**
Phone 576-5600 FAX 576-5652

Courtenay Access Centre

2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1239 FAX 334-1209

Duncan Access Centre

5785 Duncan Street, **Duncan V9L 5G2**
Phone 746-1210 FAX 746-1292

Sidney

Building 20, 8801 East Saanich Road, **Sidney V8L 1H3**
Phone 656-0941 FAX 656-8922

SOUTHERN INTERIOR REGION

Cranbrook

Second Floor, 42 Eighth Avenue South, **Cranbrook V1C 2K3**
Phone 426-1535 FAX 426-1546

Creston
456 Northwest Boulevard, **Creston V0B 1G0**
Phone 428-3255 FAX 428-3271

Kamloops
162 Oriole Road, **Kamloops V2C 4N7**
Phone 828-4552 FAX 828-4631

Kelowna Regional Office
1690 Powick Road, **Kelowna V1X 7G5**
Phone 861-7211 FAX 861-7490

Oliver
9971 — 350th Avenue, **Oliver V0H 1T0**
Phone 498-6235 FAX 498-6333

Penticton
101, 3547 Skaha Lake Road, **Penticton V2A 7K2**
Phone 492-1320 FAX 492-1309

Salmon Arm Access Centre
681 Marine Park Drive Northeast, **Salmon Arm V1E 4S4**
Phone 832-1630 FAX 832-1707

Vernon
4607 — 23rd Street, **Vernon V1T 4K7**
Phone 549-5580 FAX 549-5488

NORTH CENTRAL REGION

Dawson Creek
1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2225 FAX 784-2299

Fort St. John
350, 10003 — 110th Avenue, **Fort St. John V1J 6M7**
Phone 787-3240 FAX 787-3299

Prince George Regional Office
RR 8, RMD 7, Experimental Farm Site, **Prince George V2N 4M6**
Phone 565-6466 FAX 565-6675

Quesnel
101, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4241 FAX 992-4221

Smithers Access Centre
Bag 5000, 1020 Murray Street, **Smithers V0J 2N0**
Phone 847-7246 FAX 847-7711

Vanderhoof
Box 987, 189 East Stewart Street, **Vanderhoof V0J 3A0**
Phone 567-6311 FAX 567-6350

Williams Lake
640 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4500 FAX 398-4688

YOUTH DEVELOPMENT PROGRAMS (4-H) AGF 11

101, 3547 Skaha Lake Road, Penticton V2A 7K2
Phone 492-1320 FAX 492-1309

Youth Development Program extension specialists administer the 4-H Program, in partnership with the volunteer 4-H community, to provide agricultural skills, leadership training and agriculture awareness for farm and rural youth in British Columbia. Training and resources are provided for the core of volunteers who provide local leadership for 4-H clubs.

FARM MANAGEMENT BRANCH AGF 12

4607 — 23rd Street, Vernon V1T 4K7
Phone 549-5880 FAX 549-5488

The branch objective is to improve farm profits by encouraging the use of sound farm management and strategic planning principles. Staff generate new research and development initiatives, demonstrate new technologies applicable to farm management, and train ministry extension staff to implement those techniques.

Staff also provide **farm business management information**, educational services and other support to the ministry, farm clients and agri-business.

SOILS AND ENGINEERING BRANCH AGF 13

33832 South Fraser Way, Abbotsford V2S 2C5
Phone 852-5363 FAX 853-4383

Through sound soil and water management and the use of advanced food production systems applicable to British Columbia conditions, the branch works to enhance the environmental sustainability of the agri-food industry. Staff develop and introduce **conservation farming** systems and new **engineering technologies** to make the industry more profitable, competitive and environmentally sound.

The Soils and Engineering Branch increases agri-food sector competitiveness by developing innovative solutions to **land use conflicts** which limit the growth and development potential of the industry.

EXTENSION SYSTEMS BRANCH AGF 14

Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 387-1688 FAX 387-3522

The branch provides educational materials for commercial farmers on various food production topics. The materials are developed and used by the ministry's front-line staff, who deliver integrated extension programs to farmer-clients across the province. Topics include managing, marketing and advanced production technology.

Key branch outputs include technical **publications**, fact sheets, newsletters, audio-visuals, displays at agricultural events, and **informational articles** on technical topics for use by agricultural media and educational institutions.

SPECIALIZED SERVICES AGF 15

Fifth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1813 FAX 356-7279

Within the Agriculture Division, Specialized Services provides extension, applied research, specialist and regulatory services through the Animal Health Branch, Crop Protection Branch, Rural Organizations Branch, Horse Industry Program, Game Farming Program and the DATE (Demonstration of Agricultural Technology and Economics) Program.

ANIMAL HEALTH BRANCH AGF 16

Animal Health Centre
Box 100, 1874 Gladwin Road, Abbotsford V2S 4N8
Phone 854-4400 FAX 853-4357

The Animal Health Branch provides leadership in animal health and **disease** monitoring and control. The branch administers and manages four major programs, including a veterinary laboratory diagnostic service, animal health management and disease control, aquaculture health, and brand inspections and regulatory services.

LABORATORY SERVICE AGF 17

Animal Health Centre
Box 100, 1874 Gladwin Avenue, Abbotsford V2S 4N8
Phone 854-4400 FAX 853-4357

The Laboratory Service provides laboratory diagnostic services for practicing **veterinarians** and **animal owners**. Services include gross pathology, histology, bacteriology, virology, parasitology, toxicology and clinical nutrition analyses. Blood testing for antibodies to diseases and for nutritional mineral levels is also available. In addition to identifying a disease or production problem, these services are used for disease monitoring as well as for prevention and health maintenance programs.

ANIMAL HEALTH MANAGEMENT AGF 18

Animal Health Centre
Box 100, 1874 Gladwin Avenue, Abbotsford V2S 4N8
Phone 854-4400 FAX 853-4357

Animal Health Management and Disease Control delivers specific animal health programs. The programs promote better health, husbandry and production by providing specialized consultation on husbandry problems and the diagnoses and prevention of disease or nutritional deficiencies in livestock. It licenses **fur farms**, lay **veterinary drug retailers**, **medicated feed** mills and medicated feed retailers. It also administers the Animal Disease Control Act, Pharmacy Act (sections 49 – 55), Fur Farm Act and Veterinary Laboratory Act, and is responsible for the Veterinarians Act and Prevention of Cruelty to Animals Act.

AQUACULTURE HEALTH AGF 19

Animal Health Centre
Box 100, 1874 Gladwin Avenue, Abbotsford V2S 4N8
Phone 854-4400 FAX 853-4357

Aquaculture Health provides consultative field and laboratory diagnostic services to aquaculture. The branch designs and implements aquaculture health programs and health regulations to assist in the economic viability of the aquaculture industry.

BRAND INSPECTIONS AND REGULATORY PROGRAM AGF 20

162 Oriole Road, Kamloops V2C 4N7
Phone 828-4677 FAX 828-4979

Brand Inspections and Regulatory Program registers **brands** and provides brand and other identification services for cattle, horses and game farm animals. The branch licenses and bonds **livestock dealers**, their agents, **slaughterhouses** and hide dealers in order to maintain livestock owner security. It also licenses **public saleyards**, yardmen and **auctioneers**. The branch administers or is responsible for, and enforces or assists in enforcing, 20 provincial and federal statutes. These include the Livestock Brand Act, Livestock Act, Livestock Public Sales Act, Cattle Horn Act, Livestock Lien Act, Livestock Industry Act, Livestock Protection Act, Game Farm Act and Trespass Act.

GAME FARMING AGF 21

Game Farm Section
Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-6238 FAX 387-3522

Game farming in British Columbia is the agricultural production of the wildlife species of fallow deer, bison and reindeer. The Game Farm Act helps ensure that game farming activities satisfy consumer demand while minimizing the impact upon wildlife.

Ministry staff, in conjunction with the Ministry of Environment, Lands and Parks, administer appropriate legislation to minimize the risks of disease transfer to wildlife and domestic livestock, to minimize genetic contamination and illegal trade of wildlife and to foster the industry's development. **Licences** and record keeping are legislative requirements while development activities provide information on new technology and market systems.

RURAL ORGANIZATIONS BRANCH AGF 22

Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1635 FAX 387-3522

The branch objectives are to provide input to the agricultural sector on government policies as they affect **employment** on farms, to provide financial assistance and policy direction to agricultural fairs and societies, and to provide a co-ordinating role for the development of an "**Agriculture in the Classroom**" program in British Columbia.

Branch staff also administer the **DATE** (Demonstration of Agricultural Technology and Economics) Program, which provides funding for ministry staff-supervised demonstration and evaluation of economic concepts and known technological advances for enhancing the production, processing and marketing of agricultural products.

CROP PROTECTION BRANCH AGF 23

Fourth Floor, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-1667 FAX 387-3522

The branch promotes effective and efficient pest control methods including safe and proper use of **pesticides**, **biological control**, and **integrated pest management**.

The **Apiculture Program** offers technical advice and strategies for the eradication or control of bee pests and diseases.

The **Range Improvement** and **Weed Control** Programs promote enhancement of rangeland for growth and development of the cattle industry. They ensure that local governments and other agencies enforce the appropriate level of weed control, and provide technical advice and funding to **local governments** and other agencies.

HORSE INDUSTRY PROGRAM AGF 24

17720 — 57th Avenue, Cloverdale V3S 4P9
Phone 576-5611 or 576-5618 FAX 576-5652

The Horse Industry Program assists in the orderly development of the horse industry with activities that focus on improved marketing and farm management skills and the use of new equine technologies.

RESEARCH COORDINATION PROGRAM AGF 25

17720 — 57th Avenue, Cloverdale V3S 4P9
Phone 576-5611 or 576-5618 FAX 576-5652

The Research Coordination Program assists industry in directing research and development expenditures towards their most pressing needs.

FISHERIES AND FOOD DIVISION AGF 26

AQUACULTURE AND COMMERCIAL FISHERIES BRANCH AGF 27

The **Aquaculture Program** provides extension to industry in order to facilitate knowledge development and technology transfer. Staff also help remove impediments to the industry's commercial development through the establishment and refinement of new policy and technology.

The Aquaculture Program also ensures orderly and sustainable development of commercial aquaculture ventures by issuing licences to operate facilities and by enforcing aquaculture regulations. Program staff are also responsible for managing the commercial harvest of wild oyster and marine plant resources.

Commercial Fisheries facilitates the economic development of commercial fisheries by **licensing** and developing policy and legislation for fish processors, buyers, and vendors. Program staff also serve as provincial and private-sector advocates with the federal Departments of Fisheries and Oceans, External Affairs, and Indian and Northern Affairs, as well as with other provincial ministries and regional and municipal governments.

The **Native Affairs Section** provides technical, analytical and policy development support to the ministry and to the province. Land claims negotiations are supported through policy development, identification of third party interests, and direct analytical and technical support regarding the agriculture, aquaculture and commercial fisheries sectors of the economy. The section also prepares other policies to meet the ministry's legal obligations, and to implement the goals of the province regarding aboriginal people and communities. Finally, the section is responsible for resolution of conflicts with First Nations outside formal land claims negotiations.

Courtenay Access Centre
2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1401 (General Enquiries) FAX 334-1209
Phone 334-1406 (Commercial Fisheries)

Victoria
First Floor, 808 Douglas Street, **Victoria V8W 2Z7**
Phone 387-1166 (General Enquiries) FAX 356-7280
Phone 387-9580 (Aquaculture)
Phone 387-9567 (Commercial Fisheries)

FOOD INDUSTRY BRANCH AGF 28

Mall Level, 808 Douglas Street, Victoria, B.C. V8W 2Z7
Phone 387-7166 FAX 356-2949

The Food Industry Branch works with the agriculture, fisheries, food and beverage industry to develop programs which focus on **market development**, food quality and safety, trade, finance, processing and food promotion. The branch comprises six sectors (seafood, meat, fruits and vegetables, beverages, dairy and poultry and grains, cereals and specialty products) and a Development Services Unit. This unit is responsible to plan, develop and implement programs to enhance the national and international competitiveness of British Columbia industries.

TRADE COMPETITION BRANCH AGF 29

Mall Level, 808 Douglas Street, Victoria V8W 2Z7
Phone 356-0247 FAX 356-2949

Working with British Columbia's agriculture, fisheries, food and beverage industries, the Trade Competition Branch provides advice to the ministry to facilitate industry growth and development to meet the challenges posed by international trade agreements, trade actions, cross-border shopping, national and provincial regulatory marketing policy and interprovincial trade barriers.

Main elements of the program include trade policy/negotiations, regulated marketing reform/consultations, and provincial/interprovincial competition policy.

AGENCIES

AGRICULTURAL LAND COMMISSION AGF 30

133, 4940 Canada Way, Burnaby V5G 4K6
Phone 660-7000 FAX 660-7033

The Agricultural Land Commission is an independent Crown agency established under the Agricultural Land Commission Act. Its mandate is to preserve agricultural land, as designated in the **Agricultural Land Reserve**, to encourage the use of such land in a way that is compatible with agricultural purposes, and to assist **local governments** in preparation of community **land use plans**. In conjunction with local authorities, the commission is also responsible for the enforcement and administration of the Soil Conservation Act, which regulates soil removal and deposit of fill on Agricultural Land Reserve land.

The commission, consisting of one chairperson and no less than four commissioners appointed by Orders-In-Council, decides on applications for exclusion, subdivision and **non-farm** use of land in the Agricultural Land Reserve. It also reviews and provides advice on policy documents affecting agricultural land use throughout the province, including official community plans and bylaws developed by local governments, and **transportation** and **utility corridor** proposals. It also conducts Agricultural Land Reserve boundary reviews. It provides recommendations to Cabinet on inclusion requests and on other applications (exclusion and non-farm use) by local governments.

NOTE: Local government offices have more information on the Agricultural Land Reserve (ALR).

BRITISH COLUMBIA MARKETING BOARD AGF 31

201, 1802 Douglas Street, Victoria V8T 4K6
Phone 356-8945 FAX 356-5131

The British Columbia Marketing Board is a government-appointed regulatory body established to oversee the activities of British Columbia's 13 commodity marketing boards and commissions. The British Columbia Marketing Board performs an appellate role, hearing **appeals** filed by any person aggrieved by an order, decision or determination of a marketing board or commission. The British Columbia Marketing Board oversees the following boards and commissions:

B.C. Milk Marketing Board
B.C. Chicken Marketing Board
B.C. Cranberry Marketing Board
B.C. Egg Marketing Board
B.C. Grape Marketing Board
B.C. Hog Marketing Commission
B.C. Mushroom Marketing Board
B.C. Tree Fruit Marketing Board
B.C. Turkey Marketing Board
B.C. Vegetable Marketing Commission
B.C. Sheep and Wool Commission
B.C. Oyster Board
B.C. Broiler Hatching Egg Commission

The Ministry of Agriculture, Fisheries and Food also has responsibility for the Okanagan Valley Tree Fruit Authority (*see* Crown Corporations, CC 18).

ACTS

AGF 32

The Ministry of Agriculture, Fisheries and Food administers the following Acts:

Ministry of Agriculture and Food Act
Agricultural and Rural Development (B.C.) Act
Agricultural Credit Act
Agricultural Land Commission Act
Agricultural Produce Grading Act
Agriculture Protection Act
Agrologists Act
Animal Disease Control Act
Bee Act
British Columbia Wine Act
Cattle Horn Act
Farm Distress Assistance Act
Farm Income Insurance Act
Farm Product Industry Act
Farmers and Womens Institutes Act
Farming and Fishing Industries Development Act
Fisheries Act
Fish Inspection Act*
Food Choice and Disclosure Act
Food Product Standards Act
Fur Farm Act
Game Farm Act
Grasshopper Control Act
Insurance for Crops Act
Livestock Act
Livestock Brand Act
Livestock Industry Act
Livestock Lien Act
Livestock Protection Act
Livestock Public Sale Act
Meat Inspection Act**
Milk Industry Act*
Ministry of Agriculture and Food Act
Natural Products Marketing (B.C.) Act
Okanagan Valley Tree Fruit Authority Act
Pharmacists Act
Plant Protection Act
Prevention of Cruelty to Animals Act
Seed Grower Act
Seed Potato Act
Soil Conservation Act
Veterinarians Act
Veterinary Laboratory Act
Weed Control Act

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* In practice some of the responsibility for these statutes is shared with the Ministry of Health.
** In practice the responsibility for this statute lies with the Ministry of Health.

MINISTRY OF ATTORNEY GENERAL

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Fifth Floor, 910 Government Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

General Ministry Enquiries: Phone 387-4577
Legal Services Enquiries: Phone 356-8400
Resource Analysis Enquiries: Phone 387-1664

The Attorney General of British Columbia is the chief law officer for the province, the official legal advisor to the Lieutenant-Governor and the member of Cabinet responsible for legal affairs.

In Canada, constitutional responsibility for the justice system is shared by the federal and provincial governments. The federal parliament legislates criminal law and procedures and the laws relating to divorce, immigration, admiralty matters, bankruptcy and interprovincial trade and commerce. The federal department of justice is responsible for prosecuting drug offences and for appointing Superior Court Judges.

Provincial Attorneys General oversee all other aspects of the administration of justice, including the operation of courts and the prosecution of criminal code offences. They appoint Provincial Court Judges and are also responsible for civil law, other than divorce.

The ministry is responsible for public safety, the protection of all citizens, and the regulation of various enterprises in our society. It ensures that individual rights are protected at the same time that people in British Columbia are, and believe themselves to be, safe in their communities.

The ministry has administrative responsibility for Elections British Columbia, which registers voters and meets other formal requirements of the election process, including the compilation and publication of results.

Liquor programs include the Liquor Control and Licensing Branch and the Liquor Distribution Branch.

The ministry is also responsible for delivery of motor vehicle registration, licences and vehicle safety standards throughout the province.

MANAGEMENT SERVICES BRANCH AG 1

POLICY AND PROGRAM SERVICES DIVISION AG 2

Fifth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-4574

Policy and Program Services Division manages the development of legislation, policies and programs to address social and justice issues. These issues include **family** law and family violence, public **legal education** and **plain language** in law, **Native justice** and justice system **reform.** The division also co-ordinates the Victim Assistance Program for the ministry.

VICTIM ASSISTANCE PROGRAM AG 3

Phone 1-800-VICTIMS (toll-free)

The Victim Assistance Program (VAP) provides victims of crime with information, practical assistance and emotional support. Over 100 separate victim programs operate through Crown Counsel (*see* AG 15) and Corrections offices, local police departments and community agencies. Thirty specialized victim assistance programs deal specifically with victims of wife assault, sexual assault and child sexual abuse.

The **Victims Information Line,** 1-800-VICTIMS, is a toll-free telephone service to provide callers with easy access to information on victim services across the province.

COMMUNITY PROGRAMS DIVISION AG 4

210, 815 Hornby Street, Vancouver V6Z 2E6
Phone 660-2528

The Director of Community Programs is also the Director of Maintenance Enforcement, responsible for the daily operations of the Family Maintenance Enforcement Program and the Maintenance Enforcement Information Search (MEIS) Unit. The division also monitors and manages contracts with 30 specialized victim assistance programs (*see* AG 3) Information Services Vancouver (which operates the Victims Information Line (*see* AG 3), six Sexual Assault Centres, the Native Courtworker and Counselling Association, the Salvation Army Courtworker Program, three Native Victim Assistance Programs, eight Justice-related Service Programs, and the Public Legal Education Society.

FAMILY MAINTENANCE ENFORCEMENT PROGRAM AG 5

Box 80449, Burnaby V5H 3X9
Phone 660-3281

The Director of Community Programs Division is also the Director of Maintenance Enforcement, responsible for the daily operations of the Family Maintenance Enforcement Program and the **Maintenance Enforcement Information Search (MEIS) Unit.** The MEIS Unit searches for **missing persons** in order to settle such family law matters as child or spousal support, child custody, access or guardianship.

The Family Maintenance Enforcement Program (FMEP) enrolls, monitors and enforces Maintenance Orders and Agreements that require separated or divorced spouses to continue providing financial support for their families through three regional offices.

Lower Mainland Region

Phone 660-3281 (Greater Vancouver), 1-800-663-9666 (toll-free)

Interior Region

Phone 828-4780 (Kamloops), 1-800-663-3933 (toll-free)

Vancouver Island Region

Phone 356-8692 (Greater Victoria), 1-800-663-3455 (toll-free)

FINANCE AND ADMINISTRATION AG 6

1012 Douglas Street, Victoria V8W 2C3
Phone 387-4505

Finance and Administration provides the central financial and administrative services required by the ministry. Responsibilities under this program include financial reporting, financial policy development, facilities planning and management, and administrative services including vehicles management. Claims for federal-provincial cost-sharing agreements are prepared and submitted as part of this program. Finally, the audit sub-program is administered by this division.

INFORMATION AND TECHNOLOGY SYSTEMS AG 7

Fourth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-5281

This unit is responsible for the development of policy and plans for ministry information systems; the development of standards and quality control; daily operational support of the ministry's minicomputers and networks; co-ordination and integration of the ministry systems initiative (for example, finance and electronic mail); and system acquisitions and development. This program also assists information access through BC Systems Corporation.

RESOURCE PLANNING AND ANALYSIS AG 8

Fourth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-1664

Resource Planning and Analysis provides centralized ministry-wide resource planning, management information and program evaluation to assist senior managers in planning and decision making. Responsibilities include justice related matters, developing the annual ministry budget request, monitoring program expenditures and recommending corrective action, longer term planning, performing program evaluations, and co-ordinating development of statistical and management information for senior management.

PERSONNEL SERVICES DIVISION AG 9

Division Headquarters
Second Floor, 530 Fort Street, Victoria V8W 1E9
Phone 387-1891

Personnel Services Division offers services in all areas of personnel administration, including labour relations, personnel recruitment and selection, job classification, organizational structures, personnel training, policy development, occupational health and safety, general human resource management and employee programs.

Personnel Services Division operates six **regional offices** across the province:

Victoria Office

Third Floor, 910 Government Street, **Victoria, V8V 1X4**
Phone 387-9152

Vancouver Island Region
Suite 500, 3795 Carey Road, **Victoria V8V 1X4**
Phone 387-4319

Fraser Region
220, 2881 Garden Street, **Clearbrook V2T 4X1**
Phone 852-5330

Northern Region
Plaza 400, 1011 Fourth Street, **Prince George V2L 3H9**
Phone 565-6575

Lower Mainland Region
204, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-2955

Interior Region
222, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4339

COMMUNICATIONS AND PUBLIC AFFAIRS DIVISION AG 10

Fifth Floor, 910 Government Street, Victoria V8V 1X4
Phone 356-9596

Communications and Public Affairs Division manages the ministry's communications activities, including researching and analyzing the information needs of ministry programs, services and major initiatives. The division creates and executes communication plans; develops and distributes public information materials, pamphlets and brochures for both staff and the general public; and manages media relations, press releases, press conferences and special events. It is also responsible for ministry advertising and promotions, for assessing public response to ministry programs, and monitoring and evaluating ministry communication activities. Copies of ministry **publications** are available through this office.

LAND TITLE BRANCH AG 11

Administration
First Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-1903

Through Land Title Offices across the province, the Land Title Branch records and **registers ownership** and **other interests in land** and issues certificates concerning land ownership. It also creates titles to new land brought into the system by the Crown or new land parcels created by subdivision, and provides **public search facilities** to land title records. The Land Title Branch uses the Torrens Title Registration System, allowing a person who has established that he or she is entitled to an estate in land to have the ownership registered and assured by the government.

Any **Land Title Office** or **Government Agent** can conduct a search of the province's land title records. Requests for land title searches must include the legal description of the property (not the street address). The cost of a title search by mail is $10; the cost in-person is $8. Telephone requests for title searches are not accepted. For general enquiries, please call the Land Title Office nearest the land in question.

There are six Land Title Offices across British Columbia:

Kamloops Land Titles
114, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4455

New Westminster/Vancouver Land Titles
88 Sixth Street, **New Westminster V3L 5B3**
Phone 660-2595

Prince Rupert Land Titles
730 Second Avenue West, **Prince Rupert V8J 1H3**
Phone 627-0530

Nelson Land Titles
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6500

Prince George Land Titles
401, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-6200

Victoria Land Titles
850 Burdett Avenue, **Victoria V8W 1B4**
Phone 387-6331

For the location of the nearest **Government Agent,** check the local telephone directory Blue Pages under Governments/British Columbia, or refer to the list of Government Agents in this guide (Ministry of Economic Development, Small Business and Trade, EST 29).

OFFICE OF THE PUBLIC TRUSTEE AG 12

600, 808 West Hastings Street, Vancouver V6C 3L3
Phone 660-4444

The Office of the Public Trustee protects the legal and financial interests of **mentally incapable persons** and **minors,** and the estates of **deceased** and **missing persons.**

When there is no one else — a friend or relative — willing and able to act, the Public Trustee may serve as "Committee" (Kaw/mi-tea) to manage the financial and legal affairs of mentally incapable persons, or as "Official Guardian" to protect the assets and interests of children under the age of 19. The Public Trustee also acts as "Curator" to safeguard the estates of missing persons until they are either found or declared dead.

The Public Trustee serves as "Official Administrator" for the province and may act on behalf of people who die **without leaving a will** or without appointing someone who is willing and able to act as executor. The Public Trustee also audits the accounts of Private Committees (appointed by the court to represent mentally incapable persons), investigates allegations of financial abuse of mentally incapable persons or minors, and reviews and makes recommendations to the court on all settlements of **lawsuits** involving **minors.**

LEGAL SERVICES BRANCH AG 13

609 Broughton Street, Victoria V8V 1X4
Phone 356-8400

The Legal Services Branch ensures that all government affairs are managed in accordance with the law, conducts all **lawsuits for or against the government,** and advises government on legislative acts and proceedings of the provincial legislature. The branch also provides legal advice to all government ministries and agencies, drafts government contracts, and prepares **statutes, regulations and Orders-in-Council.**

CRIMINAL JUSTICE BRANCH AG 14

Branch Headquarters
Third Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-3840

The Criminal Justice Branch is responsible for **prosecuting** offences under the Criminal Code of Canada, the Young Offenders Act, provincial statutes and certain municipal bylaws in the Provincial, Supreme and Appeal Courts of British Columbia and in the Supreme Court of Canada. The branch also provides legal advice on criminal law to government ministries and the police, and develops policies and procedures on issues relating to the prosecution of criminal cases.

Branch headquarters administers the **Crown Counsel** system, including the interprovincial transfer of criminal charges and notifications under the protection-of-privacy provisions of the Criminal Code. Headquarters also coordinates responses to enquiries from the public and, together with Crown Counsel, analyzes new and established legislation and participates on federal and provincial committees and task forces.

Criminal Justice Branch publications include a video and brochure package *Being A Witness*, designed to provide **witnesses** with information on court processes and procedures.

CROWN COUNSEL AG 15

Crown Counsel, lawyers who represent the interests of the state in a criminal case, conduct **criminal prosecutions** throughout the province. Crown Counsel must decide which charges to approve, which persons to refer to diversion programs (an **alternative to prosecution** for less serious offences, where the accused person admits responsibility for the offence and agrees to perform community work service, for example), and what information to provide to the court at the time of sentencing.

Crown Counsel work out of 45 locations across the province, through five Regional Crown Counsel Offices:

Vancouver Region
307, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-4100

Interior Region
The Law Courts
401, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4021

Northern Region
Fourth Floor, Plaza 400
1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6090

Fraser Region
The Law Courts
Begbie Square, **New Westminster V3M 1C9**
Phone 660-8700

Vancouver Island Region
Third Floor, 910 Government Street, **Victoria V8V 1X4**
Phone 387-4481

CROWN COUNSEL VICTIM/WITNESS SERVICES AG 16

Crown Counsel Victim/Witness Services focus on victims of major emotional or physical trauma and on cases involving fatalities. Managers of Crown Counsel Victim/Witness Services co-ordinate caseworkers and a number of volunteers to provide victims/witnesses with information about court procedures, court accompaniment, assistance with forms, and referral to community agencies as needed. Victims of crime are referred to Crown Counsel Victim/Witness Services directly by Crown Counsel, or through victim assistance programs and the Victims Information Line (*see* AG 3).

Crown Counsel Victim/Witness Services are located in 14 Crown Counsel Offices across the province:

Third Floor, 910 Government Street, **Victoria V8V 1X4**
Phone 387-5108

601, 17 Church Street, **Nanaimo V9R 5H5**
Phone 755-2231

222 Main Street, **Vancouver V6Z 2S8**
Phone 660-5052

The Law Courts, Begbie Square, **New Westminster V3M 1C9**
Phone 660-8713

14340 — 57th Avenue, **Surrey V3X 1B2**
Phone 572-2395

404T, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4453

110, 3408 Kalum Street, **Terrace V8G 2N6**
Phone 638-3623

Fourth Floor, Plaza 400, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6725

202, 55 Canada Avenue, **Duncan V9L 1T3**
Phone 746-1229

200, 1475 Ellis Street, **Kelowna V1Y 2A3**
Phone 861-7442

Fifth Floor, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6511

1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2290

10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3276.

Courthouse, 540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4473

CRIMINAL APPEALS AND SPECIAL PROSECUTIONS OFFICE AG 17

602, 865 Hornby Street, Vancouver V6Z 2G3
Phone 660-1126

The Criminal Appeals and Special Prosecutions Office of the Criminal Justice Branch is responsible for co-ordinating appeals to the British Columbia Court of Appeal and the Supreme Court of Canada. Counsel in this office may also be called in by Regional Crown Counsel to prosecute special or complex cases.

COURT SERVICES BRANCH AG 18

Branch Headquarters
850 Burdett Avenue, Victoria V8W 1B4
Phone 356-1538

British Columbia's court system has three levels of courts, each hearing different kinds of cases.

The first level, the **Provincial Court,** operates through five divisions — Criminal Court, Traffic Court, Family Court, Youth Court and Small Claims Court — to handle less serious criminal cases and preliminary hearings for serious cases, traffic offences, family matters except divorce, youth offences and minor civil suits. The second level, the **Supreme Court of British Columbia,** hears serious criminal cases, civil cases over $10,000 and divorce. The **British Columbia Court of Appeal** is the highest court. If a person involved in a civil or a criminal case disagrees with the decision handed down by either of the lower courts, he or she can request the Court of Appeal to review that decision.

Court Services Branch provides British Columbia's 100 Provincial, 34 Supreme and three Appeal Court locations with the following services:

Court Administration Services to receive, register, file and process documents; receive and administer fines, fees and trust monies; prepare and maintain court files; manage court facilities; and provide general administration inside the courtroom, including court clerks to set **trial dates,** record pleas and dispositions.

Judicial Administration Services to schedule trials, provide Justices of the Peace to hear **bail** applications and issue **warrants,** and supply Supreme and Small Claims Court Registrars to carry out limited judicial functions under the direction of the court.

Sheriff Services to serve certain documents and to administer contracts for the execution of **writs** (seizing and disposing of the property of a debtor under the authority of a court order); escort accused and convicted persons to and from the courts and between correctional facilities; provide prisoner and courtroom security; call citizens for **jury duty;** and supervise jury deliberations.

Transcript Services to provide word-for-word copies of court proceedings, by court reporters using shorthand or court recorders using audio equipment.

The Court Services Branch provides these services through six regional offices:

Vancouver
The Law Courts, 800 Smithe Street, **Vancouver V6Z 2E1**
Phone 660-2847

Fraser Region
The Law Courts, 202, 668 Carnarvon Street, **New Westminster V3M 5Y6**
Phone 660-9822

Lower Mainland Region
222 Main Street, **Vancouver V6A 2S8**
Phone 660-4210

Vancouver Island Region
Courthouse, Third Floor, 35 Front Street, **Nanaimo V9R 5J1**
Phone 755-2415

Interior Region
220, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4335

Northern Regional Office
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6075

Vancouver Island Regional Office
First Floor, Courthouse, 851 Blanshard Street, **Victoria V8V 1X4**
Phone 387-1496

For specific court locations and court services, please check in the Blue Pages of the local telephone book under Governments/British Columbia, Courts.

EMPLOYMENT EQUITY AND WOMEN'S PROGRAMS AG 19

Second Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-3247

Objectives of this division are to ensure women receive equal opportunities to maximize their employment potential and career development, and through

awareness training, to encourage hiring and create a fair work environment cognizant of the needs of First Nations peoples, visible minorities and persons with disabilities.

CORRECTIONS HEADQUARTERS AG 20

Corrections Branch
Fourth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-5059

Corrections Headquarters provides leadership and specialized support necessary to operate correctional programs and to enable the branch to account to the ministry, government and public for its effectiveness.

The **Program Analysis Section** advises senior managers, through branch management committee meetings, on policy, standards, programs and procedures. Its focus is on the branch's major programs outlined in the Corrections Branch summary. This section also maintains the branch's standards manual and manuals of operation for all branch functions.

The **Resource Analysis Section** provides advice to the branch management committee concerning financial, facility, staffing and material resources, and office automation. It monitors, forecasts and analyzes delivery of services.

Inspection and Standards Division receives and examines **complaints** from, or on behalf of, inmates, probationers, parolees and youths or parents of youths, and others receiving services from the corrections system. On the request of the Attorney General or Deputy Attorney General, the division investigates matters respecting the administration of the Corrections Act.

Management Services Division administers three major service contracts: **Health Services** (medical, dental, pharmacological and psychological services for inmates and occasional probation, family and community cases); **Religious Programs** (pastoral care, counselling, moral and spiritual support, religious programs to inmates, their families and corrections staff); and **Staff Training** (co-ordinated with the Corrections Academy of the Justice Institute of British Columbia, to design, develop and deliver courses for the branch). This division is also responsible for branch communications and data services.

Health Services
404, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-3165

Religious Programs
401, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-3165

Justice Institute of British Columbia Corrections Academy
4180 West Fourth Avenue, **Vancouver V6R 4J5**
Phone 228-9771

CORRECTIONS REGIONAL OFFICES AG 21

Fraser Regional Office
220, 2881 Garden Street, **Clearbrook V2T 4X1**
Phone 852-5333

Interior Regional Office
221, 455 Columbia Street, **Kamloops V2C 5K4**
Phone 828-4050

Northern Regional Office
330, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6050

Vancouver Island Regional Office
Fifth Floor, 3795 Carey Road, **Victoria V8V 1X4**
Phone 387-1581

Vancouver Metro Regional Office
401, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-2880

ADULT CORRECTIONAL CENTRES AG 22

Adult men with **sentences of less than two years** are placed in provincial correctional institutions. All **adult females** and all **remanded persons** are also placed in provincial facilities.

Correctional centres are categorized as secure, open, or community. In secure facilities emphasis is placed on security, separation and protection. The 12 open facilities hold the largest proportion of sentenced inmates. Emphasis in open facilities is on specialized training programs or organized work projects such as fish farms and sawmills. There are five **community correctional centres.** In these centres the focus is on community employment, training, education and community work projects.

The branch also contracts with private agencies to provide accommodation similar to community correctional centres. Offenders may be transferred to a contracted residential centre only after they are granted a temporary absence or parole from a branch correctional facility.

Alouette River Correctional Centre
Box 1000, **Maple Ridge V2X 7G4**
Phone 463-8891

Burnaby Correctional Centre for Women
7900 Fraser Park Drive, **Burnaby V5J 5B9**
Phone 430-5555

Bear Creek Correctional Centre
RR 1, Box 1761, Wells Gray Park Road, **Clearwater V0E 1N0**
Phone 674-3256

Chilliwack Community Correctional Centre
45914 Rowat Avenue, **Chilliwack V2P 1J3**
Phone 795-8305

Ford Mountain Correctional Centre
Box 365, **Chilliwack V2P 6J4**
Phone 824-2223

Fraser Regional Correctional Centre
Box 1500, 13777 — 256th Street, **Maple Ridge V2X 7G3**
Phone 462-9313

Hutda Lake Correctional Centre
Bag 9600, **Prince George V2L 5J9**
Phone 964-0504

Kamloops Regional Correctional Centre
Box 820, 2250 West Trans-Canada Highway, **Kamloops V2C 5M9**
Phone 372-7202

Marpole Community Correctional Centre
8982 Hudson Street, **Vancouver V6P 4N4**
Phone 660-1684

Mount Thurston Correctional Centre
Box 365, 53033 Chilliwack Lake Road, **Chilliwack V2P 6J4**
Phone 824-2220

Nanaimo Correctional Centre
Bag 4000, **Nanaimo V9R 5N3**
Phone 756-3300

New Haven Correctional Centre
4250 Marine Drive, **Burnaby V5J 3E9**
Phone 660-5945

Prince George Regional Correctional Centre
Box 4300, **Prince George V2L 5J9**
Phone 562-6421

Rayleigh Correctional Centre
Box 820, **Kamloops V2C 5M9**
Phone 578-7244

Stave Lake Correctional Centre
Box 1000, **Maple Ridge V2X 7G4**
Phone 462-7233

Fraser Community Supervision
13729 — 92nd Avenue, **Surrey V3V 1H9**
Phone 660-8888

Surrey Pre-Trial Services Centre
14323 — 57th Avenue, **Surrey V3X 1B1**
Phone 599-4110

Terrace Community Correctional Centre
4926 Highway 16 West, **Terrace V8G 1L8**
Phone 638-3227

Vancouver Island Regional Correctional Centre
4216 Wilkinson Road, **Victoria V8Z 5B2**
Phone 479-1621

Vancouver Pretrial Services Centre
Vancouver Centre District
275 East Cordova Street, **Vancouver V6A 3W3**
Phone 683-0381

YOUTH CUSTODY CENTRES AG 23

Youth Custody Centres safely hold young persons remanded or sentenced by the Youth Court in open or secure custody while respecting their rights and freedoms, and meeting their special needs by providing guidance and assistance.

Only "young persons," as defined by the Young Offenders Act (Canada), i.e., over 12 years of age, but under 18 years at the time of the commission of the offence, may be received at youth custody centres.

There are nine youth custody centres in operation categorized as either open or secure facilities. The Youth Court determines the level of security. All centres offer opportunities to use custody time constructively, and provide a structured setting to promote personal growth, educational skills and healthy work habits.

Boulder Bay Youth Custody Centre
Box 1000, **Maple Ridge V2X 7G4**
Phone 467-5104

Burnaby Youth Custody Centre
Cottage #3, 3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-4744

Centre Creek Youth Custody Centre
Box 365, **Chilliwack V2P 6J4**
Phone 858-2229

High Valley Youth Camp
Box 820, District 1, **Logan Lake V0K 1W0**
Phone 523-6266

Holly Open Custody Centre
3655 Willingdon Avenue, **Burnaby V5G 3X1**
Phone 660-5545

Lakeview Youth Custody Centre
Box 8500, **Campbell River V9W 5C5**
Phone 287-2246

Prince George Youth Custody Centre
Service Bag 10,000, **Prince George V2N 4P2**
Street address: 1211 Gunn Road
Phone 562-5393

Willingdon Youth Detention Centre
3655 Willingdon Avenue, **Burnaby V5G 3X1**
Phone 660-5986

Victoria Youth Custody Centre
1125 Pembroke Street, **Victoria V8T 1J3**
Phone 387-1938

PROBATION, FAMILY AND COMMUNITY SERVICES AG 24

Probation Officers and **Family Court Counsellors** provide services to the courts, offenders, families and communities throughout the province. They supervise accused persons and offenders who are subject to **bail, probation** or **parole** orders; conduct investigations and prepare reports on accused and convicted persons; advising the court on matters such as sentencing options, social background of offenders and dispositional reviews; help families and couples who are separating to resolve issues such as child custody, guardianship and access; provide information to the community; and help identify, develop and manage needed **community-based correctional programs.**

Abbotsford Probation and Family Services
101, 32544 Dahlstron Avenue, **Clearbrook V2T 4Y1**
Phone 852-5371

100 Mile House Probation and Family Court Services
Box 7000, 100 **Mile House V0K 2E0**
Phone 395-5561

Ashcroft Probation and Family Court Services
Box 909, **Ashcroft V0K 1A0**
Street address: 308 Brink Street
Phone 453-9181

Bella Coola Probation and Family Court Services
Box 280, **Bella Coola V0T 1C0**
Phone 799-5356

Burnaby Probation
4425 Ledger Avenue, **Burnaby V5G 3T2**
Phone 660-7375

Burnaby/New Westminster Family Court Services
102, 7645 Kingsway, **Burnaby V3N 3C7**
Phone 660-8636

Campbell River Probation and Family Court Services
Courthouse, 500 — 13th Avenue, **Campbell River V9W 6P1**
Phone 286-7522

Castlegar Probation and Family Court Services
555 Columbia Street, **Castlegar V1N 1G8**
Phone 365-8518

Chilliwack Probation and Family Court Services
45890 Victoria Avenue, **Chilliwack V2P 2T1**
Phone 795-8311

Clearwater Probation and Family Court Services
RR 1, Box 1986, **Clearwater V0E 1N0**
Street address: 363 Murtle Crescent
Phone 674-2414

Coquitlam Probation and Family Court Services
200, 218 Blue Mountain Street, **Coquitlam V3K 4H2**
Phone 660-7775

Courtenay Probation and Family Court Services
Courthouse, 420 Cumberland Road, **Courtenay V9N 5M6**
Phone 334-1125

Cranbrook Probation and Family Court Services
1601 First Street South, **Cranbrook V1C 1B7**
Phone 426-1210

Creston Probation and Family Court Services
Box 1968, **Creston V0B 1G0**
Street address: 244 — 10th Avenue North
Phone 428-3222

Dawson Creek Probation and Family Court Services
205, 1201 — 103rd Avenue, **Dawson Creek V1J 4J2**
Phone 784-2288

Delta Probation and Family Court Services
115, 1077 — 56th Street, **Delta V4L 2A2**
Phone 943-1183

Duncan Probation and Family Court Services
302, 238 Government Street, **Duncan V9L 1A5**
Phone 746-1235

Fernie Probation and Family Court Services
Bag 1000, **Fernie V0B 1M0**
Street address: 401 Fourth Avenue
Phone 423-6865

Fort St. John Probation and Family Court Services
101, 10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3251

Fraser Electronic Monitoring System
Surrey CRC, 13729 — 92nd Avenue, **Surrey V3V 1H9**
Phone 660-8888

Golden Probation and Family Court Services
Box 1740, **Golden V0A 1H0**
Street address: Courthouse, 606 Sixth Street North
Phone 344-7578

Hazelton Probation and Family Court Services
Box 336, Gwes Building, **Hazelton V0J 0Y0**
Phone 842-6893

Hope Probation and Family Court Services
Box 910, **Hope V0X 1L0**
Phone 869-9616

Kamloops Probation and Family Court Services
102, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4008

Kelowna Probation and Family Court Services
202, 1465 Ellis Street, **Kelowna V1Y 2A3**
Phone 861-7454

Kimberley Probation and Family Court Services
1565 Victoria Street, **Kimberley V1A 3A2**
Phone 427-4014

Kitimat Probation and Family Court Services
603 Mountainview Square, **Kitimat V8C 2N1**
Phone 632-2175

Lake Cowichan Probation and Family Court Services
(Sub-office of Duncan)
Box 1077, 89 Lakeview Avenue, **Lake Cowichan V0R 2G0**
Phone 749-6122

Langley Probation and Family Court Services
105, 20678 Eastleigh Crescent, **Langley V3A 4C4**
Phone 530-7141

Lillooet Probation and Family Court Services
Bag 700, **Lillooet V0K 1V0**
Street address: Courthouse, 615 Main Street
Phone 256-4441

Mackenzie Probation and Family Court Services
Bag 5000, **Mackenzie V0J 2C0**
Street address: 211, 540 MacKenzie Boulevard
Phone 997-2258

Maple Ridge Probation Family Court Services
Room 150, Courthouse, 11960 Haney Place, **Maple Ridge V2X 6G1**
Phone 463-4148

Merritt Probation and Family Court Services
Bag 4400, **Merritt V0K 2B0**
Street address: 201, 2090 Coutlee Avenue
Phone 378-9355

Mission Probation and Family Court Services
32818 Seventh Avenue, **Mission V2V 2C3**
Phone 826-1207

Nanaimo Probation and Family Court Services
Fourth Floor, 17 Church Street, **Nanaimo V9R 5H5**
Phone 755-2380

Nelson Probation and Family Court Services
Fifth Floor, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6181

New Westminster Probation
103, 80A Sixth Street, **New Westminster V3L 5B3**
Phone 660-8834

North East Probation Services
Second Floor, 1311 Commercial Drive, **Vancouver V5L 3X5**
Phone 660-9343

North Shore East Probation and Family Court Services
101, 200 East 23rd Street, **North Vancouver V7L 4R4**
Phone 983-4077

North Shore West Probation and Family Court Services
206, 1571 Bellevue Avenue, **West Vancouver V7V 1A6**
Phone 660-1227

Oliver Probation and Family Court Services
Bag 5000, **Oliver V0H 1T0**
Street address: 9971 — 350th Avenue
Phone 498-2294

Parksville Probation and Family Court Services
Box 447, **Parksville V9P 2G5**
Street address: 5, 196 Morrison Street
Phone 248-2026

Penticton Probation and Family Court Services
301, 246 Martin Street, **Penticton V2A 5K3**
Phone 492-1250

Port Alberni Probation and Family Court Services
Courthouse, Room 115, 2999 Fourth Avenue, **Port Alberni V9Y 8A5**
Phone 724-3221

Port Coquitlam Probation and Family Court Services
2165 Kelly Avenue, **Port Coquitlam V3C 4W6**
Phone 941-0661

Port Hardy Probation and Family Court Services
Bag 11000, **Port Hardy V0N 2P0**
Phone 949-6361

Port McNeill Probation and Family Court Services
Bag 11000, **Port Hardy V0N 2P0**
Phone 949-6361

Powell River Probation and Family Court Services
Room 12, 6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-6224

Prince George Adult Probation
429, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6380

Prince George Youth Probation and Family Court Services
218, 1600 Third Street, **Prince George V2L 3G6**
Phone 565-6045

Prince Rupert Probation and Family Court Services
132 First Avenue West, **Prince Rupert V8J 1A8**
Phone 627-0435

Queen Charlotte Islands Probation and Family Court Services
Box 187, **Port Clements V0T 1R0**
Phone 557-4349

Quesnel Probation and Family Court Services
208, 350 Barlow Street, **Quesnel V2J 2C1**
Phone 992-4258

Revelstoke Probation and Family Court Services
Box 1540, **Revelstoke V0E 2S0**
Street address: 9, 555 Victoria Road
Phone 837-7660

Rossland Probation and Family Court Services
Box 1389, **Rossland V0G 1Y0**
Street address: 2288 Columbia Avenue
Phone 364-0555

Saanich Probation and Family Court Services
3690 Shelbourne Street, **Victoria V8P 4H3**
Phone 721-2744

Salmon Arm Probation and Family Court Services
Bag 100, **Salmon Arm V1E 4S4**
Street address: 208 Samara Building,
231 Trans-Canada Highway Northeast
Phone 832-1633

Sechelt Probation and Family Court Services
Box 99, 203 Teredo Square, **Sechelt V0N 3A0**
Phone 885-3274

Sidney Probation and Family Court Services
14, 2510 Bevan Avenue, **Sidney V8L 1W3**
Phone 656-5531

Smithers Probation and Family Court Services
Bag 5000, **Smithers V0J 2N0**
Phone 847-7365

Sooke Probation and Family Court Services
207, 6642 Sooke Road, RR 1, **Sooke V0S 1N0**
Phone 642-6833

Surrey North Probation and Family Court Services
10475 — 138th Street, **Surrey V3T 4K4**
Phone 584-8111

South West Probation Services
2415 Columbia Street, **Vancouver V5Y 3E8**
Phone 660-6636

South Vancouver Probation Services
3457 Kingsway Avenue, **Vancouver V5R 5L5**
Phone 660-2370

Squamish Probation and Family Court Services
Box 2030, 38077 Second Avenue, **Squamish V0N 3G0**
Phone 892-5931

Surrey Central Probation and Family Court Services
13371 — 72nd Avenue, **Surrey V3W 2N5**
Phone 590-2486

Surrey Justice Centre Probation and Family Court Services
14340 — 57th Avenue, **Surrey V3X 1B2**
Phone 572-2340

Surrey North Probation and Family Court Services
10475 — 138th Street, **Surrey V3T 4K4**
Phone 584-8111

Terrace Probation and Family Court Services
120, 3408 Kalum Street, **Terrace V8G 2N6**
Phone 638-3231

Vancouver Community Pretrial Services
275 East Cordova Street, **Vancouver V6A 3W3**
Phone 660-3700

Vancouver Family Court Services
203, 1651 Commercial Drive, **Vancouver V5L 3Y3**
Phone 660-6828

Vancouver Specialized Supervision Unit
201, 1520 West Eighth Avenue, **Vancouver V6J 4R8**
Phone 660-1727

Vanderhoof Probation and Family Court Services
Box 386, **Vanderhoof V0J 3A0**
Phone 567-6322

Vernon Probation and Family Court Services
3001 — 27th Street, **Vernon V1T 4W5**
Phone 549-5544

Victoria Probation and Family Court Services
Room 128, Law Courts, 850 Burdett Avenue, **Victoria V8W 1B4**
Phone 387-6321

Western Community Probation and Family Court Services
Room 200, Courthouse, 1756 Old Island Highway, **Victoria V9B 1H8**
Phone 474-9755

Williams Lake Probation and Family Court Services
201, 366 Yorston Street, **Williams Lake V2G 4J5**
Phone 398-4592

White Rock/Surrey Probation and Family Court Services
1, 15455 Vine Avenue, **White Rock V4B 2T3**
Phone 531-0234

Yale Street Probation and Family Court Services
2625 Yale Street, **Vancouver V5K 1C2**
Phone 660-9234

POLICE SERVICES BRANCH AG 25

Fifth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-1751

Police Services Branch ensures that police services in the province are adequate and effective and that responses to **major emergencies** are well planned and co-ordinated. The branch works closely with the British Columbia Police Commission, the Police Academy of the Justice Institute of British Columbia, RCMP detachments and independent municipal forces, and numerous provincial and federal ministries, agencies, industry and communities.

POLICING POLICY AND PROGRAMS DIVISION AG 26

Fifth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-1751

This division is responsible for the administration of policing agreements and budgets, and the development of policy and legislation, as well as the statistical monitoring of crime, program development and resource information and planning. Support for such programs as Police-based Victims Services, Crime Prevention, Traffic Enforcement, the Multicultural Policing, Community Policing, Provincial Policing, Aboriginal Policing, and the British Columbia Police Academy are all administered by the Policing Policy and Programs Division.

COORDINATED LAW ENFORCEMENT UNIT (CLEU) AG 27

2588 Cadboro Bay Road, Victoria V8R 5J2
Phone 356-1313

5 East Eighth Avenue, Vancouver V5T 1R6
Phone 660-4900

CLEU combats organized and major crime in the province. **Joint Forces Operations,** comprising seconded police personnel, are responsible for criminal investigations. The civilian component provides clerical, technical, and analytical support to the Joint Forces Operations, policy advice to government on all aspects of **organized crime** prevention and control, and **liaison** with domestic and foreign police and law enforcement agencies.

PROVINCIAL EMERGENCY PROGRAM (PEP) AG 28

3287 Oak Street, Victoria V8X 1P8
Phone 387-5965
Emergencies: Phone 1-800-663-3456 (toll-free)

This program enables government to respond to major disasters through provincial emergency preparedness and by providing response and recovery measures. It operates on a **24-hour notification system.** The program operates in nine zone offices that liaise with municipalities and other public and private agencies. Each office provides assistance to local government in preparing and exercising contingency plans for disaster response and inter-jurisdiction emergency co-ordination. The program also trains officials and volunteers, provides **search and rescue resources** and administers the Flood Relief Act.

PROVINCIAL EMERGENCY PROGRAM
3287 Oak Street, **Victoria V8X 1P8**
Phone 387-5956

207, 815 Hornby Street, **Vancouver V6Z 2E6**
Phone 660-3723

Chilliwack Zone Office
403, 9200 Mary Street, **Chilliwack V8P 4H6**
Phone 795-6408

Courtenay Zone Office
368B — 11th Street, **Courtenay V9N 8H5**
Phone 334-2778

Kamloops Zone Office
102, 310 Nicola Street, **Kamloops V2C 2P5**
Phone 372-3213

Kelowna Zone Office
1917 Kent Road, **Kelowna V1Y 7S6**
Phone 861-7328

Nelson Zone Office
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6395

Prince George Zone Office
505, 280 Victoria Street, **Prince George V2L 4X3**
Phone 565-6115

Terrace Zone Office
2914 Eby Street, **Terrace V8G 2X5**
Phone 638-3514

SECURITY PROGRAMS DIVISION AG 29

Second Floor, 2881 Nanaimo Street, Victoria V8V 1X5
Phone 387-6981

The Security Programs Division is responsible for **firearms control**, regulation of the **private security industry**, and protective security within **government**. The division **licences** and inspects firearm businesses and security agencies and their employees, regulates the operation of shooting clubs, administers the firearms acquisition certificate program, stores and disposes of seized firearms, trains appropriate government employees in the use of firearms, tests armoured car personnel on restricted weapon use, and informs police and the public of firearm policies and laws.

LIQUOR CONTROL AND LICENSING BRANCH AG 30

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1254

The Liquor Control and Licensing Branch is responsible for the supervision of the operation of every licensed establishment in British Columbia. The branch is responsible for issuing and transfering **licences** for the sale of liquor; licensing breweries, distilleries, wineries and their agents; monitoring and controlling liquor **advertising** in the province; and **inspecting** licensed premises to ensure they comply with the law. The branch is also responsible for taking appropriate disciplinary action against licencees for contravention of the Liquor Control and Licensing Act.

A pamphlet series regarding information for liquor licence applicants is available through the field offices listed below:

217, 1899 Willingdon Way, **Burnaby V5G 5T1**
Phone 660-7323

101, 1180 Ironwood, **Campbell River V9W 5T4**
Phone 286-7654

c/o B.C. Access Centre
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1562

10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3345

240, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4720

107, 1664 Richter Street, **Kelowna V1Y 8N3**
Phone 861-7418

c/o B.C. Access Centre
107, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3552

c/o B.C. Access Centre
1050 Eldorado Street, **Trail V1R 3V7**
Phone 364-0560

c/o B.C. Access Centre
13 Victoria Street, **Nanaimo V9R 5B9**
Phone 755-2567

112, 100 Main Street, **Penticton V2A 5A5**
Phone 493-4387

1550 Fifth Avenue, **Prince George V2L 5M8**
Phone 565-6994

38, 3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5614

Second Floor, 1019 Wharf Street, **Victoria V8V 1X4**
Phone 387-1254

LIQUOR DISTRIBUTION BRANCH AG 31

3200 East Broadway, Vancouver V5M 1Z6
Phone 660-3671

The Liquor Distribution Branch (LDB) manages the **distribution** of beverage alcohol products in the province and **retails alcoholic beverages.** The branch manages 217 liquor stores and regulates the operations of 227 licencee retail stores and 134 rural agency stores. The LDB provides levels of service which satisfy the needs of the customer, and optimizes branch profit as part of the mandate to generate revenue, as budgeted by government. The branch also provides suppliers with controlled access to the marketplace on a fair basis, and presents a progressive and responsible image to the general public, suppliers, government, and branch employees. Relevant legislation is the Liquor Distribution Act.

ELECTIONS BRITISH COLUMBIA AG 32

Chief Electoral Officer and Registrar General of Voters
1106 Cook Street, Victoria V8V 1X4
Phone 387-5305

Elections British Columbia administers all provincial elections, by-elections, referendums, enumerations, and voter registration and awareness programs.

Registering as a voter in provincial elections is year-round at the offices of Registrars of Voters and Government Agents. Both are listed in the Blue Pages of the telephone book in the Governments/British Columbia sections under "Elections." All Government Agent Offices are listed in this publication under the Ministry of Economic Development, Small Business and Trade (EST 29).

MOTOR VEHICLE BRANCH AG 33

2631 Douglas Street, Victoria V8T 5A3
Phone 387-3140

The Motor Vehicle Branch promotes safe and efficient movement of people and resources within the provincial transportation system. The branch regulates **drivers, vehicles** and **motor carriers;** registers, licences and sets safety standards for vehicles; sets driver standards and licences drivers by class; administers enforcement and compliance programs, and levies and collects fees, fines and other taxes.

MANAGEMENT SERVICES PROGRAM AG 34

2631 Douglas Street, Victoria V8T 5A3
Phone 387-3140

The Management Services Program provides administrative support to the Motor Vehicle Branch, including seven regional offices throughout the province. It also includes the superintendent and executive office, and central policy, financial and administrative functions.

The primary clients for this program are branch managers, central services of the ministry and government as a whole.

OPERATIONS DIVISION AG 35

The Branch's **customer service** mechanism is comprised of Commercial Transport, Vehicle Inspection, Customer Service, Dangerous Goods, Motor Carrier and Emissions Control. These services are provided throughout the province by seven regional offices, by other service delivery centres which include **driver's licence renewal** locations, driver's **exam** centres, commercial vehicle highway weigh scales, **vehicle emission inspection centres** and at government agents in smaller communities. The Branch's day to day activities are overseen by the Operations Division.

Central Interior Region
Regional Director
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6260

Kootenay Region
Regional Director
B.C. Access Centre, 100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1262

North Coast Region
Regional Director
106, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3558

Peace River Region
Regional Director
25, 1405 — 102nd Avenue, **Dawson Creek V1G 2E1**
Phone 784-2301

Thompson/Okanagan Region
Regional Director
1860 Bredin Road, **Kelowna V1Y 4R3**
Phone 861-7299

Vancouver/Fraser Valley Region
Regional Director
102, 4240 Manor Street, **Burnaby V5G 3X5**
Phone 660-1266

Vancouver Island Region
Regional Director
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6250

MOTOR CARRIER DEPARTMENT AG 36

4240 Manor Street, Burnaby V5G 3X5
Phone 660-5454

All for-hire motor carriers apply to this division for **licensing** from the Motor Carrier Commission. The division's task is to review requests for new authority, as well as alterations to or transfer of authority, and make recommendations to the commission. The **economic impact** on currently licensed carriers and public need and the degree of **mechanical safety** of these vehicles are two major factors considered in licensing.

The department staff also investigate and take appropriate action on all **complaints** regarding the for-hire motor carrier industry. On compliance matters, staff attend road check points and weigh scale stations, and conduct audits of company records to ensure regulatory and rate compliance.

Central Interior Region
Carrier Safety Inspector
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6255

Vancouver/Fraser Valley
Motor Carrier Inspector
4240 Manor Street, **Burnaby V5G 3X5**
Phone 660-5454

Kootenay Region
Carrier Safety Inspector
B.C. Access Centre, 100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1262

Peace River Region
Carrier Safety Inspector
25, 1405 — 102nd Avenue, **Dawson Creek V1G 2E1**
Phone 784-2301

Southern Interior Region
Carrier Safety Inspector, Kamloops East Weigh Scale
SS 1, Trans-Canada Highway, **Kamloops V2C 5N6**
Phone 828-4321

Thompson/Okanagan Region
Carrier Safety Inspector
1860 Bredin Road, **Kelowna V1Y 4R3**
Phone 861-7299

Vancouver Island Region
Carrier Safety Inspector
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6257

POLICY AND PROGRAM DEVELOPMENT AG 37

Policy and Program Development provides for development of recommendations for new program initiatives related to **driver safety**, driver improvement and driver management, and for the on-going audit of existing programs to determine effectiveness; development of **licensing policies** for vehicle licensing, and setting and monitoring standards relating to the licensing of motor vehicles; development and management of provincial traffic safety initiatives and programs, including the Drinking Driving CounterAttack Program. The area also provides public information and educational materials on traffic safety issues such as motor vehicle accidents, **occupant restraints** and **bicycle safety**.

MOTOR LICENCE OFFICES

AG 38

VANCOUVER/FRASER VALLEY REGION

Abbotsford Motor Licence Office
33933 Cyril Street, **Abbotsford V2S 5V2**
Phone 852-5411
Driver Exams: Phone 852-5414

Burnaby Expressway Office
232, 4320 Kingsway
Metrotown Mall, **Burnaby V5H 4P2**
Phone 775-0369

Coquitlam Motor Licence Office
104, 566 Lougheed Highway, **Coquitlam V3K 3S3**
Phone 936-3487

Coquitlam Expressway Office
1242, 2929 Barnett Highway, **Coquitlam V3B 5R5**
Phone 941-2259

Langley Motor Licence Office
20290 Logan Avenue, **Langley V3A 4L6**
Phone 530-3087

Maple Ridge Motor Licence Office
22787 Dewdney Trunk Road, **Maple Ridge V2X 3K4**
Phone 463-3912
Driver Exams: Phone 463-3912

Mission Motor Licence Office
32818 Seventh Avenue, **Mission V2V 2C3**
Phone 826-2751
Driver Exams: Phone 826-2751

North Vancouver Motor Licence Office
125 East 13th Street, **North Vancouver V7L 3L2**
Phone 660-1266
Driver Exams: Phone 660-1293

Richmond Motor Licence Office
5740 Minoru Boulevard, **Richmond V6X 2A9**
Phone 660-9439

Surrey Motor Licence Office
13426 — 78th Avenue, **Surrey V3W 8J6**
Phone 590-3899
Driver Exams: Phone 590-5133

Vancouver Motor Licence Office
800 Hornby Street, **Vancouver V6Z 2C5**
Phone 660-2397

Vancouver East Motor Licence Office
2277 Commercial Drive, **Vancouver V5N 4B6**
Phone 660-9191
Driver Exams: Phone 660-9195

Vancouver Point Grey Motor Licence Office
4126 MacDonald Street, **Vancouver V6L 2P2**
Phone 660-1734
Driver Exams: Phone 660-1735

VANCOUVER ISLAND REGION

Victoria Motor Licence Office
1150 McKenzie Avenue, **Victoria V8P 2L7**
Phone 387-6917
Driver Exams: Phone 387-3228

KOOTENAY REGION

Nelson Government Agent
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6188
Driver Exams: Phone 354-6188

Trail B.C. Access Centre
1050 Eldorado Street, **Trail V1R 3V7**
Phone 364-0544
Driver Exams: Phone 364-0543

DRINKING DRIVING COUNTERATTACK PROGRAM AG 39

212, 815 Hornby Street, Vancouver V6Z 2E6
Phone 660-2525

Drinking Driving CounterAttack is the umbrella program which co-ordinates government response to the problem of **impaired driving.** The program co-ordinates police enforcement efforts (i.e., Christmas and Summer CounterAttack campaigns), develops policy and **legislation,** develops and administers public awareness and communication activities, and is responsible for the **statistical monitoring** of impaired driving and evaluation of program activities and campaigns. The program also represents provincial interests regarding the drinking driving issue to other governments, agencies and the private sector.

Program **publications** are available on request through local police or by contacting the CounterAttack office.

COMMERCIAL TRANSPORT DEPARTMENT AG 40

2631 Douglas Street, Victoria V8T 5A3
Phone 387-4404

Commerical Transport Division administers the province's **weigh scale** procedures where all commercial trucks are required to be checked to ensure loads meet the requirements authorized in the licence or permit. Fines are imposed on those who exceed their authorized limits. **Dangerous goods inspections** are conducted by vehicle inspectors and trained police officers to ensure the safety of the public and environment.

The program ensures that commercial vehicles are mechanically safe, and that the causes of fatal accidents involving commercial vehicles are investigated.

Burns Lake Portable Weigh Scale
Box 243, **Burns Lake V0J 1E0**
Phone 692-3285

Cache Creek Portable Weigh Scale
Box 189, 300 Railway Avenue, **Ashcroft V0K 1A0**
Phone 453-2550

Campbell River Portable Weigh Scale
113, 1180 Ironwood Road, **Campbell River V9W 5P7**
Phone 286-7580

Castlegar Weigh Scale
605 Columbia Street, **Castlegar V1N 1G9**
Phone 365-8530

Castlegar Portable Weigh Scale
605 Columbia Street, **Castlegar V1N 1G9**
Phone 365-3381

Chetwynd Weigh Scale
Bag 105, **Chetwynd V0C 1J0**
Phone 788-2535

Coast Portable Weigh Scale
106, 566 Lougheed Highway, **Coquitlam V3K 3S3**
Phone 939-8218

Cranbrook-Kootenay Portable Weigh Scale
Kootenay Portable Weigh Scale
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1264

Dawson Creek Weigh Scale
25, 1405 — 102nd Avenue, **Dawson Creek V1G 2E1**
Phone 784-2260

Dawson Creek/Peace River Portable Weigh Scale
25, 1405 — 102nd Avenue, **Dawson Creek V1G 2E1**
Phone 784-2250

Deas Tunnel North Weigh Scale
Box 75265, White Rock Postal Outlet, **White Rock V4A 9N4**
Phone 277-5313

Duncan North Weigh Scale
RR 4, **Duncan V9L 3W8**
Phone 746-1321

Duncan South Weigh Scale
RR 4, **Duncan V9L 3W8**
Phone 746-1322

Fort Nelson Weigh Scale
Bag 1000, **Fort Nelson V0C 1R0**
Phone 774-7041

Fort St. John Weigh Scale
C-55, S-12, S.S. 2, **Fort St. John V1J 4M7**
Phone 787-3406

Fort St. John Portable Weigh Scale
Commercial Transport Division
10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3248

Fraser Valley Portable Weigh Scale
Suite E, 45850 Yale Road, **Chilliwack V2P 2N8**
Phone 795-8430

Golden Weigh Scale
Box 539, **Golden V0A 1H0**
Phone 344-7559

Haig Weigh Scale
7, 63620 Lougheed Highway, **Hope V0X 1L0**
Phone 869-2100

Hunter Creek Weigh Scale
Box 2275, **Hope V0X 1L0**
Phone 869-5552

Kaleden Weigh Scale
Box 848, **Penticton V2A 7G1**
Phone 497-5245

Kamloops North Weigh Scale
875 Yellowhead Highway, **Kamloops V2H 1H2**
Phone 828-4245

Kamloops East Weigh Scale
2575 West Trans-Canada Highway, **Kamloops V1S 1N6**
Phone 828-4288

Kamloops West Weigh Scale
2650 West Trans-Canada Highway, **Kamloops V1S 1N7**
Phone 828-4671

Kamloops Portable Weigh Scale
250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4315

Kelowna/Rutland Weigh Scale
2548 Highway 97 North, **Kelowna V1X 4J4**
Phone 861-7248

Laidlaw Weigh Scale
Box 873, **Hope V0X 1L0**
Phone 869-9330

Lower Mainland Portable Weigh Scale
8150 Nordel Way, **Delta V4C 8A9**
Phone 660-8350

Meziadin Weigh Scale
106, 3220 Eby Street, **Terrace V8G 5K8**
Phone 234-3141

Midway Weigh Scale
Box 128, **Midway V0H 1M0**
Phone 449-2315

Nanaimo Portable Weigh Scale
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6250

Nordel Weigh Scale
8150 Nordel Way, **Delta V4C 8A9**
Phone 660-8850

Pacific Weigh Scale
316 — 176th Street, **Surrey V3S 5J9**
Phone 538-1121

Parksville North Weigh Scale
RR 1, **Nanoose Bay V0R 2R0**
Phone 248-8581

Parksville South Weigh Scale
RR 1, **Nanoose Bay V0R 2R0**
Phone 248-6514

Pattullo Bridge Weigh Scale
12480 King George Highway, **Surrey V3V 3K4**
Phone 580-3205

Penticton/Okanagan Portable Weigh Scale
106, 100 Main Street, **Penticton V2A 5A5**
Phone 492-1277

Port Mann'East Weigh Scale (Westbound)
Box 528, **Surrey V3T 5B7**
Phone 660-8872

Port Mann West Weigh Scale (Eastbound)
Box 528, **Surrey V3T 5B7**
Phone 660-8874

Pouce Coupe Weigh Scale
Box 279, **Pouce Coupe V0C 2C0**
Phone 784-2261

Prince George North Weigh Scale
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-7113

Prince George South Weigh Scale
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-7114

Quesnel Portable Weigh Scale
Box 4298, **Quesnel V2J 3J3**
Phone 992-4311

Quesnel Weigh Scale
Box 4298, **Quesnel V2J 3J3**
Phone 992-4311

Radium Portable Weigh Scale
Box 2468, **Invermere V0A 1K0**
Phone 342-4293

Saanich Weigh Scale
c/o 2631 Douglas Street, **Victoria V8T 5A3**
Phone 658-5012

Salmon Arm Portable Weigh Scale
Bag 100, 681 Marine Park Drive Northeast, **Salmon Arm V1E 4S4**
Phone 832-1759

Sparwood Weigh Scale
Box 1827, **Sparwood V0B 2G0**
Phone 425-6221

Surrey Portable Weigh Scale
8150 Nordel Way, **Delta V4C 8A9**
Phone 660-8850

Terrace Weigh Scale
2916 Highway 16 East, **Terrace V8G 3N7**
Phone 638-3317

Terrace Portable Weigh Scale
c/o 106, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3384

Tête Jaune Cache Weigh Scale
Box 490, **Valemount V0E 2Z0**
Phone 566-4311

Vanderhoof Weigh Scale
Box 399, **Vanderhoof V0J 3A0**
Phone 567-6315

Vernon Weigh Scale
Box 178, **Vernon V1T 6M2**
Phone 549-5479

Victoria Portable Weigh Scale
1150 McKenzie Street, **Victoria V8P 2L7**
Phone 387-3259

Williams Lake Weigh Scale
315 Cariboo Highway North, **Williams Lake V2G 2V5**
Phone 398-4491

Williams Lake Portable Weigh Scale
207, 540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4485

Yahk Weigh Scale
Box 95, **Yahk V0B 2P0**
Phone 424-5459

Yellowhead Weigh Scale
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6280

INSPECTION AND CARRIER SAFETY DEPARTMENT AG 41

The Commercial Vehicle Inspection Program (CVIP) requires owners of commercial vehicles weighing more than 8,200 kg to have their vehicles inspected on a regular basis. The **National Safety Code (NSC)** sets standards for record keeping, vehicle maintenance, driver control and carrier registration, and the program staff monitor and audit the NSC reports and inspection facilities. Staff also licence facilities, approve preventative maintenance programs, inspect **school buses,** issue **flashing lamp permits,** promote safety in the transportation of dangerous goods, and perform **Commercial Vehicle Safety Alliance (CVSA)** inspections.

Vancouver Island Region
Motor Vehicle Inspector
2500 Cliff Avenue, **Courtenay V9N 5M6**
Phone 334-1218

Kootenay Region
Motor Vehicle Inspector
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1265

Peace River Region
Motor Vehicle Inspector
25, 1405 — 102nd Avenue, **Dawson Creek V1G 2E1**
Phone 784-2301

Thompson/Okanagan Region
Motor Vehicle Inspector
250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4317

Thompson/Okanagan Region
Motor Vehicle Inspector
1860 Bredin Road, **Kelowna V1Y 4R3**
Phone 861-7299

Vancouver Island Region
Motor Vehicle Inspector
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6250

Kootenay Region
Motor Vehicle Inspector
2, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6515

Vancouver/Fraser Valley Region
Motor Vehicle Inspector
125 East 13th Street, **North Vancouver V7L 2L3**
Phone 660-1296

Thompson/Okanagan Region
Motor Vehicle Inspector
106, 100 Main Street, **Penticton V2A 5A5**
Phone 492-1275

Central Interior Region
Motor Vehicle Inspector
1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6265

Vancouver/Fraser Valley Region
Motor Vehicle Inspector
13426 — 78th Avenue, **Surrey V3W 8J6**
Phone 590-2215

North Coast Region
Motor Vehicle Inspector
106, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3572

Vancouver Island Region
Motor Vehicle Inspector
1150 McKenzie Avenue, **Victoria V8P 2L7**
Phone 387-3477

Central Interior Region
Motor Vehicle Inspector
114, 540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4486

PROGRAM SUPPORT SERVICES AG 42

Fifth Floor, 910 Government Street, Victoria V8V 1X4
Phone 387-1233

Program Support Services provides support services to the ministry's independent boards and commissions. Responsibilities include liaison between the ministry and its independent boards and commissions, and co-ordination of the appointment processes for boards and commissions.

FILM CLASSIFICATION BRANCH AG 43

140 East Eighth Avenue, Vancouver V5T 1R7
Phone 660-6821

All films which are to be exhibited publicly, or **adult videos** which are sold to be rented through video retail outlets, must first be submitted to the Film

Classification Branch. The branch can refuse to approve exhibition or distribution of a film or video, or may order the removal of specified material deemed to be in violation of the Motion Picture Act. Additionally, the branch **licences theatres, film** and **video distributors,** and all **video retailers.** Regular inspections of theatres and video outlets are part of an ongoing inspection program which also includes responding to public complaints.

PUBLIC GAMING BRANCH AG 44

848 Courtney Street, Victoria V8W 1C4
Phone 387-5311

The Public Gaming Branch sets and enforces operational standards for the gaming industry in British Columbia, excluding public lotteries and horse racing. It regulates the operation of **bingos, casinos, raffle tickets** and gaming at **fairs, exhibitions** and **social clubs.** The branch receives and screens all applications for charitable gaming licences and makes recommendations to the British Columbia Gaming Commission for approval, amendment or denial of a licence. In addition, it also enforces the terms and conditions of those licences and monitors all gaming activity through inspections, audits and investigations of irregularities and suspected violations.

Northern Interior Regional Office
1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6997

Southern Interior Regional Office
347 Leon Avenue, Century Place, First Floor, **Kelowna V1Y 8C7**
Phone 861-7364

Vancouver Island Regional Office
848 Courtenay Street, **Victoria V8W 1C4**
Phone 387-5311

Vancouver Regional Office
300, 601 West Broadway, **Vancouver V5Z 4C2**
Phone 660-6970

LEGAL SERVICES SOCIETY AG 45

Provincial Headquarters
Box 3, 300, 1140 West Pender Street, Vancouver V6E 4G1
Phone 660-4600

Law Line: Phone 660-4673

The Legal Services Society provides **legal aid** — legal services for people who cannot afford a lawyer — and legal information and education services for the province of British Columbia.

The **Schools Program** works with secondary school teachers and students to promote education about the law and publishes *Legal Perspectives*, a bimonthly magazine for teachers.

The **Public Legal Education Program,** which produces plain language self-help materials, provides public advocacy training and funds community legal education workshops.

The **Legal Resource Centre** is a law library for the general public and staff of all Legal Services Society offices. The centre also operates the Law Line, a public telephone legal information service.

The Legal Services Society provides legal aid through 16 branch offices around the province:

1A, 33820 South Fraser Way, **Abbotsford V2S 2C5**
Phone 853-8712, 857-2666 (toll-free from Vancouver)

208, 1040 Shoppers Row, **Campbell River V9W 2C5**
Phone 287-9521

1101B — 103rd Avenue, **Dawson Creek V1G 2G8**
Phone 782-5911

510, 175 Second Avenue, **Kamloops V2C 5W1**
Phone 374-7777

201, 20189 — 56th Street, **Langley V3A 3Y6**
Phone 530-5811

550 Stanley Street, **Nelson V1L 1N2**
Phone 352-3147

737 Second Avenue West, **Prince Rupert V8J 1H4**
Phone 627-1364

2, 195 Alexander Street, **Vancouver V6A 1N3**
Phone 687-1831

344, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 437-4432

9315 Nowell Street, **Chilliwack V2P 4V8**
Phone 792-7264

3, 10230 — 100th Street, **Fort St. John V1J 3Y9**
Phone 785-5674

1262 St. Paul Street, **Kelowna V1Y 2C9**
Phone 763-8804

Upper Floor, 10 Esplanade, **Nanaimo V9R 4Y7**
Phone 755-2550

302, 1488 Fourth Avenue, **Prince George V2L 4Y2**
Phone 562-4445

102, 15225 — 104th Avenue, **Surrey V3R 6Y8**
Phone 584-8535

208, 197 North Second Avenue, **Williams Lake V2G 1Z5**
Phone 392-2941

The society also funds 11 **Community Law Offices,** seven **Native Community Law Offices** and paralegal staff in two Native Friendship Centres. Contact the Legal Services Society's provincial headquarters in Vancouver or the nearest branch office for addresses and phone numbers.

LAW COURTS EDUCATION SOCIETY AG 46

Provincial Headquarters
219, 800 Smithe Street, Vancouver V6Z 2E1
Phone 660-2919

The Law Courts Education Society organizes **court watching** visits for secondary and intermediate school children and the general public in court-houses across the province. The society provides specialized programs and workshops on the **court process** for Native British Columbians, community college and university groups, English as a Second Language and Adult Basic Education students, multicultural communities, senior citizens and service clubs.

The society also offers short-term, courts-related **work experience** for high school and college students, produces school curricula and informational materials in a variety of languages, and organizes professional development workshops at teacher conferences and community colleges. The society co-ordinates courthouse activities for the annual **Law Day Open House** and organizes two-week summer **law camps** for Latin American, Punjabi, Chinese, Vietnamese and Native youth in a variety of locations around the province.

The Law Courts Education Society operates regional offices across the province:

Lower Mainland East Region
Surrey Provincial Court
14340 — 57th Avenue, **Surrey V3S 1B4**
Phone 572-2276

Interior Region
The Law Courts
405, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4662

Lower Mainland West Region
219, 800 Smithe Street, **Vancouver V6Z 2E1**
Phone 660-2919

Northern Region
Court Services
Third Floor, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6258

AGENCIES

BRITISH COLUMBIA BOARD OF PAROLE AG 47

301, 10090 — 152nd Street, Surrey V3R 8X8
Phone 660-8846

The Board of Parole determines whether applications for conditional release of individuals incarcerated in provincial institutions will be granted.

The board conducts hearings in provincial **correctional centres** to review the conduct and plans of an applicant. The board considers past criminal behaviour, the remarks of the court at sentence, relevant medical information and representations of victims.

The general public is the main beneficiary of the work of this board, which attempts to ensure that those granted parole will not pose a threat to the public.

BRITISH COLUMBIA CORONERS SERVICE AG 48

4595 Canada Way, Burnaby V5G 4L9
Phone 660-7739

The British Columbia Coroners Service attempts to clarify the facts of all **sudden and unexpected deaths** for the public record and, if possible, prevent future loss of life in similar circumstances. Through investigations of the physical, human and medical factors, it makes judicial determinations and may conclude investigations with **inquests** in order to focus public attention on a particular death or to examine witnesses under oath.

The program serves relatives and friends of the deceased, the community at large, law enforcement agencies, and industrial, medical and public safety related organizations.

Office of the Chief Coroner
Second Floor, 4595 Canada Way, **Burnaby V5G 4L9**
Phone 660-7737

Northern Regional Coroner
Third Floor, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6040

Vancouver Regional Coroner
Second Floor, 4595 Canada Way, **Burnaby V5G 4L9**
Phone 660-7718

Victoria Regional Coroner
301, 1012 Douglas Street, **Victoria V8W 2C3**
Phone 387-5811

Provincial Toxicology Centre
500 Lougheed Highway, **Port Coquitlam V3C 1J0**
Phone 524-7248

Chilliwack Regional Coroner
31, 9391 College Street, **Chilliwack V2P 4L7**
Phone 795-8428

Fraser Regional Coroner
Second Floor, 4595 Canada Way, **Burnaby V5G 4L9**
Phone 660-7700

Kamloops Regional Coroner
404, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4381

Kelowna Regional Coroner
123, 1420 Water Street, **Kelowna V1Y 1J2**
Phone 861-7429

Nanaimo Regional Coroner
Fifth Floor, East Side, 17 Church Street, **Nanaimo V9R 5H5**
Phone 755-2240

BRITISH COLUMBIA GAMING COMMISSION AG 49

848 Courtney Street, Victoria V8V 1C4
Phone 356-2797

The British Columbia Gaming Commission, together with the Public Gaming Branch, controls and regulates charitable gaming in the province.

The commission licences and develops policies for bingos, ticket raffles, casinos, fairs, exhibitions and social clubs. It also conducts hearings for licence denials, suspensions and revocations. Community information meetings are held in various parts of the province.

Eligible **charitable organizations** benefit by sharing in the gaming revenue earned. The functions of this commission also protect the gaming public (players) by ensuring fairness.

BRITISH COLUMBIA POLICE COMMISSION AG 50

405, 815 Hornby Street, Vancouver V6Z 2E6
Phone 660-2385
or
408, 3960 Quadra Street, Victoria V8X 4A3
Phone 387-0020

The British Columbia Police Commission improves communication between the police and the public. It conducts regular **inspections** of independent municipal police forces and makes recommendations in operational areas such as standards, training, firearms and equipment. Other responsibilities include research, supervising the citizen/police **complaint process,** and acting as an appeal board for licensing of **private investigators** and **security agencies.**

BRITISH COLUMBIA RACING COMMISSION AG 51

200, 4595 Canada Way, Burnaby V5G 4L9
Phone 660-7400

The British Columbia Racing Commission governs, directs, controls and regulates **horse racing** in the province. It supervises all race meetings at which pari-mutuel wagering (i.e., betting in which winners divide losers' stakes) is conducted, **licences** all participants, and maintains a permanent staff of racing officials, investigators and clerical personnel.

This commission serves patrons as well as participants in the races, including horses, owners and jockeys.

BRITISH COLUMBIA REVIEW BOARD AG 52

310, 435 Columbia Street, New Westminster V3L 5N8
Phone 660-8789

The British Columbia Review Board examines the circumstances of persons charged with an offence who are found by the courts to be unfit to stand trial or **not guilty by reason of insanity.** The board decides what steps might be taken, considering the patient's mental state and the interests of the public, to achieve a gradual return to the community.

COMMERCIAL APPEALS COMMISSION AG 53

1304, 865 Hornby Street, Vancouver V6Z 2H4
Phone 660-2987

The Commercial Appeals Commission hears **appeals** under the following provincial **statutes** in order to comply with statutory requirements of Cemetery and Funeral Services Act, Company Act, Credit Reporting Act, Credit Union Act, Insurance Act, Mortgage Brokers Act, Motor Dealer Act, Real Estate Act, Society Act, and Travel Agents Act. In addition, the commission provides support for the Liquor Appeal Board on a cost recovery basis.

The commission primarily serves those persons who are involved in administrative decisions relating to the above provincial statutes.

CRIMINAL INJURY COMPENSATION BOARD AG 54

6951 Westminster Highway, Richmond V7C 1C6
Phone 276-3129

This program primarily serves **victims of crime** and those who are injured assisting in crime prevention or the apprehension of offenders. Administered by the Workers' Compensation Board, it determines if an individual is entitled to compensation and the form and amount of the award.

EXPROPRIATION COMPENSATION BOARD AG 55

514 Government Street, Victoria V8V 2L7
Phone 387-4321

The Expropriation Compensation Board determines the amount of compensation to be paid to an owner whose property is expropriated (taken away) by a **public agency.** When a property owner questions the amount offered, the board will conduct a hearing to consider the market value of the land, any interest payable, and business losses incurred by the owner. After the compensation hearing, the board will provide a written response of its findings and make an award. The owner generally recovers legal and appraisal costs arising from the claim.

The board's compensation decisions are published by the Canada Law Book Company in the *Land Compensation Reports*.

LAW REFORM COMMISSION AG 56

601, 865 Hornby Street, Vancouver V6Z 2G3
Phone 660-2366

The Law Reform Commission reviews the laws of British Columbia and recommends ways in which they may be improved. The commission works to **repeal** unnecessary or outmoded legislation, eliminate irregularities, **reduce** the number of separate statutes and, in general, **simplify** and modernize the law. Each year, the commission pursues a number of projects, suggested by either the Attorney General, members of the legal profession, judges or the general public, on specific areas of law that require attention.

The Law Reform Commission has made over 100 formal reports to the Attorney General on a variety of topics. Some concern technical legal matters, but others — such as those which deal with **family law** issues — are of wider public interest. A complete list of all **publications**, and how they can be obtained, is available from the commission.

LIQUOR APPEAL BOARD AG 57

1304, 865 Hornby Street, Vancouver V6Z 2H4
Phone 660-2987

The Liquor Appeal Board hears all appeals of licensing and enforcement decisions of the Liquor Control and Licensing Branch. The board also hears **listing** and **delisting** appeals of alcohol products from the Liquor Distribution Branch store system.

MOTION PICTURE APPEAL BOARD AG 58

310, 435 Columbia Street, New Westminster V3L 5N8
Phone 660-8789

The Motion Picture Appeal Board assists in the **regulation** of the **film** and **video** industry in the province.

The board hears appeals by exhibitors and distributors of motion pictures and videos concerning decisions made by the Film Classification Branch. **Appeals** relate to decisions on classification of films, theatre licence suspensions and refusals to issue theatre or film exchange licences.

This program benefits the public and those involved in the distribution and sale of films and videos.

MOTOR CARRIER COMMISSION AG 59

108, 4240 Manor Street, Burnaby V5G 3X5
Phone 660-2903

The Motor Carrier Commission regulates the province's **for-hire motor carrier industry** (i.e., trucks, taxis, buses, etc., which transport passengers or goods for payment) in order to promote adequate and efficient services at reasonable cost, to promote safety on public highways, and to encourage good economic conditions in the business.

Applications for a new **licence**, or a change to an existing authority, are processed by the Motor Carrier Division of the Motor Vehicle Branch. A recommendation is forwarded to the commission for decision. The primary clients are the for-hire motor carriers who benefit from a regulated market and the assurance that all carriers must meet the same standards of safety, mechanical fitness and the conduct of business.

ACTS AG 60

The Ministry of Attorney General is responsible for the acts listed below. To determine which branch, division, program or agency administers each act, contact the ministry's Policy and Program Services Division (AG 2).

Accountants (Management) Act (Section 11 (3) only)
Age of Majority Act
Architects Act
Attorney General Act
Builders Lien Act
Civil Rights Protection Act
Commercial Appeals Commission Act
Commercial Arbitration Act
Commercial Tenancy Act
Commercial Transport Act
Company Act (Section 348 only)
Condominium Act (only powers and duties of Registrar of Titles)
Conflict of Laws Rules for Trusts Act
Constitution Act
Constitutional Amendment Approval Act
Constitutional Question Act
Coroners Act
Correction Act
County Boundary Act
Court Agent Act
Court of Appeal Act
Court Order Enforcement Act
Court Order Interest Act
Court Rules Act
Criminal Code (Canada) (Section 207 only)
Criminal Injury Compensation Act
Crown Counsel Act
Crown Franchise Act
Crown Proceeding Act
Curfew Act
Disciplinary Authority Protection Act
Election Act
Electoral Boundaries Commission Act
Electoral Districts Act
Emergency Program Act
Engineers and Geoscientists Act (Section 8 (2) only)
Escheat Act
Estate Administration Act
Estates of Missing Persons Act
Evidence Act
Expropriation Act
Family Compensation Act
Family Maintenance Enforcement Act
Family Relations Act
Federal Courts Jurisdiction Act
Financial Disclosure Act
Firearm Act
Flood Relief Act
Foreign Arbitral Awards Act

Foreign Money Claims Act
Foresters Act (Section 9 (2) only)
Fraudulent Conveyance Act
Fraudulent Preference Act
Frustrated Contract Act
Good Samaritan Act
Holiday Shopping Regulation Act
Homestead Act
Horse Racing Act
Infants Act
Inquiry Act
International Sale of Goods Act
International Trusts Act
Interpretation Act
Judicial Review Procedure Act
Jury Act
Justice Administration Act
Land (Spouse Protection) Act
Land Title Act (except 214 (1) (c))
Land Title Inquiry Act
Land Transfer Form Act
Law and Equity Act
Law Reform Commission Act
Legal Profession Act
Legal Services Society Act
Libel and Slander Act
Limitation Act
Liquor Control and Licensing Act
Liquor Distribution Act
Members' Conflict of Interest Act
Ministry of Provincial Secretary and Government Services Act (Sections 2 (1), (2), (4) and (5), 3, 5, 6 and 7 only)
Motion Picture Act
Motor Carrier Act
Motor Vehicle Act
Municipal Act (Part 20 only)
National Cablevision Limited Transfer of Jurisdiction Act
Negligence Act
Notaries Act
Occupiers Liability Act
Offence Act
Ombudsman Act
Parole Act
Partition of Property Act
Patients Property Act
Pawnbrokers Act
Perpetuity Act
Police Act
Power of Appointment Act
Power of Attorney Act
Privacy Act
Private Investigators and Security Agencies Act
Probate Recognition Act
Property Law Act

Provincial Court Act
Public Trustee Act
Queen's Counsel Act
Referendum Act
Regulations Act
Rent Distress Act
Sales on Consignment Act
Senatorial Selection Act
Sheriff Act
Small Claims Act
Statute Revision Act
Statute Uniformity Act
Subpoena (Interprovincial) Act
Supreme Court Act
Survivorship and Presumption of Death Act
Teaching Profession Act (Section 24 (1) only)
Transport of Dangerous Goods Act
Trespass Act
Trust and Settlement Variation Act
Trustee Act
Trustee (Church Property) Act
Victims' Rights and Services Act
Wills Act (except Part 2)
Wills Variation Act
Young Offenders (British Columbia) Act

MINISTRY OF ECONOMIC DEVELOPMENT, SMALL BUSINESS AND TRADE

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**712 Yates Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Economic Development, Small Business and Trade has two main functions: to promote the development of the British Columbia economy and represent the interests of the British Columbia business community, within the provincial government as well as in relation to other provinces and the federal government; and to co-ordinate the government's international business development strategy, encourage the export of British Columbia goods and services, and attract investment to the province.

STRATEGIC SERVICES AND COMMUNICATIONS EST 1

712 Yates Street, Victoria V8V 1X4
Phone 356-7036 FAX 356-7042

629, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1857 FAX 660-4718

Strategic Services and Communications provides communications and public relations services for the ministry.

This branch responds to telephone enquiries; informs the general public about the activities and goals of the ministry; provides the media with accurate and current information to assist them in reporting activities of the ministry; ensures that information about ministry programs is available to those who need it; and advises the Minister and ministry officials on sensitive public affairs issues.

Strategic Services and Communications also co-ordinates the development and production of a wide range of ministry brochures and other publications designed for the general public.

ECONOMIC DEVELOPMENT DIVISION EST 2

Fourth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0238 FAX 356-8212

The Economic Development Division is responsible for a wide range of activities relating to economic analysis and advice on policies and programs, identification of investment opportunities, and facilitation of industrial projects and economic initiatives.

PRIMARY INDUSTRIES BRANCH EST 3

Fourth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-3707 FAX 356-9275

The Primary Industries Branch develops policies and programs to support mining, energy, smelting, refining, industrial chemical, petrochemical and transportation industries.

Working closely with other government agencies, the branch promotes new investment and, where necessary, provides incentive packages and infrastructure co-ordination for major projects in these industry sectors. The branch also co-administers the Major Project Review Process.

MAJOR PROJECT REVIEW PROCESS EST 4

The Major Project Review Process was established to support the goal of environmentally sound economic growth by assessing the **environmental** and **socioeconomic impacts** of major projects. The division co-ordinates this review process in partnership with the **Ministry of Environment, Lands and Parks.**

QUEEN CHARLOTTE ISLANDS ECONOMIC DEVELOPMENT INITIATIVE EST 5

This joint federal-provincial initiative promotes alternative economic activity, such as tourism, to offset diminishing logging activity on the Queen Charlotte Islands and to capitalize on the planned South Moresby National Park development.

PLANNING AND RESEARCH UNIT EST 6

Fourth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 356-9556 FAX 356-9275

The Planning and Research Unit develops policies and programs on cross-sectoral issues and strategic initiatives, including interprovincial and international trade, fiscal programs and regional and industrial adjustments.

This unit co-ordinates inter-branch and inter-divisional policy. The unit also undertakes special projects which do not fall within the mandate of other branches.

LIBRARY EST 7

712 Yates Street, Victoria V8V 1X4
Phone 387-0341 FAX 356-8035

The library manages a collection of market, feasibility, regional development and other studies undertaken or commissioned by the ministry, other government agencies, academia and the private sector.

The library also provides research support to the ministry and other provincial government agencies, and **helps the public** to access material pertaining to the British Columbia economy.

INDUSTRIAL DEVELOPMENT BRANCH EST 8

Fourth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0240 FAX 356-9275

The Industrial Development Branch develops policies and programs to support logging and forestry, value-added wood manufacturing, the pulp and paper industry, agriculture, Aboriginal economic development, environmental industries and the financial services industry.

Working closely with other government agencies, the branch promotes new investment in renewable resource sectors.

This branch also develops industrial policies and planning options that support **environmentally sound regional development and diversification.**

In addition, the branch negotiates with the federal government and other provinces to advance British Columbia's regional development objectives, for example, through interprovincial procurement agreements.

TECHNOLOGY AND COMMUNICATIONS INDUSTRIES BRANCH EST 9

Fourth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-2018 FAX 356-0380

770 Pacific Boulevard South, Vancouver V6B 5E7
Phone 660-4047 FAX 660-3986

This branch develops policies and strategies to promote the growth of business and professional services in the advanced technology and knowledge-based industries, including electronics, software, aerospace, subsea, biotechnology and pharmaceuticals.

The branch also represents the province's interests in telecommunications, broadcasting/cable and related industries, through inter-governmental negotiations, regulatory interventions and delivery of **grant programs** to enhance communications services in **rural** and **remote communities.**

BUSINESS DEVELOPMENT DIVISION EST 10

Second Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0275 FAX 356-8035

The Business Development Division delivers programs and services designed to support and encourage business investment, industrial and small business development, and economic expansion and diversification **in all regions** of the province.

PLEASE NOTE: The financial assistance programs of the Ministry of Economic Development, Small Business and Trade are currently under review.

JOB PROTECTION COMMISSION EST 11

Suite 369, 1177 West Hastings, Vancouver V6E 2K3
Phone 1-800-665-4605 (toll-free) FAX 775-0228

The Job Protection Commission has two goals: to minimize plant closures or downsizings resulting from **short-term difficulties,** where the plants are mainstays of their communities and viable in the long term; and to preserve, restore and enhance the **competitiveness** of business enterprises in British Columbia and the global marketplace.

BUSINESS DEVELOPMENT AND INVESTMENT BRANCH EST 12

Second Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0277 FAX 356-8035

This branch provides expertise on British Columbia's investment climate in relation to other jurisdictions; identifies, assesses and packages investment opportunities for domestic and international distribution; formulates strategic investment initiatives at the sectoral level; and operates the Investment Matching Program, which matches investors with entrepreneurs needing investment capital.

Investment Matching Program

Phone 1-800-665-5457 (toll-free)
Phone 660-4026 (Vancouver)

This program provides information to match investors with entrepreneurs needing investment capital, and identifies companies seeking joint-venture partners, licensing/royalty agreements or technology transfer opportunities.

Investment opportunities and information are listed on the computerized database, **VentureNet,** and are also available in hard copy.

SMALL BUSINESS DEVELOPMENT BRANCH EST 13

Second Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0313 FAX 356-7026

This branch represents the specific interests of the small business sector, with particular emphasis on providing vital information and advice to individuals wanting to start a business and to existing businesses that want to expand.

The branch is an advocate for an improved small business climate, and ensures that the interests of the small business sector are well-represented in the internal processes of government at all levels.

HOME-BASED BUSINESS PROGRAM EST 14

Phone 387-9890 FAX 356-7026

The objective of this program is to help home-based business people increase their business and marketing skills. The program includes workshops on starting a home-based business, running a home-based business and marketing home-based business products.

ASSISTANCE TO ASSOCIATIONS EST 15

Phone 387-9890 FAX 356-7026

This initiative assists business, trade and industry associations to undertake projects which will enable association members to be more effective in the management of their businesses. Under this initiative, eligible projects receive 50 per cent of the project cost, to a maximum of $2,500 of assistance per association per fiscal year.

BUSINESSWOMEN'S ADVOCATE EST 16

Phone 387-0313 FAX 356-7026

The goals of the Businesswomen's Advocate are to assist women to reach their fullest potential as entrepreneurs; to identify and remove those obstacles that prevent women from operating businesses; to bring women into the mainstream of the business community; and to improve the information available to women so they may have an even better chance to start up and maintain profitable, productive and thriving businesses.

BUSINESS INFORMATION CENTRE PROGRAM EST 17

Phone 1-800-661-2891 (Victoria toll-free) FAX 356-7026
1-800-972-2255 (Vancouver toll-free)

Funded by the Ministry of Economic Development, Small Business and Trade, local chambers of commerce have set up Business Info Centres (BICs) in 85 communities throughout the province. This program provides basic information to the small business community, and offers a first point of access to programs and services available from government agencies.

BICs stock publications and other materials produced by various government agencies, and allow existing and potential businesses to access **business information**, **consumer contacts**, and business **management training videotapes**.

BUSINESS INFO CENTRES (BICs): EST 18

VANCOUVER ISLAND/COAST REGION

Alberni Valley Chamber of Commerce
RR 2, Site 215, C-10, 2533 Redford Street, **Port Alberni V9Y 7L6**
Phone 724-6535 FAX 724-6560

Burnaby Chamber of Commerce
262, 4567 Lougheed Highway, Brentwood Mall, **Burnaby V5C 3V6**
Phone 293-1771 FAX 299-0580

Campbell River and District Chamber of Commerce
Box 400, 1235 Shoppers Row, **Campbell River V9W 5B6**
Phone 286-0764 FAX 286-6490

Comox Valley Chamber of Commerce
2040 Cliffe Avenue, **Courtenay V9N 2L3**
Phone 334-3234 FAX 334-4908

Cumberland Chamber of Commerce
Box 74, 2755 Dunsmuir Avenue, **Cumberland V0R 1S0**
Phone 336-8313 FAX 336-2455

Duncan-Cowichan Chamber of Commerce
381 Trans-Canada Highway, **Duncan V9L 3R5**
Phone 746-4636 FAX 746-8222

Juan de Fuca Chamber of Commerce
697 Goldstream Avenue, **Victoria V9B 2X2**
Phone 478-1130 or 478-3242 FAX 478-1584

Greater Nanaimo Chamber of Commerce
155 Skinner Street, **Nanaimo V9R 5E8**
Phone 753-1191 FAX 755-2242

Parksville and District Chamber of Commerce
Box 99, 1275 East Island Highway, **Parksville V9P 2G3**
Phone 248-3613 FAX 248-5210

Port Hardy and District Chamber of Commerce
Box 249, 7250 Market Street, **Port Hardy V0N 2P0**
Phone 949-7622 FAX 949-6653

Powell River Chamber of Commerce
6807 Wharf Street, **Powell River V8A 1T9**
Phone 485-4051 FAX 485-4272

Qualicum Beach Chamber of Commerce
2711 Island Highway, **Qualicum Beach V0R 2T0**
Phone 752-9532 FAX 752-2923

Saanich Peninsula Chamber of Commerce
9768 Third Street, **Sidney V8L 3A2**
Phone 656-3616 FAX 656-7111

Saltspring Island Chamber of Commerce
Box 111, 127 Lower Ganges Road, **Ganges V0S 1E0**
Phone 537-4223 FAX 537-4276

Sooke-Jordan River Chamber of Commerce
2060 Anne Marie Road, **Sooke V0S 1N0**
Phone 642-6112 FAX 642-6627

Ucluelet Chamber of Commerce
Box 428, **Ucluelet V0R 3A0**
Phone 726-4641 FAX 726-7544

Greater Victoria Chamber of Commerce
525 Fort Street, **Victoria V8W 1E8**
Phone 383-7191 FAX 385-3552

MAINLAND/SOUTHWEST REGION

Abbotsford-Matsqui Chamber of Commerce
2462 McCallum Road, **Abbotsford V2S 3P9**
Phone 859-9651 FAX 850-6880

Aldergrove and District Chamber of Commerce
Box 332, 27030B Fraser Highway, **Aldergrove V0X 1A0**
Phone 856-8383 FAX 856-1333

Burnaby Chamber of Commerce
262, 4567 Lougheed Highway, **Burnaby V5C 3V6**
Phone 293-1771 FAX 299-0580

Chilliwack and District Chamber of Commerce
44150 Luckakuck Way, RR 1, **Sardis V2R 1A9**
Phone 858-8121 FAX 858-0157

Chamber of Commerce Serving Coquitlam, Port Coquitlam/Port Moody
135, 3030 Lincoln Avenue, **Coquitlam V3B 6B4**
Phone 464-2716 or 464-2333 FAX 464-6796

Delta Chamber of Commerce
6201 — 60th Avenue, **Delta V4K 4E2**
Phone 946-4232 FAX 946-5285

Fort Langley and District Chamber of Commerce
Box 75, 23325 Mavis Street, **Fort Langley V0X 1J0**
Phone 888-1477 FAX 888-2657

Gibsons and District Chamber of Commerce
Box 1190, 417 Marine Drive, **Gibsons V0N 1V0**
Phone 886-2325 FAX 886-2379

Hope and District Chamber of Commerce
Box 370, 919 Water Street, **Hope V0X 1L0**
Phone 869-2021 FAX 869-2160

Harrison Hot Springs Chamber of Commerce
Box 255, 499 Hot Springs Road, **Harrison Hot Springs V0M 1K0**
Phone 796-3425 FAX 796-3188

Langley Chamber of Commerce
Box 3422, 20420 Fraser Highway, **Langley V3A 4R8**
Phone 530-6656 FAX 530-7066

Lillooet and District Chamber of Commerce
Box 650, 463 Russell Street, **Lillooet V0K 1V0**
Phone 256-4364 FAX 256-4546

Lytton and District Chamber of Commerce
Box 460, 400 Fraser Street, **Lytton V0K 1Z0**
Phone 455-2523 FAX 455-6669

Maple Ridge Chamber of Commerce
22238 Lougheed Highway, **Maple Ridge V2X 2T2**
Phone 463-3366 FAX 463-3201

Mission Regional Chamber of Commerce
Box 3340, 34033 Lougheed Highway, **Mission V2V 4J5**
Phone 826-6914 FAX 826-5916

New Westminster Chamber of Commerce
333 Brunette Avenue, **New Westminster V3L 3E7**
Phone 521-7781 FAX 521-0057

North Vancouver Chamber of Commerce
131 East Second Street, **North Vancouver V7L 1C2**
Phone 987-4488 FAX 987-8272

Princeton and District Chamber of Commerce
Box 540, **Princeton V0X 1W0**
Phone 295-3103 FAX 295-3255

Richmond Chamber of Commerce
208, 8171 Park Road, **Richmond V6Y 1S9**
Phone 278-2822 FAX 278-2972

Sechelt and District Chamber of Commerce
Box 360, 5555 Highway 101, **Sechelt V0N 3A0**
Phone 885-3100 FAX 885-9538

Squamish/Howe Sound Chamber of Commerce
Box 1009, 37950 Cleveland Avenue, **Squamish V0N 3G0**
Phone 892-9244 FAX 892-2034

Surrey Regional Chamber of Commerce
15105A — 105th Avenue, **Surrey V3R 7G9**
Phone 581-7130 FAX 588-7549

White Rock/South Surrey Chamber of Commerce
1554 Foster Street, **White Rock V4B 3X8**
Phone 536-6844 FAX 536-4994

Whistler Chamber of Commerce
Box 181, 2097 Lake Placid Road, **Whistler V0N 1B0**
Phone 932-5528 FAX 932-3755

THOMPSON-OKANAGAN REGION

Chase and District Chamber of Commerce
Box 592, 120 Chase Street, **Chase V0E 1M0**
Phone 679-8432 FAX 679-3120

Clearwater and District Chamber of Commerce
RR 1, Box 1988, 425 East Yellowhead Highway, **Clearwater V0E 1N0**
Phone 674-2646 FAX 674-3693

Enderby and District Chamber of Commerce
Box 1000, City Hall, 619 Cliff Avenue, **Enderby V0E 1V0**
Phone 838-6727 FAX 838-6007

Golden and District Chamber of Commerce
Box 677, Highway 95 South, **Golden V0A 1H0**
Phone 344-7125 FAX 344-6688

Greater Kamloops Chamber of Commerce
Box 488, 10 — 10th Avenue, **Kamloops V2C 5L2**
Phone 372-7722 FAX 828-9500

Kelowna Chamber of Commerce
544 Harvey Avenue, **Kelowna V1Y 6C9**
Phone 1-800-663-4345 or 861-1515 FAX 861-3624

Keremeos and District Chamber of Commerce
Box 452, **Keremeos V0X 1N0**
Phone 499-5353 or 499-5284 FAX 499-2252

Merritt and District Chamber of Commerce
Box 1649, 2099 Garcia Street, **Merritt V0K 2B0**
Phone 378-5634 FAX 378-6561

Osoyoos and District Chamber of Commerce
Box 227, Junction Highways 3 and 97, **Osoyoos V0H 1V0**
Phone 495-7142 FAX 495-6161

Penticton Chamber of Commerce
185 West Lakeshore Drive, **Penticton V2A 1B7**
Phone 492-4103 FAX 492-6119

Revelstoke Chamber of Commerce
Box 490, 300 First Street West, **Revelstoke V0E 2S0**
Phone 837-5345 FAX 837-4223

Salmon Arm and District Chamber of Commerce
Box 999, 70 Hudson Avenue Northeast, **Salmon Arm V1E 4P2**
Phone 832-6247 FAX 832-8382

Sicamous and District Chamber of Commerce
Box 346, End of Main Street and Riverside, **Sicamous V0E 2V0**
Phone 836-3313 FAX 836-4368

Summerland Chamber of Commerce
Box 1075, 7519 Prairie Valley Road, **Summerland V0H 1Z0**
Phone 494-2686 FAX 494-4039

Greater Vernon Chamber of Commerce
3700 — 33rd Street, **Vernon V1T 5T6**
Phone 545-0771 FAX 545-3114

KOOTENAY REGION

Castlegar Chamber of Commerce
1995 Sixth Avenue, **Castlegar V1N 4B7**
Phone 365-6313 FAX 365-5778

Cranbrook Chamber of Commerce
Box 84, 2279 Cranbrook Street North, **Cranbrook V1C 4H6**
Phone 426-5914 FAX 426-3873

Creston Chamber of Commerce
Box 268, 1711 Canyon Street, **Creston V0B 1G0**
Phone 428-4342 FAX 428-9411

Fernie Chamber of Commerce
Highway 3 and Dicken Road, **Fernie V0B 1M0**
Phone 423-6868 FAX 423-3811

Grand Forks Chamber of Commerce
Box 1086, 7362 Fifth Street, **Grand Forks V0H 1H0**
Phone 442-2833 FAX 442-5688

Greenwood and District Board of Trade
Box 430, 278 Copper Street, **Greenwood V0H 1J0**
Phone 445-6323 FAX 445-6166

Kimberley Bavarian Society Chamber of Commerce
Box 63, 350 Ross Street, **Kimberley V1A 2Y9**
Phone 427-3666 FAX 427-5378

Nakusp and District Chamber of Commerce
Box 387, **Nakusp V0G 1R0**
Phone 265-4234 FAX 265-3808

Nelson and District Chamber of Commerce
225 Hall Street, **Nelson V1L 5X4**
Phone 352-3433 FAX 352-6355

Rossland Chamber of Commerce
Box 1725, 4, 2185 Columbia Avenue, **Rossland V0G 1Y0**
Phone 362-5666 FAX 362-5244

Sparwood and District Chamber of Commerce
Box 1448, Aspen Drive, **Sparwood V0B 2G0**
Phone 425-2423 FAX 425-7130

Trail District Chamber of Commerce
843 Rossland Avenue, **Trail V1R 4S8**
Phone 368-3144 FAX 368-6427

CARIBOO REGION

Mackenzie and District Chamber of Commerce
Box 880, **Mackenzie V0J 2C0**
Phone 997-5459 FAX 997-6117

Prince George Chamber of Commerce
770 Brunswick Street, **Prince George V2L 2C2**
Phone 562-2454 FAX 562-6510

Quesnel and District Chamber of Commerce
703 Carson Avenue, **Quesnel V2J 2B6**
Phone 992-8716 FAX 992-9606

South Cariboo Chamber of Commerce
Box 2312, 422 South Cariboo Highway 97, **100 Mile House V0K 2E0**
Phone 395-5353 FAX 395-4085

Vanderhoof and District Chamber of Commerce
Box 126, 2353 Burrard Avenue, **Vanderhoof V0J 3A0**
Phone 567-2124 FAX 567-3316

Williams Lake and District Chamber of Commerce
1148 South Broadway, **Williams Lake V2G 1A2**
Phone 392-5025 FAX 392-4214

NORTH COAST REGION

Kitimat Chamber of Commerce
Box 214, 2109 Forest Avenue, **Kitimat V8C 2G7**
Phone 632-6294 FAX 632-4685

Prince Rupert and District Chamber of Commerce
Box 158, 115 First Avenue West, **Prince Rupert V8J 3P6**
Phone 624-2296 FAX 627-8493

Queen Charlotte Island Chamber of Commerce
Box 420, **Port Clements V0T 1R0**
Phone 557-4600 FAX 557-4494

Terrace and District Chamber of Commerce
Box 107, 4511 Keith Avenue, **Terrace V8G 4A2**
Phone 635-2063 FAX 638-3497

NECHAKO REGION

Burns Lake and District Chamber of Commerce
Box 339, 540 Yellowhead Highway, **Burns Lake V0J 1E0**
Phone 692-3751 FAX 692-3493

Houston and District Chamber of Commerce
Box 396, 3289 Highway 16, **Houston V0J 1Z0**
Phone 845-7640 FAX 845-3682

Smithers and District Chamber of Commerce
Box 2379, 1425 Main Street, **Smithers V0J 2N0**
Phone 847-5072 FAX 847-3337

NORTHEAST REGION

Chetwynd and District Chamber of Commerce
Box 1000, 5217 North Access Road, **Chetwynd V0C 1J0**
Phone 788-3345 FAX 788-7843

Dawson Creek and District Chamber of Commerce
102, 816 Alaska Avenue, **Dawson Creek V1G 4T6**
Phone 782-4868 FAX 782-2371

Fort Nelson Chamber of Commerce
Box 196, **Fort Nelson V0X 1R0**
Phone 774-2956 FAX 774-3844

Fort St. John and District Chamber of Commerce
9323 — 100th Street, **Fort St. John V1J 4N4**
Phone 785-6037 FAX 785-7181

Tumbler Ridge Chamber of Commerce
Box 606, Southgate Road and Front Street, **Tumbler Ridge V0C 2W0**
Phone 242-4702 FAX 242-5159

BUSINESS FINANCE BRANCH

EST 19

Second Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0315 FAX 356-7026

The Business Finance Branch undertakes financial and technical reviews of proposals received by the provincial government from companies that are considering establishing new businesses in the province or expanding their existing operations.

Working with the business community, federal and local governments, other ministries and Crown corporations, the branch analyzes the financial needs of small businesses and medium- to large-scale projects. The branch counsels and consults with companies about their investment plans and assists with the structuring of **project financing** packages, by working with potential equity partners, commercial banks and other levels of government. Financial assistance to businesses is provided under the Industrial Development Incentive Act.

The branch also provides financial analysis in support of projects recommended by the **Job Protection Commission.**

BUSINESS EQUITY BRANCH EST 20

Fifth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-0225 FAX 387-1080

The Business Equity Branch supports the raising of equity capital for the creation, expansion or refinancing of small- and medium-size businesses. Programs include the **Equity Capital Program** and the **Employee Investment Program,** designed to encourage the flow of equity capital to small business, improving competitiveness and growth potential while helping to create jobs.

EQUITY CAPITAL PROGRAM EST 21

Phone 1-800-665-6597 (toll-free) FAX 387-1080

This program encourages British Columbia residents and corporations to make equity capital investments in small- and medium-size British Columbia businesses.

Businesses that can benefit from the Equity Capital Program are those which diversify the economy (value-added activities), export out of the province, or displace imported goods and services.

The program encourages investment in British Columbia business by providing a 30 per cent provincial tax credit to investors in registered **venture capital corporations.** These venture capital corporations in turn invest in eligible small British Columbia businesses.

EMPLOYEE INVESTMENT PROGRAM EST 22

Phone 1-800-665-5457 (toll-free) FAX 660-3986
660-4080 (Vancouver)

The Employee Investment Program has two components: **Employee Share Ownership Plans (ESOPs)** and **Employee Venture Capital Corporations (EVCCs).**

ESOPs help employees to invest directly in the company for which they work. EVCCs assist with indirect investment in eligible businesses by pooling the investment funds of employees.

As an incentive to invest, ESOP and EVCC investors are eligible to receive a provincial tax credit equal to 20 per cent of the amount they invest, to a maximum of $2,000 in any one year. In addition, EVCC investors receive a federal tax credit of 20 per cent, to a maximum of $1,000 in any one year.

MANAGEMENT SERVICES DIVISION EST 23

712 Yates Street, Victoria V8V 1X4
Phone 387-0757 FAX 356-7028

Management Services Division provides financial, administrative, personnel and information systems support to the Ministry of Economic Development, Small Business and Trade and its client ministry, the **Ministry of Aboriginal Affairs.**

The amalgamated delivery of these services ensures that each of these ministries can maximize its resources to meet individual program goals and objectives.

Management Services Division also oversees the Government Agents Branch, Women's Programs and the ministry's employment equity co-ordinator.

FINANCE AND ADMINISTRATION BRANCH EST 24

1405 Douglas Street, Victoria V8W 3C1
Phone 387-0201 FAX 387-5741

This branch develops, implements and operates financial management and control systems. This includes accounts classification; maintenance of corporate financial management systems and controls; financial planning, budget preparation and controls; expenditure, asset and liability control; revenue control; and financial reporting.

The branch also provides facilities management, telecommunications services, vehicle management, administrative records management and **freedom-of-information** services.

COMPUTING SERVICES BRANCH EST 25

546 Yates Street, Victoria V8V 1X4
Phone 356-0368 FAX 356-0367

Computing Services Branch ensures that the Ministry of Economic Development, Small Business and Trade obtains effective use and maximum benefits from information systems. The branch assists in the development and implementation of corporate information systems, to support all program areas.

The branch also provides the framework for system expenditures and develops strategic plans to support the ministry's business objectives.

PERSONNEL SERVICES BRANCH EST 26

712 Yates Street, Victoria V8V 1X4
Phone 387-9800 FAX 356-9218

Personnel Services Branch provides a broad range of professional, consultative and administrative services to maximize the potential of the ministry's human resources, within a safe and healthy work environment.

These services include recruiting well-qualified employees, co-ordinating and supporting employee development and training, providing advice that fosters positive employee relations, supporting and communicating employment equity initiatives, and supporting programs that ensure a safe working environment.

WOMEN'S PROGRAMS EST 27

712 Yates Street, Victoria V8V 1X4
Phone 356-8702 FAX 356-0105

Women's Programs, established to promote **career development** and advancement of women at all levels within the ministry, co-ordinates programs, training and educational opportunities to ensure that women are better equipped to compete for promotions. Women's Programs also provides information about opportunities and career strategies to women who are interested in advancement in the public service.

Program initiatives undertaken include noon-hour seminars, "Taking Charge of Your Career" seminars, and the development of "bridging" or secondment opportunities for women.

EMPLOYMENT EQUITY CO-ORDINATOR EST 28

Sixth Floor, 712 Yates Street, Victoria V8V 1X4
Phone 387-5427 FAX 387-5519

Employment equity is an action-based strategy designed to create a workforce that is representative of the population that it serves. One of the goals is to eliminate systemic barriers to employment and advancement faced by the target groups — women, persons with disabilities, visible minorities and aboriginal peoples.

The ministry's employment equity co-ordinator, appointed in February 1992, works in conjunction with equity staff in the government's central employment equity office, as well as with staff from other ministries and the private sector, to provide a comprehensive employment equity initiative throughout British Columbia.

The employment equity co-ordinator is currently developing an action plan for the ministry that includes increasing the awareness of employment equity issues, examining hiring practices and evaluating existing requirements for specific positions.

GOVERNMENT AGENTS BRANCH EST 29

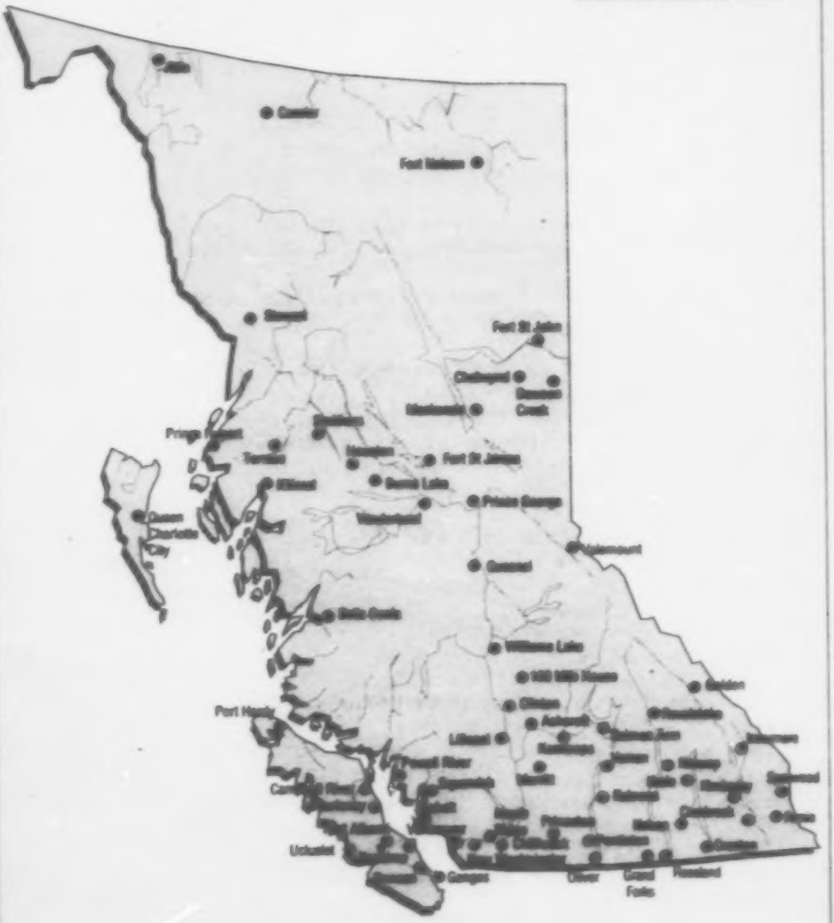
Second Floor, 239 Menzies Street, Victoria V8V 2G6
Phone 387-4691 FAX 387-5633

The Government Agents Branch provides delivery of a wide range of programs, services and information on behalf of 17 client ministries representing 50 distinct government programs, through 60 **Government Agent offices** located in communities throughout the province. Through these offices, the province achieves fair and open access to public services for all residents of the province.

The roles of Government Agents include District Registrar of Births, Deaths and Marriages; Provincial Collector of Taxes; Gold Commissioner; and Regis-

GOVERNMENT AGENT OFFICES

Province of
British Columbia
Ministry of
Economic Development,
Small Business and Trade



trar of Voters. Government Agents also carry out company, lien and mobile home searches; provide motor licensing services; supply licences, permits, acts and regulations; and collect revenues on behalf of the provincial government.

GOVERNMENT AGENT OFFICES
(listed alphabetically by community)

Government Agent
Box 189, 300 Railway Avenue, **Ashcroft V0K 1A0**
Phone 453-2412 FAX 453-9622

Government Agent
Box 100, Third Street, **Atlin V0W 1A0**
Phone 651-7595 FAX 651-7707

Government Agent
Box 185, Cliff Street, **Bella Coola V0T 1C0**
Phone 799-5361 FAX 799-5450

Government Agent
Box 270, 33 Third Avenue, **Burns Lake V0J 1E0**
Phone 692-7117 FAX 692-3228

Government Agent
Farwell Building, 115, 1180 Ironwood Road, **Campbell River V9W 5P7**
Phone 286-7555 or 286-7574 FAX 286-7573

Government Agent
Box 340, 94 Connell Drive, **Cassiar V0C 1E0**
Phone 778-7507 FAX 778-7852

Government Agent
Bag 105, 5016 — 50th Avenue, **Chetwynd V0C 1J0**
Phone 788-2239 FAX 788-3802

Government Agent
B.C. Access Centre
45850A Yale Road, **Chilliwack V2P 2N9**
Phone 795-8415 FAX 795-8408

Government Agent
Box 70, 1423 Cariboo Highway, **Clinton V0K 1K0**
Phone 459-2268 FAX 459-7922

Government Agent
B.C. Access Centre
2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1100 FAX 334-1209

Government Agent
B.C. Access Centre
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1211 FAX 426-1253

Government Agent
Box 1190, 1404 Canyon Street, **Creston V0B 1G0**
Phone 428-3211 FAX 428-3212

Government Agent
B.C. Access Centre
1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2224 FAX 784-2211

Government Agent
B.C. Access Centre
5785 Duncan Street, **Duncan V9L 5G2**
Phone 746-1400 FAX 746-1401

Government Agent
Bag 1000, Courthouse, 401 Fourth Avenue, **Fernie V0B 1M0**
Phone 423-6845 FAX 423-3123

Government Agent
Bag 100, Town Square, 5315 — 50th Avenue South, **Fort Nelson V0C 1R0**
Phone 774-6945 FAX 774-3844

Government Agent
Box 1328, 470 Stuart Drive, **Fort St. James V0J 1P0**
Phone 996-7585 FAX 996-7652

Government Agent
B.C. Access Centre
10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3350 FAX 787-3210

Government Agent
Box 190, Courthouse, Lower Ganges Road, **Ganges V0S 1E0**
Phone 537-5414 FAX 537-4361

Government Agent
Box 39, 606 North Sixth Street, **Golden V0A 1H0**
Phone 344-7550 FAX 344-7553

Government Agent
Box 850, 524 Central Avenue, **Grand Forks V0H 1H0**
Phone 442-5444 FAX 442-5467

Government Agent
Bag 2000, Houston Shopping Centre, 3232 Highway 16, **Houston V0J 1Z0**
Phone 845-2990 FAX 845-7424

Government Agent
Box 265, 506 Seventh Avenue, **Invermere V0A 1K0**
Phone 342-4260 FAX 342-4262

Government Agent
250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4540 FAX 828-4542

Government Agent
Box 580, A Avenue and Fourth Street, **Kaslo V0G 1M0**
Phone 353-2219 FAX 353-2316

Government Agent
1420 Water Street, **Kelowna V1Y 1J2**
Phone 861-7440 FAX 861-7435

Government Agent
334 City Centre, **Kitimat V8C 1T6**
Phone 632-6188 FAX 639-9422

Government Agent
Bag 700, 651 Main Street, **Lillooet V0K 1V0**
Phone 256-7548 FAX 256-4546

Government Agent
Bag 5000, 540 Mackenzie Boulevard, **Mackenzie V0J 2C0**
Phone 997-4270 FAX 997-5951

Government Agent
2, 11996 Edge Street, **Maple Ridge V2X 9Y6**
Phone 467-6901 FAX 467-6131

Government Agent
B.C. Access Centre
Bag 4400, 2176 Quilchena Avenue, **Merritt V0K 2B0**
Phone 378-9343 FAX 378-9346

Government Agent
Box 128, 619 Broadway Street, **Nakusp V0G 1R0**
Phone 265-3646 FAX 265-3119

Government Agent
B.C. Access Centre
13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2200 or 755-2216 FAX 755-2222

Government Agent
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6104 FAX 354-6102

Government Agent
100, 635 Columbia Street, **New Westminster V3M 1A7**
Phone 660-8666 FAX 660-8498

Government Agent
Bag 5000, Courthouse, 101, 9971 — 350th Avenue, **Oliver V0H 1T0**
Phone 498-3818 FAX 498-6333

Government Agent
Box 1600, 160 Cedar Avenue, **100 Mile House V0K 2E0**
Phone 395-5595 FAX 395-5596

Government Agent
100 Main Street, **Penticton V2A 5A5**
Phone 492-1211 FAX 492-1213

Government Agent
4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9200 FAX 724-9298

Government Agent
Bag 11000, 8755 Granville Street, **Port Hardy V0N 2P0**
Phone 949-6323 FAX 949-6153

Government Agent
6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-2815 FAX 485-9505

Government Agent
B.C. Access Centre
1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6001 FAX 565-6638

Government Agent
Courthouse, 100 Market Place, **Prince Rupert V8J 1B8**
Phone 627-0415 FAX 627-0421

Government Agent
Box 9, Courthouse, 151 Vermilion Avenue, **Princeton V0X 1W0**
Phone 295-6957 FAX 295-3070

Government Agent
Box 309, 122 Second Avenue, **Queen Charlotte City V0T 1S0**
Phone 559-4452 FAX 559-4798

Government Agent
102, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4301 FAX 992-4314

Government Agent
Box 380, Room 104, Courthouse
1100 Second Street West, **Revelstoke V0E 2S0**
Phone 837-7636 FAX 837-7640

Government Agent
B.C. Access Centre
Bag 100, 681 Marine Park Drive North East, **Salmon Arm V1E 4S4**
Phone 832-1611 or 832-1604 FAX 832-1607

Government Agent
Box 950, 102, 5710 Teredo Street, **Sechelt V0N 3A0**
Phone 885-5187 FAX 885-3710

Government Agent
Bag 5000, 1020 Murray Street, **Smithers V0J 2N0**
Phone 847-7207 FAX 847-7232

Government Agent
Box 1086, Greenwood Shopping Mall, **Sparwood V0B 2G0**
Phone 425-6363 FAX 425-0744

Government Agent
Box 1008, 1360 Pemberton Street, **Squamish V0N 3G0**
Phone 892-2400 FAX 892-2342

Government Agent
Box 127, Courthouse, **Stewart V0T 1W0**
Phone 636-2294 FAX 636-2678

Government Agent
B.C. Access Centre
101, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3200 FAX 638-3206

Government Agent
B.C. Access Centre
1050 Eldorado Street, **Trail V1R 3V7**
Phone 364-0591 FAX 364-0561

Government Agent
Box 609, Davison Shopping Centre, **Ucluelet V0R 3A0**
Phone 726-7025 FAX 726-7211

Government Agent
Box 657, Regency Place, 1201 Fifth Avenue, **Valemount V0E 2Z0**
Phone 566-4448 FAX 566-4620

Government Agent
Box 1459, 2639 Church Avenue, **Vanderhoof V0J 3A0**
Phone 567-6301 FAX 567-6303

Government Agent
B.C. Access Centre
3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5511 FAX 549-5508

Government Agent
B.C. Access Centre
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4211 FAX 398-4208

REGIONAL DEVELOPMENT DIVISION EST 30

COMMUNITY ECONOMIC DEVELOPMENT BRANCH EST 31

712 Yates Street, Victoria V8V 1X4
Phone 387-6214 FAX 387-4410

The Community Economic Development Branch assists British Columbia communities to achieve sustained economic development that supports each community's individual goals for community life.

The objectives of the branch are:

Capacity Building: To strengthen the abilities of local decision-makers to improve economic and social conditions in the community.

Jobs and Diversification: To increase and/or maintain the number of jobs that provide an acceptable income, the number of alternative employment opportunities, and the diversification of the local economy, and also to attract and sustain businesses and investment in the community.

Adjusting to Change: To help communities adjust to changes that affect their local economies, whether those changes be internal or external.

To accomplish these goals, the branch works with development groups to develop and implement economic development plans, provides funding to economic development commissions, helps regions to develop sector strategies, provides information and assistance to **single-industry** or **major-employer communities,** encourages community leaders and volunteers to participate in community economic development, and helps communities to retain business, attract investment and control retail leakage.

The branch also provides training, workshops and conferences (including sector workshops to help develop specific industries), supplies "how to" information and technical assistance, helps communities to access programs outside of the branch, and documents successful and unsuccessful economic development projects.

The Community Economic Development Branch seeks out and builds partnerships with agencies, other ministries and corporate sponsors for funding and implementing community economic development initiatives.

DEVELOPMENT REGIONS BRANCH EST 32

712 Yates Street, Victoria V8V 1X4
Phone 356-1878 FAX 387-6145 or 387-4410

There are designated development regions in the province. Each region is supported by regional managers and in some cases by regional analysts who reside in the region.

Development region staff are the key ministry facilitators between regional groups and government programs and services. They manage community and regional consultation and consensus building on issues and opportunities. They pursue projects and initiatives that are important to the region and enhance economic development.

Regional advisory groups and task forces, composed of provincial and local government representatives, and business and industry leaders, have been established within each region to address regional issues such as economic and business development, health care services, transportation requirements, tourism strategy development, agricultural land use and aboriginal concerns.

REGIONAL MANAGERS AND REGIONAL ANALYSTS EST 33

Region 1 — Vancouver Island/Coast

Regional Manager
13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2206 FAX 755-2222

Regional Analyst
c/o B.C. Access Centre, Courtenay
2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1107 FAX 334-1209

Region 3 — Thompson-Okanagan

Regional Manager
3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5593 FAX 549-5417

Regional Analyst
250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4870 FAX 828-4233

Region 4 — Kootenay

Regional Manager
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6113 FAX 354-6102

Regional Analyst
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1564 FAX 426-1253

Region 5 — Cariboo

Regional Manager
1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6998 FAX 565-6638

Regional Analyst
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4209 FAX 398-4208

Region 6 — North Coast

Regional Manager
102, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3570 FAX 638-3206

Region 7 — Nechako

Regional Manager
Bag 5000, 1020 Murray Street, **Smithers V0J 2N0**
Phone 847-7215 FAX 847-7592

Region 8 — Northeast

Regional Manager
125, 1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2215 FAX 784-2211

INTERNATIONAL DIVISION EST 34

Fifth Floor, 1405 Douglas Street, Victoria V8W 3C1
Phone 387-7947 FAX 356-8109

The International Division oversees British Columbia's international business development. As part of this function, the division encourages the export of goods and services produced in British Columbia; attracts investment to British Columbia; represents the province's interests with respect to trade policy and negotiations; maintains and operates a network of out-of-province offices in Europe, Asia and North America on behalf of the provincial government; and co-ordinates the government's overall **international business development strategy.**

INTERNATIONAL OPERATIONS BUREAU EST 35

629, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1800 FAX 660-3917

The International Operations Bureau maintains representative offices in Ottawa, the United States, Europe and Asia Pacific. The bureau serves private and public sector clients throughout the world by providing information on international business opportunities in British Columbia through its 10 representative offices and Canada's embassies and consulates.

The bureau is active in encouraging direct **investment in the province,** and assists with such activities as joint ventures and licensing agreements. It also encourages **exports** of British Columbia goods and services, and works closely with the British Columbia Trade Development Corporation. Within the British Columbia government, it assists with ministry and inter-ministry activities outside the province.

BRITISH COLUMBIA INTERNATIONAL OFFICES

The provincial government has international offices in North America, Europe and Asia to promote British Columbia as an attractive place to do business.

These offices support investment promotion, export development, business immigration, technology transfer, tourism promotion, and education and training.

The offices, staffed with representatives who have a strong background in international business, also provide up-to-date market intelligence to the British Columbia community, allowing both government and the business sector to respond immediately to opportunities in these areas.

NORTH AMERICA

Ottawa, Ontario

British Columbia House (Commercial Section)
506, 90 Sparks Street, Royal Bank Centre, Ottawa, **Ontario K1P 5B4**
Phone (613) 234-8451 FAX (613) 594-8447

Procurement by the Canadian government accounts for almost $10 billion annually, and a greater emphasis is being placed on increasing Western Canada's share of federal spending.

The Trade and Investment Office in British Columbia House was established to help British Columbia companies market goods and services to the federal government and its contractors. The office can identify business opportunities and provide advice and contacts.

Seattle, Washington

British Columbia Trade and Tourism Office
930, 720 Olive Way, Seattle, **Washington 98101, U.S.A.**
Phone (206) 628-3023 FAX (206) 447-9004

Washington State is a $1.5-billion market for British Columbia products, and represents an extremely important gateway to other U.S. markets. As more emphasis is placed on north-south trading patterns, this state will become increasingly important to British Columbia.

Opportunities to participate in Washington's aerospace and software industries, through various alliances, represent real potential for British Columbia companies.

California

British Columbia Trade and Tourism Office
1050, 2600 Michelson Drive, Irvine, **California 92715-1550, U.S.A.**
Phone (714) 852-0201 FAX (714) 852-0168

The State of California accounts for approximately 13 per cent of British Columbia's exports. With a population approaching 30 million, a diverse economic base and easy access from British Columbia, the California market is well-positioned for the further expansion of British Columbia's export of goods and services.

EUROPE

United Kingdom

British Columbia House
No. 1 Regent Street, **London, England SW1Y 4NS**
Phone (44-71) 930-6857 FAX (44-71) 930-2012

This office is located in one of the world's most important financial centres. Responsible for the markets in the United Kingdom, Ireland, France, Belgium, the Netherlands and Scandinavia, the London office covers a consumer pool of 163.3 million people that represents a market valued at $1.6 billion for traditional exports and newly developing communications and technology products.

The United Kingdom has also been a major source of immigration to and investment in the province.

Germany

Representative Office of the Province of British Columbia
Garmischer Strasse 6, **8000 Munich 2**
Federal Republic of Germany
Phone (49-89) 502-9299 FAX (49-89) 502-9150

The Federal Republic of Germany is the dominant economy in Europe and is the world's largest exporter and second largest importer. It is also the trade show capital of the world, providing British Columbia exporters with a springboard into the European market.

Germany is a good source of new technology for British Columbia, as well as entrepreneurial immigrants to all regions of the province.

The office in Munich enhances British Columbia's ability to capitalize on opportunities resulting from the emergence of the "new Europe." This office is responsible for markets in Germany, Switzerland, Austria, Italy, Spain, Portugal and Greece.

ASIA PACIFIC

Japan

Representative Office of the Province of British Columbia
3F, Place Canada
3-37, Akesaka 7-chome, Minato-ku, **Tokyo 107, Japan**
Phone (81-33) 408-6171 FAX (81-33) 408-6340

As a major world economic power, Japan is the largest exporter of capital in the world and, in an effort to reduce its large trade surplus, is striving to increase its imports from North America. Japan is British Columbia's second largest export market, after the U.S., for a growing range of products and services.

Korea

Representative Office of the Province of British Columbia
c/o Canadian Embassy
Box 6299, Kolon Building
45 Mugyo-dong, Jung-ku, **Seoul 100, Republic of Korea**
Phone (82-2) 753-2605 FAX (82-2) 774-6989

Korea is one of Asia's most dynamic newly industrialized economies. It offers markets for a broad range of products, from resource products to consumer goods. As its economy becomes more international, Korea will become an increasingly important source of future investment in British Columbia.

Hong Kong

Representative Office of the Province of British Columbia
901 Hutchison House, 10 Harcourt Road, **Hong Kong**
Phone (852) 845-1155 FAX (852) 845-4114

Hong Kong is a major centre for international trade and investment in Asia. As an important manufacturing and transportation centre for goods and services to the Asia Pacific region, it provides a vital gateway to China.

Taiwan

British Columbia Trade Office
Room 2202, International Trade Building
No. 333, Keelung Road, Section 1, Taipei, **Taiwan**
Phone (886) 2-722-0805 FAX (886) 2-757-6593

Taiwan is a rapidly growing market for British Columbia's range of goods and services. It is a potential customer for many of British Columbia's high-quality foods and other consumer products, as well as for more minerals and forest products. Serving the Taiwanese tourist market also has potential for major development.

Taiwan is an important source of investment capital for British Columbia, particularly where overseas production for Taiwan is involved. It is the second largest supplier of entrepreneurial immigrants to British Columbia.

Singapore

Representative Office of the Province of British Columbia
U.I.C. Building, No. 11-08, 5 Shenton Way, **Singapore 01 06**
Phone (65) 221-0771 FAX (65) 222-5242

Singapore is a key trade and investment hub for the ASEAN (Association of South East Asian Nations) region, with a combined market of 350 million people. As an important centre for trade and finance, Singapore also offers tremendous opportunities in its own right.

The six ASEAN countries — Brunei, Indonesia, Malaysia, Philippines, Singapore and Thailand — remain the world's most dynamic region of economic expansion with real growth exceeding seven per cent annually.

INVESTMENT BRANCH EST 36

629, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1800 FAX 844-1830

The division's Investment Branch attracts to the province the types of corporate investment that are consistent with the provincial government's priorities for development.

INTERNATIONAL BUSINESS DEVELOPMENT BRANCH EST 37

Fifth Floor, 1405 Douglas Street, Victoria V8W 3C1
Phone 387-7955 FAX 387-7969

The International Business Development Branch develops and implements strategies to enhance British Columbia's competitive advantage as a growing international centre for business and commerce.

INTERNATIONAL FINANCIAL CENTRE — VANCOUVER EST 38

658, 999 Canada Place, Vancouver V6C 3E1
Phone 683-6626 FAX 683-6646

The International Financial Centre was inaugurated in 1988. Registration with the centre allows financial institutions to benefit from significant tax and regulatory exemptions under provincial legislation while conducting international financial business with non-residents of Canada.

ASIA PACIFIC FOUNDATION EST 39

666, 999 Canada Place, Vancouver V6C 3E1
Phone 684-5986 FAX 681-1370

The Asia Pacific Foundation is an independent, non-profit organization established by an act of Parliament in 1984. It advances knowledge and understanding between the peoples and institutions of Canada and the Asia Pacific region. Other Pacific Rim countries have parallel institutions which also assist in developing closer international ties throughout the Asia Pacific region.

BRITISH COLUMBIA INTERNATIONAL COMMERCIAL ARBITRATION CENTRE EST 40

670, 999 Canada Place, Vancouver V6C 3E1
Phone 684-2821 FAX 641-1250

This centre was established under the International Commercial Arbitration Act (1986) as a facility for the settlement of international commercial disputes. It provides a neutral meeting ground for companies and individuals seeking to resolve legal disputes. Although it also deals with domestic disputes, the centre's goal is to become a major international arbitration centre.

The act is based on the Model Arbitration Law of the United Nations Commission on International Trade Law (UNCITRAL). The Model Arbitration Law provides a modern, progressive and substantive procedural framework for conducting international commercial arbitrations.

INTERNATIONAL MARITIME CENTRE — VANCOUVER EST 41

Suite 629, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1877 FAX 660-4092

Established in 1990, the International Maritime Centre is a non-profit society, supported by the Government of British Columbia. The centre works closely with international shipping companies to facilitate the establishment or enhancement of international marine-related operations in Vancouver, British Columbia.

TRADE POLICY BRANCH EST 42

Fifth Floor, 1405 Douglas Street, Victoria V8W 3C1
Phone 356-9650 FAX 356-8109
B.C. Free Trade Advisory Service 1-800-663-7107 (toll-free)

The Trade Policy Branch develops British Columbia's positions relating to the interpretation and enforcement of all international trading agreements, including the **GATT** and the **Canada-U.S. Free Trade Agreement.** It also advises British Columbia industries faced with foreign market access problems or involved in international trade actions, and represents British Columbia interests generally in the management of these types of issues with the federal government.

INTERNATIONAL POLICY BRANCH EST 43

Fifth Floor, 1405 Douglas Street, Victoria V8W 3C1
Phone 356-8045 FAX 356-8109

The International Policy Branch develops British Columbia's international trade negotiating objectives and ensures they are communicated to the federal government in the most effective manner. The branch also produces reports and booklets on its work. This branch is responsible for communicating British Columbia's position in the GATT, and Canada, U.S. and Mexico **free trade negotiations.**

The International Policy Branch also provides current **statistical** and strategic analyses of international trade and economic development among key trade and investment partners and international economic institutions.

PUBLICATIONS EST 44

The Ministry of Economic Development, Small Business and Trade has a wide array of business-related publications. Some of the most requested are listed here. Many are available free of charge through your local chamber of commerce, Business Info Centre (BIC) or Government Agent, while others may be purchased from Crown Publications, 546 Yates Street, Victoria V8W 1K3; phone 386-4636, FAX 386-0221.

For further information about available publications, please contact Strategic Services and Communications, 712 Yates Street, Victoria V8V 1X4; phone 356-7036, FAX 356-7042.

Periodicals
- *B.C. Talks Business*
- *B.C. Major Projects Inventory*

Small Business Publications
- *Exploring Business Opportunities* (updated January 1992)
- *Independent Business Handbook*
- *Independent Manufacturing Business*
- *Independent Retail Business*
- *Independent Services Business*
- *Licensing and Regulations for B.C. Business* (updated January 1992)
- *Preparing a Business Plan* (updated January 1992)
- *Preparing a Cash Flow* (updated January 1992)
- *Profile of the Small Business Woman in B.C. — Survey Findings 1991*
- *Strengthening Small Business in the '90s — Report of the Task Force on Small Business Programs and Services*
- *Tips for Tough Times* (updated March 1992)

Other Business Publications
- *British Columbia Electronics Opportunity Report*
- *Environmental Technologies Brochure*
- *Pharmaceuticals Brochure*
- *Province of B.C., Canada: A Competitive Location for Manufacturing*

Program Information

- Business Info Centre (BIC) Brochure
- Communications Grant Program — Brochure and Guidebook
- Employee Investment — Brochure and Guidelines
- Equity Capital — Brochure and Guidelines
- Government Agent Brochure
- Home-Based Business Brochure (updated March 1992)
- Home-Based Business Manual (updated March 1992)
- Investment Matching Program: VentureNet
- Investment Matching — Brochure and Guidelines
- Major Project Review Process — Brochure and Guidelines
- Women In Business Kit — Businesswomen's Advocate

International Division Publications

- *Advantage British Columbia*
- *Asia Pacific Final Report*
- *B.C. Around the World Brochure*
- *B.C. Distinct Advantage Brochure*
- *B.C. International Exports, 1990*
- *B.C. Relationship with the Pacific Rim*
- *British Columbia Pacific Visions*
- *Basic Guide to Doing Business in Europe*
- *Profitable Choice for High-Tech Firms*
- Development Region Publications and Reports

Many publications and reports pertaining to specific development regions are available, including regional updates for each region.

ACTS EST 45

The Ministry of Economic Development, Small Business and Trade is responsible for the following acts:

- British Columbia Enterprise Corporation Act
- Development Corporation Act
- Employee Investment Act
- Expo 86 Corporation Act
- Industrial Development Incentive Act
- International Commercial Arbitration Act
- Job Protection Act
- Ministry of Industry and Small Business Development Act
- Ministry of International Business and Immigration Act (portions)
- Small Business Venture Capital Act
- Special Enterprise Zones and Tax Relief Act
- Natural Resource Community Fund Act

MINISTRY OF EDUCATION AND MINISTRY RESPONSIBLE FOR MULTICULTURALISM AND HUMAN RIGHTS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**311, 620 Superior Street**
Victoria V8V 1X4	**Victoria V8V 2M4**

The Ministry of Education and Ministry Responsible for Multiculturalism and Human Rights is responsible for ensuring that students enrolled in elementary and secondary schools have access to quality and cost-effective education. The ministry sets standards and overall direction for the education system and provides leadership to education agencies in the province. The ministry's key responsibilities are finance and facilities; program direction, development and implementation; student access and achievement; teaching performance; and system evaluation and public accountability.

The purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and prosperous and sustainable economy.

British Columbia's public education system is administered by 75 locally elected school boards, which operate under the guidelines of the School Act and regulations and ministerial orders. The province also funds some 275 independent schools and several special schools.

The ministry is responsible for developing provincial positions on immigration, liaising with the federal government on immigration matters, and helping immigrants to integrate with British Columbia society. The ministry also oversees programs to promote multiculturalism and awareness of the cultural diversity of the province.

The ministry supports the Human Rights Council, which investigates and rules on allegations of human rights infractions.

Most questions regarding primary or secondary education in British Columbia can be answered by local schools, or local school board offices, listed in the local phone directory. A list of local school boards is also included in this guide (*see* EDUC 43). For other questions, you may wish to contact the appropriate branch listed below.

COMMUNICATIONS AND STRATEGIC PLANNING DIVISION EDUC 1

318, 620 Superior Street, Victoria V8V 2M4
Phone 356-0346 FAX 356-9121

COMMUNICATIONS BRANCH EDUC 2

325, 620 Superior Street, Victoria V8V 2M4
Phone 356-2500 FAX 356-5945

The Communications Branch develops and maintains a comprehensive communications program for the ministry. The branch's responsibilities include ministry-wide communications planning; public information campaigns; development of joint communications projects with education partner groups; issues management; media relations; internal communications; assisting all other branches in communications planning; and production, printing and distribution of publications, both internal to the ministry and to the field.

B.C. COUNCIL OF HUMAN RIGHTS EDUC 3

Second Floor, 844 Courtney Street, Victoria V8V 1X4
Phone 387-3710 FAX 387-3643
1-800-663-0876 (toll-free)

Branch Office
406, 815 Hornby Street, Vancouver V6Z 2E6
Phone 660-6811 FAX 660-0195

The B.C. Council of Human Rights receives, investigates, mediates and adjudicates complaints of **discrimination** in employment, purchase of property, tenancy, services to the public and signs and notices. Investigations are conducted by industrial relations officers of the Ministry of Labour and Consumer Services. **Hearings** are public. Decisions are final but subject to the Judicial Review Procedures Act.

The council's authority is derived from the Human Rights Act.

MULTICULTURALISM BRANCH EDUC 4

902, 865 Hornby Street, Vancouver V6Z 2G3
Phone 660-2395 FAX 660-1150
Zenith 2863 (toll-free)

This branch provides liaison between government and multicultural community groups. It conducts research and policy analysis, reviews funding requests made to government, provides liaison and advice to government ministries and agencies on multicultural and equity related matters, and develops multicultural initiatives. The branch also provides staff support to the Advisory Council on Multiculturalism.

The branch administers two grant programs: The **Community and Race Relations Program** funds community-based non-profit agencies for cross-cultural and anti-racist initiatives that focus on community development, dispute resolution, and institutional change. The **Heritage Language Program** funds extracurricular heritage language classes.

Multiculturalism B.C. maintains a resource base of multicultural and anti-racist materials, contacts, and expertise; and assists in cross-cultural training and sensitization. The branch distributes information materials, including the *Newcomers' Guide to Resources and Services in British Columbia*, a publication to help new immigrants access services in British Columbia.

The **Advisory Council on Multiculturalism** is composed of individuals nominated by community organizations from across the province. The council receives input from ethnocultural communities and provides advice to the Minister on multicultural and anti-racist matters.

IMMIGRATION DIVISION EDUC 5

309, 703 Broughton Street, Victoria V8W 1E2
Phone 356-5373 FAX 356-5316

IMMIGRATION POLICY BRANCH EDUC 6

309, 703 Broughton Street, Victoria V8W 1E2
Phone 387-7951 FAX 356-5316

The Immigration Policy Branch develops and co-ordinates provincial policies on immigration planning, selection and settlement. The branch chairs the Inter-Ministry Working Group on Immigration.

In consultation with the federal government, the branch helps to determine the national immigration levels plan, and is also involved in negotiating federal-provincial immigration agreements.

The branch identifies skill shortages in the provincial labour market and consults with the private sector, federal government and foreign offices to develop British Columbia's position on **immigrant selection.** It also assesses necessary English as a Second Language (ESL) training, other types of training and upgrading, and certification.

The branch develops immigrant settlement policy and programs to address ESL training needs, refugees and refugee claimants, and special needs of immigrant women and children. The branch liaises with other immigrant assistance agencies and promotes immigrant access to public services.

The branch administers the **Settlement Grants Program,** which provides funding to agencies that provide settlement services to immigrants.

BUSINESS IMMIGRATION BRANCH EDUC 7

629, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1800 FAX 660-4092

The Business Immigration Branch identifies, encourages and assists foreign business persons to settle and establish business ventures in British Columbia. The branch publicizes the province's sector and regional development priorities and helps potential and new business immigrants find suitable investment opportunities.

The Business Immigration Branch conducts seminars and produces publications in support of program objectives, and maintains contact with business immigrants to record program successes.

POLICY AND EVALUATION DEPARTMENT EDUC 8

331, 620 Superior Street, Victoria V8V 2M4
Phone 356-0519 FAX 356-6063

The Policy and Evaluation Department manages the gathering and dissemination of information and records, performs evaluations, develops policy and legislation that determine the overall direction for the ministry, and oversees student assessment and evaluation.

INFORMATION MANAGEMENT BRANCH EDUC 9

321A, 617 Government Street, Victoria V8V 2M4
Phone 356-0161 FAX 356-9457

The Information Management Branch is responsible for collecting, storing, interpreting and reporting information needed to administer education programs in British Columbia. A major focus is the preparation of reports on the effectiveness of education programs. An example is the ministry's *Annual Report*.

Another major activity is the administration and maintenance of records of **examination results, transcripts,** student awards programs (provincial scholarships, Passport to Education), and other data collection programs. A third major activity is providing ministry managers and staff with access to technologies and services.

The branch monitors and compiles education indicators, issues **statistical reports** and publications, and undertakes research to produce, for example, **student enrollment** projections, or to track the movement of students within the school system. The branch also provides direct access to other strategic information.

POLICY, PLANNING AND LEGISLATION DIVISION

329, 620 Superior Street, Victoria V8V 2M4
Phone 356-0522 FAX 356-2504

LEGISLATIVE SERVICES BRANCH EDUC 10

328, 620 Superior Street, Victoria V8V 2M4
Phone 356-2508 FAX 356-2504

The Legislative Services Branch is responsible for the development and review of legislation and legislative policy. It administers the legislative proposal/ amendment, order-in-council, regulation, Ministerial Orders, and Inspector's Orders processes. The branch is the ministry's chief liaison with the Ministry of Attorney General.

The branch is responsible for maintaining and distributing the *Manual of School Law*.

POLICY AND PLANNING BRANCH EDUC 11

326, 620 Superior Street, Victoria V8V 2M4
Phone 356-2411 FAX 356-2504

The Policy and Planning Branch facilitates short and long-term planning, participates in the budgeting process for the ministry, and assists in ministry policy co-ordination, development and review.

The branch is also responsible for various research projects, briefing materials, and reports as required by the deputy minister's office.

ASSESSMENT, EVALUATION AND STANDARDS DIVISION EDUC 12

330, 620 Superior Street, Victoria V8V 2M4
Phone 356-0385 FAX 356-2504

PROGRAM EVALUATION AND RESEARCH BRANCH EDUC 13

307, 617 Government Street, Victoria V8V 2M4
Phone 356-2590 FAX 387-3682

The Program Evaluation and Research Branch is responsible for the **accreditation** of all public schools, for co-ordinating reviews of the effectiveness of the Year 2000 projects, and for conducting relevant and supportive education research.

ASSESSMENT, EXAMINATIONS AND REPORTING BRANCH EDUC 14

345, 617 Government Street, Victoria V8V 2M4
Phone 356-7269 FAX 356-3682

The Assessment, Examinations and Reporting Branch manages provincial programs which enable learners to demonstrate their achievements through provincial examinations, learning assessments and related programs.

The branch is responsible for the development and management of the **Grade 12 provincial examination program.** All British Columbia students must complete at least one examination to receive their Grade 12 diploma. Under additional learning assessment programs, the branch oversees evaluations of students' strengths and weaknesses in core curriculum areas, and co-ordinates the province's participation in **international assessments** to gauge British Columbia students' performance against that of foreign students.

The branch co-ordinates the development and marking of provincial examinations, scholarships and awards. **Provincial scholarships** are awarded to top achievers based on their performance on provincial scholarship examinations. Additional awards are available to students selected by individual school districts.

The branch co-ordinates the **General Education Development (G.E.D.) Testing Program,** which enables adults age 19 or over to earn a British Columbia Secondary School Equivalency Certificate.

The branch is responsible for the the ongoing development of reference sets and performance assessment strategies for use in the classroom.

FINANCE AND ADMINISTRATION DEPARTMENT EDUC 15

410A, 620 Superior Street, Victoria V8V 2M4
Phone 356-2358 FAX 356-6026

The responsibilities of the Finance and Administration Department are to administer provincial operating funding for British Columbia's public and independent schools, to administer the public education facilities and transportation programs, and to oversee ministry administrative, personnel and financial operations.

EDUCATION SYSTEMS FINANCE DIVISION EDUC 16

415, 620 Superior Street, Victoria V8V 2M4
Phone 356-0151 FAX 387-1451

SCHOOL FINANCE BRANCH EDUC 17

414, 620 Superior Street, Victoria V8V 2M4
Phone 356-2586 FAX 387-1451

The School Finance Branch is responsible for maintaining and improving the public education funding system, ensuring the distribution of education funds is equitable among districts, guiding the budgeting and accounting activities of the **school districts,** managing the financing of **capital projects,** developing financial policies and procedures, and communicating financial information and policies.

SCHOOL FACILITIES BRANCH EDUC 18

416, 620 Superior Street, Victoria V8V 2M4
Phone 356-2368 FAX 387-1451

The School Facilities Branch is responsible for administering the annual and long-term capital planning program, assisting school districts to plan, develop, and manage school facilities, administering the **school transportation** system, and communicating facility information and policies.

FINANCIAL SERVICES BRANCH EDUC 19

844 Courtney Street, Victoria V8V 1X4
Phone 356-2470 FAX 356-7631

The Financial Services Branch is responsible for most internal financial operations of the ministry, including accounting and payroll and budget development and analysis. The branch also provides advice on financial policy and systems.

Accounting and payroll services include processing payments for ministry expenditures, including goods and services, payroll, contracts, and school district and independent school grants. Under the budget development and analysis component, the branch co-ordinates development of the ministry budget and oversees financial reallocations.

The branch is also responsible for **Contract Services,** which reviews all ministry contracts to ensure they are legally constituted in compliance with relevant policy. It handles enquiries and provides advice and assistance with regard to contracts. It also performs a reporting function with regard to the nature, quality and quantity of ministry contracting activity.

MANAGEMENT SERVICES DIVISION EDUC 20

427, 620 Superior Street, Victoria V8V 2M4
Phone 356-8352 FAX 387-1451

ADMINISTRATIVE SERVICES BRANCH EDUC 21

429, 620 Superior Street, Victoria V8V 2M4
Phone 356-2506 FAX 387-1451

The Administrative Services Branch plans, facilitates and administers the provision of programs and services pertinent to the internal operation of the ministry. The branch's responsibilities include telecommunications, building space and environmental concerns, office design and construction, photocopier and facsimile administration, record and file management, mail service, building security, fleet administration, and development of policy and procedure with regard to support services.

PERSONNEL SERVICES BRANCH EDUC 22

431, 620 Superior Street, Victoria V8V 2M4
Phone 356-2351 FAX 387-1451

The Personnel Services Branch develops, implements and administers human resource programs and policies within the ministry. The branch's responsibilities include developing and maintaining staffing plans, recruitment, performance appraisal, employee training and development, employee relations and the ministry's gender equity, pay equity, and employment equity programs.

INDEPENDENT, NATIONAL, AND INTERNATIONAL EDUCATION DEPARTMENT EDUC 23

312A, 620 Superior Street, Victoria V8V 2M4
Phone 356-2487 FAX 356-2604

The department is responsible for independent schools programs, home schooling and correspondence education, national and international education programs, continuing/adult education, and international and interprovincial teacher development programs. The department is also responsible for co-ordinating British Columbia's involvement with national education organizations.

INDEPENDENT EDUCATION DIVISION EDUC 24

316, 620 Superior Street, Victoria V8V 2M4
Phone 356-0432 FAX 356-0580

INDEPENDENT SCHOOLS BRANCH EDUC 25

315, 620 Superior Street, Victoria V8V 2M4
Phone 356-2503 FAX 356-0580

The Independent Schools Branch registers and classifies independent schools, determines the annual **funding** of qualified schools, evaluates independent schools, and is responsible for **teacher certification** for independent schools, under the authority granted in the Independent School Act.

The branch ensures that independent schools maintain standards consistent with their classification, and monitors student enrollment.

The branch is also responsible for **home schooling.**

DISTANCE LEARNING AND CONTINUING EDUCATION BRANCH EDUC 26

202, 633 Courtney Street, Victoria V8V 4W6
Phone 387-4311 FAX 387-1452

The Distance Learning and Continuing Education Branch develops and produces individualized learning packages for distance learners (correspondence students).

The branch co-ordinates and sets policy and administrative guidelines for the regional correspondence schools, which enroll students in distance learning programs and provide instruction.

For a list of regional correspondence schools, *see* EDUC 44.

NATIONAL AND INTERNATIONAL EDUCATION DIVISION EDUC 27

314, 620 Superior Street, Victoria V8V 2M4
Phone 387-0345 FAX 356-0580

INTERNATIONAL EDUCATION BRANCH EDUC 28

312, 620 Superior Street, Victoria V8V 2M4
Phone 356-7630 FAX 356-0580

The International Education Branch co-ordinates the **Pacific Rim Education Initiatives** and other international teacher and student programs. These programs are designed to promote teacher professional development and broaden students' understanding of other cultures, with an emphasis on the Asia Pacific region.

Under the Pacific Rim Initiatives program, the branch co-ordinates Grade 12 study **scholarships** to Asian countries; student and teacher **educational travel** opportunities to the Pacific Rim, which range from two to three-week experiences to three-month to one-year programs; the integration of Pacific Rim content into the existing **curriculum;** the development of Japanese and Mandarin language materials; the selection of Asian students for study in British Columbia schools; liaison with Asian schools to provide international teaching opportunities for British Columbia teachers; and the initiation and development of programs in Europe and other parts of the world.

NATIONAL EDUCATION BRANCH EDUC 29

313, 620 Superior Street, Victoria V8V 2M4
Phone 356-2489 FAX 356-0580

The National Education Branch co-ordinates the ministry's participation in **national** and **interprovincial** activities, and liaises with national organizations, including the Council of Ministers of Education, Canada; the Canadian Education Association; the Canadian Association of Principals; the Canadian International Development Agency; the Canadian Association of School Boards; and the Canadian Statistics Council/**National Educational Indicators Project.**

In co-operation with Interchange of Canadian Studies and Encounters with Canada, the branch co-ordinates the international and interprovincial **teacher exchange programs.** It also oversees the Shad Valley Program, a **co-operative education** program which places promising students in work experience positions.

The branch co-ordinates federal programs, including Stay in School and National Training Board programs, the English as a Second Language and immigration policies of Employment and Immigration Canada, and the National Courseware Development Strategy of the federal Department of Communications.

The branch liaises with the Ministry of Advanced Education, Training and Technology, the Ministry of Health, the B.C. Business Council, the B.C. Centre for International Education, the deans of education of British Columbia universities, the B.C. Teachers' Federation, and the B.C. School Trustees Association.

EDUCATIONAL PROGRAMS DEPARTMENT EDUC 30

510, 620 Superior Street, Victoria V8V 2M4
Phone 356-2499 FAX 387-1418

The Educational Programs Department is responsible for the development of curriculum and programs, including Native education, special education, the Jericho Hill Provincial Resource program, modern languages, multicultural initiatives, and gender equity. The department is also responsible for the acquisition and implementation of resources, materials, and education technology.

The department is responsible for the ongoing development and revision of the curriculum for Primary, Intermediate and Graduation Programs.

PROGRAM DEVELOPMENT DIVISION EDUC 31

527, 620 Superior Street, Victoria V8V 2M4
Phone 356-2495 FAX 387-1418

CURRICULUM DEVELOPMENT BRANCH EDUC 32

206, 633 Courtney Street, Victoria V8V 1X4
Phone 356-2317 FAX 356-2316

The Curriculum Development Branch works with teachers to develop curriculum for all learners. Provincial curriculum guides are used in the Primary, Intermediate and Graduation programs.

The branch assists the Learning Resources Branch in the selection and recommendation of learning materials.

The branch administers the **Partnership in Education programs,** a co-operative initiative involving the ministry and the business community. The programs include: the Career Preparation programs which enable students to combine regular studies with career studies; the Passport to Apprenticeship program, a joint program with the Ministry of Advanced Education, Training and Technology that allows students to gain early access to the apprenticeship system; the federally-funded Co-operative Education programs; the Work Experience program, which provides students with work experience opportunities; and locally-developed courses.

LEARNING RESOURCES BRANCH EDUC 33

878 Viewfield Road, Victoria V8V 1X4
Phone 387-5331 FAX 387-1527

The Learning Resources Branch co-ordinates the evaluation and selection of learning resources that support provincial curriculum and programs. Materials selected for provincial recommendation include **textbooks,** video tapes, software, and audio tapes. The branch works with the **Educational Resources Advisory Committee** to review public challenges of resource recommendations.

The branch monitors development of new learning resources, or, where appropriate, co-ordinates development and production of multi-media learning resources to suit specific program or curriculum demands.

The branch manages the **Library Book Purchase Plan,** which supports the British Columbia publishing industry, and the **Credit Allocation Plan,** which distributes authorized learning resources to school districts. As well, information on resources which meet provincial standards is provided through a catalogue and accompanying annotations.

LANGUAGES AND MULTICULTURAL PROGRAMS BRANCH EDUC 34

2840 Nanaimo Street, Victoria V8V 1X4
Phone 356-2524 FAX 387-1470

The Languages and Multicultural Programs Branch organizes and develops all non-English education programs that are available in British Columbia schools. The branch provides policy and leadership for French programs and multicultural programs. Curriculum leadership is provided for **second language education,** which includes German, Japanese, Mandarin, Spanish, and heritage languages. The branch is also responsible for the review and revision of minority and second language programs.

The **French Programs** unit administers federal and provincial funding and provides services for francophone and French as a second language programs. The three areas are French Immersion, French as a Second Language, and Programme Cadre de Français.

The **Multicultural Programs** unit focuses on three areas: the teaching of second languages (other than French or English), English as a Second Language (ESL), and multicultural and race relations education.

FIELD SERVICES DIVISION EDUC 35

511A, 620 Superior Street, Victoria V8V 2M4
Phone 356-2575 FAX 387-1418

PROGRAM SUPPORT SERVICES BRANCH EDUC 36

512, 620 Superior Street, Victoria V8V 2M4
Phone 356-2582 FAX 387-1418

The Program Support Services Branch supports the implementation of Ministry policies, programs and other education resources and initiatives, by working with school districts, universities and other organizations.

The branch analyzes teacher supply and demand, and, in co-operation with school districts, ministry branches, and British Columbia universities, sponsors **summer institutes** to familiarize **teachers** with new or revised programs. It also supports school districts in the development of local policy and assists with operations of small school districts. The branch also acts as a liaison between the ministry and the Educational Technology Centre.

The branch also administers the **Forgivable Loan Program,** for teachers in rural and remote districts, and the **School Meals Program.**

NATIVE EDUCATION BRANCH EDUC 37

517, 620 Superior Street, Victoria V8V 2M4
Phone 387-1544 FAX 387-1418

The Native Education Branch develops education programs for First Nations learners, ensures the infusion of First Nations history and culture in provincial programs, promotes awareness of First Nations peoples among all learners, and supports Native awareness of teacher in-service training.

SPECIAL EDUCATION BRANCH EDUC 38

844 Courtney Street, Victoria V8V 1X4
Phone 356-2333 FAX 356-7631

The Special Education Branch develops policy and procedures to assist school districts in implementing programs for exceptional children in British Columbia schools. The branch co-ordinates educational programs to accommodate **students with special needs,** and works with other provincial agencies to deliver non-educational support services.

The branch supplies braille and audio material, and technical aids to **visually impaired students** through the Provincial Resource Centre for the Visually Impaired. It also supplies auditory training equipment for students with **hearing impairment,** and residential services for Jericho Hill School for the Deaf.

The branch manages programs to provide educational services in hospitals, treatment centres, youth containment and attendance centres, and co-ordinates the SET-BC (Special Education Technology) project.

GENDER EQUITY/WOMEN'S PROGRAMS EDUC 39

318, 617 Government Street, Victoria, B.C. V8V 2M4
Phone 356-6140 FAX 356-9460

This unit works with teachers, trustees, universities and education groups to promote gender equal policies and practices in the education system. It monitors trends in the education system and provides information on related programs and practices. It also works to eliminate gender bias and stereotyping in **educational materials** and **programs.**

The unit also manages career planning and education leadership training programs for **women employed by the ministry.**

EDUCATIONAL INNOVATION DIVISION EDUC 40

513A, 620 Superior Street, Victoria V8V 2M4
Phone 387-0073 FAX 387-1418

The Educational Innovation Division supports ministry initiatives to implement new education programs.

FIELD ACTIVITIES BRANCH EDUC 41

513, 620 Superior Street, Victoria V8V 2M4
Phone 387-5454 FAX 387-1418

The Field Activities Branch documents the implementation of the **Year 2000** programs using multi-media techniques. The branch also reports progress through a variety of methods, including distribution of multi-media kits, pamphlets, and guides to schools and school districts.

INNOVATION PLANNING BRANCH EDUC 42

515, 620 Superior Street, Victoria V8V 2M4
Phone 356-7848 FAX 387-1418

The Innovation Planning Branch promotes new educational programs by assisting in building teachers', administrators', parents' and the community's understanding of new programs. The branch also provides support and material to enable education partners to deal effectively with change.

SCHOOL DISTRICTS EDUC 43

1 (Fernie)
Box 160, **Fernie V0B 1M0**
Phone 423-4631 FAX 423-7277

2 (Cranbrook)
940 Industrial Road, #1, **Cranbrook V1C 4C6**
Phone 426-4201 FAX 489-5460

3 (Kimberley)
Box 70, **Kimberley V1A 2Y5**
Phone 427-2245 FAX 427-2044

4 (Windermere)
Box 430, **Invermere V0A 1K0**
Phone 342-6313 FAX 342-6966

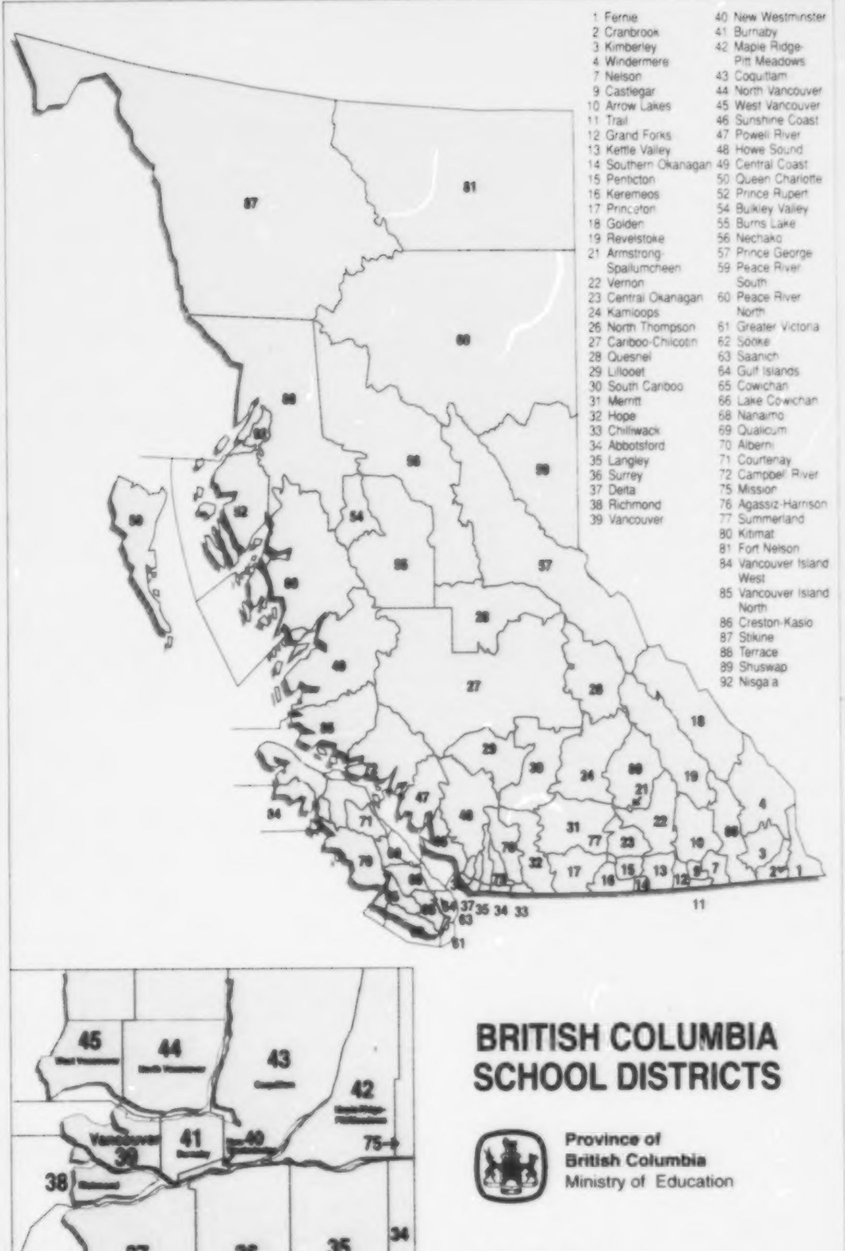
7 (Nelson)
308 Anderson Street, **Nelson V1L 3Y2**
Phone 352-6681 FAX 352-6686

9 (Castlegar)
865 Columbia Avenue, **Castlegar V1N 1H3**
Phone 365-7731 FAX 365-3817

10 (Arrow Lakes)
Box 340, **Nakusp V0G 1R0**
Phone 265-3638 FAX 265-3701

11 (Trail)
2079 Columbia Avenue, **Trail V1R 1K7**
Phone 368-6434 FAX 364-2470

12 (Grand Forks)
Box 640, **Grand Forks V0H 1H0**
Phone 442-8258 FAX 442-8800



1	Fernie
2	Cranbrook
3	Kimberley
4	Windermere
7	Nelson
9	Castlegar
10	Arrow Lakes
11	Trail
12	Grand Forks
13	Kettle Valley
14	Southern Okanagan
15	Penticton
16	Keremeos
17	Princeton
18	Golden
19	Revelstoke
21	Armstrong-Spallumcheen
22	Vernon
23	Central Okanagan
24	Kamloops
26	North Thompson
27	Cariboo-Chilcotin
28	Quesnel
29	Lillooet
30	South Cariboo
31	Merritt
32	Hope
33	Chilliwack
34	Abbotsford
35	Langley
36	Surrey
37	Delta
38	Richmond
39	Vancouver
40	New Westminster
41	Burnaby
42	Maple Ridge-Pitt Meadows
43	Coquitlam
44	North Vancouver
45	West Vancouver
46	Sunshine Coast
47	Powell River
48	Howe Sound
49	Central Coast
50	Queen Charlotte
52	Prince Rupert
54	Bulkley Valley
55	Burns Lake
56	Nechako
57	Prince George
59	Peace River South
60	Peace River North
61	Greater Victoria
62	Sooke
63	Saanich
64	Gulf Islands
65	Cowichan
66	Lake Cowichan
68	Nanaimo
69	Qualicum
70	Alberni
71	Courtenay
72	Campbell River
75	Mission
76	Agassiz-Harrison
77	Summerland
80	Kitimat
81	Fort Nelson
84	Vancouver Island West
85	Vancouver Island North
86	Creston-Kaslo
87	Stikine
88	Terrace
89	Shuswap
92	Nisga'a

BRITISH COLUMBIA SCHOOL DISTRICTS

Province of British Columbia
Ministry of Education

Revised: May 1982

13 (Kettle Valley)
Box 40, **Midway V0H 1M0**
Phone 449-2300 FAX 449-2277

14 (Southern Okanagan)
Bag 5000, **Oliver V0H 1T0**
Phone 498-3481 FAX 498-4070

15 (Penticton)
425 Jermyn Avenue, **Penticton V2A 1Z4**
Phone 492-2721 FAX 492-2295

16 (Keremeos)
Box 10, **Keremeos V0X 1N0**
Phone 499-5825 FAX 499-5866

17 (Princeton)
Box 460, **Princeton V0X 1W0**
Phone 295-6914 FAX 295-7727

18 (Golden)
Box 1110, **Golden V0A 1H0**
Phone 344-5241 FAX 344-6052

19 (Revelstoke)
Bag 5800, **Revelstoke V0E 2S0**
Phone 837-2101 FAX 837-9335

21 (Armstrong-Spallumcheen)
Box 430, **Armstrong V0E 1B0**
Phone 546-3031 FAX 546-3161

22 (Vernon)
1401 — 15th Street, **Vernon V1T 8S8**
Phone 542-3331 FAX 549-9200

23 (Central Okanagan)
1940 Haynes Road, **Kelowna V1X 5X7**
Phone 860-8888 FAX 860-9799

24 (Kamloops)
1383 Ninth Avenue, **Kamloops V2C 3X7**
Phone 374-0679 FAX 372-1183

26 (North Thompson)
Box 1314, **Clearwater V0E 1N0**
Phone 674-3313 FAX 674-2508

27 (Cariboo-Chilcotin)
350 Second Avenue North, **Williams Lake V2G 1Z9**
Phone 392-3345 FAX 392-3600

28 (Quesnel)
401 North Star Road, **Quesnel V2J 5K2**
Phone 992-8802 FAX 992-7652

29 (Lillooet)
Box 820, **Lillooet V0K 1V0**
Phone 256-4282 FAX 256-7848

30 (South Cariboo)
Box 250, **Ashcroft V0K 1A0**
Phone 453-9101 FAX 453-2425

31 (Merritt)
Bag 4100, **Merritt V0K 2B0**
Phone 378-2022 FAX 378-6263

32 (Hope)
Bag 3200, **Hope V0X 1L0**
Phone 869-2411 FAX 869-7400

33 (Chilliwack)
46361 Yale Road East, **Chilliwack V2P 2P9**
Phone 792-1321 FAX 792-9665

34 (Abbotsford)
2790 Tims Street, **Clearbrook V2T 4M7**
Phone 859-4891 FAX 852-8587

35 (Langley)
22259 — 48th Avenue, **Langley V3A 3Z7**
Phone 534-7891 FAX 533-1115

36 (Surrey)
14225 — 56th Avenue, **Surrey V3X 3A3**
Phone 596-7733 FAX 597-0191

37 (Delta)
4629 — 51st Street, **Delta V4K 2V9**
Phone 946-4101 FAX 946-3910

38 (Richmond)
7811 Granville Avenue, **Richmond V6Y 3E3**
Phone 668-6000 FAX 668-6006

39 (Vancouver)
1595 West 10th Avenue, **Vancouver V6J 1Z8**
Phone 731-1131 FAX 736-8564

40 (New Westminster)
Box 790, **New Westminster V3L 4Z8**
Phone 527-8240 FAX 522-6653

41 (Burnaby)
5325 Kincaid Street, **Burnaby V5G 1W2**
Phone 299-0611 FAX 299-8593

42 (Maple Ridge - Pitt Meadows)
22225 Brown Avenue, **Maple Ridge V2X 8N6**
Phone 463-4200 FAX 463-4181

43 (Coquitlam)
550 Poirier Street, **Coquitlam V3J 6A7**
Phone 939-9201 FAX 939-7828

44 (North Vancouver)
721 Chesterfield Avenue, **North Vancouver V7M 2M5**
Phone 987-8141 FAX 987-7154

45 (West Vancouver)
1075 — 21st Street, **West Vancouver V7V 4A9**
Phone 922-9151 FAX 925-3467

46 (Sunshine Coast)
Box 220, **Gibsons V0N 1V0**
Phone 886-8811 FAX 886-4652

47 (Powell River)
4351 Ontario Avenue, **Powell River V8A 1V3**
Phone 485-6271 FAX 485-6435

48 (Howe Sound)
Box 250, **Squamish V0N 3G0**
Phone 892-5228 FAX 892-1038

49 (Central Coast)
Bag 130, **Hagensborg V0T 1H0**
Phone 982-2691 FAX 982-2319

50 (Queen Charlotte)
Box 69, **Queen Charlotte City V0T 1S0**
Phone 559-8471 FAX 559-8849

52 (Prince Rupert)
634 Sixth Avenue East, **Prince Rupert V8J 1X1**
Phone 624-6717 FAX 624-6517

54 (Bulkley Valley)
Box 758, **Smithers V0J 2N0**
Phone 847-3261 FAX 847-4276

55 (Burns Lake)
Box 2000, **Burns Lake V0J 1E0**
Phone 692-7141 FAX 692-7145

56 (Nechako)
Drawer 129, **Vanderhoof V0J 3A0**
Phone 567-2284 FAX 567-4639

57 (Prince George)
1894 Ninth Avenue, **Prince George V2M 1L7**
Phone 564-1511 FAX 564-4439

59 (Peace River South)
929 — 106th Avenue, **Dawson Creek V1G 2N9**
Phone 782-8571 FAX 782-3204

60 (Peace River North)
9803 — 102nd Street, **Fort St. John V1J 4B3**
Phone 785-6785 FAX 787-0461

61 (Greater Victoria)
Box 700, **Victoria V8W 2R1**
Phone 381-3212 FAX 381-5161

62 (Sooke)
3143 Jacklin Road, **Victoria V9B 5R1**
Phone 474-9800 FAX 474-9825

63 (Saanich)
Box 2000, **Saanichton V0S 1M0**
Phone 652-1151 FAX 652-6421

64 (Gulf Islands)
Box 128, **Ganges V0S 1E0**
Phone 537-5548 FAX 537-4200

65 (Cowichan)
2557 Beverly Street, **Duncan V9L 2X3**
Phone 748-0321 FAX 748-6591

66 (Lake Cowichan)
Box 10, **Lake Cowichan V0R 2G0**
Phone 749-6636 FAX 749-3543

68 (Nanaimo)
395 Wakesiah Avenue, **Nanaimo V9R 3K6**
Phone 754-5521 FAX 754-6511

69 (Qualicum)
Box 430, **Parksville V9P 2G5**
Phone 248-4241 FAX 248-5767

70 (Alberni)
4690 Roger Street, **Port Alberni V9Y 3Z4**
Phone 723-3565 FAX 723-0318

71 (Courtenay)
607 Cumberland Road, **Courtenay V9N 7G5**
Phone 338-5383 FAX 334-4472

72 (Campbell River)
425 Pinecrest Road, **Campbell River V9W 3P2**
Phone 286-0651 FAX 287-2616

75 (Mission)
33046 Fourth Avenue, **Mission V2V 1S5**
Phone 826-6286 FAX 826-4517

76 (Agassiz-Harrison)
Box 69, **Agassiz V0M 1A0**
Phone 796-2225 FAX 796-2767

77 (Summerland)
Box 339, **Summerland V0H 1Z0**
Phone 494-7511 FAX 494-3766

80 (Kitimat)
1515 Kingfisher Avenue North, **Kitimat V8C 1S5**
Phone 639-9161 FAX 632-4363

81 (Fort Nelson)
Box 87, **Fort Nelson V0C 1R0**
Phone 774-2591 FAX 774-2598

84 (Vancouver Island West)
Box 100, **Gold River V0P 1G0**
Phone 283-2241 FAX 283-7352

85 (Vancouver Island North)
Box 90, **Port Hardy V0N 2P0**
Phone 949-6618 FAX 949-8792

86 (Creston-Kaslo)
Box 250, **Creston V0B 1G0**
Phone 428-2217 FAX 428-4990

87 (Stikine)
Box 190, **Cassiar V0C 1E0**
Phone 778-7758 FAX 778-7755

88 (Terrace)
3211 Kenney Street, **Terrace V8G 3E9**
Phone 635-4931 FAX 635-4287

89 (Shuswap)
Box 129, **Salmon Arm V1E 4N2**
Phone 832-2157 FAX 832-9428

92 (Nisga'a)
General Delivery, **New Aiyansh V0J 1A0**
Phone 633-2228 FAX 633-2425

REGIONAL CORRESPONDENCE SCHOOLS EDUC 44

Nine regional correspondence schools deliver distance education programs:

Northern B.C. Regional Correspondence School
10704 — 97 Avenue, **Fort St. John V1J 6L7**
Phone 785-1335 (elementary)
Phone 785-1333 (secondary) FAX 785-1188
Districts: 59, 60, 81, 87, and Yukon

North Coast Regional Correspondence School
Bag 5000, 3211 Kenney Street, **Terrace V8G 5K2**
Phone 653-7944 FAX 638-3649
1-800-663-3865 (toll-free)
Districts: 50, 52, 54, 80, 88, 92

Central Interior Regional Correspondence School
Bag Service 7400, 1788 Diefenbaker Avenue, **Prince George V2N 4J7**
Phone 563-1818 FAX 563-1150
1-800-661-9717 (toll-free)
Districts: 27, 28, 49, 55, 56, 57

Kootenay Regional Correspondence School
RR 1, 570 Johnstone Road, **Nelson V1L 5P4**
Phone 354-4311 FAX 354-6629
Districts: 1, 2, 3, 4, 7, 9, 10, 11, 12, 13, 18, 86

South Island Regional Correspondence School
4575 Wilkinson Road, **Victoria V8Z 7E8**
Phone 479-6839 FAX 479-9870
Districts: 61, 62, 63, 64, 65, 66

North Island Regional Correspondence School
2080 Wallace Avenue, **Comox V9N 4J5**
Phone 339-6110 FAX 339-5555
1-800-663-7925 (toll-free)
Districts: 47, 68, 69, 70, 71, 72, 84, 85

Greater Vancouver Regional Correspondence School
530 East 41st Avenue, **Vancouver V5W 1P3**
Phone 660-7947 FAX 660-5042
Districts: 37, 38, 39, 40, 41, 44, 45, 46, 48

Fraser Valley Regional Correspondence School
49520 Prairie Central Road, **Chilliwack V2P 6H3**
Phone 794-7310 FAX 795-8480
1-800-663-3381 (toll-free)
Districts: 32, 33, 34, 35, 36, 42, 43, 75, 76

Okanagan Regional Correspondence School
Bag 4700, **Merritt V0K 2B0**
Phone 372-4245 FAX 378-1447
1-800-663-3536 (toll-free)
Districts: 14, 15, 16, 17, 19, 21, 22, 23, 24, 26, 29, 30, 31, 77, 89

PUBLICATIONS EDUC 45

Listed below are a number of titles published by the Ministry of Education. Most are available free from the Communications Branch. Asterisked items are available at cost from Crown Publications, 546 Yates Street, Victoria V8W 1K8 or phone 386-4636.

Annual Report of the Ministry of Education
Changes in Education, a guide for parents
Contacts in Education, a directory of the B.C. education community
Distance Learning Guidebook
*Independent School Act**
*Independent School Act Regulations**
Legacy for Learners, A: Report of the Royal Commission on Education, 1988*

Legacy for Learners, A: Summary of the Report of the Royal Commission on Education, 1988
Mandate For The School System
Public and Independent Schools Book, a complete listings of schools and principals
*School Act**
*School Act Regulations and Ministerial Orders**
Year 2000: A Framework For Learning
Year 2000 Highlights

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* Available at cost through Crown Publications, 546 Yates Street, Victoria, B.C. V8W 1K8; phone 386-4636; FAX 386-0221.

ACTS EDUC 46

School Act
Independent School Act
Teaching Profession Act
Human Rights Act

MINISTRY OF ENERGY, MINES AND PETROLEUM RESOURCES

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**406, 617 Government Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The ministry, acting on behalf of present and future British Columbians, ensures that the province's energy and mineral resources are developed and used in a safe, efficient and environmentally sound manner for the economic benefit of the province.

Energy and mineral production is second only to the province's forest industry in terms of gross value, amounting to more than $5 billion in 1991. The ministry provides advice and technical services to aid in the orderly development of the province's metals, minerals, coal, petroleum, natural gas and other energy and mineral resources.

The Minister is responsible for B.C. Hydro, the British Columbia Petroleum Corporation and the British Columbia Utilities Commission.

COMMUNICATIONS AND PUBLIC AFFAIRS BRANCH EMPR 1

Second Floor, 525 Superior Street, Victoria V8V 1X4
Phone 387-5178 FAX 356-8969

The Communications and Public Affairs Branch informs the public, industry and the news media about the ministry's activities; establishes communications policy for the ministry; advises other branches on communications issues; and provides support to the ministry executive. Activities include media liaison, responding to public enquiries, advertising, and producing and distributing publications and news releases.

ENERGY RESOURCES DIVISION EMPR 2

404, 617 Government Street, Victoria V8V 1X4
Phone 387-1916 FAX 387-1339

The Energy Resources Division oversees the management of British Columbia's energy resources and advises on energy policies and programs designed to encourage economic development, maintain environmental integrity, and balance current demands against future needs.

Energy policy is aimed at four key targets: efficient energy, clean energy, secure energy, and energy for the economy.

MEDIATION AND ARBITRATION BOARD EMPR 3

10142 — 101st Avenue, Fort St. John V1J 2B3
Phone 787-3403 FAX 787-3210

The Mediation and Arbitration Board facilitates negotiations between petroleum operators and landowners concerning access to **petroleum-**

bearing lands. In cases of dispute between industry and freehold land owners, the board serves as mediator and, if necessary, arbitrator.

OIL AND GAS POLICY BRANCH EMPR 4

402A, 617 Government Street, Victoria V8V 1X4
Phone 387-2152 FAX 387-1339

The Oil and Gas Policy Branch develops and implements oil and gas policies and strategies consistent with provincial sustainable development objectives. It co-ordinates reviews of development proposals and the use and removal of oil and natural gas.

Energy Removal Certificates, both long and short-term, ensure exports of natural gas are in the provincial interest.

ENERGY PROJECT ANALYSIS BRANCH EMPR 5

433, 617 Government Street, Victoria V8V 1X4
Phone 356-1368 FAX 387-1339

The Energy Project Analysis Branch contributes to the **sustainable development** of British Columbia by conducting efficient and effective reviews of proposed energy projects through the province's Energy Project Review Process.

The Energy Project Review Process is a broad inter-agency review of proposed projects that produce, transmit, store, process or use energy. This review generally results in an **Order of the Minister** or an **Energy Project Certificate** which sets out the conditions under which the project may proceed.

ENERGY MANAGEMENT BRANCH EMPR 6

418, 617 Government Street, Victoria V8V 1X4
Phone 387-3048 FAX 386-9797

The Energy Management Branch comprises three sections.

The **Energy Efficiency Section** develops and implements policies which promote the efficient use of energy in British Columbia. The section administers the Energy Efficiency Act, which sets minimum energy performance **standards** for appliances, electric motors and other energy-using equipment. The section also administers the **Fuel Smart Program**, which promotes transportation energy efficiency through driver education, ride-share and public information programs. For information on Fuel Smart, phone 356-2165.

The **Electricity Policy Section** develops and implements policies and strategies which affect the generation, sale, distribution and pricing of electrical energy. Policies ensure an adequate supply of electricity within the constraints imposed by economic, environmental and public policy considerations. The section also reviews applications for Energy Removal Certificates which authorize the removal of electricity from the province under certain conditions, on a long and short-term firm, and short-term interruptible basis.

The **Forecasts and Analysis Section** prepares short and long-term forecasts of energy prices, demand and supply, and prepares statistical and economic analyses of energy issues.

ENGINEERING AND OPERATIONS BRANCH EMPR 7

443, 617 Government Street, Victoria V8V 1X4
Phone 387-5993 FAX 387-1339

The Engineering and Operations Branch manages the province's petroleum and natural gas resources in a manner consistent with **sustainable development**. It provides for conservation and optimal economic recovery, integration of environmental concerns and safety of site personnel and the public, protection of correlative rights and Crown revenue, and timely and orderly development of resources.

The **Gas Administration Management System (GAMS)** is a database system that evaluates the marketing and exports of British Columbia natural gas reserves. Future phases of the program will provide information on the availability of uncontracted gas supplies to gas utilities and gas shippers.

The **Petroleum Information Management System (PIMS)** is a database system that provides information on British Columbia petroleum and gas wells, petroleum and gas resources, and processing systems. It supports ministry regulatory activities and industry operations.

The Fort St. John office of the Engineering and Operations Branch conducts **field inspections** of approved seismic programs, drilling wells and access roads, new construction of production and processing facilities, **abandonment** of wells and unused facilities, and site restoration.

Fort St. John District Office
Mile 51½, Alaska Highway, Charlie Lake V0C 1H0
Mailing address
Box 6880, Fort St. John V9J 4J3
Phone 787-3450 FAX 787-3445

PETROLEUM TITLES BRANCH EMPR 8

412, 617 Government Street, Victoria V8V 1X4
Phone 387-1908 FAX 356-0160

The Petroleum Titles Branch administers the disposition of, and title to, provincial petroleum, natural gas, natural gas underground storage and **geothermal** rights. Every month except December the branch holds **public competitions** that offer petroleum and natural gas permits, drilling licences and leases throughout the province. It provides title registry services to the petroleum industry and collects provincial **fees**, **rental** and **tender bonuses** for petroleum, natural gas and geothermal rights.

The branch also participates in resource use planning and regulation to assist in meeting provincial environmental and socio-economic goals.

PETROLEUM GEOLOGY BRANCH EMPR 9

446A, 617 Government Street, Victoria V8V 1X4
Phone 356-7416 FAX 387-1339

The Petroleum Geology Branch carries out geological studies to assess oil and gas potential in over 1,300 **oil/gas pools**. It generates, maintains and updates a provincial subsurface geological and geophysical database of over 7,500 wells. It prepares geological **maps** (isopachs and contours), regional cross-sections, and **reports** for ministry use and publication. The branch provides technical evaluation for titles, engineering, policy and revenue management.

The branch also disseminates geoscience information to the petroleum industry. It provides assistance and advice to government and industry on land use issues, provincial **geothermal** resources and coalbed methane resources.

MINERAL RESOURCES DIVISION EMPR 10

124, 525 Superior Street, Victoria V8V 1X4
Phone 387-6242 FAX 356-0080

The division manages the province's mineral resources, including coal, metals and structural materials.

District Offices:

Fernie

Resource Management Branch
Corner of Pine Avenue and Coal Creek Road

Mailing address
Bag 1000, **Fernie V0B 1M0**
Phone 423-6884 FAX 423-3194

Kamloops

Resource Management Branch
Geological Survey Branch
200, 2985 Airport Drive, **Kamloops V2B 7W8**
Phone 828-4566 FAX 828-4726

Mineral Titles Branch
250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4569 FAX 828-4233

Nanaimo

Resource Management Branch
Shenton Building
1A, 3411 Shenton Road, **Nanaimo V9T 2H1**
Phone 755-2486 FAX 755-2474

Nelson

Resource Management Branch
Geological Survey Branch
403 Vernon Street

Mailing address
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6125 FAX 354-6120

Mineral Titles Branch
Phone 354-6127 FAX 354-6407

Prince George

Resource Management Branch
Geological Survey Branch
1652 Quinn Street, **Prince George V2N 1X3**
Phone 565-6125 FAX 565-6015

Quesnel

Mineral Titles Branch
Box 11, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4222 FAX 992-4314

Smithers

Resource Management Branch
3793 Alfred Avenue
Mailing address
Bag 5000, **Smithers V0J 2N0**
Phone 847-7383 FAX 847-7603

Geological Survey Branch
Phone 847-7387

Vancouver

Resource Management Branch
904, 865 Hornby Street, **Vancouver V6Z 2G3**
Phone 660-9371 FAX 660-0175

Geological Survey Branch
301, 865 Hornby Street, **Vancouver V6Z 2G3**
Phone 660-2708 FAX 660-2653

Mineral Titles Branch
302, 865 Hornby Street, **Vancouver V6Z 2G3**
Phone 660-2672 FAX 660-2653

GEOLOGICAL SURVEY BRANCH EMPR 11

553 Superior Street, Victoria V8V 1X4
Phone 356-2828 FAX 356-8153

The Geological Survey Branch is the principal geoscience agency of the British Columbia government. The purpose of the branch is to generate **publicly accessible information** necessary for the exploration and assessment of the province's metallic, coal and industrial mineral resources. The branch also provides scientific advice to the ministry, the government, industry and the public for integrated resource management and development of land use policies and environmental protection.

Reconnaissance and detailed multidisciplinary geoscience studies are carried out throughout the province. A computer **inventory** of over 10,600 mineral deposits and occurrences is maintained. Research data are made available through a range of scientific and technical publications. Data are made available to government, the public and industry through a range of publications distributed by Crown Publications Inc. The branch is organized into six sections, five technical and one administrative.

The primary function of the **Geoscience Information Section** (phone 387-3236, FAX 356-7413) is to gather, analyze and disseminate mineral resource data. The **MINFILE** mineral occurrence inventory comprises synthesized geological and exploration data and location maps. The data can be used with MINFILE/pc, a menu-driven data entry, search and report personal computer program. Each year over 1,200 assessment reports are submitted in accordance with requirements of the Mineral Tenure Act and are reviewed and cataloged in ARIS, a computerized index to a library of more than 22,000 reports.

The **Economic Geology Section** (phone 387-5975, FAX 356-8153) is responsible for research projects on coal, industrial mineral and metallic mineral deposits. The focus is to examine and describe mineral occurrences and to establish conceptual genetic models of various deposit types. (Genetic models demonstrate relationships between mineral deposits and specific geological features such as faults, rock type and age, and rock alteration.) The **Coal Unit** examines coal basins, compiles vital coal quality data, and reviews and catalogues coal assessment reports.

The Mapping and Resource Evaluation Section (phone 356-5172, FAX 356-8153) is responsible for the production of geological maps and for the evaluation of resource potential of the province. **Mineral potential maps** outline the favourability of the occurrence of mineralization — the hidden and yet undiscovered mineral resource. This section's clients include government agencies, public land use and special interest groups, and the mineral exploration industry.

The **Environmental Geology Section** (phone 387-6249, FAX 356-8153) gathers and interprets geological, geochemical and geophysical data pertaining to the unconsolidated surficial layer mantling much of British Columbia. This research promotes economic development of mineral resources through **Regional Geochemical Surveys** and **placer gold** studies. It also provides geoscience data and analysis of environmental natural geologic hazards such as landslides and earthquakes. **Analytical Sciences** provides geochemical analysis and assaying services to the branch.

The **District Geology Section** (phone 356-2834, FAX 356-8153) is responsible for keeping an up-to-date record of mineral exploration, development and mining activity; responding to mine development and land use issues; and interfacing with clients. **Prospector training** courses are delivered throughout the province. District offices located in Vancouver, Kamloops, Nelson, Prince George and Smithers provide local contact points (*see* list of Mineral Resource Division offices).

RESOURCE MANAGEMENT BRANCH EMPR 12

105, 525 Superior Street, Victoria V8V 1X4
Phone 387-3781 FAX 387-5985

The Resource Management Branch enforces the Mines Act and the **Health, Safety and Reclamation Code for Mines in British Columbia** and issues certificates (mine supervisors, shiftbosses, mine rescue, blasting, etc.) to ensure public safety, worker safety and health, and the suitable reclamation and protection of the land and watercourses affected by mining and exploration work.

Branch staff monitor mining activity to ensure optimum resource extraction; promote technological advances to improve efficiencies; and expedite solid, publicly acceptable mining ventures in the ministry's project assessment and approval process.

The **Mine Safety Award Program** presents annual safety awards in recognition of the highest standard of job safety performance in the mining industry. All mining operations in British Columbia are eligible.

Mine Rescue and First Aid Competitions are held annually in British Columbia. Teams from throughout the province compete in simulated mine emergencies, including search and rescue operations.

The branch issues **permits** for all mining operations in the province. Permit conditions also address the concerns of other regulatory agencies and the public to ensure responsible mining. A key element of the permit is an approved **reclamation** plan to fully restore disturbed sites. Bonding is required for all mining activity that leads to surface disturbance to guarantee that suitable reclamation will be completed.

MINERAL POLICY BRANCH EMPR 13

26, 525 Superior Street, Victoria V8V 1X4
Phone 387-3787 FAX 387-5713

The Mineral Policy Branch develops policies, programs and strategies for the management of British Columbia's **coal** and mineral resources, in support of provincial environmental and economic objectives. The branch advises on economic factors affecting the mineral industry, develops **land use policies**, manages Aboriginal matters affecting the mineral industry, and provides statistical information related to the minerals industry. The branch also administers federal-provincial programs targeted at the mineral industry.

MINE DEVELOPMENT ASSESSMENT BRANCH EMPR 14

105, 525 Superior Street, Victoria V8V 1X4
Phone 356-2212 FAX 387-5985

Within the legislative framework of the Mine Development Assessment Act, the branch sponsors comprehensive, timely and thorough **project reviews**, to ensure that proposals for mine developments meet the province's goal for a clean environment, community prosperity and sustainable development. The branch also develops environmental policies and audits environmental programming and performance, to promote the ministry's overall goals for sustainable mineral development.

MINERAL TITLES BRANCH EMPR 15

17, 525 Superior Street, Victoria V8V 1X4
Phone 387-4417 FAX 387-3594

The Mineral Titles Branch administers laws and regulations pertaining to the acquisition and maintenance of mineral tenures through a province-wide network of **Gold Commissioners**.

Services are provided to the mining industry, government ministries, financial institutions and the general public.

An individual, corporation or partnership must hold a valid **Free Miner's Certificate** to acquire a mineral title in British Columbia. Certificates are issued by Gold Commissioners or Sub-recorders to persons over 18 who are Canadian citizens or landed immigrants.

The branch is also responsible for **claim** and **lease tenure**. The five basic types of mineral **titles** are mineral claims, mining leases, placer claims, placer leases and lease of placer minerals. To stake a claim, specific types of staking posts must be used and metal tags which indicate the type of claim must be affixed to the posts. The **tags** are available from Gold Commissioners, Assistants to the Gold Commissioner, or Sub-recorders located in Government Agent Offices throughout the province. Leases are a long-term entitlement to minerals and a lease application is made through the Gold Commissioner.

GOLD COMMISSIONERS EMPR 16

Cariboo
102, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4301

Liard
302, 865 Hornby Street, **Vancouver V6Z 2G3**
Phone 660-2672

Nelson
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6104

Omineca
Bag 5000, **Smithers V0J 2N0**
Phone 847-7207

Vancouver
302, 865 Hornby Street, **Vancouver V6Z 2G3**
Phone 660-2672

Victoria
525 Superior Street, **Victoria V8V 1X4**
Phone 387-4417

ASSISTANTS TO THE GOLD COMMISSIONER EMPR 17

Alberni Mining Division
4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9200

Atlin Mining Division
Box 100, **Atlin V0W 1A0**
Phone 651-7595

Clinton
Box 70, **Clinton V0K 1K0**
Phone 459-2268

Fort Steele
100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1211

Golden
Box 39, **Golden V0A 1H0**
Phone 344-7550

Greenwood
Box 850, **Grand Forks V0H 1H0**
Phone 442-5444

Lillooet
Court House, Bag 700, **Lillooet V0K 1V0**
Phone 256-7548

Nanaimo
13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2200

New Westminster
100, 635 Columbia Street, **New Westminster V3M 1A7**
Phone 660-8678

Nicola
Bag 4400, **Merritt V0K 2B0**
Phone 378-9343

Osoyoos
112, 100 Main Street, **Penticton V2A 5A5**
Phone 492-1211

Revelstoke
1100 West 2nd Street, **Revelstoke V0E 2S0**
Phone 837-7636

Similkameen
Box 9, **Princeton V0W 1W0**
Phone 295-6957

Skeena
100 Market Place, **Prince Rupert V8J 1B8**
Phone 627-0415

Slocan
Box 580, A Avenue and Fourth Street, **Kaslo V0G 1M0**
Phone 353-2219

Trail Creek
1050 Eldorado Street, **Trail V1R 3V7**
Phone 364-0591

Vernon
3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5511

REVENUE AND OPERATIONAL SERVICES DIVISION EMPR 18

516 Michigan Street, Victoria V8V 1X4
Phone 387-6261 FAX 356-0545

The Revenue and Operational Services Division manages the assessment and collection of taxes and royalties from the mineral and petroleum industries, and provides financial, administrative, human resources, and information systems technology support for the ministry's operations and programs. The division is also responsible for the ministry's Employment Equity program.

PETROLEUM REVENUES BRANCH EMPR 19

239 Menzies Street, Victoria V8V 1X4
Phone 387-6991 FAX 387-7946

The Petroleum Revenues Branch collects, validates and **audits** revenues due to the Crown from the petroleum and natural gas industry, through a self-assessing **tax** and **royalty** reporting system.

MINERAL REVENUES BRANCH EMPR 20

526 Michigan Street, Victoria V8V 1X4
Phone 387-6999 FAX 356-5065

The Mineral Revenues Branch administers **tax** regimes for the collection of revenues from the mining industry. Through a comprehensive audit process, it ensures compliance with the intent of self-assessing revenue programs.

ADMINISTRATIVE SERVICES BRANCH EMPR 21

516 Michigan Street, Victoria V8V 1X4
Phone 387-1368 FAX 356-0545

The Administrative Services Branch manages office space, field equipment, vehicle fleet, telecommunications, assets, purchasing, and records and forms for the ministry. The branch co-ordinates **Freedom of Information** services for the ministry. **Library** services (phone 387-6407) are also provided by the branch.

INFORMATION SYSTEMS BRANCH EMPR 22

524 Michigan Street, Victoria V8V 1X4
Phone 387-1267 FAX 356-2101

The Information Systems Branch provides systems services including planning, purchasing, installation and end-use support. It is also responsible for project administration, technical support and data management for the ministry's databases.

FINANCIAL SERVICES BRANCH EMPR 23

516 Michigan Street, Victoria V8V 1X4
Phone 387-5185 FAX 387-5060

The Financial Services Branch provides financial services and direction to the ministry in the areas of financial reporting, budget preparation, management services, payroll, administration, and management information reporting.

PERSONNEL SERVICES BRANCH EMPR 24

131, 553 Superior Street, Victoria V8V 1X4
Phone 387-3775 FAX 356-2023

The Personnel Services Branch provides services in staff recruitment and selection, employee relations, compensation, staff training and development, and safety programs.

PUBLICATIONS EMPR 25

The ministry's Communications and Public Affairs Branch has a variety of free pamphlets and brochures that are updated frequently to meet information needs. Publications include:

Mine Development Review Process
Mineral Market Update
B.C. Mineral Tax Act
Sustainable Mineral Development
Mine Reclamation in British Columbia
Mineral Titles 2000 Project
B.C. Guidelines for Mineral Exploration
Mineral and Energy Resource Management for B.C.'s Protected Areas
Petroleum and Natural Gas Tenure System
New Directions for the 1990s — Energy Policy
Energy for Enterprise
Energy Efficiency in British Columbia
Oil and Gas Statistics
Fuel Smart News
Energy Market Update
Natural Gas Market Update
EMPR Business Plan
Annual Reports

Ministry press releases are also available. For information on publications, contact Communications and Public Affairs Branch, Second Floor, 525 Superior Street, Victoria V8V 1X4, phone 387-5178, FAX 356-8969.

There are many Ministry of Energy, Mines and Petroleum Resources publications and maps available for purchase. They include:

Mineral fieldwork studies
Geology papers
Historical mining reports
Mineral deposit land use maps
MINFILE (mineral inventory database)
Mineral and geology bulletins
Open file maps and reports
Petroleum drilling handbook
Oil and gas production tapes
Oil and gas pool descriptions (pool plats)

Well authorization reports
B.C. energy supply and requirements forecast
Acts and Regulations

All of these publications and maps can be purchased at Crown Publications, 546 Yates Street, Victoria V8W 1K8, phone 386-4636, FAX 386-0221.

Mining publications and maps may also be purchased at B.C. and Yukon Chamber of Mines, 840 West Hastings Street, Vancouver V6C 1C8, phone 681-0221, FAX 681-2363.

ACTS EMPR 26

Legislation administered by the Ministry of Energy, Mines and Petroleum Resources includes:

Coal Act
Economic Development Electricity Rate Act
Energy Efficiency Act
Fort Nelson Indian Reserve Minerals Revenue Sharing Act
Gas Utility Act
Geothermal Resources Act
Hydro and Power Authority Privatization Act
Indian Reserve Mineral Resource Act
Mine Development Assessment Act
Mineral Land Tax Act
Mineral Prospectors Act
Mineral Tax Act
Mineral Tenure Act
Mines Act
Mining Right of Way Act
Ministry of Energy, Mines and Petroleum Resources Act
Natural Gas Price Act
Petroleum and Natural Gas Act
Petroleum and Natural Gas/Vancouver Island Railway Lands Act
Petroleum Corporation Act
Pipeline Act (Part 7 only)
Power Act
Utilities Commission Act
Vancouver Island Natural Gas Pipeline Act

MINISTRY OF ENVIRONMENT, LANDS AND PARKS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Fourth Floor, 810 Blanshard Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Environment, Lands and Parks is responsible for the protection, management and enhancement of British Columbia's environment, while sustaining our quality of life.

BC Environment has management responsibility over air, water, wildlife and wild freshwater fish and sportfish. In addition, BC Environment regulates waste disposal and pesticide use, assesses major development proposals, enforces environmental legislation and protects resources, property and the public from human and natural hazards.

BC Lands manages and allocates public land to ensure access for industry, commerce, settlement, recreation and conservation uses that are sensitive to both environmental needs and sustainable development. BC Lands also maintains programs and services for the acquisition, exchange, survey and mapping of all Crown lands. The priority is to maximize benefits to British Columbians and oversee the systematic, equitable development or conservation of public lands. Crown lands make up more than 90 per cent of the province's 93-million-hectare land base. This includes foreshore or waterfront and land under freshwater.

BC Parks is responsible for the management of parks, recreation areas and ecological reserves. BC Parks is committed to conserving and managing a wide variety of park lands which represent the best natural features and diverse environments of the province, and to providing a range of high-quality and safe outdoor recreation opportunities that are compatible with conserving the natural environment. In addition, BC Parks plans and manages a system of ecological reserves that represent British Columbia's ecosystems and preserve unique, rare and endangered species of plants and animals for scientific research and educational purposes.

The Ministry of Environment, Lands and Parks has seven departments. These include: Management Services; Environmental Management; Environment Regional Operations and Enforcement; Fisheries, Wildlife and Integrated Management; Lands Services; Lands Operations; and Parks.

The ministry headquarters is in Victoria and the province is divided into regions. Each **regional office** is administered by a regional director responsible for implementing and co-ordinating ministry programs. In addition, there are sub-regional offices and district offices located throughout the province.

Except where noted, the mailing address for all Ministry of Environment, Lands and Parks headquarters offices is:

(Branch Name)
Ministry of Environment, Lands and Parks
Parliament Buildings, Victoria V8V 1X4

PUBLIC AFFAIRS AND COMMUNICATIONS BRANCH ELP 1

First Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9422 FAX 387-5703

The Public Affairs and Communications Branch establishes communication policy for the ministry, provides communication advice and support to the Minister and deputy minister, and offers communication planning and consultation to other branches and regions.

The branch promotes and supports the ministry's programs by liaising with the media, preparing news releases, organizing press conferences and special events, producing publications and audio-visual presentations, co-ordinating ministry advertising and public relations, responding to public enquiries, co-ordinating the development and delivery of the ministry's public information and education programs, and providing communication support for the public consultation process.

A **public information centre** is located on the ground floor of 810 Blanshard Street in Victoria.

Numerous publications produced by BC Environment are available through the Public Affairs and Communications Branch and all regional headquarters.

BC Lands and BC Parks publications can be obtained from the Visitors' Information Services offices.

LIBRARY SERVICES ELP 2

The Ministry of Environment, Lands and Parks has two main libraries, BC Environment Library and BC Lands and Parks Library. Priority is given to the information needs of ministry staff, followed by the requests of other government employees. Members of the public are welcome to use the library, but may only sign out material as an inter-library loan through a public or university library. The hours of operation for both libraries are 8:30 a.m. to 4:30 p.m., Monday to Friday.

BC Environment Library
First Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9747 FAX 387-5703

BC Lands and Parks Library
Second Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-3966 FAX 387-5757

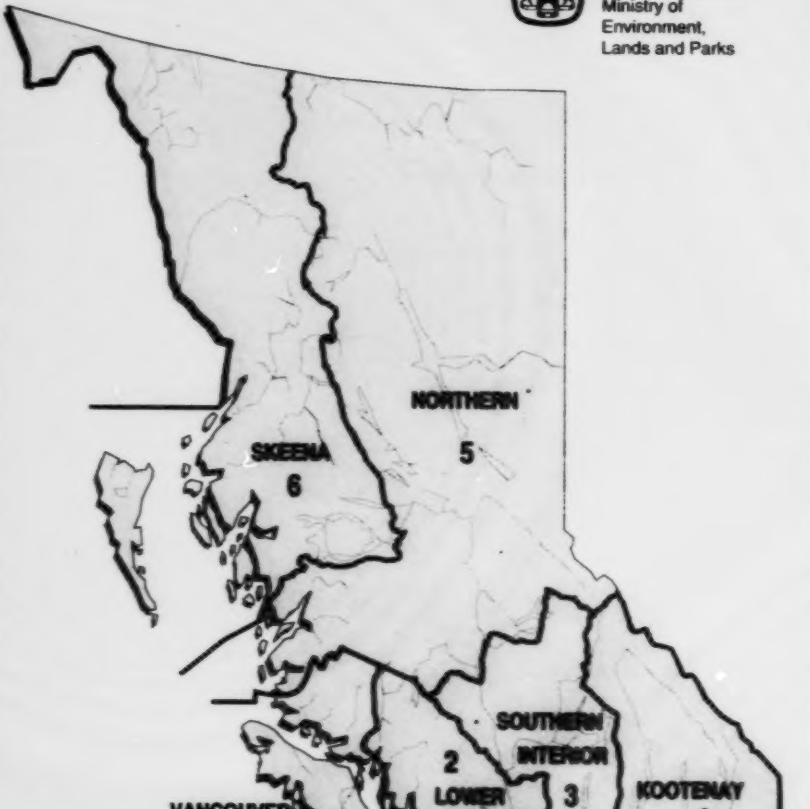
CORPORATE POLICY, PLANNING AND LEGISLATION BRANCH ELP 3

Third Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9670 FAX 387-8894

The Corporate Policy, Planning and Legislation Branch undertakes broad corporate policy and strategic planning activities. It manages the ministry's legislative program and co-ordinates its intergovernmental relations activities.

B.C. ENVIRONMENT REGIONAL BOUNDARIES

Province of British Columbia
Ministry of
Environment,
Lands and Parks



The branch is also responsible for providing timely and effective support to the ministry's executive and government's decision-making systems, and to the ministry's program policy and planning activities. The branch plays a vital role in developing and co-ordinating ministry relations with the federal government, other provinces and territories, and neighbouring states on matters of joint interest.

MANAGEMENT SERVICES DEPARTMENT ELP 4

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9888 FAX 387-5669

The Management Services Department provides internal administrative, personnel, systems and financial support services to enable the successful delivery of ministry programs.

The department comprises four branches: Central Services Branch, Financial Services Branch, Human Resources Branch and Systems Services Branch.

CENTRAL SERVICES BRANCH
Third Floor, 1106 Cook Street, Victoria V8V 1X4
Phone 387-9855 FAX 356-9230

FINANCIAL SERVICES BRANCH
Second Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 356-1377 FAX 356-9239

HUMAN RESOURCES BRANCH
Second Floor, 1802 Douglas Street, Victoria V8V 1X4
Phone 356-9200 FAX 356-7286

SYSTEMS SERVICES BRANCH
Third Floor, 737 Courtenay Street, Victoria V8V 1X4
Phone 387-9608 FAX 356-7297

BC ENVIRONMENT ELP 5

BC Environment administers 10 major programs:

- Waste Management
- Air Resources
- Water Management
- Pesticide Management
- Environmental Assessment
- Freshwater Fisheries
- Wildlife
- Enforcement
- Environmental Emergency Services
- Environmental Education

In addition, an Environmental Appeal Board, appointed by Cabinet, functions to hear and adjudicate appeals to decisions made under environmental legislation.

ENVIRONMENTAL MANAGEMENT DEPARTMENT ELP 6

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9877 FAX 387-5669

ENVIRONMENTAL PROTECTION DIVISION ELP 7

Fourth Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 387-9993 FAX 356-9836

The Environmental Protection Division develops and operates all programs, policies and regulations relating to reduction, reuse, recycling, treatment and safe disposal of waste materials from all sources. The division develops appropriate standards and regulations to monitor and control **emissions** into the atmosphere and **discharges** of solid, liquid and toxic waste onto land and into water. The division also implements regional and provincial waste control programs.

The division consists of five branches: Industrial Waste and Hazardous Contaminants Branch; Municipal Waste Branch; Toxics Reduction Branch; Air Resources Branch; and Evaluation, Economics and Laboratory Services Branch.

The division works toward preserving the quality of the province's land, air and water environments by ensuring that discharges of pollutants from industrial, municipal and other operations are carefully controlled. To do this, it regulates **discharges** through a **permit system** administered under the Waste Management Act, and institutes policies such as "User Pay" and the "Five R's" (Reduce, Reuse, Recycle, Recovery and Residual Management).

INDUSTRIAL WASTE AND HAZARDOUS CONTAMINANTS BRANCH ELP 8

Third Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 387-9955 FAX 387-9935

The Industrial Waste and Hazardous Contaminants Branch develops policy for industrial waste discharges and hazardous contaminants. Primary functions also include regulating storage, transportation, treatment and disposal of **hazardous waste,** and ensuring the development of policies and legislation to support effective clean-up of **contaminated sites.**

MUNICIPAL WASTE BRANCH ELP 9

Third Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 387-9974 FAX 356-9974

The Municipal Waste Branch develops policies and provincial strategies to promote the efficient management of municipal **solid** and **liquid waste.** The 3R hierarchy of Reduce, Reuse, Recycle will be emphasized in program design and implementation. A 50 per cent per capita reduction of municipal solid waste by the year 2000 has been targeted. The branch is responsible for developing and implementing **partnerships** with local governments, industry, non-profit groups and public stakeholders; **education programs;** and public consultation initiatives which are aimed at achieving its overall mandate.

TOXICS REDUCTION BRANCH ELP 10

Fourth Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 387-9983 FAX 356-9836

The Toxics Reduction Branch's priorities are to reduce and manage household hazardous waste, biomedical waste, the safe storage and ultimate destruction of PCBs, the disposal of soil from contaminated sites and the location of appropriate treatment and disposal sites.

AIR RESOURCES BRANCH ELP 11

Second Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 387-9933 FAX 356-9836

The Air Resources Branch works to protect and enhance air quality for the health and well-being of British Columbians. The branch develops policy and specialized services to guide and assist regional staff, industry, other levels of government and the general public. Through the **B.C. Clean Air Strategy,** which will incorporate the views of British Columbians on suitable responses to a host of atmospheric issues, a series of action plans will be constructed. Suitable legislation, regulations, policies, procedures and guidelines to implement the action plans will then be prepared.

The branch is also involved with public information/education, develops emission objectives and **air quality standards,** carries out inventories of emissions, monitors and reports on the quality of air, develops training and certification programs for source and air quality monitoring technicians, advances scientific and technical investigations of complex air resource problems, and transfers technology to industry and others.

EVALUATION, ECONOMICS AND LABORATORY SERVICES BRANCH ELP 12

Second Floor, 777 Broughton Street, Victoria V8V 1X4
Phone 356-0204 FAX 356-9836

The Evaluation, Economics and Laboratory Services Branch develops and implements pollution prevention and market-based incentive programs and related legislative initiatives. It also administers economic analysis, impacts assessment, and evaluation of environmental protection programs. In addition, the branch is responsible for **ministry laboratory operations** including laboratory data collection and analysis, quality assurance and performance audits.

WATER MANAGEMENT DIVISION ELP 13

765 Broughton Street, Victoria V8V 1X4
Phone 387-6989 FAX 387-3429

The Water Management Division is responsible for the management of provincial water resources to contribute to the social and economic well-being of all British Columbians. The branch manages water supply and water quality, and flood and erosion control. The division is comprised of the Licensing and Utilities Branch, Water Quality Branch, Floodplain Management Branch and Hydrology Branch.

LICENSING AND UTILITIES BRANCH ELP 14

765 Broughton Street, Victoria V8V 1X4
Phone 387-6945 FAX 387-1898

The Licensing and Utilities Branch regulates all **surface water** uses through a **licensing** and **permit** system, and collects and maintains data on water supply. Licences are issued for domestic, irrigation, mining, industrial, power, storage and other short-term purposes. Licensing decisions can be made by regional water managers located in six regional offices throughout the province. Additional assistance is provided by support offices in a number of other communities.

The adjudication of controversial or unique licensing matters, the hearing of **appeals,** the collection of revenue, and the overseeing of the administration of the Water Act are the responsibilities of the comptroller of Water Rights, located in Victoria.

The branch is comprised of three sections: Power and Special Projects, Community Water Supply and Water Licensing.

POWER AND SPECIAL PROJECTS SECTION ELP 15

765 Broughton Street, Victoria V8V 1X4
Phone 387-1183 FAX 356-8298

The Power and Special Projects Section reviews licence applications for **hydro-electric projects,** and undertakes or reviews technical hydro-electric and water-related studies, including proposals for the development of **water resources** in the province. Primary activities include approval of design concepts and construction plans for new and/or rehabilitated hydro-electric projects; review of related technical and environmental studies; construction inspections; and conducting studies to determine future power licensing policy. This section is also responsible for co-ordinating ministerial technical responsibilities relating to the **Columbia River Treaty.**

COMMUNITY WATER SUPPLY SECTION ELP 16

765 Broughton Street, Victoria V8V 1X4
Phone 387-6341 FAX 356-8298

The Community Water Supply Section ensures an adequate level of service from **privately owned water utilities** through regulation, including the issuing of orders of the comptroller and certificates of public convenience and necessity; the adjudication of water utility tariff increase proposals; the operation of utilities which have had to be taken over; and the investigation and reporting to the comptroller concerning inspection and surveillance of utilities.

WATER LICENSING SECTION ELP 17

765 Broughton Street, Victoria V8V 1X4
Phone 387-5981 FAX 387-1898

The Water Licensing Section is comprised of the Engineering Unit and the Inventory and Mapping Unit. The section undertakes the inventory, assessment, and monitoring of provincial groundwater resources, and provides technical advisory services and information on groundwater.

Operations include collection, processing and storage of **water well data** from water well drillers and groundwater consultants in order to respond to enquiries regarding groundwater resources; preparation and maintenance of water well location maps; technical advisory assistance, including evaluation and assessment of groundwater resources; review and evaluation of consultants' reports related to groundwater development; and review and evaluation of environmental impact assessment reports prepared for major developments such as coal and metal mines.

Other responsibilities include operation, maintenance and evaluation of the province-wide **Observation Well Network** to monitor trends in water level fluctuations and groundwater quality in developed aquifers; monitoring and assessing groundwater quality concerns; and preparing and distributing **publications** related to groundwater development and water well construction.

WATER QUALITY BRANCH ELP 18

765 Broughton Street, Victoria V8V 1X4
Phone 387-9519 FAX 387-3429

The Water Quality Branch is comprised of two sections: the Water Quality Section and the Littoral Resources Section.

WATER QUALITY SECTION ELP 19

765 Broughton Street, Victoria V8V 1X4
Phone 387-9502 FAX 356-8298

The Water Quality Section develops water quality criteria and objectives that are applied province-wide to protect water uses and water bodies. They protect the most sensitive water uses and constitute a reference against which existing water quality can be evaluated. The Water Quality Section also monitors the attainment of water quality objectives and summarizes the results in an annual report. In addition, the section is responsible for the **Canada-B.C. Water Quality Monitoring Agreement**, set up to document long-term water quality trends for the province.

Other activities of this section include solving water quality problems in **streams and lakes**, conducting water quality studies, providing advice on specialized water quality issues, and reviewing the **water quality effects** of new mining and forestry developments. Many of the studies are multidisciplinary and are carried out in collaboration with other agencies. The studies include all forms of aquatic life and habitat, and cover all types of surface waters.

LITTORAL SERVICES SECTION ELP 20

765 Broughton Street, Victoria V8V 1X4
Phone 387-9498 FAX 356-8298

The Littoral Services Section prepares marine water quality objectives and addresses water quality impacts of marine net-pen aquaculture. The Watershed Coding System and Dictionary are also maintained by this section. Major British Columbia river, lake and stream systems in the province have been digitized and computer-generated watershed code numbers assigned for users of the dictionary.

The section is responsible for the management of exotic organisms, such as the nuisance aquatic plant, **Eurasian water milfoil,** to protect high priority public recreational areas, preserve fish spawning habitat and prevent flooding. Activities include providing technical advice on aquatic plant control measures to local agencies which implement control measures under cost-shared agreements. The section develops improved and new control technologies, monitors selected water bodies to document presence or absence of **nuisance species,** conducts public information to reduce their spread, and monitors and documents control effectiveness.

FLOODPLAIN MANAGEMENT BRANCH ELP 21

765 Broughton Street, Victoria V8V 1X4
Phone 387-3255 FAX 387-3429

This branch is comprised of four operational sections, including Flood Hazard Identification, Flood Control and Response, Planning and Standards and Inspector of Dykes. The branch provides both internal and external clients with a range of engineering and planning activities within the scope of floodplain management, including floodplain delineation, floodplain development control, flood response and policy and procedures relating to dyke standards.

The branch provides engineering and project management services for Flood Response and Assessment, the Fraser River Flood Control Program, the River Protection Assistance Program and the Flood Protection Program. River corridor studies and river surveys of flood and erosion problems are undertaken to augment regional resources.

Floodplain Maps, Floodplain Bylaws and Management Plans are developed in conjunction with the regions to provide planning tools for **local authorities** to ensure an orderly and controlled development within the floodplain.

HYDROLOGY BRANCH ELP 22

765 Broughton Street, Victoria V8V 1X4
Phone 387-1112 FAX 356-5496

The Hydrology Branch is charged with ensuring an adequate knowledge of the water resource to support necessary management decisions. In co-operation with regional offices and the federal government, the Hydrology Branch collects, analyzes and distributes **streamflow, water level** and **groundwater** data; snow survey data; and dyke, lake and reservoir information.

Specialists in the Hydrology Branch provide technical expertise in project evaluation and hydrology studies to other branches of BC Environment and government.

PESTICIDE MANAGEMENT BRANCH ELP 23

Fourth Floor, 737 Courtenay Street, Victoria V8V 1X4
Phone 387-9411 FAX 387-8897

The Pesticide Management Branch regulates pesticide use and promotes **integrated pest management** strategies designed to achieve a sustainable environment for British Columbia. Key objectives include regulating the sale and use of pesticides; promoting integrated pest management activities; informing the public about risks, alternative opportunities and regulatory processes associated with pesticide use; ensuring that adequate pesticide controls are applied to **public lands** and other specified areas; ensuring that companies selling or applying pesticides comply with safety and training requirements; and ensuring that conditions of **licences** and **permits** are fulfilled, that proper records are maintained, and that pesticide residues in the environment are kept at safe levels.

ENVIRONMENTAL ASSESSMENT BRANCH ELP 24

Fifth Floor, 1312 Blanshard Street, Victoria V8V 1X4
Phone 387-9678 FAX 356-7183

The Environmental Assessment Branch is responsible for ensuring that industrial **mining** and **energy development proposals** are environmentally sustainable and that the assessment of environmental implications is incorporated into project planning at the earliest possible stage.

Key activities include co-ordinating the ministry's input into provincial and federal processes related to development proposals, including liaison work with other interested government agencies. The branch conducts policy and legislation development and review in the area of environmental assessment, to promote a consistent approach to assessment procedures and to develop effective evaluation and monitoring programs. The branch co-administers the province's Major Project Review Process, in co-operation with the Ministry of Economic Development, Small Business and Trade, and the Mine Development Assessment Process, in co-operation with the Ministry of Energy, Mines and Petroleum Resources. It also manages joint federal-provincial panels established to hold **public hearings** on **major projects.**

FISHERIES, WILDLIFE AND INTEGRATED MANAGEMENT DEPARTMENT ELP 25

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 356-0121 FAX 387-5669

The department comprises the Fisheries Branch, the Wildlife Branch, the Integrated Management Branch and the Native Affairs Branch. The four branches work to protect fisheries and wildlife resources and their habitats. A primary objective of the programs is to work co-operatively with land and resource users to protect fish and wildlife by setting aside provincial lands for conservation and preservation, by protecting a wide range of species through legislation, and by regulating angling, hunting, guiding and trapping.

FISHERIES BRANCH ELP 26

780 Blanshard Street, Victoria V8V 1X4
Phone 387-4573 FAX 387-9750

The Fisheries Program is responsible for managing **fish, fish habitat** and **sport fishing** for the people of British Columbia. The program's main focus is on freshwater fisheries and the branch also represents provincial interests in tidal sport fisheries. The Fisheries Branch, co-ordinates provincial program policies and activities in regional centres across the province.

Key program objectives are to conserve wild fish stocks, protect and manage fish habitats, and serve the public interest. The various activities undertaken by the Fisheries Branch to achieve these objectives are outlined in the following section descriptions.

DIRECTOR'S OFFICE ELP 27

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9711 FAX 387-6750

The director's office co-ordinates the activities of the Fisheries Program and is the primary contact with other ministry programs and regions. This office is the focus for issues which are international, intergovernmental or inter-ministerial in nature (e.g., Salmonid Enhancement Program, General Fisheries Agreement with Department of Fisheries and Oceans, U.S. Salmon Treaty). **Aboriginal policy and issues** as they relate to fisheries are handled through the director's office, as is the branch's involvement in **tidal sport fish policy.** Review and development of general legislation related to the Fisheries Program is also undertaken in this office.

PLANNING AND ECONOMICS SECTION ELP 28

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9581 FAX 387-9750

This section co-ordinates planning, policy development and program evaluation within the fisheries program. This includes development of program plans which are distributed to the public and revised based on their input. The section also deals with the economic assessment of sport fishing and development of policies relating to management of the sport fishing industry. The section is responsible for **public communications** including public surveys, production of information materials and co-ordination of public consultation. **Fisheries information** materials may be obtained from 780 Blanshard Street or by calling 387-9737.

CONSERVATION SECTION ELP 29

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9585 FAX 387-9750

The Conservation Section is responsible for the management of **wild fish stocks** in the province. It provides technical expertise to regional fisheries biologists in the areas of fish biology, population dynamics, habitat capability and appropriate management prescriptions for specific water bodies. The section co-ordinates the assessment and monitoring of **fish stocks** and **angler harvests.** The section develops, reviews and co-ordinates projects to restore or enhance the productive capacity of water bodies for wild fish stocks, primarily through the Habitat Conservation Fund. It also serves as the liaison with the Integrated Management Branch in the ministry.

The co-ordination of inventory and data systems for the Fisheries Program is also handled by this section. This involves development of standards and procedures, inventory manuals, training, and province-wide data summaries and analyses. The section is the Fisheries Branch contact for ministry and government-wide data system initiatives such as Geographic Information Systems (GIS) and is responsible for co-ordinating **information systems** development within the Fisheries Program.

REGULATION AND LICENSING SECTION ELP 30

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9591 FAX 387-9750

This section is responsible for all activities relating to **sport fishing licences** and regulations, including the preparation and publication of the *B.C. Freshwater Fishing Regulations Synopsis*. This publication provides anglers with information about fish species and fisheries management, and specific fishing regulations for water bodies across the province. It can be obtained with the purchase of a freshwater **angling licence** at **Government Agent offices** and at 1,400 sub-issuers throughout the province.

The section co-ordinates the management of freshwater angling guides, including licensing, operating and reporting requirements. The section incorporates the role of the deputy director and, as such, deals with all fisheries **appeals** related to licensing, cancellations and angling guides under the Wildlife Act. Fisheries-related **permits** handled by this section include live fish permits for scientific institutions, live fish displays and non-tidal commercial net fishing.

FISH CULTURE SECTION ELP 31

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9698 FAX 387-9750

This section is responsible for the production of **hatchery-reared sport fish** and their distribution to over 1,100 lakes and streams throughout the province. The section operates a network of five major hatcheries, and a number of smaller ones, in order to provide healthy sport fish to increase angling opportunities, primarily where natural capability is not available. Opportunities for **public viewing** are available at each hatchery, and group tours may be pre-arranged with hatchery supervisors or tour guides (*see* list below). Fish health is a priority in the hatchery system and this section provides fish health expertise for both hatchery-reared fish and wild populations. Engineering services are also available in this section, serving both the hatchery system and wild fish populations.

Major Provincial Fish Hatcheries

Fraser Valley Trout Hatchery, **Abbotsford**
Phone 852-5388 FAX 852-5420

Loon Creek Hatchery, **Cache Creek**
Phone 459-2454 FAX 459-7731

Vancouver Island Hatchery, **Duncan**
Phone 746-1425 FAX 746-7163

Kootenay Trout Hatchery, **Fort Steele**
Phone 429-3214 FAX 429-3202

Summerland Trout Hatchery, **Summerland**
Phone 494-0491 FAX 494-3046

B.C. Fish Health Laboratory
Pacific Biological Station, Hammond Bay Road, **Nanaimo V9R 5K6**
Phone 756-7020 (office) FAX 756-7053
Phone 756-7061 (lab)

RESEARCH AND DEVELOPMENT SECTION ELP 32

2240 Main Mall
University of British Columbia, Vancouver V6T 1W5
Phone 660-1812 FAX 660-1849

This section provides **scientific and technical support** in various areas of fisheries management, including population dynamics, ecology, fish culture, lake aeration, water chemistry and stream fertilization. This involves conducting research, co-ordinating innovative initiatives in the Fisheries Program and incorporating new technologies into management operations. The section maintains a close association with the University of British Columbia and plays a key role in co-operative research initiatives. It operates a **research hatchery** at the Fraser Valley Trout Hatchery in Abbotsford. The section also has responsibility for information systems applications, working closely with the Conservation Section of the Fisheries Branch.

WILDLIFE BRANCH ELP 33

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9717 FAX 356-9145

The Wildlife Branch manages the wildlife resources of the province for the benefit and enjoyment of the citizens, by maintaining an optimal balance between ecological, cultural, economic and recreational needs. The branch is comprised of four sections: Biometrics, Habitat Inventory, Research and Development and Management Operations. It administers the Conservation Data Centre, the Habitat Conservation Fund, the Public Conservation Assistance Fund and Wildlife Watch.

Branch objectives are largely accomplished by maintaining and enhancing wildlife and their habitats to ensure an abundant, diverse and self-sustaining wildlife resource; by maintaining, enhancing and promoting opportunities to appreciate, study and view wildlife in its habitat; by enhancing and promoting recreational opportunities to hunt game species, including the regulation of **hunting licences;** by facilitating commercial use of the province's wildlife resources through effective regulation of **trapping** and **guiding activities;** and by protecting people and property from intolerable levels of danger, damage or harassment by wildlife.

BIOMETRICS SECTION ELP 34

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9775 FAX 356-9145

This section co-ordinates **information system** development and operation for the Wildlife Program. It provides both technical advice and support to program staff in the areas of survey and statistical design, data analyses, report preparation and staff training. The section operates provincial administrative and data collection systems, providing current and historical information to wildlife and habitat management staff (for setting hunting, trapping and limited entry regulations and guide-outfitter quotas) and to Conservation Officers in the regions (regarding hunter identification, licence details and limited entry activities). Information is also provided to other government agencies, educational institutions, industry and the public, based on the ministry's **Access to Licence Information policy**.

HABITAT INVENTORY SECTION ELP 35

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9770 FAX 356-9145

The Habitat Inventory Section is responsible for conducting and co-ordinating biophysical habitat inventory, a method of classifying and mapping both the suitability (existing productivity) and the capability (potential productivity) of the land to support the production and use of renewable natural resources. Regional staff use biophysical maps to select areas for habitat enhancement, plan referral strategies, participate in co-ordinated resource and forestry plans, and provide a basis for animal census.

RESEARCH AND DEVELOPMENT SECTION ELP 36

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9796 FAX 356-9145

This section provides scientific support to the Wildlife Program and conducts research on wildlife and habitat issues of provincial importance. Activities include co-ordinating research activities among regional offices, universities and other organizations involved in wildlife studies, and providing specialized technical services to the Wildlife Program and external client groups.

MANAGEMENT OPERATIONS SECTION ELP 37

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9790 FAX 356-9145

The Management Operations Section is primarily responsible for operational activities aimed at ensuring the effective management of the wildlife resource. This involves the protection, conservative use, and, where possible, the enhancement of wildlife populations. Special attention is given to the conservation of threatened and **endangered species** and to the provision of wildlife viewing and recreational hunting opportunities.

CONSERVATION DATA CENTRE ELP 38

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9761 FAX 356-9145

The Conservation Data Centre administers a computerized data-bank, providing a single source for information on **habitats, plants** and **animals** that are

rare or at risk. This includes data on geographical location, degree of rarity, and present protected status.

HABITAT CONSERVATION FUND ELP 39

780 Blanshard Street, Victoria V8V 1X4
Phone 387-1159 FAX 356-9145

The branch provides administrative support for the Habitat Conservation Fund, which was established for the purpose of acquiring and/or enhancing habitat for fish and wildlife. The fund finances submissions from Fisheries and Wildlife staff, including unsolicited proposals which are usually approved and completed under contract.

PUBLIC CONSERVATION ASSISTANCE FUND ELP 40

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9787 FAX 356-9145

The branch provides administrative support for the Public Conservation Assistance Fund, which was established for the conservation of nature. Conservation includes any activity which maintains or enhances fish and wildlife and their habitats, or contributes to public awareness of our natural resources.

WILDLIFE WATCH ELP 41

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9767 FAX 356-9145

Wildlife Watch is an inter-agency program designed to promote recreational, educational and commercial opportunities to view wildlife and fish in their natural habitat.

INTEGRATED MANAGEMENT BRANCH ELP 42

780 Blanshard Street, Victoria V8V 1X4
Phone 387-9690 FAX 387-9750

The Integrated Management Branch is responsible for promoting integrated protection and management of ecosystems, and for ensuring that this approach is reflected in the internal and external activities of the ministry. This is largely accomplished through legislation, policy and procedures to promote integration within the ministry and other resource agencies; by facilitating strategic and land-use planning activities; by co-ordinating the establishment and maintenance of the ministry referral system; by emphasizing support for applied integrated management activities in the field; by co-ordinating the establishment and maintenance of **computerized databases** and **geographic information systems;** and by maintaining close communication with resource-use agencies, industry and the public to encourage acceptance of integrated management.

NATIVE AFFAIRS BRANCH ELP 43

Fourth Floor, 737 Courtenay Street, Victoria V8V 1X4
Phone 386-5461 FAX 387-8897

The Native Affairs Branch develops ministry policy, co-ordinates participation in the negotiation of land claims and Aboriginal self-government, develops and implements Aboriginal education and training programs within the ministry, and co-ordinates resource co-management and environmental protection activities with First Nations.

REGIONAL OPERATIONS AND ENFORCEMENT DEPARTMENT

ELP 44

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 356-7223 FAX 357-5669

The Regional Operations and Enforcement Department comprises the Enforcement Branch and the Environmental Emergency Services Branch. Regional operations include six regional offices (Kamloops, Nanaimo, Nelson, Prince George, Smithers and Surrey), with four sub-regional offices (Cranbrook, Fort St. John, Penticton, and Williams Lake) and **51 district offices** staffed mainly by **Conservation Officers.**

The Regional Operations Department is responsible for the **decentralized delivery** of major ministry programs and the implementation activities required to achieve program objectives. Regional directors are responsible for the annual regional budgets required for the delivery of these programs. Victoria operations are responsible for long-range planning to achieve specified objectives, annual budget preparation, recommendation of policies and management strategies to the executive committee, and the monitoring necessary to achieve objectives.

The ministry's administrative structure relies on close co-operation between programs and regions, strong ties with other provincial ministries, and close liaison with federal and local levels of government.

REGIONAL HEADQUARTERS

Vancouver Island Regional Headquarters
2569 Kenworth Road, **Nanaimo V9T 4P7**
Phone 758-3951 FAX 755-247
1-800-727-2141 (toll-free)

Lower Mainland Regional Headquarters
10334 — 152 A Street, **Surrey V0H 1Z0**
Phone 584-8822 FAX 660-8926
1-800-665-1118 (toll-free)

Southern Interior Regional Headquarters
1259 Dalhousie Drive, **Kamloops V2C 5Z5**
Phone 374-9717 FAX 828-4000

Kootenay Regional Headquarters
617 Vernon Street, **Nelson V1L 4E9**
Phone 354-6347 FAX 354-6332

Northern Regional Headquarters
1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6400 FAX 565-6629

Skeena Regional Headquarters
3726 Alfred Avenue, Bag 5000, **Smithers V0J 2N0**
Phone 847-7260 FAX 847-7591

SUB-REGIONAL OFFICES

Southern Interior Sub-Regional Office
201, 3547 Skaha Lake Road, **Penticton V2A 7K2**
Phone 493-8261 FAX 492-1314

Northern Sub-Regional Offices
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4530 FAX 398-4214

Room 200, 10003 — 110th Avenue, **Fort St. John V1J 6M7**
Phone 787-3295 FAX 787-3507

Kootenay Sub-Regional Office
106 Fifth Avenue South, **Cranbrook V1C 2G2**
Phone 426-1464 FAX 426-1487

ENFORCEMENT BRANCH ELP 45

Second Floor, 737 Courtenay Street, Victoria V8V 1X4
Phone 387-9400 FAX 387-1041

The Enforcement Branch maintains standards of environmental quality by enforcing environmental legislation. The branch identifies and investigates violations of the law; apprehends violators for possible prosecution; responds to threats to public safety or property from dangerous or nuisance wildlife; and makes contact with hunters, anglers, and other resource users to discuss issues and explain the ministry's regulations.

Conservation officer personnel and services are available in all regional, sub-regional and district offices.

ENVIRONMENTAL EMERGENCY SERVICES BRANCH ELP 46

Second Floor, 737 Courtenay Street, Victoria V8V 1X4
Phone 356-9302 FAX 356-0742

The Environmental Emergency Services Branch co-ordinates the ministry's environmental emergency services delivery program, including emergency program policy, procedures and evaluation, in regional and Victoria offices. The branch provides a single responsibility centre within the ministry wholly dedicated to planning, preparedness, notification and response mobilization for all types of environmental emergencies. Emergencies involving the ministry include floods, marine spills, earthquakes, landslides, major industrial emergencies and the spill of oil and hazardous chemicals.

The branch provides **liaison** with headquarters of other provincial, federal and local government agencies for **environmental emergency planning and response,** and co-ordinates activities within the ministry aimed at enhancing planning, preparedness and response mobilization for environmental emergencies. The branch also co-ordinates the ministry's coastal resource protection program and assists with research opportunities and public education on environmental emergencies. It maintains an internal notification system in co-operation with the Provincial Emergency Program and with the ministry regional offices.

The branch also supports the activities of the States/British Columbia Oil Spill Task Force and is involved in liaison with other central agencies concerning **marine oil spills.** It maintains a marine oil spill auxiliary program for British Columbia.

ENVIRONMENTAL EDUCATION ELP 47

First Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9422 FAX 387-5703

Project WILD

Project WILD is an educational program for young British Columbians that emphasizes awareness, appreciation and understanding of wildlife and natural resources. It is offered to teachers, scout leaders and others working with youth. All leaders must take a free one-day workshop in order to receive the Project WILD materials.

Eco-Ed

This package of materials, aimed at young children in Grades four to seven (11 to 14 years), focuses on the problems of solid waste management. The emphasis is on the 3R's — Reduce, Reuse and Recycle. It has teacher-tested activities for individual children, for classes, and for entire schools. Also included are graphics for reproduction, a poster, and a computer game for Macintosh® computers. Costs of the binder and materials is $10.

Resources and Wastes

Designed for use in secondary schools, this package of materials deals with the issues around solid waste management at a higher level of sophistication than Eco-Ed. It includes lesson plans, information sources, data and short essays on subjects relating to waste management. Cost of the binder and materials is $10.

ENVIRONMENTAL APPEAL BOARD ELP 48

125, 911 Yates Street, Victoria V8V 1X4
Phone 387-3464 FAX 356-9923

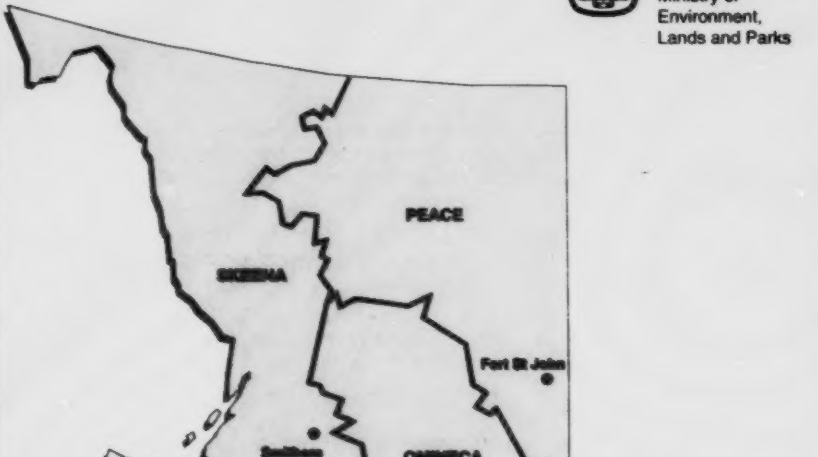
The Environmental Appeal Board operates under the provisions of the Environment Management Act, 1981. The board is an independent quasi-judicial body appointed by Cabinet, created to hear appeals to decisions made under environmental legislation. The board holds hearings to review decisions made under the Pesticide Control Act, the Water Act, the Wildlife Act, the Waste Management Act and the Commercial River Rafting Safety Act. Hearings conducted by the board are open to the public.

ACTS ELP 49

The **Ministry of Environment Act, 1980**, establishes the ministry and defines the purposes and functions of the ministry. This act mandates the ministry "to manage, protect and conserve all water, land, air, plant life and animal life, having regard to the economic and social benefits they may confer on the province."

B.C. LANDS REGIONAL BOUNDARIES

Province of British Columbia
Ministry of
Environment,
Lands and Parks



The **Environment Management Act, 1981**, is the major piece of legislation for the ministry. This act establishes an overall management framework for the ministry, enabling it to set resource management objectives, to undertake resource inventories, to prepare plans, to ensure environmental assessments of major development projects are carried out, and to hold public inquiries into any major environmental issue.

The act also establishes policies for dealing with environmental emergencies, including the cessation of developments that are causing or likely to cause damage to the environment. The Environmental Appeal Board is created under this act to hear appeals on specific activities undertaken by the ministry.

The **Environment and Land Use Act, 1979**, establishes the Environment and Land Use Committee (ELUC). The Sustainable Environment Fund Act, 1990 establishes a special account in the general fund of the consolidated revenue fund called the Sustainable Environment Fund.

In addition to the Ministry of Environment Act, and Environment Management Act, specific duties and functions of BC Environment programs are defined under the following statutes:

Waste and Air Management: Waste Management Act, 1982; Hazardous Waste Management Corp. Act, 1990; Litter Act, 1979; Weather Modification Act, 1979.

Water Management: Water Act, 1979; Water Utility Act, 1979; Flood Relief Act, 1979; Drainage, Ditch and Dyke Act, 1979; Dyking Authority Act, 1979; Utilities Commission Act, 1989; Dyke Maintenance Act, 1979; Libby Dam Reservoir Act, 1979.

Pesticide Control: Pesticide Control Act, 1979.

Wildlife Management: Wildlife Act, 1982; Creston Valley Wildlife Act, 1979.

Fisheries Management: Fisheries Act (B.C.), 1979; Fisheries Act (Canada).

Enforcement: Commercial River Rafting Safety Act, 1988.

BC Environment also has specific powers resulting from legislation administered by other ministries. Examples include the Firearm Act, Forest Act, Land Act, Land Title Act, Mines Act, Mine Development Assessment Act, Mineral Act, Motor Vehicle (All Terrain) Act, Municipal Act.

BC LANDS ELP 50

BC Lands administers two major divisions: the Lands Services Division and Regional Operations Division.

LAND SERVICES DIVISION ELP 51

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-1281 FAX 387-5669

The Lands Services Division comprises four branches: the Surveyor General, the Land Policy Branch, the Real Estate Services Branch and the Surveys and Resource Mapping Branch.

SURVEYOR GENERAL ELP 52

3400 Davidson Avenue, Victoria V8V 1X4
Phone 387-4461 FAX 387-1830

The Surveyor General maintains the **Crown Lands Registry**, a record of all Crown land **surface rights** in the province. It is responsible for preserving and enhancing the legal survey structure of the province and for issuing and enforcing regulations, and for providing other ministries with expert counsel on **boundary matters.** Crown Land Registry data and copies of legal survey records are available to the public.

LAND POLICY BRANCH ELP 53

Sixth Floor, 1802 Douglas Street, Victoria V8V 1X4
Phone 387-1800 FAX 356-1916

The Land Policy Branch develops and reviews policy for the allocation, pricing and management of Crown land. It develops and manages legal documents for **tenure** on Crown land, provides advice on **Aboriginal land issues** and reviews Land Act legislation and regulations.

REAL ESTATE SERVICES BRANCH ELP 54

Third Floor, 1802 Douglas Street, Victoria V8V 1X4
Phone 387-1931 FAX 387-1665

The Real Estate Services Branch acquires and exchanges **land** and **timber** to meet the needs of government ministries and agencies, and provides essential **appraisal** and **marketing training** to regional staff. Major uses of public land include provincial and federal parks, ecological reserves, social housing, historic sites and transportation corridors.

SURVEYS AND RESOURCE MAPPING BRANCH ELP 55

Fourth Floor, 1802 Douglas Street, Victoria V8V 1X4
Phone 387-6316 FAX 356-7831

The Surveys and Resource Mapping Branch provides the public, other government agencies, regional districts and municipalities with a wide variety of services, including base mapping, **map and air photo sales,** the Terrain Resource Information Management (TRIM) Program, resource data management, remote sensing programs and Geographic Information Systems (GIS). The branch also develops the land information sharing system (CLISP).

REGIONAL OPERATIONS DIVISION ELP 56

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 356-9545 FAX 387-5669

The Regional Operations Division oversees the eight regional offices which manage and market Crown land.

Listings of available Crown land are published in the ***Crown Land Marketing Catalogue,*** which is available for viewing throughout the province.

There are six basic land use programs by which individuals, companies and organizations may acquire Crown lands: Agriculture, Aquaculture, Commercial, Industrial, Residential/Recreational, and Transportation/Communication.

Certain basic eligibility criteria must be met in order to acquire Crown land by means of application under the Land Act.

REGIONAL OPERATIONS OFFICES

Cariboo
172 North Second Avenue, **Williams Lake V2G 1Z6**
Phone 398-4250 FAX 398-4296

Kootenay
828A Baker Street, **Cranbrook V1C 1A2**
Phone 426-1414 FAX 426-1426

Lower Mainland
401, 4603 Kingsway, **Burnaby V5H 4M4**
Phone 660-5500 FAX 660-5538

Omineca
450, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6245 FAX 565-6941

Peace
220, 9900 — 100th Avenue, **Fort St. John V1J 5S7**
Phone 787-3411 FAX 787-3219

Skeena
3726 Alfred Avenue, Bag 5000, **Smithers V0J 2N0**
Phone 847-7334 FAX 847-7556

Thompson-Okanagan
478 St. Paul Street, **Kamloops V2C 2J6**
Phone 828-4800 FAX 828-4809

Vancouver Island
851 Yates Street, **Victoria V8V 1X4**
Phone 387-5011 FAX 356-1871

ACTS

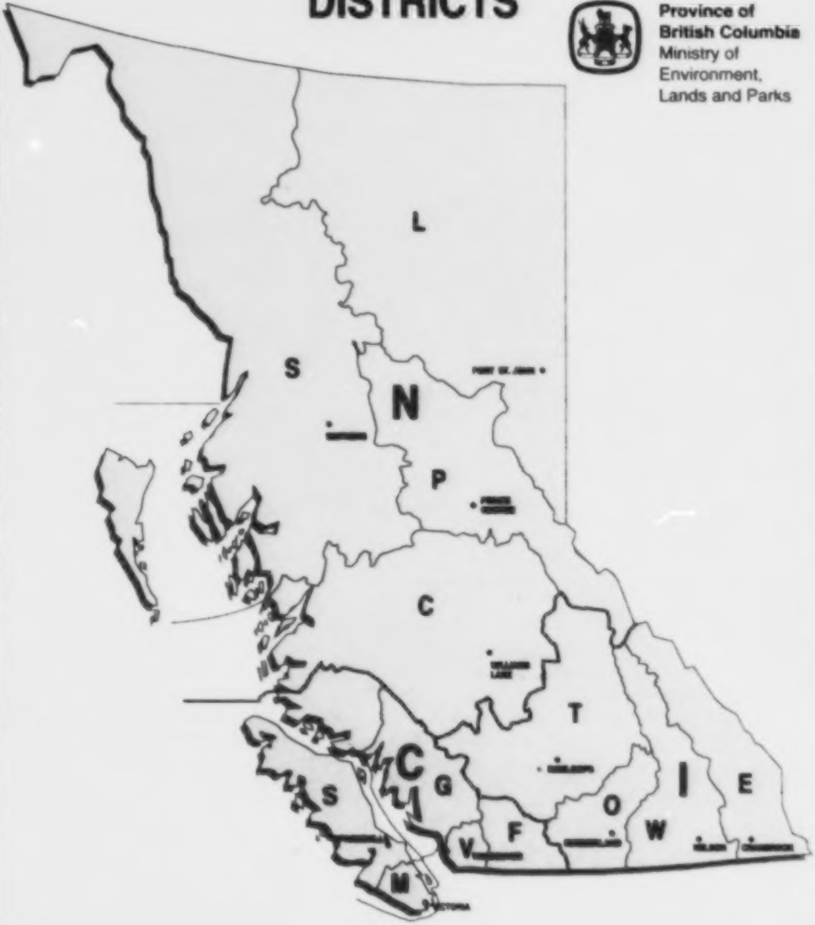
ELP 57

Legislative and Administrative Authorities and Responsibilities

Boundary Act (1987, c. 3)
Greenbelt Act (1979, c. 157)
Land Act (1979, c. 214)
Land (Veterans) Act (1979, c. 222)
Land Settlement and Development (Repeal) Act (1968, c. 23)
Land Survey Act (1979, c. 216)
Land Surveyors Act (1979, c. 217)
Land Title Act (1979, c. 219), S. 214 (1) (c) only
Ministry of Lands, Parks and Housing Act (1979, c. 277), SS. 2 (3), 3 (4), 5 (a), 6, 7, 8, 9 (1); (2) (a), (b)
Okanagan River Boundaries Settlement Act (1963, c. 58)

B.C. PARKS REGIONS AND DISTRICTS

Province of British Columbia
Ministry of
Environment,
Lands and Parks



C	SOUTH COAST REGION
S	Strathcona District
M	Malahat District
F	Fraser Valley District
G	Garibaldi / Sunshine Coast District
V	Vancouver District

I	SOUTHERN INTERIOR REGION
T	Thompson River District
O	Okanagan District
W	West Kootenay District
E	East Kootenay District

N	NORTHERN BC REGION
S	Skeena District
C	Cariboo District
P	Prince George District
L	Peace-Liard District

Railway Act (1979 c. 354)
Soldiers' Land Act (RSBC 1960, c. 366)
University Real Estate Development Corporation Act (1965, c. 55), S. 14 only
University Endowment Land Act (1979, c. 240), SS. 1 (1) (a), (c); 2 (1) (b)
University Endowment Land Park Act (1989, c. 18)
Westcoast National Park Act (1987, c. 23), S. 5 only

BC PARKS ELP 58

Fourth Floor, 810 Blanshard Street, Victoria V8V 1X4
Phone 387-9997 FAX 387-5669

BC Parks headquarters sets direction for all of the division's programs. Staff specialists in the Victoria office provide direction and specialized assistance to regions and districts, ensuring consistent delivery of programs throughout the province.

There are three program areas in the division: Visitor Services, Planning and Conservation Services, and Park Management Services.

VISITOR SERVICES ELP 59

Second Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-5002 FAX 387-5757

PARK INFORMATION PROGRAMS ELP 60

Staff are available at each BC Parks' office to provide information to assist residents and visitors in deciding what to see and do in provincial parks and surrounding areas. **Recreation opportunities** vary by park, but commonly include camping, hiking, picnicking, fishing and boating. **Travel InfoCentres** and other tourist information outlets also provide these information services, aided by the *BC Parks Information Guide* (available in limited quantities).

Several free **brochures** give overviews of park facilities, services and natural resources. The *British Columbia Road Map and Parks Guide* gives a provincial overview of the park system, five regional brochures cover large sections of the province, and approximately 30 park-specific brochures focus on some of the larger and more popular provincial parks. Specialized brochures dealing with topics such as ecological reserves and park natural history are usually available. Detailed enquiries should be addressed to the appropriate district office.

A guidebook, *Parks of British Columbia and the Yukon*, from Maia Publishing, is available at many book stores.

VISITOR AND EDUCATION PROGRAMS ELP 61

Visitor and Education Programs are designed to increase awareness, understanding, appreciation and commitment to parks and ecological reserves. During the summer, visitors can take part in regularly scheduled **visitor programs** in many parks. Children can join Jerry's Rangers, a junior park naturalist program. Classes participate in **school programs** during the spring or fall.

PARK FACILITY MANAGEMENT ELP 62

The Facility Management Program is responsible for directing annual **facility development** and **maintenance,** and for developing standards for furniture, equipment, signs, trails and area (campground, day use area) design. All facility construction is carried out by the private sector under contract. Records on type, value, capacity and condition of all park facilities are maintained.

SAFETY AND SECURITY ELP 63

The Safety and Security Program ensures a high level of **visitor safety** and protects park resources. This program also ensures staff and contractor safety in the work environment is maintained.

RECREATION PLANNING ELP 64

Recreation planning ensures that parks and recreation areas serve the diverse and changing needs of British Columbians and other visitors. District staff produce **annual plans** for each park. These plans set the operation and maintenance priorities and the services and facilities to be provided.

PARK OPERATIONS ELP 65

The Park Operations Program is responsible for the operation of all campgrounds, day use areas, marine parks and backcountry areas. **Operational standards** are set for all facilities, including standards for cleanliness, firewood supply, security, staff and contractor helpfulness, control of noise, control of pets, adequacy of signs, and general condition of facilities. BC Parks regularly measures its performance of these operational standards, particularly through surveys of park visitors.

The Park Operations Program manages **commercial recreational services** in parks and recreation areas. Such services may include recreational guiding operations, lodges, canoe rentals, and other services that can improve the quality of the park visit. They are only provided when consistent with a master plan for the area.

Fees are set for the use of park service, including campsite fees, mooring buoy fees, cabin accommodation fees, group campground and group day use area fees.

VOLUNTEER PROGRAMS ELP 66

Meaningful opportunities for volunteers to assist in the provision of park services are encouraged through a **Park Host Program,** in place in campgrounds, backcountry areas, day use areas and marine parks. Many volunteers participate in special events and other visitor programs. Anyone interested in volunteering should contact the nearest district office.

DISABLED ACCESS PROGRAM ELP 67

British Columbia residents with a disability may camp free of charge in BC Parks by showing a **disabled access pass.** The pass is issued to individuals who meet specific criteria. With the access pass and an increasing number of **wheelchair-accessible** facilities, BC Parks is dedicated to ensuring that persons with disabilities can enjoy parks.

RIVER RAFTING AND SMALL BOAT REGULATIONS ELP 68

BC Parks is responsible for the Commercial River Rafting Safety Act, which certifies commercial river rafting operations and sets standards for public safety. The division also co-ordinates the Boating Restriction Regulations, which control **recreational boating** on the waterways of the province. These regulations include prohibition of motorized vessels, speed restrictions, and motor size restrictions.

PLANNING AND CONSERVATION SERVICES ELP 69

Second Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4357 FAX 387-5757

PARK AND ECOLOGICAL RESERVE SYSTEMS PLANNING AND POLICY ELP 70

BC Parks plans for the future of the park system and the ecological reserve system by **identifying new parks** and **ecological reserves.** A goal of the provincial parks system is to contain areas representative of the diversity of natural environments found across the province, as well as areas of outstanding physical, biological and cultural features. The park system also ensures the protection of the province's biodiversity. Parks protect ecological values and provide for wilderness and nature appreciation, public outdoor recreation, and environmental education. Land acquisition and designation are key parts of this program.

Ecological reserves are set aside to preserve samples of representative, rare or endangered ecosystems of British Columbia. They offer long-term research and educational opportunities, as well as casual, nonconsumptive public uses, such as nature photography and bird watching.

LAND PROGRAM ELP 71

The Land Program maintains records on the legal status of every **provincial park, recreation area** and **ecological reserve** in British Columbia. The program administers the land acquisition, designation and legislation processes, and maintains a map and plan documentation system for the division.

ECOLOGICAL RESERVES ACT ELP 72

The Ecological Reserves Act requires permits for any **research** or **educational activity** in an ecological reserve. Requests for permits should be directed to the district office in which the ecological reserve is located.

ECOLOGICAL RESERVE WARDEN PROGRAM ELP 73

A **volunteer** group of wardens provides valuable contributions to the management and protection of ecological reserves. Each warden is responsible for one or more ecological reserves. Duties include conducting **inventories** of vegetation and wildlife species, assisting with research activities, monitoring changes, and watching for activities that are illegal or may have harmful effects on the reserve. Anyone interested in the warden program should contact the nearest district park office.

CONSERVATION SERVICES ELP 74

Under the authorities of the Park Act and Ecological Reserves Act, BC Parks manages and administers all matters in provincial parks, recreation areas, and ecological reserves. Aboriginal issues and policy as they relate to provincial parks, recreation areas, and ecological reserves are co-ordinated with regions, districts and other government agencies. Although technical assistance is provided by other government agencies, Conservation Services has many responsibilities which are listed below.

Forest and vegetation management: managing forest insect and disease, managing wildfire, protecting rare and endangered species, managing old growth forests, ensuring public safety associated with hazard trees in public areas.

Fish and wildlife management: maintaining up-to-date inventories of fish and wildlife populations to ensure their long-term survival and health, enhancing wildlife viewing opportunities, ensuring access to high quality **hunting and fishing** opportunities is maintained in park and recreation areas without conflict with other recreational uses, regulating hunting and fishing, monitoring water quality, managing aquatic vegetation.

Heritage resource management programs: ensuring heritage resources are protected and presented for public information and education. Heritage resources are managed co-operatively with the Heritage Conservation Branch of the Ministry of Municipal Affairs, Recreation and Housing.

Management of non-conforming uses: BC Parks and recreation areas contain a number of non-conforming uses, such as mineral claims and industrial **rights-of-way.** In parks these uses are managed carefully to minimize impacts until they can be eliminated. In recreation areas, such uses must be managed in a manner that minimizes impacts and conflicts with recreation uses until such time as the use is extinguished and the area is designated a park.

Resource planning: recreation opportunities are only provided when they are compatible with conserving the natural environment. Resource planning initiatives maintain a balance between recreation and conservation goals, and ensure the long-term conservation of resources.

MASTER PLANNING ELP 75

Master Planning is the process that determines the long-term objectives for a park or recreation area. For major parks and recreation areas, master planning involves public input. The master plan specifies all park specific policies, such as type of access and facilities.

OUTDOOR RECREATION PROGRAM ELP 76

BC Parks represents the provincial interest in the protection, management and allocation of the province's outdoor recreation resources. Numerous **resource development proposals,** such as logging plans and industrial plans outside parks and ecological reserves, are reviewed annually. These reviews provide information about valuable recreation resources and the impact of proposed developments. The division is also involved in inter-agency studies, such as the Inside Passage Cruise Ship Route, to identify important visual and recreational resources. Such information may be used to discuss logging plans with the Ministry of Forests, to identify potential **marine parks,** or to discuss the possible registration of a new **recreation corridor** over the area.

RECREATION CORRIDOR PROGRAM — RIVERS AND TRAILS PROGRAM ELP 77

BC Parks, in co-operation with the Ministry of Forests, administers the Recreation Corridor Program. The program was created in 1985. To date, eight corridors have been registered. Additional rivers and trails are under evaluation.

REGIONAL PARKS ELP 78

BC Parks administers the Park (Regional) Act, the authority under which regional districts establish and administer parks. BC Parks also administers **Class C parks** and their park boards, as designated under the Park Act.

PARKS MANAGEMENT SERVICES ELP 79

Second Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-3943 FAX 387-5757

Parks Management Services provides those support services necessary for division staff to fulfill their responsibilities. These services include finance, administration, personnel, computing and executive correspondence. **Research on park issues** is conducted as part of this function.

PARK USE PERMIT, RESOURCE USE PERMIT AND CONTRACTS ELP 80

Commercial, industrial and private uses within parks and recreation areas must be authorized by permit. The Park Act and the Park and Recreation Area Regulation provide legal direction for this program. General information on **permits** is available from all park offices. Questions on specific parks or recreation areas should be directed to the district office. Much of the division's business is carried out by the private sector under contract. Permits and contracts staff specialists are located in the headquarters office and each of the **regional offices.**

REGIONAL AND DISTRICT OFFICES ELP 81

Three regional offices provide direction and assistance to district offices. Regional offices are organized into functional units staffed by specialists responsible for providing direction, advice and support to districts in planning and conservation, visitor services, and park management services.

South Coast
1610 Mount Seymour Road, **North Vancouver V7G 1L3**
Phone 929-1291 FAX 929-2425

Northern B.C.
430, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6270 FAX 565-6429

Southern Interior
101, 1050 West Columbia Street, **Kamloops V2C 1L2**
Phone 828-4501 FAX 828-4737

Thirteen district offices are responsible for the direct delivery of programs and services in the parks, recreation areas and ecological reserves within their geographical area. Primary responsibilities include managing and protecting resources, operating parks and recreation areas, and maintaining the standards of services offered to visitors.

Strathcona District
Box 1479, **Parksville V9P 2H4**
Phone 248-3931 FAX 248-8584
(Located in Rathtrevor Beach Park)

Malahat District
RR 6, 2930 Trans Canada Highway, **Victoria V9B 5T9**
Phone 387-4363 FAX 478-9211

Fraser Valley District
Box 10, **Cultus Lake V0X 1H0**
Phone 858-7161 FAX 858-4905
(Located in Cultus Lake Park)

Garibaldi/Sunshine Coast District
Box 220, **Brackendale V0N 1H0**
Phone 898-3678 FAX 898-4171
(Located in Alice Lake Park)

Vancouver District
Box 7000, **Maple Ridge V2X 7G3**
Phone 463-3513 FAX 463-6193
(Located in Golden Ears Park)

Thompson River District
1210 McGill Road, **Kamloops V2C 6N6**
Phone 828-4494 FAX 828-4633

Okanagan District
Box 399, **Summerland V0H 1Z0**
Phone 494-0321 FAX 494-9737
(Located in Okanagan Lake Park)

West Kootenay District
RR 3, Site 8, Comp 5, **Nelson V1L 5P6**
Phone 825-4421 FAX 825-9509
(Located in Kokanee Creek Park)

East Kootenay District
Box 118, **Wasa V0B 2K0**
Phone 422-3212 FAX 422-3326
(Located in Wasa Lake Park)

Skeena District
3790 Alfred Avenue, Bag 5000, **Smithers V0J 2N0**
Phone 847-7320 FAX 847-7659

Cariboo District
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4414 FAX 398-4686

Prince George District
4051 — 18th Avenue, Box 2045, **Prince George V2N 2J6**
Phone 565-6340 FAX 565-6940

Peace/Liard District
250, 10003 — 110 Avenue, **Fort St. John V1J 6M7**
Phone 787-3407 FAX 787-3490

ACTS

ELP 82

The following Acts are administered by BC Parks:

Park Act
Park (Regional) Act
Ecological Reserves Act
Commercial River Rafting Safety Act
West Coast National Park Act

MINISTRY OF FINANCE AND CORPORATE RELATIONS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**109, 617 Government Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Finance and Corporate Relations is the government's primary tax collector (Revenue), statistician (Planning and Statistics), corporate and personal property registrar (Registries and Ministry Support Services), banker and money manager (Provincial Treasury), chief accountant (Office of the Comptroller General), central personnel and labour relations office (Government Personnel Services), and its fiscal and economic policy, and budget and expenditure arm (Economics and Policy, Treasury Board Staff).

There are two commissions that fall within the Ministry of Finance and Corporate Relations: the B.C. Securities Commission and the Financial Institutions Commission.

In November, 1991 the ministry became responsible for two Crown corporations, BC Ferries and BC Transit.

COMMUNICATIONS BRANCH FIN 1

109, 617 Government Street, Victoria V8V 1X4
Phone 387-3347 FAX 387-9099

The Communications Branch informs the public, interest groups and the media about ministry policies, programs and initiatives.

This office answers public enquiries, liaises with the media, co-ordinates the production of most ministry publications, and develops and distributes all ministry news releases.

Many ministry **publications** are available to the public through this branch, including the *Ministry of Finance and Corporate Relations Annual Report* and the annual **provincial budget** communications package.

REVENUE DIVISION FIN 2

1061 Fort Street, Victoria V8V 3K5
Phone 387-1500 FAX 387-6218

The Revenue Division manages the collection of taxes for the province. Proceeds from taxes are used to fund services for the citizens of British Columbia.

CONSUMER TAXATION BRANCH FIN 3

1061 Fort Street, Victoria V8V 3K5
Phone 387-0656 FAX 387-6218
Mailing address
Parliament Buildings, Victoria V8V 2L9

This branch **registers** businesses that collect taxes on behalf of the province, conducts field audits and inspections of these businesses' tax collection records, and carries out office audit and compliance programs.

Consumer tax bulletins are available through this branch.

The branch administers the Social Service Tax Act, Hotel Room Tax Act, Tobacco Tax Act, Motor Fuel Tax Act, and the Horse Racing Tax Act through its 15 district offices.

DISTRICT OFFICES

Campbell River

115, 1180 Ironwood Road, **Campbell River V9W 5P7**
Phone 286-7567 FAX 286-7573

Chilliwack

45850 Yale Road, **Chilliwack V2P 2N9**
Phone 795-8412 FAX 795-8408

Cranbrook

100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1599 FAX 426-1253

Dawson Creek

Dawson Creek Access Centre
1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2459 FAX 784-2211

Kamloops

250, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4507 FAX 828-4542

Kelowna

114, 1420 Water Street, **Kelowna V1Y 1J2**
Phone 861-7699 FAX 861-7435

Nanaimo

Nanaimo Access Centre
13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2658 FAX 755-2222

Nelson

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6799 FAX 354-6102

Penticton

112, 100 Main Street, **Penticton V2A 5A5**
Phone 492-1409 FAX 492-1213

Prince George

Prince George Access Centre
1044 Fifth Street, **Prince George V2L 3H9**
Phone 565-4299 FAX 565-6638

Terrace

Terrace Access Centre
103, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3486 FAX 638-3206

Vancouver

500, 605 Robson Street, **Vancouver V6B 5J3**
Phone 660-4524 FAX 660-4511

Vernon

Vernon Access Centre
3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5660 FAX 549-5508

Williams Lake

Williams Lake Access Centre
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4817 FAX 398-4208

INCOME TAXATION BRANCH FIN 4

1061 Fort Street, Victoria V8V 3K5
Phone 387-0604 FAX 387-6218

General federal **income tax** *enquiries should be directed to Revenue Canada Taxation (phone 363-0121). Income tax* **refund** enquiries can be directed to the same office (phone 363-0120).

The Income Taxation Branch administers the Income Tax Act, the Corporation Capital Tax Act, the Logging Tax Act, the Mining Tax Act, the Insurance Premium Tax Act, and the Property Purchase Tax Act. This branch assists Revenue Canada with informational and compliance aspects of the Income Tax Act (Canada). Under the tax collection agreement between the **federal** and **provincial governments**, the federal government collects personal and corporate income taxes on behalf of the government of British Columbia.

The branch collects taxes levied by the Ministry of Attorney General under the Fire Services Act and provides tax refunds under the International Financial Business (Tax Refund) Act.

Income taxation bulletins, a *Guide to Property Purchase Tax* brochure and a *Political Contributions Program Guide* brochure are available through this branch.

REAL PROPERTY TAXATION BRANCH FIN 5

Surveyor of Taxes' Office
1061 Fort Street, Victoria V8V 3K5
Phone 387-0555 FAX 356-5347

This branch administers taxes and special levies on more than 300,000 rural properties located outside incorporated municipalities, under the Taxation (Rural Area) Act. For more information, ***Understanding Rural Property Taxes*** and *Rural Crown Land and Property Taxes* brochures are available.

The branch administers the **Home Owner Grant Program** for properties located in **rural** areas of the province. Taxpayers who own residential property and who occupy it as their principal residence are eligible for a Home Owner Grant.

The branch administers the **Land Tax Deferment Program**, which allows eligible taxpayers (60 years of age or over, widows or widowers, or handicapped persons as defined by GAIN [Guaranteed Available Income for Need Act]), in both rural and municipal areas, to defer the payment of their property taxes until the properties are sold. A preferential interest rate applies to the deferred taxes. For more information, a *Land Tax Deferment Program* brochure is available, or a local municipal office can be contacted.

Enquiries on the above programs may also be directed to a local **Government Agent**.

The branch also ensures school taxes collected by municipalities under the School Act are remitted to the province.

REVENUE ADMINISTRATION BRANCH FIN 6

1061 Fort Street, Victoria V8V 3K5
Phone 387-1500 FAX 356-6445

This branch provides tax payment processing and accounting services for Revenue Division, and collects **delinquent taxes** under taxation statutes.

PLANNING AND STATISTICS DIVISION FIN 7

Second Floor, 1405 Douglas Street, Victoria V8V 1X4
Phone 387-0327 FAX 356-8271

This division provides the government and the general public with timely and reliable **economic, demographic** and **social statistics**. It supports planning and policy development by providing forecasting, modelling and other services to its clients.

The division helps ministries collect, compile, analyze and distribute statistical information, and co-ordinates statistical activities within government in order to avoid duplication in data collection.

STATISTICS BRANCH FIN 8

Second Floor, 1405 Douglas Street, Victoria V8V 1X4
Phone 387-0328 FAX 356-8271

Vancouver office
Planning and Statistics Division
B.C. Business Information Centre
601 West Cordova Street, Vancouver V6B 1G1
Phone 660-4179, 1-800-972-2255 (toll-free)

This branch produces and distributes statistical information on the economic, social and demographic conditions of the province.

Information is available regarding international trade; exports and imports; labour market activity; employment and unemployment; business conditions; formations and failures; population estimates and projections; immigration and migration; earnings and income; and industrial production.

This information is available from the **Data Dissemination Section** (phone 387-0328 FAX 387-0329). Printed material is available in the following releases and publications. Please add seven per cent GST if applicable (GST registration number: R107864738).

Releases:

Business Formations and Failures — 12 issues $25
Earnings and Employment Trends — 12 issues $50
Labour Force Survey — 12 issues $50
Immigration Highlights — 4 issues $25
Migration Highlights — 4 issues $25
Consumer Price Index — 12 issues $50
Current Statistics — 24 issues $75
Business Indicators — 12 issues 50
British Columbia Origin Exports — 12 issues $50
Tourism Room Rentals — $60
Full Subscription — all releases $225

Publications:

British Columbia Economic and Statistical Review — $20
British Columbia Economic Accounts 1961 - 1989 — $20
British Columbia Manufacturers' Directory — $20
British Columbia Population Forecast — $10
British Columbia Regional Index — $30
Profile of Electoral Districts — $50
Regional Population Estimates and Projections
  Regional Districts — $80
  Local Health Areas — $150

QUANTITATIVE ANALYSIS BRANCH FIN 9

Second Floor, 1405 Douglas Street, Victoria V8V 1X4
Phone 387-1502 FAX 356-8271

This branch develops statistical models and other mathematical techniques designed to support **financial** and **economic analysis** within government.

The branch also provides expertise in other statistical areas such as survey evaluation and operations research. Branch services are generally provided on a cost-recovery basis.

REGISTRIES AND MINISTRY SUPPORT SERVICES FIN 10

109, 617 Government Street, Victoria V8V 1X4
Phone 387-9292

This division manages the province's registry system including the registration of corporations, societies, partnerships, and manufactured homes. It administers the use of personal property as collateral.

This division is also responsible for providing financial, administrative, technical, personnel and computer services to the Ministry of Finance and Corporate Relations.

CORPORATE AND PERSONAL PROPERTY REGISTRIES FIN 11

Second Floor, 940 Blanshard Street, Victoria V8W 3E6
Phone 387-7848

The **Corporate Registry** forms, incorporates and registers all **businesses** and **non-profit groups** in the province, including companies, societies, co-operatives and partnerships, and files all documents pertaining to them. *A Guide to Corporate and Business Names*, and *Name Approval Guidelines* brochures are available through this office.

The **Personal Property Registry** registers all personal property security interests. *Registration and Search Guides for Registrants Pursuant to the Personal Property Security Act* is available through this office.

The **Manufactured Home Registry** maintains a complete file on each manufactured home registered in British Columbia and monitors their ownership and movement.

FINANCIAL SERVICES AND ADMINISTRATION BRANCH FIN 12

Second Floor, 620 Superior Street, Victoria V8V 1X4
Phone 387-8140 FAX 387-6018

This branch provides financial and administrative support services to the ministry. In addition, it administers the provincial government's **Employee Suggestion Program** (phone 387-8127), which pays government employees for their cost-saving suggestions. For further information, *Employee Suggestion Program* brochures are available through this office.

HUMAN RESOURCE SERVICES BRANCH FIN 13

Second Floor, 620 Superior Street, Victoria V8V 1X4
Phone 387-1781 FAX 356-8315

This branch provides human resource services to the ministry, including organizational planning, classification analysis, recruitment and placement, interpretive and investigative advice on all phases of labour relations, training and development of ministry employees, and benefit and administrative services. An *Employee Orientation Handbook* is available.

INFORMATION TECHNOLOGY MANAGEMENT BRANCH FIN 14

12, 617 Government Street, Victoria V8V 1X4
Phone 387-8963 FAX 387-3634

This branch provides corporate computer and communications services to all divisions of the ministry as well as internal support to the division.

PROVINCIAL TREASURY FIN 15

109, 617 Government Street, Victoria V8V 1X4
Phone 387-4541

Provincial Treasury operates as the province's banker by providing investment, debt, banking and cash management services, and loan administration to the province, Crown corporations and other public sector agencies.

The *Treasury Management* brochure is available through this office.

DEBT MANAGEMENT BRANCH FIN 16

620 Superior Street, Victoria V8V 1X4
Phone 387-4541 FAX 387-3024

This branch borrows money to meet public sector financing requirements and manages a $24-billion debt portfolio using techniques that achieve the lowest cost and minimal risk on behalf of the government and other public sector agencies.

INVESTMENTS BRANCH FIN 17

620 Superior Street, Victoria V8V 1X4
Phone 387-4541 FAX 387-7874

This branch manages the province's assets (valued in excess of $26 billion) including pension fund assets, trust assets and various government funds, to achieve a high rate of return while controlling risk. In addition, the branch is responsible for the British Columbia Endowment Fund.

BANKING AND CASH MANAGEMENT BRANCH FIN 18

620 Superior Street, Victoria V8V 1X4
Phone 387-4541 FAX 387-3024

This branch provides banking and cash management services, including payment distribution (cheques and electronic funds transfer), revenue collection systems, bank service contracts and bank account administration.

LOAN ADMINISTRATION BRANCH FIN 19

1312 Blanshard Street, Victoria V8V 1X4
Phone 387-5381 FAX 387-3078

This branch provides loan administration and collection services to other government ministries, including privatized second mortgage accounts and **student loans**. The branch also manages residual British Columbia Enterprise Corporation business loans.

The branch also administers the **British Columbia Home Mortgage Assistance Program** (phone 387-1637), which provides up to $12,000 loan guarantees to home buyers. For more information, a *Home Mortgage Assistance Program (MAP)* brochure is available through this office.

OFFICE OF THE COMPTROLLER GENERAL FIN 20

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-6641 FAX 356-2001

The Office of the Comptroller General is the provincial government's accountant, responsible for reporting and accounting, and for financial control systems throughout government. This division prepares financial statements and performs internal audits for the government.

GOVERNMENT PAYMENTS SERVICES BRANCH FIN 21

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-6641 (payments) FAX 356-5340 (payments)
387-4302 (payroll) FAX 356-5341 (payroll)

This branch produces most government payments. It also produces the biweekly **payroll** for MLAs, ministers, and government employees, and provides related salary management and staff data.

A Vancouver office manages the high-volume **social services payment system**, and provides a customer service function (phone 660-1478).

FINANCIAL MANAGEMENT BRANCH FIN 22

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-4671 FAX 356-0560

This branch develops government financial and management policies for the approval of Treasury Board (a committee of Cabinet members), makes recommendations on financial legislation and related regulations, establishes effective control standards and reviews financial systems. It also delivers general **financial management training** for all levels of government personnel.

The branch maintains the government's central accounts, prepares the *Public Accounts* and financial reports, and advises ministries on accounting policy.

INTERNAL AUDIT BRANCH FIN 23

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-8191 FAX 356-2001

This branch audits and appraises ministry operations and recommends the appointment of **external auditors** for specific tasks. It also audits other government ministries and helps them provide adequate controls.

CORPORATE ACCOUNTING SYSTEM OPERATIONS FIN 24

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-8795 FAX 356-8388

This branch maintains, operates and supports the government's corporate financial data processing systems.

SUPPORT SERVICES BRANCH FIN 25

Second Floor, 617 Government Street, Victoria V8V 4R8
Phone 387-8540 FAX 356-2001

This branch provides support services to all branches of the Office of the Comptroller General. It also operates and maintains the local area network.

GOVERNMENT PERSONNEL SERVICES DIVISION FIN 26

548 Michigan Street, Victoria V8V 1S3
Phone 356-8371 FAX 356-7074

The Government Personnel Services Division (GPSD) is the central personnel and labour relations arm of the Government of British Columbia. It is responsible for corporate human resource management and negotiates contract settlements on behalf of the province.

CORPORATE PERSONNEL SERVICES BRANCH FIN 27

548 Michigan Street, Victoria V8V 1S3
Phone 387-6323 FAX 356-7074

This branch develops corporate human resource policies and programs, including staffing, health and safety, classification, compensation and program review.

The branch co-ordinates the publication of *Postings*, a tabloid which lists all **job vacancies** in government (phone 387-0475). Also available are *Standards of Conduct* and *Recruitment in the British Columbia Public Service* brochures (phone 387-0444).

These publications are also available through all other ministry human resource services offices.

LABOUR RELATIONS BRANCH FIN 28

548 Michigan Street, Victoria V8V 1S3
Phone 387-0500 FAX 387-0527

This branch develops the corporate labour relations strategy that ensures that the objectives of government are effectively met. The branch also represents the government in all **negotiations**, and administers all **arbitrations** and **collective agreements**.

ECONOMICS AND POLICY DIVISION FIN 29

109, 617 Government Street, Victoria V8V 1X4
Phone 387-9017

The Economics and Policy Division reviews and analyzes the government's economic, fiscal, taxation, financial sector, corporate, and revenue policy. It prepares the government's economic forecast and co-ordinates the preparation of the annual **provincial budget**.

It is responsible for federal-provincial fiscal relations and co-ordinates intergovernmental financial arrangements.

FISCAL AND ECONOMIC ANALYSIS BRANCH FIN 30

100, 617 Government Street, Victoria V8V 1X4
Phone 387-9025 FAX 387-9093

This branch, with Treasury Board Staff, develops the government's annual **provincial budget** and background papers. Throughout the year it monitors the government's budget, evaluates provincial, national and international economic developments, monitors ministries' revenue plans, and prepares provincial government revenue **estimates** and fiscal and economic forecasts.

The branch co-ordinates the publication of public documents on government finances and the economy, which include *The British Columbia Economic & Statistical Review*, *Quarterly Financial Report* and the *Budget Speech*.

POLICY AND LEGISLATION BRANCH FIN 31

105, 617 Government Street, Victoria V8V 1X4
Phone 387-1269 FAX 387-9093

This branch researches, analyzes and develops government policy proposals that relate to the financial and corporate sectors of British Columbia. This includes policy involving **financial institutions** (credit unions, trust companies and insurance companies) and related retail activities (insurance agents, brokers, real estate agents, mortgage brokers, deposit brokers, financial planners), **corporations** such as companies, societies, and co-operative associations, and the use of **personal property** as collateral for loans.

Discussion papers on new or revised legislation are published periodically, allowing the public and interest groups to respond. Recent discussion papers available through this branch cover proposed changes to the Company Act, Condominium Act, the Real Estate Act, and the Mortgage Brokers Act.

FEDERAL-PROVINCIAL RELATIONS AND RESEARCH BRANCH FIN 32

105, 617 Government Street, Victoria V8V 1X4
Phone 387-9057 FAX 387-9093

The branch provides advice and assistance on federal-provincial relations, socioeconomic policy, and options for policy reform. This includes federal **transfer programs**, federal-provincial fiscal relationships, fiscal and economic effects of **constitutional reforms**, analysis of federal and provincial budgets, and socioeconomic policy issues such as the integration of the income security and taxation systems.

TAXATION POLICY BRANCH FIN 33

105, 617 Government Street, Victoria V8V 1X4
Phone 387-9018

This branch develops and reviews policy and revenue options concerning provincial tax measures, including income tax, commodity taxes, and provincial property taxes. It analyzes taxation issues and develops related policy options.

TREASURY BOARD STAFF FIN 34

109, 617 Government Street, Victoria V8V 1X4
Phone 387-5801 FAX 387-0300

Treasury Board Staff provide advice to the Minister of Finance and Corporate Relations and Treasury Board (a committee of Cabinet members) on all matters concerning the financial situation of the province, and ensures that public money is managed and disbursed in the public interest.

Treasury Board Staff co-ordinate the development of the *Estimates* by managing the **budget** preparation process, co-ordinating budget review meetings and ensuring timely and accurate publication of the annual *Estimates* and *Supplement to the Estimates*. The division also develops and implements a co-ordinated risk management program for government and selected public entities.

ECONOMIC DEVELOPMENT POLICY BRANCH FIN 35

103, 617 Government Street, Victoria V8V 1X4
Phone 387-5801 FAX 387-0300

This branch analyzes economic development policy and program issues, and analyzes and evaluates budget, expenditure, policy, financial and program matters for ministries and Crown corporations with **economic** and **sustainable development mandates**.

GOVERNMENT ESTIMATES AND ADMINISTRATIVE POLICY BRANCH FIN 36

100, 617 Government Street, Victoria V8V 1X4
Phone 387-5801 FAX 387-0300

This branch develops administrative and expenditure management policies and Treasury Board directives. In addition, it monitors the financial impact of public sector compensation. It co-ordinates the publication of the annual ***Estimates***, and *Supplement to the Estimates*. Copies are available through this branch.

SOCIAL POLICY BRANCH FIN 37

104, 617 Government Street, Victoria V8V 1X4
Phone 387-5801 FAX 387-0300

This branch analyzes social policy and program issues, develops budget instructions for capital projects and analyzes requests for capital funding. It analyzes and evaluates budget, expenditure, policy and program matters for ministries, agencies and Crown corporations with **social services mandates**.

RISK MANAGEMENT BRANCH FIN 38

32, 617 Government Street, Victoria V8V 1X4
Phone 387-5801 FAX 387-0300

This branch establishes policies concerning the transfer of risk and security in government contracts. It purchases all **insurance** on behalf of government and provides **claims** administration facilities for government and public bodies. It provides management and advice for self-insurance initiatives of government, and advice to government on risk and insurance-related problems.

AGENCIES

BRITISH COLUMBIA SECURITIES COMMISSION FIN 39

1100, 865 Hornby Street, Vancouver V6Z 2H4
Phone 660-4800 FAX 660-2688

The British Columbia Securities Commission, created by the Securities Act in 1987, promotes the growth and development of British Columbia's **securities industry**, protects **investors** from fraud, misconduct or manipulation in the securities market, and ensures that investors have timely and reliable information to help them make informed investment decisions.

The commission ensures that the policies and operations of the **Vancouver Stock Exchange** provide an open and efficient public market for listed shares. Two brochures, *Going Public* and *Insider Reports*, are available through this office.

FINANCIAL INSTITUTIONS COMMISSION FIN 40

1900, 1050 West Pender Street, Vancouver V6E 3S7
Phone 660-2947 FAX 660-3619

FICOM regulates British Columbia's credit unions, trust companies and insurance companies; registers and regulates international financial businesses and captive insurance companies; and regulates **mortgage brokers** and **strata developers**. It investigates breaches of acts it administers or instances where related criminal activity is suspected.

In conjunction with two self regulatory bodies, the Insurance Council of British Columbia and the Real Estate Council of British Columbia, FICOM is responsible for the regulation of real estate and insurance licencees.

Insurance for deposits in credit unions is also provided through the **Credit Union Deposit Insurance Corporation** of British Columbia (CUDIC), which is managed by FICOM.

This office has three public consumer-oriented brochures on insurance policies, credit unions and trust companies.

Other publications available through this office include: the *Credit Union Deposit Insurance Corporation Annual Report*, and two information kits: *Establishing an International Financial Business in Vancouver* and *Forming a Captive Insurance Company*.

FICOM administers the following acts:

- Condominium Act, except all matters affecting the powers and duties of the Registrar of Titles
- Credit Union Incorporation Act
- Financial Institutions Act
- Insurance Act
- Insurance (Captive Company) Act
- Insurance (Marine) Act
- International Financial Business Act
- International Financial Business (Tax Refund) Act
- Mortgage Brokers Act
- Mutual Fire Insurance Companies Act
- Real Estate Act

BRITISH COLUMBIA FERRY CORPORATION

(*See* Crown Corporations CC 3)

BC TRANSIT CORPORATION

(*See* Crown Corporations CC 11)

ACTS FIN 41

The Ministry of Finance and Corporate Relations is responsible for the acts listed below. Occasionally, divisions share the administrative and policy functions for an act. For the purpose of this guide, acts are assigned to the division, corporation or commission responsible for their administration.

Deputy Minister
- Auditor General Act

Revenue Division
- British Columbia Payment to Canada of Federal Income Tax on Behalf of Natural Gas Producers Act
- Corporation Capital Tax Act
- Esquimalt and Nanaimo Railway Belt Tax Act
- Horse Racing Tax Act
- Hotel Room Tax Act
- Income Tax Act
- Insurance Premium Tax Act
- Land Tax Deferment Act
- Logging Tax Act
- Mining Tax Act
- Motor Fuel Tax Act
- Property Purchase Tax Act
- Social Service Tax Act
- Taxation (Rural Area) Act
- Tobacco Tax Act

Planning and Statistics
- British Columbia Statistics Act

Registries and Ministry Support Services Division
- Company Act
- Company Clauses Act
- Co-operative Association Act
- Manufactured Home Act
- Partnership Act
- Personal Property Security Act
- Repairers' Lien Act
- Society Act

Provincial Treasury
- Bonding Act
- British Columbia Endowment Act
- British Columbia Enterprise Corporation Loan Privatization Act
- British Columbia Railway Finance Act
- Educational Institution Capital Finance Act
- Home Mortgage Assistance Program Act
- Home Purchase Assistance Act
- Home Acquisition Act
- Homeowner Interest Assistance Act
- Home Conversion and Leasehold Loan Act
- Hospital District Finance Act
- Housing Construction (Elderly Citizens) Act
- Housing and Employment Financing Development Act
- Pacific North Coast Native Co-operative Act

Public Service Bonding Act
Privatization Benefits Fund Act
School District Capital Finance Act

Office of the Comptroller General

Financial Administration Act
Financial Information Act
Supply Act (Annual)

Government Personnel Services

Public Service Act
Public Service Labour Relations Act

Economics and Policy Division

Budget Measures Implementation Act
Creditor Assistance Act
Taxpayer Protection Act
Warehouse Lien Act
Warehouse Receipt Act
Woodworker Lien Act

Treasury Board Staff

Special Accounts Appropriation and Control Act
Special Appropriations Act

British Columbia Securities Commission

Commodity Contract Act
Securities Act
Securities (Forged Transfer) Act
Vancouver Stock Exchange Act

Financial Institutions Commission

Condominium Act, except all matters affecting the powers and duties of the Registrar of Titles
Credit Union Incorporation Act
Financial Institutions Act
Insurance Act
Insurance (Captive Company) Act
Insurance (Marine) Act
International Financial Business Act
International Financial Business (Tax Refund) Act
Mortgage Brokers Act
Mutual Fire Insurance Companies Act
Real Estate Act

BC Ferries

B.C. Ferry Corporation Act

BC Transit

B.C. Transit Act

MINISTRY OF FORESTS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**595 Pandora Avenue**
Victoria V8V 1X4	**Victoria V8W 3E7**

The Ministry of Forests has the mandate to manage and protect the province's forest and range resources for the best balance of economic, social and environmental benefits to British Columbians.

The ministry has stewardship of provincial forests, which cover 85 per cent of the province, and is responsible for sustaining a $13-billion forest industry sector, which employs 250,000 people in direct and indirect jobs. Forests are critical to recreation, tourism and range activities.

About one-quarter of the province is managed as commercial forest, and about one per cent of that is harvested each year.

The ministry has 17 branches headquartered in Victoria. Most of them provide direct service to the public. Several others, which include financial services, human resources, information systems, technical and administrative services, audit services and legal services, indirectly serve the public through their support of the ministry's programs.

A network of six regional, 43 district, and several field offices respond to local needs and carry out ministry programs and policies throughout the province.

MINISTRY HEADQUARTERS FOR 1

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-1285 FAX 387-6267

The deputy minister and ministry staff based in Victoria advise the Minister and provincial Cabinet on all matters relating to the development of forest and range policies. The headquarters group also guides and supports the work of the regions and districts throughout the province.

There are three divisions in headquarters: Operations, Forestry, and Management Services.

The following three branches, headed by directors, report directly to the deputy minister.

CORPORATE POLICY AND PLANNING BRANCH FOR 2

1450 Government Street, Victoria V8W 3E7
Phone 356-7880 FAX 356-7903

This branch assists and supports the ministry's executive in defining the ministry's strategic direction and priorities. It also helps co-ordinate and formulate appropriate policy and legislative responses to emerging issues. The branch is responsible for the ministry's position on Aboriginal issues.

The branch prepares position papers and serves as the ministry's co-ordinating contact with the Forest Resources Commission and the B.C. Round Table on the Environment and the Economy.

PUBLIC AFFAIRS BRANCH FOR 3

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-5255 FAX 387-8485

This branch co-ordinates the communication of information about the ministry, provincial forests and range land. The staff can answer many of the public's questions about programs and services or can refer them to specific branches of the ministry for additional information.

The staff also direct the public to numerous ministry-produced reports, pamphlets, fact sheets, posters, videos, and slide shows in order to obtain more information. A wide selection of books and periodicals are available on an "in-house basis" from the ministry library.

ECONOMICS AND TRADE BRANCH FOR 4

1450 Government Street, Victoria V8W 3E7
Phone 356-9804 FAX 387-5050

This branch analyzes opportunities for maintaining and expanding the **forest products industry**. Staff work to reduce trade barriers and provide advice and guidance to individuals and forest companies considering investment in British Columbia.

Policy and administration procedures for **exporting logs** and other raw materials are also the responsibilities of this branch.

The branch is responsible for providing economic information and analysis of the forest resource and the forest products industry.

LIBRARY FOR 5

31 Bastion Square, Victoria V8W 3E7
Phone 387-3628 FAX 387-8485

The library staff are responsible for handling public and ministry enquiries on a broad variety of forestry issues. As one of three forestry libraries in the province, the ministry library maintains books, periodicals, scientific journals and technical information. Staff also assist with database searches and inter-library loan requests. Materials are available for use on an "in-house basis."

MANAGEMENT SERVICES DIVISION FOR 6

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-1300

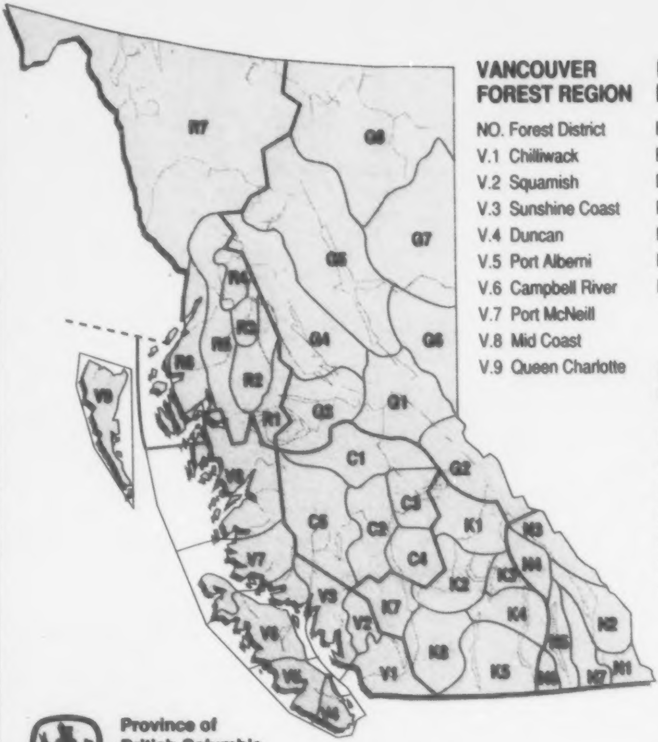
This division provides support to the ministry through audit services, financial services, information systems, legal services, technical and administrative services and human resources.

HUMAN RESOURCES BRANCH FOR 7

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-1102 FAX 387-6424

This branch assists ministry offices with a full range of human service programs, including the hiring of new personnel for ministry positions. In addi-

BRITISH COLUMBIA FOREST REGIONS



VANCOUVER FOREST REGION

NO. Forest District
V.1 Chilliwack
V.2 Squamish
V.3 Sunshine Coast
V.4 Duncan
V.5 Port Alberni
V.6 Campbell River
V.7 Port McNeill
V.8 Mid Coast
V.9 Queen Charlotte

PRINCE RUPERT FOREST REGION

R.1 Lakes
R.2 Morice
R.3 Bulkley
R.4 Kispiox
R.5 Kalum
R.6 North Coast
R.7 Cassiar

KAMLOOPS FOREST REGION

K.1 Clearwater
K.2 Kamloops
K.3 Salmon Arm
K.4 Vernon
K.5 Penticton
K.6 Merritt
K.7 Lillooet

Province of
British Columbia
Ministry of
Forests

PRINCE GEORGE FOREST REGION

G.1 Prince George
G.2 Robson Valley
G.3 Vanderhoof
G.4 Fort St. James
G.5 Mackenzie
G.6 Dawson Creek
G.7 Fort St. John
G.8 Fort Nelson

NELSON FOREST REGION

N.1 Cranbrook
N.2 Invermere
N.3 Golden
N.4 Revelstoke
N.5 Arrow
N.6 Boundary
N.7 Kootenay Lake

CARIBOO FOREST REGION

C.1 Quesnel
C.2 Williams Lake
C.3 Horsefly
C.4 100 Mile House
C.5 Chilcotin

tion, the branch refers persons interested in **tree planting** to silvicultural contractors around the province.

OPERATIONS DIVISION FOR 8

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-1236 FAX 387-6267

This division oversees the ministry's day-to-day activities through regional and district offices. Staff also ensure that the ministry's policies, procedures and programs are promptly and effectively implemented. The Timber Harvesting, Valuation, and Protection Branches also come under the Operations Division.

REGIONS AND DISTRICTS FOR 9

VANCOUVER FOREST REGION
4595 Canada Way, **Burnaby V5G 4L9**
Phone 660-7500 FAX 660-7778

Campbell River Forest District
370 South Dogwood Street, **Campbell River V9W 6Y7**
Phone 286-3282 FAX 286-1127

Duncan Forest District
5785 Duncan Street, **Duncan V9L 5G2**
Phone 746-5123 FAX 748-3614

Mid-Coast Forest District
Box 190, Sawmill Road, **Hagensborg V0T 1H0**
Phone 982-2621 FAX 982-2202

Maple Ridge Field Office
20450 Dewdney Trunk Road, **Maple Ridge V2X 3E3**
Phone 465-7161

Pemberton Field Office
7410 Prospect Street, **Pemberton V0N 2L0**
Phone 894-6112

Port Alberni Forest District
Sawmill Road
4227 Sixth Avenue, **Port Alberni V9Y 4N1**
Phone 724-9205 FAX 724-6941

Port McNeill Forest District
Box 7000, 2291 Mine Road Place, **Port McNeill V0N 2R0**
Phone 956-5000 FAX 956-5005

Sunshine Coast Forest District
7077 Duncan Street, **Powell River V8A 1W1**
Phone 485-9831 FAX 485-4033

Queen Charlotte Islands Forest District
Box 39, 120 Second Avenue, **Queen Charlotte City V0T 1S0**
Phone 559-8447 FAX 559-8342

Chilliwack Forest District
Box 159, 9850 South McGrath Road, **Rosedale V0X 1X0**
Phone 794-2100 FAX 794-7736

Sechelt Field Office
Box 4000, **Sechelt V0N 3A0**
Phone 885-5174

Squamish Forest District
Box 1970, 42000 Loggers Lane, **Squamish V0N 3G0**
Phone 898-2100 FAX 898-2191

PRINCE RUPERT FOREST REGION
Bag 5000, 3726 Alfred Street, **Smithers V0J 2N0**
Phone 847-7500 FAX 847-7217 or 847-7218

Atlin Field Office
Box 45, McBridge Boulevard, **Atlin V0W 1A0**
Phone 651-7638

Lakes Forest District
Box 269, 185 Yellowhead Highway, **Burns Lake V0J 1E0**
Phone 692-7515 FAX 692-7461

Cassiar Forest District
General Delivery, Highway 37, **Dease Lake V0C 1L0**
Phone 771-4211 FAX 771-5700

Kispiox Forest District
Box 215, West Highway 62, **Hazelton V0J 1Y0**
Phone 842-7600 FAX 842-7676

Morice Forest District
Bag 2000, 2430 Butler Avenue, **Houston V0J 1Z0**
Phone 845-6200 FAX 845-6276

North Coast Forest District
125 Market Place, **Prince Rupert V8J 1B9**
Phone 627-0460 FAX 627-0479

Bulkley Forest District
Provincial Government Building
Bag Service 6000, Second Floor, 3793 Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7555 FAX 847-7229

Stewart Field Office
Box 918, Sixth and Brightwell, **Stewart V0T 1W0**
Phone 636-2663

Kalum Forest District
200, 5220 Keith Avenue, **Terrace V8G 1L1**
Phone 638-3290 FAX 638-3437

Watson Lake Field Office
Box 549, Watson Lake, **Yukon Territory Y0A 1C0**
Phone (403) 536-7369

PRINCE GEORGE FOREST REGION
1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6100 FAX 565-6671

Chetwynd Field Office
5458 North Access, **Chetwynd V0C 1J0**
Phone 788-9217

Dawson Creek Forest District
9000 — 17th Street, **Dawson Creek V1G 4A4**
Phone 784-2350 FAX 784-2356

Fort Nelson Forest District
RR 1, Mile 301, Alaska Highway, **Fort Nelson V0C 1R0**
Phone 774-3936

Fort St. James Forest District
Box 100, Stones Bay Road, **Fort St. James V0J 1P0**
Phone 996-7131 FAX 996-2222

Fort St. John Forest District
8808 — 72nd Street, **Fort St. John V1J 6M2**
Phone 787-5600

Mackenzie Forest District
Bag 5000, 120 Mackenzie Boulevard, **Mackenzie V0J 2C0**
Phone 997-2200 FAX 997-2236

Robson Valley Forest District
Box 40, 300 Robson Square, **McBride V0J 2E0**
Phone 569-2265

Prince George Forest District
2000 South Ospika Boulevard, **Prince George V2N 4W5**
Phone 565-6100

Vanderhoof Forest District
Box 190, 1522 Highway 16, **Vanderhoof V0J 3A0**
Phone 567-6363

KAMLOOPS FOREST REGION
515 Columbia Street, **Kamloops V2C 2T7**
Phone 828-4131 FAX 828-4154

Clearwater Forest District
Box 4501, RR 2, **Clearwater V0E 1N0**
Phone 587-6466

Kamloops Forest District
1255 Dalhousie Drive, **Kamloops V2C 5Z5**
Phone 372-5832

Lillooet Forest District
Bag Service 700, **Lillooet V0K 1V0**
Phone 256-1200

Merritt Forest District
Bag 4400, **Merritt V0K 2B0**
Phone 378-9311

Penticton Forest District
102 Industrial Place, **Penticton V2A 7C8**
Phone 490-2200

Princeton Field Office
151 Vermilion Avenue, **Princeton V0X 1W0**
Phone 295-6988

Salmon Arm Forest District
Bag 100, **Salmon Arm V1E 4S4**
Phone 832-1401

Vernon Forest District
2501 — 14th Avenue, **Vernon V1T 8Z1**
Phone 558-1700

NELSON FOREST REGION
518 Lake Street, **Nelson V1L 4C6**
Phone 354-6200

Arrow Forest District
845 Columbia Avenue, **Castlegar V1N 1H3**
Phone 365-8600

Cranbrook Forest District
1902 Theatre Road, **Cranbrook V1C 4H4**
Phone 426-1700

Creston Field Office
RR 2, Site 26, Box 2, **Creston V0B 1G0**
Phone 428-3213

Golden Forest District
Box 1380, 600 Ninth Street North, **Golden V0A 1H0**
Phone 344-7500

Boundary Forest District
Box 2650, 136 Sagamore Avenue, **Grand Forks V0H 1H0**
Phone 442-5411

Invermere Forest District
Box 189, 625 Fourth Street, **Invermere V0A 1K0**
Phone 342-4200

Kaslo Field Office
Box 370, Government Building, Fourth Street, **Kaslo V0G 1M0**
Phone 353-2332

Nakusp Field Office
Box 219, 109 Sixth Avenue West, **Nakusp V0G 1R0**
Phone 265-3685

Kootenay Lake Forest District
RR 1, Ridgewood Road, **Nelson V1L 5P4**
Phone 825-1100

Revelstoke Forest District
Box 9158, RPO 3, **Revelstoke V0E 3K0**
Phone 837-7611

Kettle Valley Field Office
RR 2, Highway 3, **Rock Creek V0H 1Y0**
Phone 446-2212

CARIBOO FOREST REGION
540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4345 FAX 398-4380

Chilcotin Forest District
Box 65, Stum Lake Road, **Alexis Creek V0L 1A0**
Phone 394-4215

Clinton Field Office
Box 340, 1425 Cariboo Highway, **Clinton V0K 1K0**
Phone 459-2235

Horsefly Forest District
Box 69, Boswell Street, **Horsefly V0L 1L0**
Phone 620-3200

Likely Field Office
Box 7, Cedar Creek Road, **Likely V0L 1N0**
Phone 790-2213

100 Mile House Forest District
Box 129, 300 South Cariboo Highway, **100 Mile House V0K 2E0**
Phone 395-7800

Quesnel Forest District
322 Johnston Avenue, **Quesnel V2J 3M5**
Phone 992-4400

Williams Lake Forest District
925 North Second Avenue, **Williams Lake V2G 4P7**
Phone 398-4341

TIMBER HARVESTING BRANCH FOR 10

1450 Government Street, Victoria V8W 3E7
Phone 387-5291 FAX 387-6445

This branch develops and monitors provincial policies, procedures and standards related to forest roads and cutting rights to Crown timber.

The branch is divided into five sections: major forest tenures, small business tenures, engineering, property services, and support services.

The tenures under which the timber is sold and administered include tree farm **licences**, forest licences, timber sale licences, timber licences, pulpwood agreements and woodlot licences.

Persons interested in the program can contact the nearest Forest Service district or regional office, or phone the headquarters office at 387-5291.

VALUATION BRANCH FOR 11

1450 Government Street, Victoria V8W 3E7
Phone 387-1701 FAX 387-5670

This branch is responsible for ensuring that the Crown receives a fair return from the harvesting of timber. It develops methods and procedures for determining **stumpage**, the price paid to the province for **timber** harvested from **Crown lands**. The branch also invoices companies for timber sold and holds responsibility for estimating and measuring the volume of timber harvested from Crown land.

PROTECTION BRANCH FOR 12

31 Bastion Square, Victoria V8W 3E7
Phone 387-5965 FAX 387-5685

The work of the ministry's protection branch includes the protection of forest and range resources from fire.

Ministry staff are responsible for fire detection and fire fighting efforts. The private sector supplies contracted specialty crews, materials and heavy equipment for fire fighting.

FORESTRY DIVISION FOR 13

595 Pandora Avenue, Victoria V8W 3E7
Phone 387-1296 FAX 387-6267

This division ensures that all Crown forest lands are managed, under integrated resource management principles, to provide the greatest long-term benefits for British Columbians.

The division's assistant deputy minister is also the **chief forester**. The following branches come under this division.

INTEGRATED RESOURCES BRANCH FOR 14

1450 Government Street, Victoria V8W 3E7
Phone 387-6656 FAX 387-6751

Staff in this branch are responsible for developing policy and procedures for resource management planning.

Working with various agencies, industries and the public, planning staff support the regions and districts in the integration of forest uses through **forest plans**. The staff also establish planning requirements for the forest industry.

INVENTORY BRANCH FOR 15

1319 Government Street, Victoria V8W 3E7
Phone 387-1314 FAX 387-5999

The ministry's inventory branch maintains up-to-date inventories of the province's forests in addition to maintaining current statistics and **forest-cover maps**. Inventory staff collect data on forest growth and decay to estimate and project the volume of natural stands.

FOREST SCIENCE RESEARCH BRANCH FOR 16

31 Bastion Square, Victoria V8W 3E7
Phone 387-6721 FAX 387-0046

Researchers in the ministry study ways to improve the management of forest resources and to provide research support for ministry decisions. Technicians develop techniques to cost-effectively re-stock forest sites and to provide information that will assist in setting the **allowable annual cut**. In addition, the branch examines the integrated management of resources and the **impact** of forest management practices on fish and wildlife habitats, climate, soils, hydrology and ecology.

SILVICULTURE BRANCH FOR 17

31 Bastion Square, Victoria V8W 3E7
Phone 387-1191 FAX 387-1467

Branch staff work to provide leadership to forest districts, regions and the forest community on the development of provincial silviculture standards and techniques and their implementation.

Basic silviculture includes surveying, site preparation, planting and controlling brush on sites that have been harvested or destroyed by fire or pests.

Incremental silviculture involves spacing, fertilization and pruning of selected forest stands to improve their value and productivity.

The branch also manages provincial **seed** and **nursery** operations for reforestation as well as forest-health information on insect and disease control.

RANGE BRANCH FOR 18

610 Johnson Street, Victoria V8W 3E7
Phone 387-6653 FAX 356-5909

Branch staff are responsible for the stewardship, management, and sustained development of Crown range resources. The branch implements and monitors activities such as noxious weed control, forage seeding, prescribed burning, and other management activities.

RECREATION BRANCH FOR 19

610 Johnson Street, Victoria V8W 3E7
Phone 387-1946 FAX 356-5909

Staff provide **recreation sites** and **trails** in provincial forests throughout British Columbia. The branch is responsible for ensuring that recreational values are maintained in integrated management of the forest resource.

AGENCIES

Periodically, the Minister of Forests appoints committees to review and make recommendations on specific issues or topics.

FOREST RESOURCES COMMISSION FOR 20

700, 747 Fort Street, Victoria V8V 1X4
Phone 356-7885 FAX 356-7888

The Forest Resources Commission was appointed as an ongoing commission to advise the Minister on policy issues, initiatives and special studies as requested by the Minister. The initial priority tasks assigned to the commission included the examination of the effectiveness of tree-farm licences as a form of tenure, ways to improve public participation in forest planning and management, ways to improve forest-harvest practices, and a review of the full range of forest values. The commission has released their report to the Minister and is now charged with developing a **Forest Practices Code**.

ACTS FOR 21

The ministry's operations and the administration of provincial forests and range are governed by four acts:

Ministry of Forests Act
Forest Act
Range Act
Boom Chain Act

MINISTRY OF GOVERNMENT SERVICES

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Parliament Buildings**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Government Services provides client-centered, cost effective services to the operations of government. These include support to the Executive Branch of government, including the Lieutenant-Governor and Legislative precinct; purchasing, transportation, printing and postal services to ministries and government agencies (Purchasing Commission); the management of government information; and the administration of employee services.

Ministry programs of direct interest to the public include Enquiry B.C., the Archives and Records Services, the Information and Privacy Branch (Freedom of Information), and the Superannuation Commission.

Other activities include community grants administration; support of special initiatives for the disabled community; and greeting services, including those for special visitors and distinguished citizens of the province.

PUBLIC AND CORPORATE RELATIONS GS 1

563 Superior Street, Victoria V8V 1X4
Phone 387-4315 FAX 387-1399

The Public and Corporate Relations Branch is responsible for ensuring that ministry programs, policies and services are well understood by clients, customers and the general public; producing and disseminating accurate, timely and relevant information; developing public and corporate strategies and issuing management plans; and managing public information for all of government in the event of an **emergency.**

Target audiences include business and government clients and customers, special interest groups and the general public. Methods of communication include news releases, media relations, speeches, publications, advertising, displays, newsletters, direct mail and special events.

PROGRAMS AND SERVICES DIVISION GS 2

563 Superior Street, Victoria V8V 1X4
Phone 387-0420 FAX 387-1399

The Program and Services Division has responsibility for all ministry programs except the Purchasing Commission and the Superannuation Commission. It also provides support services to the rest of the ministry in the areas of policy, human resources, computer systems, finance and administration.

BRITISH COLUMBIA ARCHIVES AND RECORDS SERVICE GS 3

Phone 387-5885 FAX 387-2072

This branch is responsible for providing centralized archives and records management services for all government records, and for acquiring, preserving and making available records, in all media and formats, of enduring value to British Columbia.

REFERENCE SERVICES GS 4

655 Belleville Street, Victoria V8V 1X4
Phone 387-1952 (Central Reference Desk) FAX 387-2072

This section provides **public access** to the **documentary heritage** of the province through archival records of the Government of British Columbia; historical manuscripts, diaries, journals, and correspondence; maps; audio-visual material consisting of photographs, paintings, drawings and prints, film, sound and video recordings; an extensive library of publications on British Columbia history; and many British Columbia newspapers.

Reference room hours:

9:30 a.m. to 4:45 p.m., Monday to Friday
(Fully-staffed reference service)

4:45 p.m. to 10 p.m., Monday to Friday
1 p.m. to 5 p.m., Saturdays, Sundays, and statutory holidays
(By appointment only)

Registered researchers may have access to textual records and microfilm by advance arrangement.

COMMUNITY ARCHIVES ADVISORY SERVICES GS 5

865 Yates Street, Victoria V8V 1X4
Phone 387-1321 FAX 387-5841

The **Community Archives Assistance Program** is a shared cost grant program designed to help establish and develop community archives throughout the province. Categories of eligible initiatives include archives establishment, community archives development, conservation, archival community networks, and special projects.

The **Community Archives Advisory and Training Program** has two components: Archives Advisory Services and Archival Training and Education.

Archives Advisory Services assists community archives with archives administration, planning and policy. It also offers technical advice in the areas of conservation, acquisition, accession and reference activities.

Archival Training and Education provides funds for curriculum development services and pilot courses. The program addresses the training and professional development needs of community archives.

COMMUNITY GRANTS BRANCH GS 6

1117 Wharf Street, Victoria V8W 2Z2
Phone 356-1187 FAX 356-9358

This branch administers grant programs in support of a broad range of community initiatives.

There are two grant programs: **Community Grants,** which provides partial funding for capital projects, and **In-province Travel Grants** (phone 356-1189, FAX 356-9358), which provides assistance to organized amateur groups to travel to recreational and cultural events or on educational field trips in British Columbia.

PROTOCOL AND EVENTS BRANCH GS 7

563 Superior Street, Victoria V8V 1X4
Phone 356-1616 FAX 356-2814

The Protocol and Events Branch provides support to all levels of the provincial government on matters of protocol and manages major government events.

Staff plan and execute visits to the province by members of the Royal Family and other distinguished visitors. Events such as the Western Premiers' Conference are also planned and executed by the branch.

Congratulatory messages for birthdays (65th and over) and wedding anniversaries (25th and over) are co-ordinated by the branch. Nine weeks notice is required to allow sufficient time for processing.

Provincial lapel pins are available in limited quantities to the general public when travelling outside of the province or for school exchanges, sporting events, trade missions, etc.

The branch acts as the Secretariat for the **Order of British Columbia.**

Group tours of the Legislative Buildings are provided.

INFORMATION AND PRIVACY BRANCH GS 8

206, 911 Yates Street, Victoria V8V 4X3
Phone 387-1992 FAX 387-1358

The Information and Privacy Branch (IPB) is responsible for the government-wide administration of access and privacy functions under the Freedom of Information and Privacy Act. The branch also plays a co-ordinating role by developing, and providing guidance and direction regarding government policies, legislation, and corporate plans and programs dealing with the implementation and administration of the legislation. Generally, the branch serves as a focal point for the operation of the legislation across government.

HUMAN RESOURCES BRANCH GS 9

548 Michigan Street, Victoria V8V 1X4
Phone 356-1750 FAX 387-0694

The Human Resources Branch provides a full range of human resource services to the ministry, the Office of the Premier, and the Ministry of Women's Equality. Services include training and development, recruitment and selection, organization and classification, employee relations, safety and employee health and wellness.

INFORMATION SYSTEMS BRANCH GS 10

431 Menzies Street, Victoria V8V 1X4
Phone 356-1700 FAX 356-1494

The Information Systems Branch establishes information systems policy and standards for the ministry and provides a number of information systems management services to the provincial legislature, the ministry's program areas and the ministry's clients. These include consulting, planning, systems development, security and maintenance, computer facilities management, and end user services such as software support and problem resolution. The scope of these services includes both data and voice telecommunications.

ENQUIRY B.C. GS 11

431 Menzies Street, Victoria V8V 1X4
Phone 387-6121 (Victoria) 660-2421 (Vancouver)
1-800-663-7867 (toll-free) 387-9273 (Victoria administration)

Enquiry B.C. provides toll-free telephone enquiry and expert referral services concerning **provincial government programs.** In addition, Enquiry B.C. personnel will routinely collect and maintain information on government programs and services to be used to update government directories. The administrative offices for Enquiry B.C. are in Victoria and the **Government Enquiry Centre** is operated in Vancouver under contract.

FINANCIAL AND ADMINISTRATIVE SERVICES BRANCH GS 12

548 Michigan Street, Victoria V8V 1X4
Phone 356-1760 FAX 356-7326

The Financial and Administrative Services Branch provides a complete range of financial and administrative services to the ministry, the Office of the Premier, the Ministry of Women's Equality, Service Quality B.C., and Executive Council Travel. The services include budget preparation and monitoring; accounting, financial systems management, and payroll processing; financial policy; building occupancy; records, assets and forms management; and administration of the government employee assigned **parking program.**

The branch also co-ordinates the **Provincial Employees Community Services Fund.** The fund provides financial support to charitable agencies in 16 British Columbia communities. Volunteers from the public service in each community conduct annual campaigns for donations, assess the financial needs of charitable organizations that apply for funding, recommend the allocation of funds and promote the development of services in the community.

CENTRE FOR EXECUTIVE AND MANAGEMENT DEVELOPMENT GS 13

506 Government Street, Victoria V8V 2L7
Phone 387-0741 FAX 387-0775

The centre provides for the training and development of executives and managers in all government ministries. Programs focus on development of the skills and leadership qualities which managers and executives require now and in the future. Programs are delivered in Victoria and Vancouver, and on a regional basis where numbers warrant. Programs have been tailored to meet the specific needs of managers in the public sector and are delivered by experienced facilitators. Certain programs are made available to managers in other public sector organizations and senior bargaining unit employees who have the approval of their respective ministries.

Information on **training programs** for **non-management government employees** is available through personnel or human resources offices of individual ministries.

SUPERANNUATION COMMISSION GS 14

548 Michigan Street, Victoria V8V 4R5
Phone 387-1002 FAX 387-4199

Voice messaging:
Phone 356-5004 (Greater Victoria)
775-0141 (Greater Vancouver)
1-800-663-8823 (toll-free)

The Superannuation Commission is responsible for administering eight British Columbia **public sector pension plans:** Pension (Public Service) Act, Pension (Municipal) Act, Pension (Teachers') Act, Pension (College) Act, Legislative Assembly Allowances and Pension Act, Hydro and Power Authority Act, Workers' Compensation Act, and BC Rail Ltd. Pension Plan.

The commission provides policy advice to government with respect to the pension plans. The commission also provides policy advice on general pension-related issues, including matters related to the various public pension programs operating federally and/or provincially.

The commission serves approximately 680 public sector employers, 170,000 plan members, and 50,000 pensioners.

The **Plan Operations** section calculates and pays pensions and refunds, administers portability agreements between jurisdictions, calculates and approves purchases of pensionable service, and counsels public sector employees and employers throughout the province.

The **Policy and Legislation** section develops policies and procedures, and prepares and distributes information to employers and plan members.

The **Management Services** section supports the operation of the commission through computer systems, financial and accounting, equipment and facilities, and human resources services.

The commission publishes and distributes several reports and publications, including annual reports for each plan administered by the commission, contributor statements distributed annually to all plan members, information booklets describing each plan distributed to plan members, and administrative manuals supplied to all employers.

Copies of annual reports and information booklets are available free of charge.

PURCHASING COMMISSION GS 15

British Columbia Purchasing Commission
Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3300 FAX 389-3370

The Purchasing Commission provides government and other public agencies with a diverse range of services including purchasing, postal, printing, travel management and product distribution.

PRODUCT SALES AND SERVICE GS 16

The Product Sales and Service Division consists of four branches: Supply Services and Marketing, Queen's Printer Printing and Publishing, Postal and Distribution Services, and Warehousing and Asset Investment Recovery.

SUPPLY SERVICES AND MARKETING GS 17

563 Superior Street, Victoria V8V 4R6
Phone 387-3309 FAX 387-0388

Supply Services and Marketing operates the Office Products Centre, Product Distribution Centre and the Print Brokerage Centre.

OFFICE PRODUCTS CENTRE GS 18

4248 Glanford Avenue, Victoria V8V 1X4
Phone 387-4351 FAX 356-8545

The Office Products Centre provides customers with commonly used stationery and office products, protocol giftware items, recycled **paper products**, pamphlets, brochures and pre-printed forms.

PRODUCT DISTRIBUTION CENTRE GS 19

2370 United Boulevard, Coquitlam V3K 6A3
Phone 660-0500 FAX 660-0699

The Product Distribution Centre offers a wide range of goods including hospital, ambulance and first aid supplies, janitorial supplies, light industrial products, office equipment and furniture, prescription and non-prescription drugs, and staff uniforms. Government ministries and public sector agencies, such as hospitals, long-term care facilities, municipalities and schools purchase from nearly 5,000 items stocked at this complex.

QUEEN'S PRINTER PRINT BROKERAGE CENTRE GS 20

563 Superior Street, Victoria V8V 4R6
Phone 387-3183 FAX 356-7380

The Print Brokerage Centre co-ordinates ministry and government-funded printing jobs. **Private sector print shops,** located in all regions of the province, or the Queen's Printer in-plant printing facility are used to supply printing co-ordinated by the Print Brokerage Centre. Emphasis is placed on providing printing on time, at the required quality level and at the best price.

QUEEN'S PRINTER IN-PLANT PRINTING AND PUBLISHING SERVICES GS 21

563 Superior Street, Victoria V8V 4R6
Phone 387-3309 FAX 387-0388

The Queen's Printer provides printing services for the **Legislative Assembly** and for urgent and confidential jobs for government ministries and public sector agencies. Services include composing, printing, binding and publishing of the *British Columbia Gazette, Part I* and *Part II*.

Branch Office

102, 4570 Canada Way, **Burnaby V5G 4N6**
Phone 775-0857 FAX 660-9536

PUBLICATIONS CENTRE GS 22

563 Superior Street, Victoria V8V 4R6
Phone 387-3309 FAX 387-0388

The Publications Centre works closely with the Print Brokerage Centre and Office Products Centre in providing **full service** options such as printing, marketing and distribution for government customers' publications.

Meeting, convention, conference and **event planning** services, and a full range of presentation graphics services are also offered to government ministries by the Publications Centre.

POSTAL AND DISTRIBUTION SERVICES GS 23

1150 McKenzie Avenue, Victoria V8V 1X4
Phone 727-3611 FAX 727-6735

Postal and Distribution Services Branch provides mail and material distribution services to almost every provincial government office. The branch provides **mail pick up and delivery** for government ministries and government-funded organizations.

Mail processing plants are located in Victoria and Burnaby, with small satellite operations in Kamloops, Kelowna, Nanaimo, Nelson, Prince George and Smithers and at the Parliament Buildings. In all other communities where there are government offices, mail is distributed through Government Agents with extensive use of private sector couriers.

Regional Offices

4570 Canada Way, **Burnaby V5G 4N6**
Phone 660-5985 FAX 660-9536

561 Columbia Street, **Kamloops V2C 6M6**
Phone 828-4396 FAX 828-4929

127, 1420 Water Street, **Kelowna V1Y 1J2**
Phone 861-7371 FAX 861-7435

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2223 FAX 755-2222

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6110 FAX 354-6102

130, 3754 Opie Crescent, **Prince George V2N 4P7**
Phone 565-6018 FAX 565-6188

1020 Murray Street, **Smithers V0J 2N0**
Phone 847-7227 FAX 847- 7232

WAREHOUSING AND ASSET INVESTMENT RECOVERY SERVICES GS 24

4234 Glanford Avenue, Victoria V8V 1X4
Phone 356-8326 FAX 356-7683

Vancouver Surplus Warehouse
12135 — 86th Avenue, Surrey V3W 3H8
Phone 660-1922 FAX 660-1871

Warehousing and Asset Investment Recovery Services provides an asset warehousing service which includes storage and handling of customer assets and sale or redistribution of **surplus** assets and materials.

Short and long-term warehouse **storage** is provided to government ministries. Warehouse consolidation has been initially focused in Victoria and Greater Vancouver, but will be expanded to other centres.

The branch is also responsible for the **disposal** of assets such as **vehicles and office furniture.** Wherever possible, assets and materials surplus to one ministry are redistributed to other ministries. Assets which are surplus to government's needs are either sold, at fair market value, to other government-funded bodies or to the public and private sector through methods such as public auction.

PURCHASING AND SUPPLIER DEVELOPMENT SERVICES GS 25

British Columbia Purchasing Commission
Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3300 FAX 389-3370

The Purchasing and Supplier Development Services Division offers purchasing services to ministries and other public sector customers, while encouraging British Columbia companies to supply the needs of these customers.

PURCHASING SERVICES GS 26

British Columbia Purchasing Commission
Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3300 FAX 389-3370

The Purchasing Services Branch provides a professional purchasing service, including planning, evaluation and consulting for government ministries and public sector agencies. Through the competitive **bidding** process, purchasing decisions are made according to the highest standards of ethics, honesty and fairness, taking into consideration the best overall value to the province.

This includes an examination of price, quality, service, security of supply and environmental concerns.

The Purchasing Services Branch is governed by the **Public Sector Purchasing Policy.** Its aims are to provide the best value and service to commission customers, such as government ministries, Crown corporations and other public sector agencies; to enhance British Columbia economic development and regional access; and to provide leadership in creating a clean, healthy environment through the purchase and use of environmentally-sensitive products and services.

The branch maintains a list of over 20,000 **qualified suppliers** of goods and services required by provincial ministries and agencies. British Columbia businesses are encouraged to contact this branch for listing as a qualified supplier.

The branch also encourages **opportunities for British Columbia companies** to present their wares to buyers from the public sector, through participation in, and sponsorship of, seminars and trade shows.

SUPPLIER DEVELOPMENT SERVICES BRANCH GS 27

British Columbia Purchasing Commission
Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3300 FAX 389-3370

REGIONAL SUPPLIER DEVELOPMENT OFFICES GS 28

Kamloops Enterprise Centre
236 St. Paul Street, Kamloops V2C 6G4
Phone 828-4322 FAX 828-4529

Vancouver Enterprise Centre
601 West Cordova Street, Vancouver V6B 1G1
Phone 660-3900 FAX 660-4166

The Supplier Development Services Branch seeks to help British Columbia businesses obtain a larger share of the public sector market by matching British Columbia suppliers' capabilities with government ministries and public sector agencies.

The branch assists British Columbia business through a variety of activities, including the **First Buy program,** which provides emerging British Columbia companies with a reference account and a cash flow to establish their reputation and credibility in export markets; supplier awareness seminars and trade shows, which advertise available procurement opportunities and a co-ordinated year-round **"Discover Your Markets"** program for small businesses to ensure that all regions have access to government purchases; the **Technology Commercialization** program, which grants licences to British Columbia companies for the manufacture and marketing of technologies developed and owned by the province, in exchange for royalty payments on sales.

TRAVEL SERVICES DIVISION GS 29

Third Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5840

Travel Services is an operating division consisting of Government Air Services Branch and Vehicle Management Services Branch, as well as the Travel Smart program.

GOVERNMENT AIR SERVICES GS 30

No. 1 Hangar, Victoria Airport
Box 2190, Sidney V8L 3S8
Phone 656-6114 FAX 656-0122

Government Air Services, in partnership with private sector charter companies, provides the provincial government with **air ambulance, emergency response** and **passenger air transportation** services for provincial public servants. The branch is responsible for the aircraft Quality Assurance Program, Flight Reservation Centre, government fleet maintenance, customer travel assistance, and hangar, equipment and stores management.

VEHICLE MANAGEMENT SERVICES GS 31

Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3550 FAX 387-0052

Vehicle Management Services provides the government and public sector agencies with transportation and fleet planning; vehicle purchase, repair and maintenance services; consolidated billing; vehicle and equipment registration and licensing; accident investigation and assessment; disposal services; and vehicle management information.

REGIONAL VEHICLE MANAGEMENT OFFICES GS 32

200, 4570 Canada Way, **Burnaby V5G 4N6**
Phone 660-7034 FAX 660-9536

561 Columbia Street, **Kamloops V2C 6M6**
Phone 828-4586 FAX 828-4929

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6570 FAX 354-6587

3766 Opie Crescent, **Prince George V2N 4P7**
Phone 565-6766 FAX 565-6188

Second Floor, 4000 Seymour Place, **Victoria V8X 4Y3**
Phone 389-3566 FAX 387-0052

TRAVEL SMART GS 33

Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3356 FAX 389-3370

The Travel Smart program researches and recommends improvements to existing government travel management practices. The program also encourages and provides information regarding **alternatives to travel** wherever possible.

CORPORATE SERVICES GS 34

British Columbia Purchasing Commission
Third Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5840 FAX 356-5851

Corporate Services provides central support service to the Purchasing Commission through the Finance Branch, the Corporate Development Branch, and the Policy and Program Development Branch.

FINANCE BRANCH GS 35

British Columbia Purchasing Commission
Second Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5798 FAX 387-0388

The Finance Branch is responsible for financial analysis, reporting, planning, consulting, and daily financial operations.

CORPORATE DEVELOPMENT BRANCH GS 36

British Columbia Purchasing Commission
Second Floor, 4000 Seymour Place, Victoria V8X 4Y3
Phone 389-3300 FAX 389-3370

The Corporate Development Branch is responsible for administration and facilities support, service quality co-ordination, and human resources services, including staff training and development.

POLICY AND PROGRAM DEVELOPMENT BRANCH GS 37

British Columbia Purchasing Commission
Third Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5855 FAX 356-5851

The Policy and Program Development Branch provides policy and program development and strategic planning services.

INFORMATION SYSTEMS SERVICES BRANCH GS 38

British Columbia Purchasing Commission
Third Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5863 FAX 356-5851

The Information Systems Services Branch provides the Purchasing Commission with leadership, guidance and support in information technology. The branch provides business systems support; planning and data administration; and operations, technical and administrative support.

COMMUNICATIONS GS 39

British Columbia Purchasing Commission
Third Floor, 563 Superior Street, Victoria V8V 1X4
Phone 356-5840 FAX 356-5851

Communications provides both internal and external communications services to the Commission Enterprises. Activities include co-ordination of advertising, publication of newsletters and bulletins, co-ordination of **trade show** and seminar displays, media relations, co-ordination of video productions, and assistance with print and visual presentations for internal and external use.

POLICY COORDINATION OFFICE GS 40

Parliament Buildings, Victoria V8V 1X4
Phone 387-1027 FAX 387-6070

The Policy Coordination Office provides support to Cabinet and the Premier on the planning and co-ordination of policy and legislation priorities. The office, through consultation with ministries, co-ordinates the implementation of the stated priorities of government. A recent policy initiative involved the appointment of the **Resources Commission** to plan comprehensive region land use for Vancouver Island forests.

GOVERNMENT COMMUNICATIONS OFFICE GS 41

Parliament Buildings, Victoria V8V 1X4
Phone 387-1337 FAX 387-3534

The mandate of the Government Communications Office is to ensure that government communications and public relations are co-ordinated and consistent and serve the needs of the public in a cost-effective way. The office approves the content and timing of all news releases, news conferences, and media relations strategies; as well as the content, scheduling and procurement of advertising.

In addition, the office offers direct services to ministries in media relations, advertising, training, issues management, media monitoring, analysis and clippings. It also produces a number of publications for government-wide use, including a regional media guide, *B.C. Update*, and *Quick Facts about British Columbia*.

MAJOR COMMISSIONS AND BOARDS GS 42

British Columbia Buildings Corporation (*see* Crown Corporations, CC 2)
British Columbia Lottery Corporation (*see* Crown Corporations, CC 5)
British Columbia Systems Corporation (*see* Crown Corporations, CC 9)

PREMIER'S ADVISORY COUNCIL FOR PERSONS WITH DISABILITIES GS 43

520, 555 West 12th Avenue, Vancouver V5Z 3X7
Phone 660-1155 FAX 660-4593
1-800-663-1107 (toll-free)

The council, composed of a chairperson and 13 members including a youth advisor, encourages and promotes greater participation of persons with disabilities in all aspects of the social, economic and cultural life of British Columbia. The council advises the government on issues related to this goal.

PUBLIC SERVICE COMMISSION GS 44

Fifth Floor, 3301 Douglas Street, Victoria V8V 1X4
Phone 387-8085 FAX 356-1488

The Public Service Commission's responsibility is to hear and issue decisions on **appeals** from employees and the public who believe that the principle of merit has not been equitably applied to provincial **public service job competitions**.

The commission consists of at least three members, including one designated as chairperson, who are appointed by Order-In-Council.

ACTS

GS 45

Acts or portions of acts administered by Government Services:

- Blind Persons Contribution Act
- British Columbia Day Act
- Document Disposal Act
- Dogwood, Rhododendron and Trillium Protection Act
- Douglas Day Act
- Lottery Act
- Lottery Corporation Act
- Ministry of Provincial Secretary and Government Services Act (sections 1, 2 (3), 4, 8)
- Ministry of Transportation and Highways Act (section 39)
- Premier's Advisory Council for Persons with Disabilities Act
- Provincial Symbols and Honours Act
- Public Service Act (section 7-11, 17)
- Scholarship Act
- Vancouver Centennial Celebration Act
- Westar Group Limited Special Provisions Act
- British Columbia Buildings Corporation Act
- Legislative Assembly Allowances and Pension Act
- Pension (College) Act
- Pension (Municipal) Act
- Pension (Public Service) Act
- Pension (Teachers) Act
- Pension Agreement Act
- Pension Society Act
- Public Service Act
- Public Service Benefit Plan Act
- Purchasing Commission Act
- Queen's Printer Act
- System Act
- Telephone (Rural) Act

MINISTRY OF HEALTH AND MINISTRY RESPONSIBLE FOR SENIORS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**1515 Blanshard Street**
Victoria V8V 1X4	**Victoria V8W 3C5**

The mission of the Ministry of Health is to maintain and improve the health of British Columbians. The ministry provides management and leadership of the health care system on behalf of the provincial government. Through a broad range of programs, services and public funding, the ministry is responsible for maintaining high quality, accessible, affordable health care for the residents of British Columbia.

ROYAL COMMISSION RESPONSE OFFICE HLTH 1

First Floor, 1520 Blanshard Street, Victoria V8W 3K1
Phone 356-6500 FAX 356-6525

In February, 1990, the provincial government established the **British Columbia Royal Commission on Health Care and Costs.** The commission was established to examine the structure and mandate of the current health care system, its utilization, costs, personnel requirements and ways to improve the system. In November, 1991, the government released the commission's 400 page report, entitled *Closer to Home*.

Following the release, the Ministry of Health established the Royal Commission Response Office, which acts as a focal point for the ministry as the provincial government responds to the more than 370 recommendations contained in the report. The response office also provides secretariat support for the ministry's **Royal Commission Steering Committee** and the **Minister's Advisory Committee.** It is expected that the government's response will be prepared by the fall of 1992.

MEDICAL ADVISORY COMMITTEE HLTH 2

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2254

The Medical Services Advisory Committee is composed of a chairman and senior medical consultants, from all branches of the ministry, who advise the deputy minister and Minister on medical matters of general interest to the ministry.

EMERGENCY HEALTH SERVICES COMMISSION HLTH 3

British Columbia Ambulance Service
1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2334 FAX 387-2885

The Emergency Health Services Commission provides **ambulance** service to the province through the British Columbia Ambulance Service (BCAS). The

BCAS operates 183 stations in 163 communities and transports about 330,000 patients a year. A **provincial dispatch centre** in Victoria co-ordinates long-distance movement of patients by **road** and **air.** For emergency ambulance services in the Lower Mainland, Greater Victoria, Kamloops and Prince Rupert, call 911. For emergency ambulance services in all other parts of the province, consult the front pages of the local telephone directory. For additional information about the BCAS, contact the nearest regional office listed below:

British Columbia Ambulance Service
1257 Dalhousie Drive, **Kamloops V2C 5Z5**
Phone 828-4770

British Columbia Ambulance Service
Fourth Floor, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6375

British Columbia Ambulance Service
1203, 601 West Broadway, **Vancouver V5Z 4C2**
Phone 660-6897

British Columbia Ambulance Service
2355 Richmond Avenue, **Victoria V8R 4S2**
Phone 387-2862

MEDICAL SERVICES COMMISSION HLTH 4

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-4838

The Medical Services Commission administers the Medical Services Plan and payments from the plan. Administration includes registering subscribers, billing and processing premiums, **auditing claims** for benefits, and **negotiating contracts** with practitioners. Medical Services Plan premiums flow directly into General Fund revenue.

Expenditures include payments to physicians, dental surgeons, other practitioners and **laboratories,** on a fee-for-service basis, according to schedules of fees approved by the commission, and on a contract, salaried and sessional basis. The plan is responsible for funding other benefits and expenses as required under negotiated contractual agreements with the British Columbia Medical Association. Recoveries are received for certain data processing services provided to practitioners.

MEDICAL SERVICES PLAN HLTH 5

1515 Blanshard Street, Victoria V8W 3C8

Premiums and coverage changes: 683-7151 (Vancouver), 386-7171 (Victoria)
New resident coverage: 688-8358 (Vancouver), 386-8381 (Victoria)
Medical claims and enquiries: 669-4211 (Vancouver), 387-3166 (Victoria)
Outside Vancouver and Victoria: 1-800-663-7100 (toll-free)
Administration (Victoria): 387-8006

The Medical Services Plan administers the benefits under the plan by registering subscribers, collecting premiums, registering and processing claims, paying physicians and supplementary health care practitioners (chiropractors, massage therapists, naturopaths, physiotherapists, optometrists, podiatrists) for medically-required services. Other activities include providing **premium assistance** for subscribers; administering incentive programs to encourage **physicians** to provide services in **northern** and **isolated areas;** funding alternate payment mechanisms for delivering medical practitioner services by other than fee-for-service payments; providing medical consultation expertise and program monitoring initiatives to ensure efficient and effective use of health care funding.

PHARMACARE HLTH 6

2659 Douglas Street, Bag Service 3003, Victoria V8W 3L4
Phone 660-1738 (Vancouver), 387-3724 (Victoria)
All other locations: 1-800-665-7108 (toll-free)

Pharmacare is British Columbia's drug reimbursement program. It also verifies and processes claims, negotiates and monitors Pharmacy Participation Agreements and **drug utilization monitoring,** and establishes benefits and reimbursement policies under the program. These benefits include most prescription medications, insulin, needles and syringes (and blood-glucose testing strips for insulin-dependent people who have a valid certificate of training in the use of the strips) for those with diabetes, certain ostomy supplies, designated permanent prosthetic appliances and children's orthotic devices.

MANAGEMENT OPERATIONS HLTH 7

Fifth Floor, 1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2293

COMMUNICATIONS AND EDUCATION HLTH 8

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2323

Health Information Line: 356-1933, 1-800-665-4347 (toll-free)

The Communications and Education Branch is responsible for providing overall communications planning, development, implementation and evaluation for the Ministry of Health. The branch's responsibilities include public communications and health education planning, social market research, media relations, public relations, advertising and publication management, including the province-wide quarterly preventative health education magazine *Your Better Health Magazine.*

The branch also operates a toll-free **Health Information Line** (1-800-665-4347) for information on cardiac care services, cancer diagnostic and treatment services, organ transplant programs, hospital funding and other health-related initiatives.

OPERATIONAL REVIEW BRANCH HLTH 9

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2611

The Operational Review Branch carries out independent operational reviews to evaluate and report on the economy, efficiency and effectiveness of Ministry of Health operations and management controls. The branch also assists the private sector, wherever possible, to create employment in **health care products' manufacturing** in British Columbia.

OFFICE OF HEALTH PROMOTION HLTH 10

1515 Blanshard Street, Victoria V8W 3C8
Phone 356-7439

The Office of Health Promotion consults with ministry staff, health professionals and community decision-makers on activities at the individual and community level to improve the health of British Columbians. The office develops legislation, bylaws and policy; formulates and evaluates programs to promote health in communities, workplaces and schools; works with health services to develop population health measures; and assists communities and health professionals to develop their knowledge of **health promotion** through **research** and **skill development.**

The office is responsible for such initiatives as the healthy communities and healthy schools programs, tobacco reduction strategies, seniors' wellness, workplace health programs, developing measurements of population health in communities, and encouraging **health-oriented public policies.**

MINISTRY SUPPORT SERVICES DIVISION HLTH 11

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2863

This division provides a wide range of support services to all sectors of the ministry, including health units, mental health centres, government hospitals and institutions.

The Space Planning and Facilities Management Branch is responsible for managing the ministry's occupancy funds for accommodation of all ministry employees throughout British Columbia.

The Management Services Branch provides general support to program areas to facilitate efficient delivery of health services to the public. Included are forms management, graphic services, vehicle fleet management, risk management, **library services,** printing, mail, and records and asset management.

The Staff Development and Safety Programs Branch provides timely, appropriate leadership and direction for staff development and occupational health and safety.

FINANCIAL SERVICES DIVISION HLTH 12

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-4755

The Financial Services Division develops, implements and operates the ministry's system of financial administration.

The Financial Policy and Audit Services Branch is responsible for those policies and procedures which satisfy statutory, central agency and ministry requirements for financial administration. In addition, the branch is responsible for performing compliance audit and Electronic Data Processing systems audit functions.

The Accounting Operations Branch is responsible for operating the ministry's central accounting systems, managing and safeguarding public funds and ensuring that efficient systems are in place for complete, accurate and timely processing of all transactions. The branch is responsible for systems related to revenues, expenditures, accounts payable and receivable, payroll, and leave management.

The Financial Analysis, Planning and Budgets Branch plans and co-ordinates the annual budget estimates, analyzes and monitors financial results, and reviews and analyzes submissions to Cabinet and Treasury Board.

POLICY, PLANNING AND LEGISLATION DIVISION HLTH 13

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2253

The Policy, Planning and Legislation Division is responsible for health economic analysis, health manpower planning, corporate planning, **health disaster preparedness planning**, policy analysis, development of recommendations for ministerial, inter-ministerial and inter-governmental consideration, co-ordination of legislation, and research and evaluation in support of ministry programs.

SYSTEMS DIVISION HLTH 14

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2450

The Systems Division provides consulting services, systems analysis, maintenance and operational system support to all ministry programs.

STAFF DEVELOPMENT AND SAFETY PROGRAMS HLTH 15

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2580

This branch identifies and addresses the staff development and occupational health and safety needs of all ministry employees. The branch develops regional training plans and manages an employee-instructor program that develops and supports in-program training resources. The branch acts as liaison with the Workers' Compensation Board and implements safety-related legislation.

HUMAN RESOURCES DIVISION HLTH 16

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2475 FAX 387-2474

The Human Resources Division maintains and develops services necessary to manage the ministry's staffing, labour relations, organization and classification services.

DIVISION OF VITAL STATISTICS HLTH 17

818 Fort Street, Victoria V8W 1H8
Phone 387-0041 (Victoria), 1-800-742-6283 or 1-800-663-8328 (toll-free)
Hours: 8:30 a.m. to 4:30 p.m.

The Division of Vital Statistics is responsible for determining and registering births, deaths and marriages, and for issuing certificates related to these events. The division also performs civil marriage ceremonies, issues marriage licences, administers legal changes of name, files and searches for wills notices, performs genealogical tracing, and maintains a special purpose registry for registering cases of congenital anomalies and various handicapping conditions.

In addition, the division provides statistical and research services for various government programs, universities and special interest research groups, responds to a variety of **public enquiries,** and provides data and information as appropriate.

Vital Statistics services can be obtained at Division of Vital Statistics offices in Kelowna, Prince George, Vancouver and area, Victoria and at **Government Agent offices** throughout the province (*see* Ministry of Economic Development, Small Business and Trade, EST 29). In some locations, services are provided by private individuals. In most locations, death certificates can be provided by funeral homes.

REGIONAL OFFICES

Abbotsford

34194 Marshall Road, **Abbotsford V2S 5E4**
Phone 852-5426
Hours: Monday, Tuesday, Thursday, Friday; 8:30 a.m. to 11:30 a.m.

Burnaby

247, 4259 Canada Way, **Burnaby V5G 4P1**
Phone 660-5361
Hours: Monday, Wednesday, Friday; 10 a.m. to 3 p.m.

Kelowna

1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868-7798
Hours: 8:30 a.m. to 4:30 p.m.

North Vancouver

109, 200 East 23rd Street, **North Vancouver V7L 4R4**
Phone 660-1268
Hours: Monday, Wednesday, Friday; 10 a.m. to 3 p.m.

Port Coquitlam

2266 Wilson Avenue, **Port Coquitlam V3C 1Z5**
Phone 941-8946
Hours: Monday, Wednesday, Friday; 10 a.m. to 3 p.m.

Prince George

407, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-7105
Hours: 8:30 a.m. to 4:30 p.m.

Richmond

6911 No. 3 Road, **Richmond V6Y 2C1**
Phone 276-4029
Hours: Monday, Wednesday, Friday; 10 a.m. to 3 p.m.

Vancouver

250, 605 Robson Street, **Vancouver V6B 5J3**
Phone 660-2937, 1-800-663-8328 (toll-free)
Hours: 8:30 a.m. to 4:30 p.m.

CARE SERVICES HLTH 18

Sixth Floor, 1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2287 FAX 387-2711

HOSPITAL CARE DIVISION HLTH 19

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2458

The Hospital Care Division oversees the operation of **acute care, rehabilitation** and **extended care hospitals** in British Columbia. The division operates as a funding agency, leaving responsibility for facility operations with the institutions. The division's mandate is to ensure that the provincial government receives value for the funds expended and that each hospital's output justifies allocated funding. The division monitors quality of care, develops long-range capital and program plans, monitors, reviews and adjusts facility funding allocations, and investigates concerns about health care delivery.

Screening Mammography Program of B.C.
Phone 660-3639 (Lower Mainland), 1-800-663-9203 (toll-free for other communities)

The Screening Mammography Program of British Columbia provides free breast X-ray examinations for women for the early detection of breast cancer.

FACILITIES PLANNING AND CONSTRUCTION DIVISION HLTH 20

Second Floor, 1520 Blanshard Street, Victoria V8W 3K1
Phone 387-2800 FAX 387-2302

The Facilities Planning and Construction Division directs and co-ordinates the development and maintenance of hospitals and other health care facilities. The division is responsible for capital planning and development of regional plans for health care facilities, and provides administrative expertise to aid the design and construction of acute and extended care facilities, diagnostic and treatment centres, and intermediate care facilities throughout the province.

CONTINUING CARE DIVISION HLTH 21

Second Floor, 914 Yates Street, Victoria V8V 4V7
Phone 387-2502 FAX 387-2548

The Continuing Care Division provides a range of in-home support, residential care and special support services to assist people whose ability to function independently is affected by long-term health-related problems. The division assesses client needs and arranges services, either by direct service from division staff, or through a third party such as a homemaker agency or residential care home.

In-home support services assist clients to remain in their own homes with support from **homemaker** services, meal programs or through the provision of clinical services such as professional **nursing care,** physiotherapy or occupational therapy.

Residential care services provide care and supervision in a protective, supportive environment for clients who can no longer be cared for in their own homes. The range of options includes intermediate care homes, extended care units, special care units, private hospitals, family care homes and group homes.

Special support services provide a variety of specialized assistance to enhance and complement the services clients receive in their own homes or in a residential care setting, such as **adult day care, respite care,** assessment and treatment centres. A more intensive combination of services may also be provided to meet special needs, such as the **quick response program,** which provides a variety of short term services in the client's home as an alternative to hospitalization.

The services listed here are administered through the Continuing Care Division office in your local Health Unit or Health Department. (*See* HLTH 68).

OFFICE FOR SENIORS HLTH 22

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2292

The Office for Seniors was established in March, 1989, to help co-ordinate the development of provincial policies, programs and services to ensure that the needs of seniors are considered in all areas of government activity. The office provides administrative and research support to the Minister of Health in his/her role as **Minister Responsible for Seniors.**

The Office for Seniors provides the public, particularly seniors, with information on a wide range of programs and benefits available to seniors in British Columbia. It develops and distributes a booklet titled *Information for Seniors — Your Guide to Programs and Benefits in British Columbia*, which is available to seniors, their families and caregivers throughout British Columbia at major seniors' organizations, health units, pharmacies, Government Agents' offices, Band offices, and friendship centres.

The Office for Seniors fosters positive public attitudes towards seniors and aging through its work with government and non-government agencies and various special events.

The Office for Seniors also provides administrative and research support to the **Seniors' Advisory Council,** which advises the government on matters pertaining to seniors.

MANAGEMENT RESOURCES DIVISION HLTH 23

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2905 FAX 356-2792

This division advises and assists Care Services management on program delivery. It helps management to identify and solve information needs. The

Funding and Analysis Branch assists management to develop financial systems and procedures. The Administrative Resources Branch provides advice on policy development and analysis, administrative systems and procedures. The Information and Analysis Branch helps to meet the information needs of Care Services.

COMMUNITY AND FAMILY HEALTH HLTH 24

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-4782

Community and Family Health promotes the health of individuals and communities throughout British Columbia by **monitoring** the health of the population and by implementing community-based preventive, protective and treatment strategies. To take advantage of any of the many programs listed here, contact the nearest public health unit or department (*see* HLTH 68).

OFFICE OF THE PROVINCIAL HEALTH OFFICER HLTH 25

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-0401

The Provincial Health Officer has legislative responsibility for the professional supervision of medical health officers regarding their duties under the Health Act and Regulations, and the School Act, to protect the health of the public. In addition, the Provincial Health Officer assumes legal authority and duties delegated under the Health Act by the Minister of Health, as required, and oversees recruitment and training of medical health officers and their recommendation to **Union Boards of Health.**

The Provincial Health Officer receives health data which is assembled, analyzed and reported by specialized staff, including a consultant epidemiologist and health information analysts. Areas of particular interest are communicable disease control, environmental health, disease prevention, wellness promotion and community care facilities. The publication *B.C. Health and Disease Surveillance* is a **monthly report** on current health topics and the occurrence of disease, which is distributed to public health staff and other interested health professionals.

FAMILY HEALTH DIVISION HLTH 26

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2697, 1-800-742-1820 (toll-free)

The Family Health Division manages and operates family health programs, including child and youth mental health; public health nursing; speech and hearing; nutrition; community health strategies; dental services; services to people with multiple handicaps, including community residential placements for children and adults; respite and other family support; therapy supports for preschool children; services to people with head injuries; and funding of rural health programs.

The division also operates the toll-free resource line referral service which directs individuals with disabilities to the appropriate government resource or other agency in their community, and assists in determining alternative service options.

Contributions are provided to agencies and community service providers to deliver complementary health services. To access any of the programs listed here, contact the nearest public health unit or department (*see* HLTH 67).

CHILD AND YOUTH MENTAL HEALTH SERVICES HLTH 27

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-3842

Child and Youth Mental Health Services provides clinical assessments; individual, family and group treatment; and clinical program consultation. The branch co-ordinates **mental health services** in hospitals, schools, community agencies and other ministries, and participates in the development of **professional** and **public education programs.** Contracted agencies provide specialized assessment and treatment services, such as suicide intervention, psychiatric outreach, and residential consultation. To access any of the programs listed here, contact the nearest public health unit or department (*see* HLTH 67).

PUBLIC HEALTH NURSING AND COMMUNITY SUPPORTS BRANCH HLTH 28

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2675

The Public Health Nursing and Community Supports Branch provides programs for children, families and adults in homes, schools, public health centres and other community-based locations.

Child Youth Family Health provides assessment, risk identification, counselling and health education for expectant parents, newborns, children, youths and families. The branch also offers specialized services for high-risk populations, such as women with high-risk pregnancies and families with special needs, and prevention initiatives for families at risk of being involved in child abuse, parents with limited parenting skills and multi-problem families.

Adult Health promotes healthy behaviours related to heart health, smoke-free environments and seniors' wellness.

Communicable Disease Control offers immunization of children and adults, as well as screening, treatment and follow-up of communicable diseases.

The branch also offers a **Nursing Respite Program** to help families care for children who are medically complex or dependent upon medical technology in the home environment, and a **Head Injury Program** for adults who have suffered a traumatic head injury. In addition, it maintains a **resource line** (387-3027 or toll-free 1-800-742-1820) **for individuals with handicaps** and/or their families.

To access any of the programs listed here, contact the nearest public health unit or department (*see* HLTH 67).

SERVICES TO THE HANDICAPPED BRANCH HLTH 29

101, 3705 Willingdon Avenue, Burnaby V5G 3H3
Phone 660-5362, 1-800-742-1820 (toll-free)

The Services to the Handicapped Branch develops and funds community-based programs and services for adults and hospitalized children with multiple disabilities who require extended care. The branch helps to integrate adults and children residing in health care institutions into community settings. It also co-ordinates and funds residential and day support programs. A resource line provides information on resources and services available to individuals with disabilities and to their families. To take advantage of any of these programs, contact the nearest public health unit or department (*see* HLTH 67).

DENTAL HEALTH SERVICES BRANCH HLTH 30

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2688

The Dental Health Services Branch promotes the prevention of oral disease through dental health **education** programs, which encourage individuals to adopt an individual preventive lifestyle, and to use the preventive and treatment services offered by the dental practitioner.

Primary prevention is the focus of the prenatal, pre-school and daycare programs. Entry level students in elementary schools receive a dental screening to identify those urgently in need of dental treatment. Extensive follow-up is conducted to ensure that treatment is received.

Dental Health Services assists the handicapped, the elderly, and people living in licensed care facilities to obtain dental treatment in their community. **Programs for care staff** provide information on the most effective techniques in the delivery of daily oral care. To take advantage of any of these programs, contact the nearest public health unit or department (*see* HLTH 67).

NUTRITION BRANCH HLTH 31

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2682

The Nutrition Branch provides community-based programs which promote nutritional health. The branch develops early intervention programs on **prenatal, infant** and **pre-school nutrition.** It also develops nutrition resources for service providers in areas of community health, schools, adult basic education, workplaces, recreation and other agencies.

The Nutrition Branch encourages healthy eating through the funding of a **nutrition hotline** (phone 732-9191 in Vancouver and toll-free 1-800-667-3438 elsewhere), contact with the media and grocery store tours, and the identification of healthy menu choices in restaurants. Nutrition and food service consultations, including workshops to support provincial standards, are provided to adult care facilities. To take advantage of any of these programs, contact the nearest public health unit or department (for list, *see* HLTH 67).

COMMUNITY HEALTH STRATEGIES HLTH 32

1515 Blanshard Street, Victoria V8W 3C8
Phone 356-7232

Community Health Strategies works with Ministry of Health staff, community leaders and agencies to assist in the identification of priorities and development of strategies and programs to address them. The branch develops and evaluates programs and strategies to reduce disease, disability and early death.

ALCOHOL AND DRUG PROGRAMS HLTH 33

1019 Wharf Street, Victoria V8V 1X4
Phone 387-4783

Alcohol and Drug Programs, also known as **TRY (The Responsibility is Yours)**, is responsible for planning, funding and co-ordinating treatment and prevention services related to the misuse of alcohol and other drugs in British Columbia. TRY is a comprehensive province-wide program that integrates a wide variety of services provided by over 200 private, public and volunteer agencies.

Services are delivered through a regionalized organization designed to respond to community needs. Five regional offices co-ordinate support and resources for a variety of prevention and treatment services across the province.

Lower Mainland Regional Office
509, 4980 Kingsway Street, **Burnaby V5H 4K7**
Phone 660-6536

North Regional Office
390, 444 Victoria Street, **Prince George V2L 2J7**
Phone 565-6757

Thompson-Okanagan/Kootenays Regional Office
300, 1465 Ellis Street, **Kelowna V1Y 2A3**
Phone 861-7563

Fraser Valley Regional Office
302, 10090 — 152nd Street, **Surrey V3R 8X8**
Phone 660-8971

Vancouver Island, Gulf Islands and Central Coast Regional Office
610, 495 Dunsmuir Street, **Nanaimo V9R 2V2**
Phone 755-2311

Alcohol and drug-related publications are available through the **24-hour toll-free TRYline** (1-800-663-1441) or from the B.C. Resource Centre, 108, 96 East Broadway, Vancouver, B.C. V5T 1V6, toll-free 1-800-663-1880 for people living outside the Lower Mainland and 874-8452 for those in the Lower Mainland. Hours are Monday to Friday, 10:00 a.m. to 3:00 p.m.

SPEECH AND LANGUAGE SERVICES AND INTERVENTION PROGRAMS BRANCH HLTH 34

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2655

Through health units and child development centres, this branch provides assessment, therapy and developmental programs for children zero to six years of age who may be at risk or have handicaps. A travelling outreach team serves **northern communities** lacking community services. The general grants program funds agencies providing speech and/or language services. The **rural health program** funds community health services in rural or remote areas. To take advantage of any of these programs, contact the nearest public health unit or department (*see* HLTH 67).

HEARING SERVICES BRANCH HLTH 35

1520 Blanshard Street, Victoria V8W 3C8
Phone 387-2693

The Hearing Services Branch supports a wide range of program activities offered through public health units/departments to minimize the impact of hearing impairments. Services include hearing identification, assessment, caregiver education and rehabilitation programs, including the selection, fitting and sale of **hearing aids** for individuals with hearing problems. To take advantage of this program, contact the nearest public health unit or department (*see* HLTH 67).

FORENSIC PSYCHIATRIC SERVICES COMMISSION HLTH 36

3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5575

The Forensic Psychiatric Services Commission provides court-ordered psychiatric and psychological assessments, diagnosis and treatment; assists correctional authorities in handling their cases; and conducts research and education programs on the diagnosis and care of forensic psychiatric patients. The commission oversees a number of psychiatric facilities, Youth Court Services and the Maples Adolescent Treatment Centre.

FORENSIC FACILITIES

ADULT FORENSIC PSYCHIATRIC SERVICES HLTH 37

Forensic Psychiatric Institute
70 Colony Farm Road, Port Coquitlam V3C 5X9
Phone 524-7700

The Forensic Psychiatric Institute provides assessment for fitness to stand trial, treatment for those found unfit to stand trial, and custody and treatment of people found not guilty by reason of insanity.

VANCOUVER ADULT FORENSIC OUTPATIENT SERVICE HLTH 38

Forensic Psychiatric Adult Outpatient Services
300, 307 West Broadway, Vancouver V5Y 1P9
Phone 660-6604

This clinic provides assessments for fitness to stand trial, pre-sentence assessments, treatment for people on bail or probation, sex-offender assessment and treatment, and fitness assessments for local jails.

VICTORIA ADULT FORENSIC OUTPATIENT SERVICE HLTH 39

Forensic Psychiatric Adult Outpatient Clinic
946 Meares Street, Victoria V8V 3J4
Phone 387-1465

This clinic provides assessments for fitness to stand trial, pre-sentence assessments, assessment and treatment for people subject to probation and/or parole orders, sex-offender assessment and treatment, and fitness assessments for local jails.

KAMLOOPS ADULT FORENSIC OUTPATIENT SERVICE HLTH 40

8 Tudor Village
1315 Summit Drive, Kamloops V2C 4R9
Phone 828-4661

Referrals to this clinic are accepted from the northeast region of British Columbia, including 100 Mile House, Vernon, Revelstoke and Cranbrook. The clinic provides assessments for fitness to stand trial, pre-sentence assessments, assessment and treatment of referred persons subject to probation/parole orders, sex-offender treatment and consultation to regional corrections centres.

YOUTH COURT SERVICES HLTH 41

Inpatient Assessment Unit
3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5877

Some young people, due to the nature of the crime or their mental condition, need to be assessed in a custodial setting. In these instances, the young person is held in a nine-bed maximum security inpatient unit in Burnaby. The unit is located in one section of Magnolia Cottage, which is part of the Willingdon Youth Detention Centre. It is, however, functionally separate from the Youth Detention Centre. The facility is both a designated mental health facility under the Mental Health Act and a designated place of temporary custody. The facility is staffed by employees of Forensic Psychiatric Services. Access to this facility is by court remand only.

BURNABY YOUTH COURT SERVICES OUTPATIENT CLINIC HLTH 42

3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5788

This outpatient clinic serves mainly the catchment area of Greater Vancouver. Programs offered include a sex-offender treatment program, violent offender groups, a post-traumatic stress disorder group, and individual counselling or family counselling with a social worker. Staff are on-call for emergencies at Youth Detention Centre and Holly Cottage. These services are also available at the clinics in **Victoria, Kamloops and Prince George.**

KELOWNA — FORENSIC RESOURCE CENTRE HLTH 43

c/o John Howard Society
202, 1610 Bertram Street, **Kelowna V1Y 2G4**
Phone 868-3607

Kelowna — Forensic Resource Centre co-ordinates forensic psychiatric services and sex-offender treatment programs in the South Okanagan Region and the Kootenays and provides limited counselling services for people in conflict with the law in the Kootenays.

KAMLOOPS YOUTH COURT SERVICES HLTH 44

8 Tudor Village
1315 Summit Drive, Kamloops V2C 5R9
Phone 828-4661

This clinic provides assessments for fitness to stand trial, pre-sentence assessments, treatment for young people on probation and consultation to youth containment centres.

PRINCE GEORGE ADULT FORENSIC OUTPATIENT SERVICES HLTH 45

Redwood Square
1633 Victoria Street, Prince George V2L 2L4
Phone 565-7077

This clinic provides assessments for fitness to stand trial, pre-sentence assessments, and treatment of referred persons subject to probation/parole orders, sex-offender treatment and consultation, to regional corrections centres. Referrals to this clinic are accepted from the **Northern Region of British Columbia,** including Dawson Creek, Fort St. John, Northern interior, and Terrace.

VICTORIA YOUTH COURT SERVICES OUTPATIENT SERVICES HLTH 46

946 Meares Street, Victoria V8V 3J4
Phone 387-1465

This clinic, in addition to providing outpatient assessment and treatment, provides psychiatric and psychological assessment, treatment and consultation for the youth containment centres in Victoria.

MAPLES ADOLESCENT TREATMENT CENTRE HLTH 47

3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5800

The Maples Adolescent Treatment Centre is a 61-bed co-educational provincial mental health facility designated under the Mental Health Act. The Maples has a mandate to provide residential treatment to the most "psychiatrically ill" and conduct-disordered adolescents in the province who have reached their 12th birthday and not their 17th birthday.

While the Maples is not designated as a place of custody under the Young Offenders Act, it is the primary facility for young people in conflict with the law who are in need of residential treatment. This facility may accept young people under the Young Offenders Act, committed by way of a finding of unfitness to stand trial, a finding of not guilty by reason of insanity or a transfer from a place of designated custody pursuant to Section 25 of the Mental Health Act of British Columbia.

RESPONSE UNIT HLTH 48

3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5800

The Response Unit provides service for conduct-disordered adolescents who are not involved with the Young Offenders Act. Adolescents are admitted as inpatients and assessed by a multi-disciplinary team who develop a care plan within a one-month period. Cottage I and Cottage II have been designated for the Response Unit. Psychiatric, psychological, educational and social assessments are completed with the objective of maintaining the child in the community. The success of the Response Unit has been reflected in the decrease in referrals for admission to the Maples Adolescent Treatment Centre.

FAMILY COURT SERVICE HLTH 49

3405 Willingdon Avenue, Burnaby V5G 3H4
Phone 660-5800

The Family Court Service began as a pilot project in February, 1989, providing services to Burnaby Family Court. It now includes services to Burnaby, Coquitlam, Haney, Maple Ridge, Mission, Port Coquitlam, Port Moody, and New Westminster. Third party assessments are prepared for families before the court where there have been **allegations of abuse.** The multi-disciplinary team sends reports to the superintendent, family and judge. Referrals can come from social workers, the lawyer for the superintendent, or the lawyer for the family in cases where the child has been apprehended under the Family Services Act.

MENTAL HEALTH SERVICES DIVISION HLTH 50

The Mental Health Services Division provides a range of services for people with serious mental illness through community outpatient centres and inpatient facilities.

MENTAL HEALTH SERVICES HLTH 51

Courtyard Level, 1520 Blanshard Street, Victoria V8W 3C8
Phone 387-3802 FAX 356-0070

Mental Health Services Division provides care and treatment throughout the province to children, youth, adults and seniors with acute and chronic mental illnesses.

Mental Health Centres provide outpatient assessment, counselling, treatment, hospital liaison and outreach services in 70 locations throughout the province. Funded agencies throughout the province are co-ordinated and funded through the Mental Health Centres. These agencies provide comprehensive outpatient, residential and rehabilitative services.

Burnaby Psychiatric Services provides outpatient, inpatient and rehabilitation services for its Lower Mainland community.

The **Greater Vancouver Mental Health Services Society** operates as the province's agent for mental health services in the Lower Mainland. This society also co-ordinates outpatient, residential and rehabilitation services provided through a network of agencies.

Mental Health Services Division funds the **British Columbia Mental Health Society** which operates **Riverview Hospital,** a facility for the care and treatment of adults and seniors with acute and chronic mental illness. The society also co-ordinates some community services.

MENTAL HEALTH CENTRES AND SUB-OFFICES

Abbotsford
207, 2776 Bourquin Crescent West, **Abbotsford V2S 6A4**
Phone 852-5353

Ashcroft
Ashcroft District and General Hospital
Box 1240, **Ashcroft V0K 1A0**
Phone 852-5353

Bella Coola Sub-Office
Box 761, **Bella Coola V0K 1C0**
Phone 799-5482

Burnaby Central Team
3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-5343

SE-CURE
3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-5590

Burnaby Children's Team
3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-5715

Burnaby Day Programs
3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-5740

Burnaby North Team
206, 3900 East Hastings Street, **Burnaby V5C 2H7**
Phone 660-7350

Burnaby South Team
7726 Edmonds Street, **Burnaby V3N 1B8**
Phone 660-8686

Campbell River
207, 1040 Island Highway, **Campbell River V9W 2C6**
Phone 286-7588

Castlegar Sub-Office
1472 Columbia Avenue, **Castlegar V1N 3K3**
Phone 365-8502

Chilliwack
273, 45470 Menholm Road, **Chilliwack V2P 1M2**
Phone 795-8375

Courtenay
941c England Avenue, **Courtenay V9N 2N7**
Phone 334-1229

Cranbrook
204, 1212 Second Street North, **Cranbrook V1C 4T6**
Phone 426-1400

Creston Sub-Office
(Creston Valley Hospital Society)
Box 1579, 223 — 16th Avenue North, **Creston V0B 1G0**
Phone 428-7400

Dawson Creek
205, 1200 — 103rd Avenue, **Dawson Creek V1G 2G9**
Phone 784-2425

Delta
202, 11245 — 84th Avenue, **Delta V4C 2L9**
Phone 591-7346

South Delta/Ladner Sub-Office
Delta Health Building
4470 Clarence Taylor Crescent, **Delta V4K 3W3**
Phone 946-1019

Duncan
3088 Gibbins Road, **Duncan V9L 1E8**
Phone 746-1277

Fort Nelson Sub-Office
Bag 1000, **Fort Nelson V0C 1R0**
Phone 774-2705

Fort St. John Sub-Office
350, 9900 — 100th Avenue, **Fort St. John V1J 5S7**
Phone 787-3380

Golden Sub-Office
Box 212, 517 Ninth Avenue North, **Golden V0A 1H0**
Phone 344-7560

Grand Forks Sub-Office
Box 34, 188 — 75th Avenue, **Grand Forks V0H 1H0**
Phone 442-5455

Hope Sub-Office
Box 176, **Hope V0X 1L0**
Phone 869-5661

Kamloops
519 Columbia Street, **Kamloops V2C 2T8**
Phone 828-4438

Kelowna
1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868-7788

Kitimat Sub-Office
889 Lahakas Boulevard North, **Kitimat V8C 2H3**
Phone 639-9171

Langley
22033 Fraser Highway, **Langley V3A 4H3**
Phone 530-2341

Maple Ridge
200, 11965 Fraser Street, **Maple Ridge V2X 8H7**
Phone 467-4147

Merritt Sub-Office
Bag 4400, 2, 2025 Granite Avenue, **Merritt V0K 2B0**
Phone 378-9373

Mission Sub-Office
33070 Fifth Avenue, **Mission V2V 1V5**
Phone 826-9521

Nanaimo
1665 Grant Avenue, **Nanaimo V9S 5K7**
Phone 755-2280

Nelson
816 Vernon Street, **Nelson V1L 4G4**
Phone 354-6322

Newton Sub-Office
14275 — 56th Avenue, **Surrey V3W 1J1**
Phone 594-7521

New Westminster
Second Floor, 403 Sixth Street, **New Westminster V3L 3B1**
Phone 660-8626

North Shore Community MHC
201, 126 East 15th Street, **North Vancouver V7L 2P9**
Phone 660-1273

100 Mile House Sub-Office
Box 7000, 108 Provincial Centre, **100 Mile House V0K 2E0**
Phone 395-5548

Osoyoos Sub-Office
Box 764, 8302 — 70th Avenue, **Osoyoos V0H 1V0**
Phone 495-6543

Parksville Sub-Office
Box 2230, 2, 196 Morrison Street, **Parksville V0R 2S0**
Phone 248-4274

Penticton
1, 996 Main Street, **Penticton V2A 5E4**
Phone 492-1344

Port Alberni
4711 Elizabeth Street, **Port Alberni V9Y 6M1**
Phone 724-9266

Port Coquitlam
1, 2232 Elgin Avenue, **Port Coquitlam V3C 2B2**
Phone 941-3471

Port Hardy
Box 171, 7070 Shorncliffe Avenue, **Port Hardy V0N 2P0**
Phone 949-8132

Powell River
5861 Arbutus Street, **Powell River V8A 4R9**
Phone 483-3751

Prince George
Mental Health Centre
1444 Edmonton Street, **Prince George V2M 6W5**
Phone 565-7300

Prince Rupert
400, 309 Second Avenue West, **Prince Rupert V8J 3T1**
Phone 627-0510

Princeton Sub-Office
Box 220, **Princeton V0X 1W0**
Phone 295-3404

Quesnel
627 Walkem Street, **Quesnel V2J 2J6**
Phone 992-4288

Revelstoke Sub-Office
Box 8507, Site 16, SS 1, 304, 207 Mackenzie Avenue, **Revelstoke V0E 2S0**
Phone 837-7679

Saanich
201, 4478 West Saanich Road, **Victoria V8Z 3E9**
Phone 479-1602

Salmon Arm
Bag 100, **Salmon Arm V1E 4S4**
Phone 832-1622

Sechelt
Box 949, 5571 Inlet Avenue, **Sechelt V0N 3A0**
Phone 885-6101

Smithers Sub-Office
Bag 5000, 3833 Second Avenue, **Smithers V0J 2N0**
Phone 847-7205

Sparwood Sub-Office
Box 109, 603 Pine Avenue, **Sparwood V0B 2G0**
Phone 425-2761

Squamish
Box 2199, 38095 Second Avenue, **Squamish V0N 3G0**
Phone 892-9215

Stewart Sub-Office
Box 692, **Stewart V0T 1W0**
Phone 636-2525

Surrey North
200, 100958 — 136A Street, **Surrey V3T 4G1**
Phone 660-8936

Terrace
202, 3412 Kalum Street, **Terrace V8G 4T2**
Phone 638-3325

Trail
1325 McQuarrie Street, **Trail V1R 1X2**
Phone 364-0535

Ucluelet Sub-Office
Box 277, 1714 Peninsula Road, **Ucluelet V0R 3A0**
Phone 726-7709

Upper Island
7070 Shorncliffe Avenue, Mailbag 11,000, **Port Hardy V0N 2P0**
Phone 949-8132

Vanderhoof Sub-Office
RR 2, 3299 Hospital Road, **Vanderhoof V0J 3A0**
Phone 567-6424

Vernon
1440 — 14th Avenue, **Vernon V1B 2T1**
Phone 549-5788

Victoria
2328 Trent Street, **Victoria V8R 4Z3**
Phone 370-5500

Western Communities
3197 Jacklin Road, **Victoria V9B 3Y7**
Phone 474-1265

Whalley
10677 King George Highway, **Whalley V3T 2X6**
Phone 660-8936

White Rock/Surrey South
2, 15455 Vine Avenue, **White Rock V4B 2T3**
Phone 538-6362

Williams Lake
302, 197 Second Avenue North, **Williams Lake V2G 1Z7**
Phone 398-4465

MENTAL HEALTH REGIONAL OFFICES

Burnaby Psychiatric Services
Regional director
3405 Willingdon Avenue, **Burnaby V5G 3H4**
Phone 660-5880 FAX 660-1023

Fraser Valley/North Shore
Regional director
201, 10090 — 152nd Street, **Surrey V3R 8X8**
Phone 660-8966 FAX 660-8814

North
Regional director
Sixth Floor, Oxford Building, 619, 280 Victoria Street, **Prince George V2L 4X3**
Phone 565-6642 FAX 565-6926

Thompson/Okanagan/Kootenay
Regional Director
333, 246 Martin Street, **Penticton V2A 5K3**
Phone 492-1361 FAX 492-1363

Vancouver Island
Regional director
220, 1250 Quadra Street, **Victoria V8W 2K7**
Phone 356-8163 FAX 356-8168

ADULT SERVICES BRANCH HLTH 52

Courtyard Level, 1520 Blanshard Street, Victoria V8W 3C8
Phone 387-3804

The Adult Services Branch provides community residential and rehabilitation services for people with mental illness. These services are accessed through local mental health centres.

The **Community Residential Program** provides a wide variety of supported community living facilities for people with mental illness. Facilities range from semi-independent apartment-style residences to specialized long-term care facilities.

Community Rehabilitation Services funds a wide variety of day rehabilitation programs through community agencies. Services range from vocational and therapeutic volunteer programs to instruction in basic life and social skills. The programs assist people hospitalized with mental illness to return to the community. To take advantage of any of these programs, contact the nearest public health unit or department (*see* HLTH 67).

SERVICES TO THE ELDERLY BRANCH HLTH 53

Courtyard Level, 1520 Blanshard Street, Victoria V8W 3C8
Phone 387-2359

Services for elderly people with **mental health problems** are provided through some mental health centres. The province is also developing teams of specialists in some communities, such as Victoria and Penticton. Additional mental health services for the elderly are available through some hospital-based units. The geriatric division of Riverview Hospital provides specialized services for inpatients.

PLANNING AND ADMINISTRATION SERVICES BRANCH HLTH 54

Courtyard Level, 1520 Blanshard Street, Victoria V8W 3C8
Phone 387-2343

Planning and Administration Services provides a range of corporate services within the Mental Health Services Division, including budgeting, financial monitoring, contract management and payment, systems development, human resource development and strategic planning.

ENVIRONMENTAL HEALTH PROTECTION SERVICE HLTH 55

PUBLIC HEALTH PROTECTION BRANCH HLTH 56

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2871

Public health inspectors are responsible for identifying unhealthy environmental conditions or community practices. Inspectors, operating from public health unit offices, **inspect all public places,** particularly restaurants, public swimming pools and sewage disposal systems, to prevent the spread of disease and correct health hazards through instruction and enforcement. Inspectors investigate environment-related communicable diseases to determine their cause and prevent future occurrences.

Inspectors also provide **advice** or recommendations to **private property owners,** regarding water supplies and testing, sewage disposal, garbage disposal and other environmental issues. They also respond to disasters and **emergencies** affecting public health. In addition, inspection programs for **milk** and **meat safety** are operated out of the branch office in Burnaby. The safety and wholesomeness of these products is ensured through inspection, education and enforcement of provincial enactments. Inspection services are normally operated through the local public health unit or department (*see* HLTH 67).

COMMUNITY CARE FACILITIES BRANCH HLTH 57

1515 Blanshard Street, Victoria V8W 3C8
Phone 387-2667

The Community Care Facilities Branch is responsible for **licensing** and setting standards regarding the health, safety and care of children and adults in licensed facilities. **Inspections** and investigations are conducted to ensure that health and safety standards are maintained, care standards assessed and reports of abuse or hazardous situations investigated and, when necessary, acted upon. The branch advises licencees and others on the development and operation of facilities, and assists provincial/municipal authorities in developing policies to promote quality **child** and **adult care.** These programs are normally operated from the offices of the local public health unit or department (*see* HLTH 67).

RADIATION PROTECTION SERVICES BRANCH HLTH 58

200, 307 West Broadway, Vancouver V5Y 1P9
Phone 660-6633

The Radiation Protection Services Branch monitors radiation hazards by conducting inspections of medical, industrial and research **X-ray devices,** as well as **lasers, ultraviolet, microwave** and **radio frequency** systems. The branch's lab staff perform analyses for the assessment of man-made and natural radiation hazards in the environment.

B.C. CENTRE FOR DISEASE CONTROL HLTH 59

828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6061

The B.C. Centre for Disease Control provides epidemiology services, communicable disease laboratory testing, sexually-transmitted disease control, tuberculosis control, government employee health services, medical supply services, radiation protection services and a central pharmacy. The following is a summary of the centre's services.

EPIDEMIOLOGY SERVICES HLTH 60

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6061

Epidemiology Services monitors and investigates the occurrence of **infectious diseases,** such as influenza, measles, hepatitis and salmonellosis, that may threaten public health. Staff assist public health departments and units to detect and evaluate trends, determine conditions which may cause outbreaks, recommend and initiate procedures to reduce the spread of diseases, and develop strategies to prevent further outbreaks.

GOVERNMENT EMPLOYEE HEALTH SERVICES BRANCH HLTH 61

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6135

This branch provides health services for employees of the provincial government, B.C. Ferry Corporation, B.C. Buildings Corporation and the Emergency

Health Services Commission. The branch ensures that employees are able to perform their assigned tasks safely and assists in the assessment, rehabilitation and monitoring of ailing or injured employees. Health education and promotion activities involve presentations to staff on stress management, critical incidence stress, infectious disease prevention, smoking cessation and fitness.

KIDNEY DIALYSIS SERVICE/MEDICAL SUPPLIES HLTH 62

B.C. Centre for Disease Control
1159 West Broadway, Vancouver V6H 1G1
Phone 660-1745

The Kidney Dialysis Service supports the needs of patients receiving dialysis in their home or community. Home medical and nutrition programs are supplied with prescribed solutions, equipment and medical supplies.

PROVINCIAL LABORATORY BRANCH HLTH 63

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6030

The Provincial Laboratory Branch provides reference, referral and consultative services to investigate, diagnose, treat and control **communicable diseases,** and to respond to environmental problems. The branch's services are available to registered physicians, hospitals, public health units and departments, and health-related agencies of government.

SEXUALLY TRANSMITTED DISEASES CONTROL BRANCH AND CLINIC HLTH 64

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6170

This branch focuses on controlling the spread of sexually-transmitted diseases by providing training, updates and consultation to public health services; co-ordinating treatment through physicians, clinics, public health departments and units; operating a central clinic in Vancouver for treatment, reference and referral, a street-based program for AIDS and STD education, prevention and management.

Sexually transmitted disease (STD): toll-free hot line 1-800-972-2437
Venereal disease information: 872-1238
AIDS information: 872-6652 or 1-800-972-0237 (toll-free)

TUBERCULOSIS CONTROL BRANCH AND WILLOW CHEST CLINIC HLTH 65

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8

The Tuberculosis Control Branch and Willow Chest Clinic directs tuberculosis prevention and treatment in British Columbia. In addition to outpatient care, the branch offers consultative services to private physicians, agencies and the public. The branch also advises public health departments and units regarding contact tracing of active cases, supervision of cases under treatment, preventive measures, screening and surveillance.

General enquiries: 660-6101

Willow Chest Clinic: 660-6114

Travelling Clinic: 660-6129

New Westminister Chest Clinic: 660-8826

Victoria and Island Chest Clinic: 387-6295

PHARMACY SERVICES HLTH 66

B.C. Centre for Disease Control
828 West 10th Avenue, Vancouver V5Z 1L8
Phone 660-6060

Pharmacy Services serves all B.C. Centre for Disease Control patients, such as those utilizing **tuberculosis control** and **kidney dialysis services,** who need medication on a regular basis.

DISTRICT OFFICES HLTH 67

EAST KOOTENAY PUBLIC HEALTH UNITS

Head Office

Cranbrook Public Health Unit
1212 Second Street North, **Cranbrook V1C 4T6**
Phone 426-1300

Creston Public Health Unit
Box 1370, 1621 Canyon Street, **Creston V0B 1G0**
Phone 428-3232

Fernie Public Health Unit
Bag 1000, 302 Second Avenue, **Fernie V0B 1M0**
Phone 423-6855

Golden Public Health Unit
Box 369, 907 Ninth Avenue, **Golden V0A 1H0**
Phone 344-7555

Inveremere Public Health Unit
Box 157, **Invermere V0A 1K0**
Phone 342-4280

Kimberley Public Health Unit
1565 Victoria Avenue, **Kimberley V1A 3A2**
Phone 427-2291

Sparwood Public Health Unit
Box 137, 603 Pine Avenue, **Sparwood V0B 2G0**
Phone 425-6430

CENTRAL KOOTENAY HEALTH UNIT

Head Office

Castlegar Public Health Unit
813 — 10th Street, **Castlegar V1N 2H7**
Phone 365-8525

Fruitvale Public Health Unit
Box 10, 90 Beaver Street, **Fruitvale V0G 1L0**
Phone 367-7524

Grand Forks Public Health Unit
Box 25, 7343 Fourth Street, **Grand Forks V0H 1H0**
Phone 442-5470

Greenwood Public Health Unit
Box 167, 255 South Government Street, **Greenwood V0H 1J0**
Phone 445-6424

Kaslo Public Health Unit
Box 309, Fourth Street, **Kaslo V0G 1M0**
Phone 353-2296

Nakusp Public Health Unit
Box 315, Broadway Street, **Nakusp V0G 1R0**
Phone 265-3608

Nelson Public Health Unit
503 Front Street, **Nelson V1L 4B4**
Phone 354-6300

Rossland Public Health Unit
Box 254, 1807 Columbia Street, **Rossland V0G 1Y0**
Phone 362-5422

Salmo Public Helath Unit
Box 459, Davis Avenue, **Salmo V0G 1Z0**
Phone 357-9511

Trail Public Health Unit
1325 McQuarrie Street, **Trail V1R 1X2**
Phone 364-0511

NORTH OKANAGAN HEALTH UNIT

Head Office

Vernon Public Health Unit
1440 — 14th Avenue, **Vernon V1B 2T1**
Phone 549-5700

Armstrong Public Health Unit
Box 364, 3800 Patten Drive, **Armstrong V0E 1B0**
Phone 546-3091

Enderby Public Health Unit
Box 610, 506 Cliff Avenue, **Enderby V0E 1V0**
Phone 838-7350

Lumby Public Health Unit
Box 520, 2135 Norris Avenue, **Lumby V0E 2G0**
Phone 547-2164

Revelstoke Public Health Unit
Box 269, 110 Mackenzie Avenue, **Revelstoke V0E 2S0**
Phone 837-7677

Salmon Arm Public Health Unit
Bag 100, 851 — 16th Street Northeast, **Salmon Arm V1E 4S4**
Phone 832-4292

Sicamous Public Health Unit
Box 710, **Sicamous V0E 2V0**
Phone 836-4835

SOUTH OKANAGAN HEALTH UNIT

Head Office

Kelowna
Public Health Unit
1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868-7700

Continuing Care Division
1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868-7707

Dental Services
1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868-7836

Speech and Hearing Services
1340 Ellis Street, **Kelowna V1Y 1Z8**
Phone 868 7758

Keremeos Public Health Unit
Box A61, **Keremeos V0H 1N0**
Phone 499-2412

Oliver Public Health Unit
Bag 5000, **Oliver V0H 1T0**
Phone 498-4966

Osoyoos Public Health Unit
Box 552, 8701 — 76th Avenue, **Osoyoos V0H 1V0**
Phone 495-6433

Penticton Public Health Unit
300 Eckhardt Avenue East, **Penticton V2A 1Z2**
Phone 492-6116

Princeton Public Health Unit
Box 220, 47 Harold Street, **Princeton V0X 1W0**
Phone 295-3133

Rutland Public Health Unit
Home Nursing Care, Dental and Nutrition Services
155 Gray Road, **Rutland V1X 1W6**
Phone 861-7388

Summerland Public Health Unit
Box 340, 12817 Kelly Avenue, **Summerland V0H 1Z0**
Phone 494-0454

Westbank Public Health Unit
Box 829, **Westbank V0H 2A0**
Phone 768-7646

SOUTH CENTRAL HEALTH UNIT

Head Office
Kamloops Public Health Unit
519 Columbia Street, **Kamloops V2C 2T8**
Phone 828-4411

Ashcroft Public Health Unit
Box 107, Brink Street, **Ashcroft V0K 1A0**
Phone 453-9108

Barriere Public Health Unit
Box 659, **Barriere V0E 1E0**
Phone 672-5515

Chase Public Health Unit
Box 1159, 825 Thompson Avenue, **Chase V0E 1M0**
Phone 679-3737

Clearwater Public Health Unit
Box 1081, 640 Park Drive, RR 1, **Clearwater V0E 1N0**
Phone 674-3141

North Kamloops Public Health Unit
905 Southill, **Kamloops V2B 7Z9**
Phone 376-5791

Lillooet Public Health Unit
Bag 700, 600 Main Street, **Lillooet V0K 1V0**
Phone 256-7221

Logan Lake Public Health Unit
Box 547, **Logan Lake V0K 1W0**
Phone 523-9724

Merritt Public Health Unit
Bag 4400, 2059 Garcia Street, **Merritt V0K 2B0**
Phone 378-9380

UPPER FRASER VALLEY HEALTH UNIT

Head Office
Chilliwack Public Health Unit
45470 Menholm Road, **Chilliwack V2P 1M2**
Phone 795-8200

Abbotsford Public Health Unit

2391 Crescent Way, **Abbotsford V2S 3M1**
Phone 852-5299

Continuing Care Division

33700 Essendene Avenue, **Abbotsford V2S 2G6**
Phone 852-5288

Agassiz Public Health Unit

Box 104, Cheam Avenue, **Agassiz V0M 1A0**
Phone 796-2191

Hope Public Health Unit

Box 176, Park Street, **Hope V0X 1L0**
Phone 869-5661

CENTRAL FRASER VALLEY HEALTH UNIT

Head Office

Maple Ridge Public Health Unit

11940 Haney Place, **Maple Ridge V2X 6G1**
Phone 463-4184

Langley Public Health Unit

22033 Fraser Highway, **Langley V3A 4H3**
Phone 534-9221

Mission Public Health Unit

33313 Third Avenue, **Mission V2V 1P1**
Phone 826-7166

BOUNDARY HEALTH UNIT

Head Office

Surrey Public Health Unit

14265 — 56th Avenue, **Surrey V3X 3A4**
Phone 594-0441

Delta Continuing Care Division

Second Floor, 11245 — 84th Avenue, **Delta V4C 2L9**
Phone 591-6589

North Delta Public Health Unit

North Delta Centre
11245 — 84th Avenue, **Delta V4C 2L9**
Phone 591-7861

Ladner Public Health Unit

4470 Taylor Crescent, **Ladner V4K 3W3**
Phone 946-1221

North Surrey (Whalley) Health Unit

13674 Grosvenor Road, **North Surrey V3R 5E2**
Phone 581-6141

Surrey (Cloverdale) Health Unit
17536 — 58th Avenue, Surrey V3S 1L2
Phone 574-4166

Home Nursing Care and Long-Term Care
3, 15455 Vine Avenue, **White Rock V4B 2T3**
Phone 538-6343

White Rock Health Unit
White Rock Centre
1185 Centre Street, **White Rock V4B 4C8**
Phone 531-5508

SIMON FRASER HEALTH UNIT

Head Office

Coquitlam Health Unit
644 Poirier Street, **Coquitlam V3J 6B1**
Phone 939-9261

New Westminster Health Department
Home Nursing Care
537 Carnarvon Street, **New Westminster V3L 1C2**
Phone 525-3661

Speech and Hearing Services
80A Sixth Street, **New Westminster V3L 5B3**
Phone 660-8819

Port Coquitlam Health Unit
2266 Wilson Avenue, **Port Coquitlam V3C 1Z5**
Phone 941-3451

Port Moody Health Unit
390, 221 Ioco Road, **Port Moody V3H 4H2**
Phone 461-2705

COAST GARIBALDI HEALTH UNIT

Head Office

Gibsons Health Unit
Box 78, 494 South Fletcher Road, **Gibsons V0N 1V0**
Phone 886-8131

Madiera Park Health Unit
Box 308, Francis Peninsula Road, **Madeira Park V0N 2H0**
Phone 883-2764

Pemberton (Whistler) Health Unit
Box 8, **Pemberton V0N 2L0**
Phone 932-3202

Powell River Health Unit
4313B Alberta Avenue, **Powell River V8A 5G7**
Phone 485-2874

Sechelt Health Unit
Box 1040, 5571 Inlet Avenue, **Sechelt V0N 3A0**
Phone 885-5164

Squamish Health Unit
Box 130, 38075 Second Avenue, **Squamish V0N 3G0**
Phone 892-3585

CENTRAL VANCOUVER ISLAND HEALTH UNIT

Head Office

Nanaimo Health Unit
1665 Grant Avenue, **Nanaimo V9S 5K7**
Phone 755-6200

Duncan Health Unit
675 Canada Avenue, **Duncan V9L 1T9**
Phone 746-1350

Ladysmith Health Unit
Box 670, 224 High Street, **Ladysmith V0R 2E0**
Phone 245-7119

Lake Cowichan Health Unit
Box 284, 58 Cowichan Avenue, **Lake Cowichan V0R 2G0**
Phone 749-6878

Parksville Health Unit
Box 1210, 245 West Hirst Street, **Parksville V9P 2H2**
Phone 248-2044

Port Alberni Health Unit
4711 Elizabeth Street, **Port Alberni V9Y 6M1**
Phone 724-1281

Ucluelet Health Unit
Box 216, Lyche Building, **Ucluelet V0R 3A0**
Phone 726-4242

UPPER ISLAND HEALTH UNIT

Head Office

Courtenay Health Unit
480 Cumberland Road, **Courtenay V9N 2C4**
Phone 334-1140

Alert Bay Health Unit
Box 4, Front Street, **Alert Bay V0N 1A0**
Phone 974-5522

Campbell River Health Unit
110 Birch Street, **Campbell River V9W 2S2**
Phone 286-7615

Comox Health Unit
Speech and Hearing Services
1729 Comox Avenue, **Comox V9N 3Z8**
Phone 334-1250

Gold River Health Unit
Box 158, Trumpeter Drive, **Gold River V0P 1G0**
Phone 283-2462

Tahsis Health Unit
c/o Gold River Health Centre
Box 158, **Gold River V0P 1G0**
Phone 934-6561

Hornby Island Health Unit
Hornby Island
Phone 335-2547

Port Alice Health Unit
c/o Port Hardy Health Centre, **Port Alice V0N 2N0**
Phone 284-6221

Port Hardy Health Unit
Bag 11000, 7070 Market Street, **Port Hardy V0N 2P0**
Phone 949-6421

Port McNeill Health Unit
Bag 11000, 1175 Grenville Place, **Port Hardy V0N 2P0**
Phone 956-4711 or 949-6421 (Port Hardy)

CARIBOO HEALTH UNIT

Head Office

Williams Lake Health Unit
Third Floor, 540 Borland, **Williams Lake V2G 1R8**
Phone 398-4600

Bella Coola Health Unit
Box 367, **Bella Coola V0T 1C0**
Phone 799-5435

100 Mile House Health Unit
Box 458, 385 Dogwood Crescent, **100 Mile House V0K 2E0**
Phone 395-5533

Quesnel Health Unit
511 Reid Street, **Quesnel V2J 2M8**
Phone 992-4366

SKEENA HEALTH UNIT

Head Office

Terrace Health Unit
3412 Kalum Street, **Terrace V8G 4T2**
Phone 638-3468

Cassiar Health Unit
Box 158, **Cassiar V0C 1E0**
Phone 778-7752

Hazelton Health Unit
Box 321, Government Street, **Hazelton V0J 1Y0**
Phone 842-5275

Houston Health Unit
Bag 2000, **Houston V0J 1Z0**
Phone 845-3443

Kitimat Health Unit
City Centre
889 Lahakas Boulevard, **Kitimat V8C 2H3**
Phone 632-3181

Masset Health Unit
Box 215, **Masset V0T 1M0**
Phone 626-3369

Prince Rupert Health Unit
333 Fifth Street, **Prince Rupert V8J 3L6**
Phone 627-0480

Smithers Continuing Care Division and Speech
Bag 5000, 3782 Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7410

Smithers Health Unit
Bag 5000, 1411 Court Street, **Smithers V0J 2N0**
Phone 847-7360

Stewart Health Unit
Box 692, **Stewart V0T 1W0**
Phone 636-2525

Queen Charlotte City Health Unit
Box 419, **Queen Charlotte City V0T 1S0**
Phone 559-8421

PEACE RIVER HEALTH UNIT

Head Office

Dawson Creek Health Unit
10110 — 13th Street, **Dawson Creek V1G 3W2**
Phone 784-2400

Chetwynd Health Unit
Bag 105, **Chetwynd V0C 1J0**
Phone 788-9219

Continuing Care Office
102, 1508 — 102nd Avenue, **Dawson Creek V1G 2E2**
Phone 784-2422

Fort Nelson Health Unit
Bag 1000, **Fort Nelson V0C 1R0**
Phone 774-6948

Fort St. John Health Unit
9325 — 100th Street, **Fort St. John V1J 4N4**
Phone 787-3355

Hudson Hope Health Unit
Box 160, **Hudson Hope V0C 1V0**
Phone 783-5221

Tumbler Ridge Health Unit
Box 1090, **Tumbler Ridge V0C 2W0**
Phone 242-4262

NORTHERN INTERIOR HEALTH UNIT

Head Office

Prince George Health Unit
1444 Edmonton Street, **Prince George V2M 6W5**
Phone 565-7311

Atlin
Contact local Red Cross
Burns Lake Health Unit
Box 301, 744 Centre Street, **Burns Lake V0J 1E0**
Phone 692-3171

Fort St. James Health Unit
Box 1257, Stuart Drive, **Fort St. James V0J 1P0**
Phone 996-7178 or 996-7179

Fraser Lake Health Unit
Box 369, Chowsunket Road, **Fraser Lake V0J 3Z5**
Phone 699-8960

Granisle Health Unit
Box 219, **Granisle V0J 1W0**
Phone 697-2251

Kyuquot
Contact local Red Cross

Mackenzie Health Unit
Bag 5000, 88 Centennial Road, **Mackenzie V0J 2C0**
Phone 997-6011

McBride Health Unit
Box 97, Dominion Street, **McBride V0J 2E0**
Phone 569-3765

Valemount Health Unit
Box 1, Fifth Avenue, **Valemount V0B 2Z0**
Phone 566-9144

Vanderhoof Health Unit
3299 Hospital Road, RR 2, **Vanderhoof V0J 3A0**
Phone 567-6430

VANCOUVER HEALTH DEPARTMENT
1060 West Eighth Avenue, **Vancouver V6H 1C4**
Phone 736-2033

Vancouver (Burrard Unit)
Second Floor, 1770 West Seventh Avenue, **Vancouver V6J 4Y6**
Phone 736-2866 or 736-9844

RICHMOND HEALTH DEPARTMENT
6911 No. 3 Road, **Richmond V6Y 2C1**
Phone 276-4050

300, 8120 Granville Avenue, **Richmond V6Y 1P3**
Phone 278-3361

BURNABY HEALTH DEPARTMENT
6161 Deer Lake Avenue, **Burnaby V5G 4A3**
Phone 294-7260

NORTH SHORE HEALTH DEPARTMENT
Fifth Floor, 132 West Esplanade, **North Vancouver V7M 1A2**
Phone 983-6700

NEW WESTMINSTER HEALTH DEPARTMENT
Public Health Unit
537 Carnarvon Street, **New Westminster V3L 1C2**
Phone 525-3661

HEALTH/HUMAN RESOURCES CENTRES
Box 219, **Granisle V0J 1W0**
Phone 697-2251

Box 419, **Queen Charlotte City V0T 1S0**
Phone 559-4460

CAPITAL REGIONAL DISTRICT

Victoria

Head Office

Community Health Services
Box 1000, 524 Yates Street, **Victoria V8W 2S6**
Phone 388-4421

Community Health Services
1947 Cook Street, **Victoria V8T 3P8**
Phone 388-2230

Public Health Inspection
2, 2631 Quadra Street, **Victoria V8T 4E2**
Phone 388-9019

Victoria and Island Chest Clinic
1902 Fort Street, **Victoria V8R 1J5**
Phone 387-6295

Langford Public Health Unit
2782 Millstream Road, **Langford V9B 3S6**
Phone 478-1757

CRD Health Protection and Environment
2778A Millstream Road, **Langford V9B 3S6**
Phone 478-0523

Public Health Unit
RR 3, Crofton Road, Compartment 21, **Ganges V0S 1E0**
Phone 537-5541

Public Health Unit
2440 Sidney Avenue, **Sidney V8L 1Y7**
Phone 656-1188

Public Health Unit
Box 224, 6693 Sooke Road, **Sooke V0S 1N0**
Phone 642-5208

Oak Bay Public Health Unit
2167 Oak Bay Avenue, **Victoria V8R 1G2**
Phone 595-6311

Saanich Public Health Unit
3995 Quadra Street, **Victoria V8X 1J8**
Phone 479-7161

PUBLICATIONS HLTH 68

The Ministry of Health provides a wide range of booklets, pamphlets, and other information materials which are available to the general public through local health unit offices.

General program areas covered include Medical Services Plan, Pharmacare, Hospital Programs, Continuing Care, Office for Seniors, Office for Health Promotion, adult and child community care facilities licensing, dental health, workplace health, mental health, nutrition, public health inspections and approvals for septic tank installations, swimming pools, and restaurants, public health nursing, speech and hearing, vision, AIDS and STDs (sexually transmitted diseases), and Emergency Health Services.

Some of the more widely circulated publications include:

Parents' Guide for Selecting Day Care Facilities
Baby's First Foods
British Columbia Ambulance Service
Medical and Hospital Coverage Outside British Columbia
Hospital Benefits for British Columbians
Your Better Health Magazine
What is Pharmacare?
AIDS — Being Responsible for Life
Questions about AIDS in the Workplace
Talking to Children about AIDS
A series of "*Health Files*" dealing with childhood immunizations and a variety of specific public health issues.

ACTS

HLTH 69

The Ministry of Health is responsible for the following acts:

Anatomy Act
Chiropractors Act
Community Care Facility Act
Dental Technicians Act
Dentists Act
Forensic Psychiatry Act
Health Act
Health Emergency Act
Hearing Aid Act
Heroin Treatment Act
Hospital Act
Hospital (Auxiliary) Act
Hospital District Act
Hospital Insurance Act
Hospitals Amalgamation Act
Human Tissue Gift Act
Marriage Act
Medical Practitioners Act
Medical Service Act
Medical Service Plan Act, 1981
Mental Health Act
Ministry of Health Act
Name Act
Naturopaths Act
Nurses (Licensed Practical) Act
Nurses (Registered) Act
Nurses (Registered Psychiatric) Act
Pharmacists Act
Physiotherapists Act
Podiatrists Act
Psychologists Act
Public Toilet Act
Tuberculosis Institution Act
Venereal Disease Act
Vital Statistics Act
Wills Act (part II)

MINISTRY OF LABOUR AND CONSUMER SERVICES AND MINISTRY RESPONSIBLE FOR CONSTITUTIONAL AFFAIRS

MINISTER	**DEPUTY MINISTER**
Room 109, Parliament Buildings	**Sixth Floor, 1019 Wharf Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Labour and Consumer Services provides programs and services in the following areas:

Labour Relations Programs include the Employment Standards Branch, the Workers' Adviser, and the Employers' Adviser.

Consumer Programs include the Debtor Assistance Branch, Investigation Services, the Registrar of Credit Reporting Agencies, Registrar of Motor Dealers, Registrar of Cemeteries, Registrar of Travel Services, and Residential Tenancy Branch.

Support Services include the Finance and Administration Branch, Information Systems Branch, Personnel Services Branch, Policy and Legislation Branch, and Public Affairs Branch.

The Industrial Relations Council, the Workers' Compensation Board, the Workers' Compensation Review Board, B.C. Hydro and the Insurance Corporation of British Columbia are also under the jurisdiction of the Minister of Labour and Consumer Services (*see* Agencies, LCS 17).

EMPLOYMENT STANDARDS BRANCH LCS 1

Second Floor, 1019 Wharf Street, Victoria V8V 1X4
Phone 387-3310 FAX 356-1886

The Employment Standards Branch administers the Employment Standards Act, which provides an avenue of redress for workers who may be owed wages by their employer, including overtime, holiday and severance pay. The branch also regulates aspects of employment of children, maternity leave, employment agencies, hours of work, overtime and termination of employment.

The branch is responsible for investigation of violations of collective agreements, applications for certification, and other matters under the Industrial Relations Act, on behalf of the **Industrial Relations Council**. Other relevant legislation includes the Wage (Public Construction) Act.

The publication *Employment Standards Information Bulletin* is available through any of the field offices listed below:

306, 32555 Simon Avenue, **Abbotsford V2T 4Y7**
Phone 852-0976 FAX 852-9580

210, 4946 Canada Way, **Burnaby V5G 4J6**
Phone 660-4000 FAX 660-7047

215, 420 Cumberland Road, **Courtenay V9M 2C4**
Phone 334-1225 FAX 334-1209

100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1291 FAX 426-1253

203, 1508 — 102nd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2390 FAX 784-2394

220, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4516 FAX 828-4518

107, 1664 Richter Street, **Kelowna V2X 2M3**
Phone 861-7404 FAX 861-7428

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2342 FAX 755-2345

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6550 FAX 354-6102

3547 Skaha Lake Road, **Penticton V2A 7K2**
Phone 492-1333 FAX 492-1314

510, 2755 Lougheed Highway, **Port Coquitlam V3B 5Y9**
Phone 660-9920 FAX 775-1095

1044 Fifth Avenue, **Prince George V2L 5G4**
Phone 565-6120 FAX 565-6638

108, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3272 FAX 638-3497, 1-800-663-8688 (toll-free)

Second Floor, 818 Fort Street, **Victoria V8V 1X4**
Phone 387-1220

540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4478 FAX 398-4208

WORKERS' ADVISER LCS 2

3000, 8171 Ackroyd Road, Richmond V6X 3K1
Phone 660-7888 FAX 660-5284
1-800-663-4261 (toll-free)

The Workers' Adviser assists injured workers or their dependents on all matters relating to **Workers' Compensation claims** or any regulations or decisions made under it. Advisers represent workers and dependents on claims matters and communicate with or appear before the Workers' Compensation Board or Review Board on their behalf. The Workers' Adviser also advises and assists unions, professional associations and other organizations regarding compensation matters, and offers **training seminars** on the appeal process.

Legislation relevant to the Office of the Workers' Adviser is the Workers' Compensation Act.

EMPLOYERS' ADVISER LCS 3

4003, 8171 Ackroyd Road, Richmond V6X 3K1
Phone 660-7253 FAX 660-7498

The Employers' Adviser gives assistance to an employer, potential employers, and employers' associations regarding any **claim** under the Workers' Compensation Act by a worker or a dependent of a worker of that employer. On claims matters, the Employers' Adviser communicates with or appears before the Workers' Compensation Board or the Review Board, on behalf of an employer. The advisers assist employers with regard to interpretation and administration of the Workers' Compensation Act or any regulations or decisions made under it. The Employers' Advisor also provides educational and **training seminars** to employer organizations and employers on the **appeal** process and related subjects.

POLICY AND LEGISLATION BRANCH LCS 4

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1791 FAX 387-6574

The Policy and Legislation Branch provides information and analysis to the ministry's senior officials and various boards and commissions. The branch also provides program development and evaluation support, develops legislation and legislative amendments, and advises the Minister on **arbitration appointments** under section 95 of the Industrial Relations Act.

MINISTRY LIBRARY LCS 5

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1791 FAX 387-6574

The ministry library, located in the Policy and Legislation Branch, carries over 11,000 titles, plus a collection of journals and government publications. Major library functions include providing current information, awareness and information referral services for ministry staff; maintaining centralized publications ordering and accounts payable; providing standardized cataloguing services; and arranging inter-library loans and reference services for the ministry and outside users.

PUBLIC AFFAIRS BRANCH LCS 6

1019 Wharf Street, Victoria V8V 1X4
Phone 387-3169 FAX 356-8102

The Public Affairs Branch acts as the ministry's initial contact point for the public, the media, and other government offices. The branch responds to questions from the public and redirects calls to appropriate branches, ministries or government bodies. The branch promotes awareness of ministry programs by planning and executing effective informational programs and promoting line branch activities through news releases, brochures, audio-visuals and advertising. The branch also co-ordinates media enquiries and ministry statements and provides public relations advice to the Minister and ministry officials.

FINANCE AND ADMINISTRATION BRANCH LCS 7

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1719 or 387-1645 (Enquiries for payment)

The Finance and Administration Branch provides financial reporting and analysis within the ministry and government central agencies. The branch co-ordinates the ministry's annual budgeting process, and processes and controls payroll, revenue, expenditure commitments and transactions. The branch also co-ordinates office accommodations and furnishings, telecommunications equipment, and vehicle fleet management services, and develops and implements ministry financial and administration policies. Legislation includes the Financial Administration Act and the Supply Act.

PERSONNEL BRANCH LCS 8

1019 Wharf Street, Victoria V8V 1X4
Phone 387-3790 FAX 387-6008

The Personnel Branch provides services to the ministry within standards established by legislation, central agency directives, executive mandates, business prudence, and the various collective agreements with public service trade unions. Other services include recruitment, layoff, recall, dismissal, classification, labour relations, staff training, employee development, succession planning, occupational health, compensation, benefit administration, leave management, employee records and organizational development services.

INFORMATION SYSTEMS BRANCH LCS 9

1019 Wharf Street, Victoria V8V 1X4
Phone 387-3903 FAX 356-8102

The Information Systems Branch co-ordinates the provision of data processing, word processing and office systems services to the ministry, co-ordinates information systems planning activities, and develops standards and procedures for the management of technological changes in the field of automated systems.

CONSUMER OPERATIONS BRANCH LCS 10

Investigation Services
1019 Wharf Street, Victoria V8V 1X4
Phone 387-3045 FAX 356-7296

The Consumer Operations Branch investigates alleged offenses against consumer laws. The branch carries out field investigations of potential violations of **consumer legislation**, prepares enforcement reports, and institutes enforcement action where appropriate. As part of these activities, the branch maintains contact with law enforcement agencies and other professionals to identify emerging abuses in the absence of a government complaint service, thus placing a greater emphasis on **prevention of violations**. Legislation relevant to the Consumer Operations Branch includes the Consumer Protection Act, the Trade Practice Act, and the Multilevel Marketing Regulation Act.

A self-help guide, Consumer Assistance Directory, is available through branch offices, **Government Agent** offices, or the field offices listed below:

340, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-3570

240, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4667

301, 1664 Richter Street, **Kelowna V1Y 8N3**
Phone 861-7425

1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6030

First Floor, 1019 Wharf Street, **Victoria V8V 1X4**
Phone 387-3045

MOTOR DEALER LICENSING LCS 11

1019 Wharf Street, Victoria V8V 1X4
Phone 387-5433 FAX 356-7296

The Motor Dealer Licensing office **registers** and **licenses** approximately 1,500 motor vehicle dealers on a continuous basis, and inspects premises, prior to registration, for compliance with the Motor Vehicle Dealer Act. The office requires motor dealers to meet certain standards, and to disclose prescribed information on the vehicle's history. Motor Dealer Licensing is administered by the field offices listed below:

340, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-3570

240, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4667

301, 1664 Richter Street, **Kelowna V1Y 8N3**
Phone 861-7425

1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6030

CEMETERIES BRANCH LCS 12

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1271

The Cemeteries Branch regulates the cemetery and funeral industries as required in current statutes and regulations, including the Cemeteries and Funeral Services Act.

All consumer complaints dealing with both the funeral and cemetery industry are referred to the registrar's office for resolution or enforcement considerations.

REGISTRAR OF TRAVEL SERVICES LCS 13

340, 5021 Kingsway, Burnaby V5H 4A5
Phone 660-3540 FAX 660-3521

The Registrar of Travel Services administers the Travel Agents Act of British Columbia to ensure that all travel agencies in the province selling or offering wholesale or retail travel services to the public are registered.

The Office of the Registrar of Travel Services collects initial and semi-annual contributions to the **Travel Assurance Fund**, and processes and requisitions payments or **claims** from this fund under the administration of the Travel Assurance Board.

The Travel Assurance Fund reimburses consumers for prepaid travel services when the funds are paid to a British Columbia registrant, but the service is not received. Authority for the operation of the fund is the Travel Agents Act.

The fund is administered by the Travel Assurance Board which is appointed by Order-in-Council.

DEBTOR ASSISTANCE BRANCH LCS 14

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1747 FAX 356-7296

The Debtor Assistance Branch renders service, advice, and assistance to debtors who are unable to meet their liabilities, and who, through proceedings in the courts or otherwise, are being pressed for payment and harassed by creditors. The branch administers Part X of the Federal Bankruptcy Act, and also maintains administrative responsibility for **debt collection** and **consumer protection** legislation involving consumer credit. The branch also licenses all collectors and bailiffs.

Relevant legislation includes the Debtor Assistance Act, Debt Collection Act, Part X — Bankruptcy Act, Consumer Protection Act, Distress Act, Repairers Lien Act, Sale of Goods on Condition Act, Chattel Mortgage Act, and Creditor Assistance Act.

The publication *Consumer Guide to Credit and Debt* is available through branch offices, Government Agent offices, offices of the Ministry of Social Services, or the following field offices:

Fourth Floor, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-3550 (General enquiries) or 660-3548 (Administration)

240, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4511 or 828-4518

Nanaimo — Direct line to Victoria
Phone 1-800-753-7151 (toll-free)

Prince George — Direct line to Kamloops
Phone 1-800-562-9331 (toll-free)

CREDIT REPORTING AGENCIES LCS 15

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1747

The Registrar of Reporting Agencies is responsible for registering reporting agencies, monitoring their activities and handling **complaints** from consumers (as outlined in the Credit Reporting Act). The office also has administrative responsibility for all credit issues such as advertising, disclosure, and credit practice provisions of the Consumer Protection Act. Other relevant legislation includes the Debt Collection Act, the Debtor Assistance Act, and Part X — Federal Bankruptcy Act.

RESIDENTIAL TENANCY BRANCH LCS 16

400, 5021 Kingsway, Vancouver V5G 4A5
Phone 660-3400 (General office) or 660-3456 (Public enquiries)

1019 Wharf Street, Victoria V8V 1X4
Phone 387-1602
1-800-665-8779 (toll-free outside Lower Mainland and Victoria)

The Residential Tenancy Branch administers an arbitration system for **landlord-tenant disputes**, including termination of tenancies, possession of premises, repairs and services, and monetary claims. The branch administers the Residential Tenancy Act to provide the most prompt and equitable resolution possible within the requirements for natural justice. The branch aims to encourage self-resolution of landlord-tenant problems through public education and information.

The publication *Renting in British Columbia — Your Rights and Responsibilities* is available through Residential Tenancy offices or through any Government Agent office.

AGENCIES LCS 17

The Minister of Labour and Consumer Services is responsible for the following major boards and councils: The Industrial Relations Council, The Workers' Compensation Board and The Workers' Compensation Review Board.

INDUSTRIAL RELATIONS COUNCIL LCS 18

1125 Howe Street, Vancouver V6Z 2K8
Phone 660-1300

The Industrial Relations Council is charged with securing and maintaining industrial peace and furthering harmonious relationships between employers and employees. The council promotes conditions favourable to constructive **settlement of disputes** between employers and employees, encourages voluntary resolution of disputes, and tracks collective agreements.

The Disputes Resolution Division monitors all labour disputes in the province. The board also gathers and publishes information and statistics regarding collective bargaining in the province. A monthly summary of collective bargaining information is available by subscription. Relevant legislation is the Industrial Relations Act.

WORKERS' COMPENSATION BOARD LCS 19

6951 Westminster Highway, **Richmond V7C 1C6**
Phone 273-2266 FAX 276-3097

426 Eighth Street, **Courtenay V9N 1N5**
Phone 338-5484 FAX 338-7432

100 Seventh Avenue South, **Cranbrook V1C 2J4**
Phone 426-6694 FAX 426-4434

627 Victoria Street, **Kamloops V2C 5T4**
Phone 374-5621 FAX 374-3324

420 Albert Street, **Nanaimo V9R 2V7**
Phone 754-4431 FAX 754-1913

524 Kootenay Street, **Nelson V1L 6B4**
Phone 352-2291 FAX 352-3272

1066 Vancouver Street, **Prince George V2L 5M4**
Phone 563-9264 FAX 561-3703
1-800-663-6623 (toll-free)

4450 Lakelse Avenue, **Terrace V8G 1P2**
Phone 635-6536 FAX 638-0795
1-800-663-3871 (toll-free)

3100 — 35th Avenue, **Vernon V1T 8Y8**
Phone 545-4401 FAX 542-2299
1-800-663-4452 (toll-free)

Vancouver
Phone 1-800-972-9972 (toll-free)

The Workers' Compensation Board is responsible for the administration of the Workers' Compensation Act and the adjudication of all matters arising thereunder.

The Workers' Compensation Board has two primary responsibilities: the **prevention** of industrial injury and disease (to this end, Industrial Health and Safety Regulations are written and enforced) and the payment of **compensation benefits** to workers (or dependents).

WORKERS' COMPENSATION REVIEW BOARD LCS 20

1700 West 75th Avenue, Vancouver V6P 6G2
Phone 664-7800 FAX 660-7882

The Workers' Compensation Review Board was established by the Lieutenant Governor in Council under sections 89 (2) and 89 (3) of the Workers' Compensation Act. Its purpose is to provide an **appeal** agency independent of the Workers' Compensation Board.

Under the Workers' Compensation Act, appeals to the review board may be made by a worker, employer or dependent concerning any decision rendered by an officer of the board with respect to a worker. An appeal should be filed within 90 days of the disputed decision, although the review board has the discretion to extend that deadline.

ACTS LCS 21

The following acts are administered by the Ministry of Labour and Consumer Services:

- Cemetery and Funeral Services Act
- Consumer Protection Act
- Credit Reporting Act
- Debt Collection Act
- Debtor Assistance Act

Employment Standards Act
Fire Department Act
Guide Animal Act
Hydro and Power Authority Act
Inflation Control Act
Industrial Relations Act
Insurance Corporation Act
Insurance (Motor Vehicle) Act
Labour Regulation Act
Metro Transit Collective Bargaining Act (to be repealed)
Ministry of Consumer and Corporate Affairs Act
Ministry of Labour Act
Motor Dealer Act
Multilevel Marketing Regulation Act
Pension Benefits Standards Act*
Railway and Ferries Bargaining Assistance Act
Residential Tenancy Act
Sale of Goods Act
Trade Practice Act
Trading Stamp Act
Travel Agents Act
Wage (Public Construction) Act
Workers' Compensation Act
Workplace Act

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* Pension Benefits Standards Act (introduced as Exposure Bill 44 on June 26, 1990; withdrawn March 21, 1991; reintroduced as Bill 89 in March, 1991; lapsed March 1991 when the legislature prorogued. Reintroduced as Bill 6 on May 24, 1991 and given Royal Assent June 27, 1991).

MINISTRY OF MUNICIPAL AFFAIRS, RECREATION AND HOUSING

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**Sixth Floor, 800 Johnson Street**
Victoria V8V 1X4	**Victoria V8V 1X4**

The Ministry of Municipal Affairs, Recreation and Housing focuses on enhancing the standard of living, enriching the quality of life, and nurturing a sense of community among the people of British Columbia by providing leadership, support and service in the areas of housing, local government, recreation, and safety.

PUBLIC AFFAIRS BRANCH MARH 1

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4089 FAX 356-1070

The Public Affairs Branch provides information to the public, the media and the ministry's client groups on the ministry's purpose and programs. The branch produces print, spoken and audio-visual materials, promotes positive media relations, and provides accessible information on ministry activities.

The branch also provides communications and marketing support to other branches in the areas of housing, local government, recreation and sport, and safety and standards.

LIBRARY SERVICES BRANCH MARH 2

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1791 FAX 387-4048 1-800-663-7051 (toll-free)

The Library Services Branch supports **public libraries** through funding, consultation, technical services, training, and production and distribution of special materials for the **print-handicapped.** The branch also offers **direct mail library services** to areas not served by a public library, promotes the use of public libraries, and facilitates the sharing of information between libraries. Public libraries in over 291 communities reach more than 97 per cent of the population.

Grants are available for operating assistance to every public library established under the Library Act, including federated libraries, consolidated libraries, municipal public libraries, and public library associations.

Special project grants support a number of library initiatives, including trustee training, summer reading programs for children, promotion of literacy, secondment of library staff with specialized skills, writers' workshops, a depository system for government publications, publishers' exhibits, purchase of multilingual books and catalogues, and support to provincial library associations.

Publications

- *Book Catalogues*
- *British Columbia Public Libraries Statistics*
- *B.C. Public Libraries in the News*
- *Current Contents*
- *Public Library Legislation: a Proposal for Public Review*
- *Your Choice*

Regional Offices

501, 4946 Canada Way, **Burnaby V5G 4H7**
Phone 660-7343 1-800-663-2165 (toll-free)
18 — 19th Avenue, **South Cranbrook V1C 2N1**
Phone 426-1260 1-800-663-4827 (toll-free)
3907 — 15th Avenue, **Prince George V2N 1A5**
Phone 565-6335 1-800-663-3232 (toll-free)

SPORT AND RECREATION DIVISION MARH 3

First Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1185 FAX 387-1407

The Sport and Recreation Division provides leadership, policy, and programs in amateur sports, recreation, and physical fitness. **Funding,** advice and training are provided to approximately 110 provincial and 320 community recreation and sport organizations. With over 700,000 registered members, these organizations provide local service and encourage participation in sport and recreation.

Publications

- *Sport Funding Guidelines and Procedures* (manual)
- *Sport Macroscope: A Planning and Evaluation Tool to Help Provincial Sport Organizations and the Province Enhance Sport Development in B.C.*
- *Track & Field Facility Standards and Guidelines*
- *Aquatic and Arena Facility Review*
- *Choosing the Right Sport Surface*
- *Sport Field Maintenance and Standards*
- *Action Challenge: Strategic Direction for Recreation* (summary)
- *Sport and Recreation Grants* (annual)
- *Organizing Heritage Week Celebrations*

ADMINISTRATION AND FINANCIAL SERVICES BRANCH MARH 4

First Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1185 FAX 387-4048

The Administration and Financial Services Branch provides support services to the division, including personnel, clerical and computer support, grant processing and monitoring, communication and information dissemination, and liaison with other branches in the ministry.

RECREATION AND COMMUNITY SERVICES BRANCH MARH 5

First Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1169 FAX 387-1407

The Recreation and Community Services Branch is responsible for liaison with fitness and amateur sport programs and provincial recreational organizations; assistance to recreational leadership training programs; consultation on volunteer services for recreation programs and organizations; and advice and assistance concerning recreational programs for special groups such as **Natives** and **youth.**

Funding is provided to assist in the operation of those recreation commissions that do not have full-time staff; to aid in the development of community recreation leadership projects; and to offer training opportunities for volunteers in management roles through the **Skills Program.** Planning and resource materials are provided to school and community agencies through sport, recreation, and fitness participation programs for residents of all ages and abilities.

SPORT SERVICES BRANCH MARH 6

First Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1181 FAX 387-1407

The Sport Services Branch provides leadership, policy and program development assistance, and funding to provincial sport organizations. The branch is also responsible for **Team B.C.** and major multi-sport games, and acts as liaison with the host societies for major games and sport events.

Funding is provided to students and agencies in support of the **National Coaching Certificate Program,** to athletes in recognition of outstanding performance, and to provincial sport organizations for the development of sport activities and volunteer leadership.

Other contacts

Sport and Recreation Division, Vancouver Office
1365 West Broadway, **Vancouver V6H 4A9**
Phone 737-3116

B.C. Summer and Winter Games Society
200, 990 Fort Street, **Victoria V8V 3K2**
Phone 387-1375

FINANCE, ADMINISTRATION AND INFORMATION SYSTEMS MARH 7

ADMINISTRATION BRANCH MARH 8

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-7912 FAX 387-4048

The Administration Branch plans, co-ordinates and maintains the physical and operational requirements of the ministry by providing the necessary tools to carry out day-to-day and long-term functions. The branch is responsible for managing and co-ordinating office space, postal services, asset inventories, telecommunication services, vehicle fleet, purchasing functions, and records and forms management.

FINANCIAL SERVICES BRANCH MARH 9

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4082 FAX 356-8994

The Financial Services Branch co-ordinates and maintains programs related to financial administration for all branches of the ministry, and ensures that the requirements of the Financial Administration Act are met both internally and externally.

Branch services include budget co-ordination, preparation, submission, monitoring, and variance analysis. The branch also provides commitment control, financial planning, forecasting and control, disbursements, accounting, payroll, financial reporting, revenue management and control procedures, and a chart of accounts maintenance for all ministry operations, including special accounts and special funds. In addition, the branch administers the Municipal Aid Act and the Revenue Sharing Act.

In addition, the Financial Services Branch is responsible for the administration of the Shelter Aid for Elderly Renters (SAFER) program which provides rent subsidies for low to moderate income seniors who rent. For SAFER information outside the Lower Mainland and Victoria, phone 1-800-665-2656 toll-free. In the Lower Mainland: 682-0391. In Victoria: 387-4331.

HOME OWNER GRANT ADMINISTRATION BRANCH MARH 10

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4083 FAX 356-8994

The Home Owner Grant Administration Branch administers and ensures compliance with the Home Owner Grant Act. The Home Owner Grant is available annually to eligible home owners to reduce property taxes. It is applied first to school taxes, excluding amounts approved by referendum, and then to general municipal taxes.

INFORMATION SYSTEMS BRANCH MARH 11

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-3126 FAX 387-4048

The Information Systems Branch provides technical and support services to all branches of the ministry and addresses system-related requirements. These include assessing branch requirements and providing advice on the implementation and best use of system-related technology.

HUMAN AND CORPORATE DEVELOPMENT MARH 12

CORPORATE RESOURCE AND PLANNING BRANCH MARH 13

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-3394 FAX 387-7973

The Corporate Planning Branch provides a range of consulting and co-ordination services to help the ministry address corporate issues. The branch ensures regular review and updating of the ministry **Strategic Plan,** integration of the plan with the long-range planning activities of the government, and development of branch action plans to achieve corporate objectives.

HUMAN RESOURCES BRANCH MARH 14

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-9176 FAX 387-9190

The Human Resources Branch provides ministry management with technical advice on matters related to staff allocation, selection, performance appraisal, and training. In addition, the branch provides guidance on labour relations in the workplace, accident prevention, benefit administration, classification of positions, organization design, and employee counselling, under the provisions of the Public Service Act.

An **Employee Fitness Program** was implemented by the branch in 1989 to increase staff awareness of health, wellness and motivation towards positive lifestyle changes.

UNIVERSITY ENDOWMENT LANDS ADMINISTRATION MARH 15

5495 Chancellor Boulevard, Vancouver V6T 1E2
Phone 660-1808 FAX 660-1874

The University Endowment Lands (UEL) Administration provides **local government services** to the residents of the UEL at the University of British Columbia. These services include plan checking, building and plumbing permits, inspections, and maintenance of utilities, roads, sidewalks, and landscaped areas.

UNIVERSITY ENDOWMENT LANDS FIRE DEPARTMENT MARH 16

2992 Wesbrook Mall, Vancouver V6T 2B7
Phone 822-8282 or 660-1811

The University Endowment Lands Fire Department provides fire protection, fire prevention, first responder emergency medical assistance, and response to hazardous material spills and other emergencies within the UEL and the University of British Columbia.

WOMEN'S PROGRAMS BRANCH MARH 17

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4813 FAX 387-9190

The Women's Programs Branch assists ministry women in attaining **equal opportunity** for employment and career advancement and equal representation and participation at all levels in the ministry. In addition, the branch addresses issues and special needs of women.

Branch staff facilitate awareness of women's programs and establish training, development, and support structures to meet the needs of women in the ministry.

LOCAL GOVERNMENT SERVICES MARH 18

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-7377 FAX 387-4048

DOWNTOWN REVITALIZATION BRANCH MARH 19

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-8705 FAX 387-4048

The branch fosters joint efforts by merchants, municipalities and the province to improve the physical appearance and promotion of downtown, commercial, and tourist areas in communities throughout British Columbia.

Advice and guidance, loans, grants and other economic incentives are provided to municipalities and merchants. Staff work closely with consulting firms whose services are used by municipalities to complete economic or revitalization planning and design.

The **Downtown Revitalization Program** administers grants to assist with strategies and goals, preliminary financial estimates, timetables, visual presentations of plans, capital costs of improvements in the downtown public area, and development of storefront design guidelines.

The **Business Improvement Area Program** helps business people with the costs of marketing and promoting specified commercial areas. Financial assistance is provided for information packages, the creation of a business improvement office, first-year salaries for office staff, and market studies.

The **Village Square Program** assists communities with less than $60 million (1989 assessment) to improve their shopping and tourist areas. Capital costs, low-interest loans, and grants similar to those under the Downtown Revitalization Program and the Business Improvement Program are provided.

The **Transmission Line Underground Program** provides a grant for one-third of the capital cost of placing utility lines underground. Priority is given to downtown and tourist areas.

MUNICIPAL ADMINISTRATIVE SERVICES BRANCH MARH 20

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4020 FAX 356-1873

The Municipal Administrative Services Branch provides assistance and direction to municipalities and regional districts regarding **legislation** and other administrative requirements. The branch works with local government to review **bylaws** for substance and form; to prepare recommendations for approval by the Minister or Inspector of Municipalities as required under the Municipal Act or other legislation; and to co-ordinate with other agencies where required. The branch also evaluates information and prepares documentation on matters related to regional district services, municipal boundary extensions and local government administration.

Publications

- *A New Foundation for Regional Government* (bulletin)
- *Municipal Statistics* (annual)
- *Statistics Relating to Regional and Municipal Governments in British Columbia* (annual)
- *Regional Districts in British Columbia* (leaflet)

MUNICIPAL DEVELOPMENT SERVICES MARH 21

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4039 FAX 387-1873

The Municipal Development Services Branch provides advisory and supervisory services, financial assistance and legislation for **local government planning and development.** The branch works with municipalities and regional districts to promote efficient and effective community development planning; to develop and promote a comprehensive, cost-conscious and environmentally sensitive approach to community planning, servicing and growth; to improve the legislation, regulations and operating procedures to facilitate and manage growth and economic development; and to co-ordinate policies and programs of local governments and the Ministry of Municipal Affairs with those of other ministries and the private sector in major development projects.

The branch manages a number of financial assistance programs to assist local government in planning activities, developing **bylaws**, preparing hazard land management strategies and guidelines for land use, and preparing road and drainage reports. In addition, there are municipal incentive grants to assist in strategies for **multiple family rental housing**.

MUNICIPAL INVESTIGATIONS BRANCH MARH 22

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-9073 FAX 356-1873

The branch investigates **public complaints** about local government and provides information about decisions made by the Inspector of Municipalities.

Staff are available to the general public to resolve dissatisfaction with the local government process, to provide clarification and advice on the legislative process of local government, and to assist in identifying the appropriate local authority for specific issues.

MUNICIPAL FINANCIAL SERVICES BRANCH MARH 23

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4060 — Municipal Financial Services
Phone 387-4027 — Improvement District Services

Municipal Financial Services provides advice, direction, financial assistance, and legislation to help maintain the financial viability of local government.

Staff work with municipalities, regional districts, and improvement districts. Good financial management in local government is promoted through consultation with local officials, approval of long-term borrowing proposals, review of financial statements, field visits, and attendance at local government association conferences and meetings. Staff recommend legislation and policy regarding financial matters, co-ordinate the water and sewer capital grant program under the Revenue Sharing Act, and promote good administrative practices in improvement districts by providing advice and direction on bylaws and structure.

Publications

New Directions for Local Government Finance: The Next Steps
(Parts 1, 2, & 3)

MUNICIPAL ENGINEERING SERVICES MARH 24

Fourth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4077 FAX 356-1873

Municipal Engineering Services provides engineering support for ministry programs. General advisory services are provided to local government, especially to smaller municipalities. Engineering studies are undertaken in situations of special provincial interest. Advisory and supervisory services are provided to improvement districts.

Program areas include evaluation of grant applications under the **Water and Sewage Construction Grant Program** and assignment of technical priorities so that available funds can be efficiently allocated; and administration of the **Water and Sewer Study Grant Program,** which encourages sound municipal infrastructure planning and needs assessments.

ORGANIZATIONAL POLICY BRANCH MARH 25

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4054 FAX 356-1070

The Organizational Policy Branch manages the ministry's local government restructure program, working with municipalities, regional districts and citizen groups in unorganized areas. This program includes **incorporation** of new municipalities, **amalgamation** or restructure of existing municipalities and regional districts, and **major boundary adjustments** for municipalities and regional districts.

The branch helps resolve inter-jurisdictional disputes. It also undertakes studies of regional district service delivery and plays a role in the evolution of governance in rural areas, particularly by facilitating the creation of local communities under the regional district umbrella.

The branch facilitates structural change in local government by providing information, technical advice, and financial assistance. Financial assistance (restructure study grants and transitional assistance grants) is designed to assist communities in studying, planning, organizing and implementing local government restructures. These grants are provided under Part X, Restructuring Assistance of the Revenue Sharing Program. The branch also coordinates restructure assistance from complementary programs in the Ministry of Transportation and Highways, which provides transitional assistance with **local road costs,** and the Ministry of Attorney General, responsible for transitional assistance with local ministry **policing costs.**

POLICY AND RESEARCH BRANCH MARH 26

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4050 FAX 356-1070

The Policy and Research Branch provides policy development, program development, and research services to all branches of the ministry, and to the ministry's local government clients concerning local government policy, legislation, taxation and fiscal policy.

Ministry policy and legislation concerning local government includes elections, service and regulatory powers, procedures, liability, aspects of finance, local government structure and taxation, real property assessment, and revenue sharing. Research is also provided regarding the aforementioned categories and in matters related to urban affairs.

The branch administers the **Board of Examiners.** The board issues four levels of professional certificates to local government officials, and education and training scholarships to improve their skills. The Board of Examiners can be contacted at Sixth Floor, 800 Johnson Street, Victoria V8V 1X4; phone 387-4053.

ASSESSMENT APPEAL BOARD MARH 27

101, 22356 McIntosh Avenue, Maple Ridge V2C 3C1
Phone 463-9300 FAX 467-3892

The Assessment Appeal Board has jurisdiction to hear all assessment appeals from the Courts of Revision, may make an order as to whether land and improvements have been properly valued or classified, and determines other matters as defined by the Assessment Act and related statutes.

SAFETY AND STANDARDS MARH 28

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4095 FAX 387-7973

The department develops technical standards and provides inspection services throughout the province to ensure that construction, operation and maintenance of buildings, engineering systems, and transportation facilities are in accordance with safety objectives.

BUILDING STANDARDS BRANCH MARH 29

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-4010 FAX 356-9019

The Building Standards Branch supports the use and application of the Provincial **Building and Plumbing Codes** so that they reflect user needs and ensure and maintain safety standards for the general public. This service includes developing and implementing changes to the Building and Plumbing Codes at the provincial level.

Branch staff provide code users with education and information to assist in the interpretation and application of the codes, and bulletins and resumes of Appeal Board decisions in order to maintain uniformity of code application. A **telephone service** provides technical advice and settles disputes between code users on an informal basis. Branch staff also provide liaison with federal and other provincial code authorities.

Publication

British Columbia Building Code Change Process: Change Proposals for the 1990 B.C. Building Code Building Standards Bulletin.

ENGINEERING AND INSPECTION BRANCH MARH 30

245, 4299 Canada Way, Burnaby V5G 1H9
Phone 660-5960 FAX 787-3210

The Engineering and Inspection Branch is responsible for the administration and enforcement of the Railway Act and the Pipeline Act. These acts ensure that railway, pipeline, and aerial tramway operations (including ski lifts and gondolas) meet safety standards.

Branch staff approve designs and construction, conduct **safety inspections,** certify operators, and ensure that legislation and safety standards are maintained. Staff are also responsible for investigating accidents covered by the acts, and monitoring and/or specifying actions to be taken to maintain a safe environment.

Regional offices

10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3409

56, 1860 Bredin Road, **Kelowna V1Y 4R3**
Phone 861-7290

602, 1488 Fourth Avenue, **Prince George V2L 4Y2**
Phone 565-6235

OFFICE OF THE FIRE COMMISSIONER MARH 31

Third Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-9000 FAX 356-9019

The Office of the Fire Commissioner administers and enforces the Fire Services Act and Regulations, which is designed to reduce injuries, loss of life, and loss of property from fire.

Working with municipalities, regional districts, and other branches of the provincial government, the commissioner and staff advise on the establishment of fire departments and fire prevention measures; establish minimum standards for selecting and training fire service personnel; collect, study, and publicize information on fires; assist fire departments in their inspections and fire investigations; assist in the uniform enforcement of the Fire Services Act and Regulations; assist fire departments at incidents involving hazardous materials where there is potential for fire or explosion; exercise evacuation authority when appropriate; and investigate fires where there is loss of life, significant financial loss, or suspicions of criminal activity. The office also provides funding for the Fire Academy.

Publications

The InFIREmation Newsletter

Regional offices

Vancouver/Fraser
102, 10334 — 152nd Street, **Surrey V3R 7P8**
Phone 660-9026

204, 117 — 10th Avenue South, **Cranbrook V1C 2N1**
Phone 426-1272

403, 455 Columbia Street, **Kamloops V2C 6K4**
Phone 828-4001

9 Bowen Centre, 1925 Bowen Road, **Nanaimo V9S 1H1**
Phone 755-2400

315, 1488 Fourth Avenue, **Prince George V2L 4Y2**
Phone 565-6170

SAFETY ENGINEERING SERVICES DIVISION MARH 32

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6286 FAX 660-6215

The division is responsible for providing a safe living and working environment within the context of the governing acts and regulations. This is accomplished through programs involving inspection, certification, licensing, examination, equipment and material approval, education, codes and standards development, and accident investigations.

BOILER AND PRESSURE VESSEL SAFETY BRANCH MARH 33

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6251 FAX 660-6215

The branch is responsible for enforcing the Power Engineers and Boiler and Pressure Vessel Safety Act and Regulations to provide a safe living and working environment. The branch ensures safety in the design, manufacture, construction, installation, operation, and repair of boilers, pressure vessels, refrigeration plants, and pressure piping systems; inspects installations on a regular basis; regulates and interprets codes and standards; provides safety education and information to the public, trade and industry; administers interprovincial power engineer examinations and certification programs; and audits manufacturers and fabricators against national and international standards.

The Power Engineers and Boiler and Pressure Vessel Safety Advisory Committee advises the director of any suspension and revocation of certificates of competency. Additional responsibilities include advising the Minister on the act and regulations on the safety of equipment to which the act applies; on the effectiveness of plant safety programs; and on the qualifications, examinations, and classifications of power engineers, inspecting power engineers, pressure welders, boiler and refrigeration plant operators and contractors.

Field offices

Building A, 24, 2773 Barnet Highway, **Coquitlam V3B 1C2**
Phone 660-8660

10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3230

440, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4530

Third Floor, 750 Pacific Boulevard, **Vancouver V6B 5E7**
Phone 660-6250

First Floor, 4248 Glanford Avenue, **Victoria V8Z 4B8**
Phone 356-8551

109, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3265

3740 Opie Crescent, **Prince George V2N 4P6**
Phone 565-6105

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6544

20635 Fraser Highway, **Langley V3A 4G4**
Phone 530-7107

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2320

B100, 4185 Still Creek Drive, **Burnaby V5C 6G9**
Phone 775-0735

ELECTRICAL SAFETY BRANCH MARH 34

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6262 FAX 660-6215

The Electrical Safety Branch is responsible for enforcing the provisions of the Electrical Safety Act and Regulations, to provide a safe living and working environment. The branch inspects and audits electrical work completed by contractors and homeowners; develops and interprets codes and standards; registers and audits contractors; provides regulations and procedures for equipment approval; and provides safety education and information to the public, trade, and industry.

The **Electrical Safety Advisory Committee** advises the Minister concerning all matters relating to electrical safety and electrical equipment.

Publications

B.C. Electrical Code
B.C. Amendments to the Canadian Electrical Code
B.C. Electrical Safety Bulletins
Electrical Safety Matters
Standard for Overhead Line Construction
General Requirements for the Approval of Electrical Equipment
Warning Electrical Cord Connectors
Be Safe Buy Safe
Electrical Safety Information for the Home
Electrical Work Regulation Update
The Facts about Aluminum Wiring in the Home
Extension Cord Safety
Play it Safe — Update home electrical protection with GFCI's Schedule of Fees

Field offices

Regional office
1B, 33820 South Fraser Way, **Abbotsford V2S 5G7**
Phone 852-5275

100B, 4185 Still Creek Drive, **Burnaby V5C 6G9**
Phone 660-8661

115, 1180 Ironwood Street, **Campbell River V9W 5P7**
Phone 286-7653

45850D Yale Road, **Chilliwack V2P 2N9**
Phone 795-8402

Regional office
24, 2773 Barnet Highway, **Coquitlam V3B 1C2**
Phone 660-8660

Regional office
2500 Cliff Avenue, **Courtenay V9N 5M6**
Phone 334-1222

Regional office
1, 100 Cranbrook Street North, **Cranbrook V1C 3P9**
Phone 426-1277

101, 1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2380

Provincial Building
301, 238 Government Street, **Duncan V9L 1A5**
Phone 746-1324

10600 — 100th Street, **Fort St. John V1J 4L6**
Phone 787-3230

Regional office
440, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4530

Regional office
1913 Kent Road, **Kelowna V1Y 7S6**
Phone 861-7313

20635 Fraser Highway, **Langley V3A 4G4**
Phone 530-7107

Bag 4400, 2176 Quilchena Avenue, **Merritt V0K 2B0**
Phone 378-9376

Box 7000, 272 Fifth Street, **100 Mile House V0K 2E0**
Phone 395-5523

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2320

310 Ward Street, **Nelson V1L 5S4**
Phone 354-6544

Box 759, 124 McCarter Street, **Parksville V0R 2S0**
Phone 248-5311

103, 3547 Skaha Lake Road, **Penticton V2A 7K2**
Phone 492-1330

4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9200

6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-2524

Regional office
3740 Opie Crescent, **Prince George V2N 4P7**
Phone 565-6105

Courthouse, 100 Market Place, **Prince Rupert V8J 1B7**
Phone 627-0417

102, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4301

148, 10451 Shellbridge Way, **Richmond V6X 2W8**
Phone 660-9433

Bag 100, 681 Park Drive Northeast, **Salmon Arm V1E 4S4**
Phone 832-1688

Box 950, 102 Teredo Square, **Sechelt V0N 3A0**
Phone 885-5616

Bag 5000, Government Building, 3793 Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7202

Box 1008, 1350 Pemberton Avenue, **Squamish V0N 3G0**
Phone 892-3221

Regional office
109, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3265

Provincial Building, Box 1369, **Vanderhoof V0J 3A0**
Phone 567-6307

3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5596

Regional office
First Floor, 4248 Glanford Avenue, **Victoria V8Z 4B8**
Phone 356-8551

104c, 540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4481

ELEVATING DEVICES SAFETY BRANCH MARH 35

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6204 FAX 660-6215

The Elevating Devices Safety Branch enforces the Elevating Devices Safety Act and Regulations. The branch ensures safety in the design, manufacture, installation, operation and repair of elevating devices and **amusement rides**; inspects installations on a regular basis; develops and interprets codes and standards; registers and audits contractors; provides regulations and procedures for equipment approval; and provides safety education and information to the public, trade and industry.

The **Elevating Devices Advisory Committee** advises the Minister on legislation related to elevating devices; advises the Director on regulatory and technical matters; serves as a link between Elevating Devices Safety Branch, the public, and industry; and advises on appeals.

The **Elevating Devices Appeal Board** reviews appeals and confirms, varies or reverses the decision of the Director, and may order the appellant or any other person to comply with its decision.

Publications

Code Interpretations
Elevating Devices Safety Act & Regulation
Elevator Contractor Licence Procedures
Schedule of Fees

Regional offices

100B, 4185 Still Creek Drive, **Burnaby V5G 6G9**
Phone 660-8661

440, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4530

20635 Fraser Highway, **Langley V3A 4G4**
Phone 530-7107

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2320

148, 10451 Shellbridge Way, **Richmond V6X 2W8**
Phone 660-9433

3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5597

4248 Glanford Avenue, **Victoria V8Z 4B8**
Phone 356-8548

GAS SAFETY BRANCH MARH 36

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6235 FAX 660-6215

The Gas Safety Branch is responsible for enforcing the provision of the Gas Safety Act and Regulations. The branch inspects and audits gas installations by contractors and homeowners; develops and interprets codes and standards; certifies and audits contractors; provides regulations and procedures for equipment approval; provides safety education and information to the public, trade and industry; and examines and licenses gas fitters and contractors.

The **Gas Safety Advisory Committee** reports to and advises the Chief Inspector regarding examinations for **certificates** issued under the Gas Safety Act; reviews the evidence with respect to cancellation or suspension of a certificate of competency or a licence issued under the Act or the Regulations; and advises the Minister concerning the Act and the Regulations, and the safety of equipment to which the Act applies.

Field offices

1B, 33820 South Fraser Way, **Abbotsford V2S 5G7**
Phone 852-5274

4185 Still Creek Drive, **Burnaby V5C 6G9**
Phone 660-6222

100 Cranbrook Street, **Cranbrook V1C 3P9**
Phone 426-1275

12, 2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1422

101, 1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2382

440, 546 St. Paul Street, **Kamloops V2C 5T1**
Phone 828-4530

1913 Kent Road, **Kelowna V1Y 1J2**
Phone 861-7318

20635 Fraser Highway, **Langley V3A 4G4**
Phone 530-7107

13 Victoria Crescent, **Nanaimo V9R 5B9**
Phone 755-2371

3740 Opie Crescent, **Prince George V2N 4P7**
Phone 565-6175

109, 3220 Eby Street, **Terrace V8G 5K8**
Phone 638-3268

3201 — 30th Street, **Vernon V1T 9G3**
Phone 549-5528

1, 4248 Glanford Avenue, **Victoria V8Z 4B8**
Phone 356-8566

540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4483

MANAGEMENT SERVICES BRANCH — MARH 37

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6294 FAX 660-6215

The Management Services Branch is comprised of three sections: Administration, Finance and Information Systems. Support staff are located in 36 regional and district offices. The branch provides support services to the Safety Engineering Division, selected services to the public and industry, and administrative and technical support services to the safety branches.

ADMINISTRATION — MARH 38

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6286 FAX 660-6215

The Administration section assists the safety branches by providing office staff and space, telecommunication and postal services, equipment and supplies, and processing permits, certificates and licences.

FINANCE — MARH 39

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6212 FAX 660-6215

The Finance section is responsible for maintaining standard accounting systems and procedures for the safety branches. It also exercises control over accounts receivable and budget management.

INFORMATION SYSTEMS MARH 40

Third Floor, 750 Pacific Boulevard, Vancouver V6B 5E7
Phone 660-6602 FAX 660-6215

The Information Systems section supports the branch with development of computer systems and provides assistance to staff using them.

ACTS MARH 41

The following acts are administered by the Ministry of Municipal Affairs, Recreation and Housing.

Assessment Act
Assessment Authority Act
Building Safety Standards Act
Electrical Safety Act
Elevating Devices Safety Act
Fire Services Act
Fireworks Act
Gas Safety Act
Home Owner Grant Act
Islands Trust Act
Library Act
Local Services Act
Manufactured Home Tax Act
Ministry of Labour Act (re: gas, electrical, elevating devices, boiler & pressure vessel safety)
Ministry of Municipal Affairs Act
Municipal Act (except Part 20)
Municipal Aid Act
Municipal Expenditure Restraint Act (to be repealed)
Municipal Finance Authority Act
Municipal Improvements Assistance Enabling Act
Municipalities Assistance Act
Municipalities Enabling and Validating Act
New Westminster Redevelopment Act, 1989
Pipeline Act (except Part 7)
Power Engineers and Boiler and Pressure Vessel Safety Act
Provincial Transit Fund Act (to be repealed)
Provincial-Municipal Partnership Act
Railway Act (sections: 15-25, 28, 150, 152-162, 165-173 (1), 176-185, 188-194, 200 (2), 203-205, 208-212, 213 (4), 261-268, 279 (1 and 3), 280, 282-286, 287 (1) (a-c) and (f-k), 287 (2-5), 289-295
Recreational Facility Act
Residential Property Tax Increase Limitation Act, 1989
Resort Municipality of Whistler Act
Revenue Sharing Act
Sechelt Indian Government District Enabling Act (section 4)
Sechelt Indian Government District Home Owner Grant Act
University Endowment Land Act (except sections 1 (1) (a and c), and 2 (1) (b))
Vancouver Charter

HOUSING DIVISION MARH 42

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-7088

The Housing Division develops and administers government housing policy. It oversees the work of the **British Columbia Housing Management Commission (BCHMC)** and provides liaison with other provincial ministries.

The Housing Division is also responsible for the **Shelter Aid For Elderly Renters (SAFER)** program providing rent subsidies for low to moderate income seniors who rent. For SAFER information phone 1-800-665-2656 (toll-free). In the Lower Mainland 682-0391. In Victoria 387-4331.

BRITISH COLUMBIA HOUSING MANAGEMENT COMMISSION MARH 43

1701, 4330 Kingsway, Burnaby V5H 4G7
Phone 433-1711

General enquiries concerning the programs below should be directed to the nearest BCHMC office (*see* addresses at the end of this listing).

The British Columbia Housing Management Commission (BCHMC) helps provide affordable housing for people who cannot find adequate, affordable shelter without spending more than 30 per cent of their gross income for rent.

Social housing in British Columbia is allocated to low and moderate income families, seniors, hard-to-house older singles and disabled persons on the basis of need.

The **B.C. Rental Supply Program** is designed to encourage private sector investment in new rental development by reducing interest costs for projects that meet ministry objectives. Proposals are evaluated on design, location, length of rental tenure, and the amount charged for rent. Applications for housing should be made to the developer.

Under the **Non-profit Housing Program,** groups such as non-profit societies, public agencies, and co-operatives submit proposals to develop and manage social housing projects. Projects are selected by competition from the proposals submitted to BCHMC. Tenants pay 30 per cent of their gross income as rent, and the remaining costs are covered by shared federal and provincial funding. Application for housing can be made to BCHMC and the sponsoring societies.

Under the **Rent Supplement Program,** rent supplements make up the difference between the market rents and 30 per cent of the tenants' gross income and are available for selected market housing units and federal co-operative units.

As part of the **Seniors' Housing Referral and Information Service,** BCHMC maintains a list of subsidized and affordable housing for seniors in the Lower Mainland complete with contact names and addresses.

The **Wheelchair Housing Registry** is a matching service provided to those in need of wheelchair-modified accommodations and to those who have such accommodations available for sale or rent, or to share. Agreements are negotiated between the two parties concerned. There are no income or residency restrictions for applicants.

The pamphlet *Wheelchair Housing Registry* is available.

BCHMC OFFICES

Lower Mainland Home Office
1701, 4330 Kingsway, **Burnaby V5H 4G7**
Phone 433-2218

Lower Mainland East Regional Office
7337 Edmonds Street, **Burnaby V3N 1A7**
Phone 525-3033

Lower Mainland West Regional Office
203, 1661 West Eighth Avenue, **Vancouver V6J 1V1**
Phone 732-8844

Northern Coast
1400 Kootenay Avenue, **Prince Rupert V8J 3X5**
Phone 627-7501

Northern Interior
305, 1488 Fourth Avenue, Scotia Bank Building, **Prince George V2L 4Y2**
Phone 562-9251

Southern Coast
201, 3440 Douglas Street, **Victoria V8Z 3L5**
Phone 382-6127

Southern Interior
290 Nanaimo Avenue West, **Penticton V2A 1N5**
Phone 493-0301

BCHMC offices will accept collect calls from members of the public seeking further information on housing.

MINISTRY OF SOCIAL SERVICES

MINISTER
Parliament Buildings
Victoria V8V 1X4

DEPUTY MINISTER
614 Humboldt Street
Victoria V8V 1X4

The Ministry of Social Services serves British Columbians during times of need and assists them to regain or achieve self-sufficiency. In partnership with others, the ministry works to create a reality in British Columbia in which children will be free from abuse and neglect; people will be free from poverty; all will experience a healthy family environment within supportive communities; and people with mental handicaps will achieve their maximum independence and participate as members of their communities.

INCOME ASSISTANCE DIVISION SSRV 1

614 Humboldt Street, Victoria V8V 1X4
Phone 387-1486 FAX 387-8164

Except where noted, for more information contact a local Income Assistance office (*see* the Programs for Independence office listings, SSRV 35).

The objectives of **Programs for Independence (P.F.I.)** are to assist eligible elderly and handicapped citizens with lifelong financial assistance to meet their basic needs, to provide temporary financial benefits to people who are between jobs, and to assist clients to achieve financial independence.

P.F.I. comprise two major groups of benefits and services: temporary assistance programs and income assurance programs. Most of the programs are administered through the ministry's district offices.

TEMPORARY ASSISTANCE PROGRAMS SSRV 2

Temporary assistance benefits and services are provided to eligible individuals while they are between jobs. Continued eligibility depends on the recipient's progress toward independence.

In addition to direct benefits and services, temporary assistance programs also provide access to other P.F.I. programs, such as Employment Initiatives Programs and the Family Maintenance Program.

Basic Temporary Assistance includes a monthly allowance to cover shelter costs (the shelter allowance), and a monthly allowance to cover all other costs such as food and clothing (the support allowance). Additional allowances are also provided in specific circumstances.

Temporary Assistance for Transients includes provisions for food and for short stays in available hostel facilities. The benefits are usually paid to the hostel operator or to the recipient in the form of a voucher.

Temporary Hardship Assistance includes emergency payments to applicants who are not eligible for basic temporary assistance benefits, but who have no other sources of funds to meet their needs for food and shelter, and face undue hardship.

Child in Home of Relative Benefits assist a relative to meet the basic needs of a related child, whose parent agrees and is unable to meet such costs in full.

Emergency Social Services provide assistance in the event of a disaster. Assistance includes feeding, clothing, counselling, sheltering and registering victims, evacuees and response workers during civil emergencies and disasters. The Emergency Social Services Branch assists municipalities in planning these services and provides co-ordination and additional resources to augment municipal efforts during major disasters.

Additional allowances are available to eligible recipients of temporary assistance allowances. They include crisis grants, school start-up allowance, Christmas allowance, camp fees, emergency moving allowance, and comforts allowance.

Authority is provided to meet needs that are of an **emergency** or special nature, and to offer **additional support** to independence, such as transportation. One-time payments meet needs for services that are considered necessities of life.

Pamphlets available:

Programs for Independence: General Information
Programs for Independence: How to Apply for Benefits
Programs for Independence: Your Right to Appeal
Programs for Independence: Your Rights and Responsibilities
Programs for Independence (rate card).

EMPLOYMENT INITIATIVES PROGRAMS SSRV 3

Through Employment Initiatives Programs (E.I.P.), applicants/recipients are given direct access to job boards and information about specific available jobs. They are encouraged to establish a wage subsidy arrangement through direct negotiations with potential employers. Referral to rehabilitation officers by financial assistance workers is another support to independence offered by E.I.P.

Services available through E.I.P. include information, assessment of employability, referral, **educational** support, **training** support, **job seeking** support, job placement, wage subsidies, and access to related ministry programs, such as **day care**, work clothing and transportation **allowances**.

Pamphlets available:

Programs for Independence: Assistance to Employment
Programs for Independence: Employment and Training Opportunities.

Programs available under the Employment Plus initiatives are listed below.

The **Employment Opportunity Program** is a program designed to provide an incentive to employers to hire and train persons receiving Programs for Independence (P.F.I.) benefits. Ministry rehabilitation officers may refer P.F.I. recipients to potential employers. When they are conducting their job search, P.F.I. recipients are also encouraged to offer the Employment Opportunity Program to employers as an incentive to hire.

The **Community Tourism Employment Training Program** provides employment and training opportunities for P.F.I. recipients in community tourism development projects.

The **Forest Enhancement Program** provides six-month employment and training opportunities for P.F.I. recipients in forest enhancement work throughout the province. The Ministry of Forests administers the program through private silviculture contractors.

For more information on the Employment Opportunity Program contact a local Income Assistance office (*see* the P.F.I. office listings, SSRV 35).

For Community Tourism and Forest Enhancement programs, contact Employment Initiatives Project, Ministry of Social Services, Parliament Buildings, Victoria, V8V 1X4; phone 356-5989.

The **Regionally Initiated Special Employment Project** develops unique employment projects for specific client groups identified by regional staff. These projects are run under contract by private and non-profit agencies

Pamphlets available:

Employment Plus: Community Tourism Employment Training Program
Employment Plus: Employment Opportunity Program.

The **Family Maintenance Program** provides services to P.F.I. recipients who are eligible for spousal or child maintenance. The goal is to ensure that those who are responsible for providing financial support meet their obligations.

The pamphlet *Programs for Independence: Family Maintenance Services* is available.

INCOME ASSURANCE PROGRAMS SSRV 4

Income assurance benefits are provided for the basic needs of individuals who are handicapped, aged 65 and over, and not receiving federal Old Age Security, or for those aged 60 and over whose total income (from Old Age Security, Guaranteed Income Supplement, Spouse's Allowance, and all other sources) falls below the provincial guaranteed level.

Handicapped Benefits are available to people aged 18 to 64 with limited income and assets, who meet the social and medical definition of a handicapped person. The handicapped designation is lifelong, and entitles the person to higher financial and health benefits than are available through temporary assistance programs.

The **Seniors Benefits Program** uses an income and asset test to determine eligibility of persons, aged 65 and older, who do not receive Old Age Security, Guaranteed Income Supplement (G.I.S.), or Spouse's Allowance.

Pamphlets available:

Programs for Independence: General Information
Programs for Independence: How to Apply for Benefits
Programs for Independence: Your Right to Appeal
Programs for Independence: Your Rights and Responsibilities
Programs for Independence (rate card).

SENIORS SUPPLEMENT SSRV 5

Box 2500, Victoria V8W 3A1
Phone 387-4331 (Victoria), 682-0391 (Vancouver)
1-800-665-2656 (toll-free)

The Seniors Supplement provides conditionally a **guaranteed minimum income** to seniors receiving federal Guaranteed Income Supplement (G.I.S.) and/or Spouse's Allowance. Eligibility is dependent on the amount of G.I.S. received. No application is required. Benefits are paid automatically, based on information supplied by the Old Age Security Division, Health and Welfare Canada.

Pamphlets available:

Seniors Supplement
Information for Seniors: Your Guide to Programs and Benefits in British Columbia (available from the Ministry of Health).

BUS PASS PROGRAM SSRV 6

Ministry of Social Services
Box 1900, Victoria V8W 3J7
Phone 387-4331 (Victoria), 682-0391 (Vancouver)
1-800-665-2656 (toll-free in all other areas of the province)

This program provides subsidized bus passes to aid and encourage the mobility of eligible low income senior citizens and recipients of Provincial Income Assistance Handicapped Benefits.

The pamphlet *Information for Seniors: Your Guide to Programs and Benefits in British Columbia* is available from the Ministry of Health.

MINISTRY INVESTIGATORS PROGRAM SSRV 7

The objective of the Investigators Program is to prevent **fraud** and abuse of the Programs for Independence. Investigators review all reports of fraud and program abuse, and train financial assistance workers to recognize fraudulent information on applications.

FAMILY AND CHILDREN'S SERVICES DIVISION SSRV 8

614 Humboldt Street, Victoria V8V 1X4
Phone 387-7071 FAX 356-7862

For more information on any of the following programs, contact a local Family and Children's Services office (*see* the Family and Children's Services office listings, SSRV 35).

The objectives of Family and Children's Services are to ensure the safety and well-being of children and to help preserve the family unit.

There is a continuum of programs, from preventive programs which support and maintain families, to adoption. Family support services help families stay together and function as independently as possible. Child care services ensure the safety and well-being of all children. Residential services for children in care provide specialized parenting for children with behavioural, emotional or physical problems, when their own families are unable to care for them. Adoption services find permanent homes for children whose families are unable to care for them.

FAMILY SUPPORT SERVICES SSRV 9

Family Support Services promote and maintain the integrity of the family unit. The following programs offer counselling, parent training, respite services, and rehabilitation resources to help British Columbia's families function as independently as possible in their own communities.

Children's Rehabilitation Resources are special programs which help children who are experiencing great difficulty at school or who have dropped out of school for social or emotional reasons. Programs are designed to help these young people acquire basic skills which will enable them to re-enter the regular school system or proceed to further training or employment.

Respite Resources are made available for families of children with special needs who are experiencing a temporary crisis or who need relief from providing 24-hour care to their child. The program offers intermittent out-of-home care for children with special needs to give families a needed break and to avoid further difficulties which might lead to the disruption of the family unit. The goal of the program at all times is to maintain the integrity of the family unit.

Family Support Homemakers provide household management or child care services for adults with mental handicaps who are in financial need, for families of childen with handicaps, and in family situations where there are protection concerns.

The ministry purchases homemaker services from both proprietary agencies and non-profit societies at a rate set by the Ministry of Health. Families contribute to the cost of the service according to their income.

The **Special Services to Children and Families Program** makes the services of child care workers available for families with children who have exceptional physical, social or behavioural needs. The program supports families in caring for their children so they can remain in their own communities.

FAMILIES FIRST SSRV 10

Through contracts with community agencies, the Ministry of Social Services provides a wide range of services for families. The major commitment is to provide support and pre-protection services to prevent the need for children to come into the care of the ministry.

The following ministry programs are part of the Families First initiatives.

Under the **Family Advancement Program,** the ministry contracts the services of Family Advancement Workers to help parents fulfill their responsibilities to their children. Family Advancement Workers work with the **schools** to identify **children who may be at risk**. Their families are then referred to the program and offered counselling in child care, behaviour management and household management.

Parent Training uses homemakers to train parents in basic coping skills, child guidance and discipline strategies, communications and household management.

Support to Young Mothers Programs offer individual and supportive counselling to young and expectant mothers. Parent training skills are emphasized and assistance is given in developing a support network in the community.

Supportive Living Programs offer women in the last trimester of pregnancy a place to live, access to prenatal care, life skills training, parent training, and alcohol and drug abuse education. Assistance continues after the birth and the mothers are given support in making the decision to choose adoption or parenting.

Services to Parents and Children with Handicaps include a variety of new and enhanced support services, including respite resources, to assist parents with handicaps or parents of children with handicaps.

Pamphlets available:

Assistance to Children with Severe Disabilities
Infant Development Program
Services for People with Mental Handicaps.

NON-RESIDENTIAL RESOURCES SSRV 11

The ministry contracts services from non-profit societies to provide assessments, counselling, family support, work preparation and life skills for families and children in care.

The programs are offered to help prepare families to live independently and responsibly, to minimize placement changes for children in care and to help them to reintegrate into family living situations where appropriate.

RECONNECT SSRV 12

Reconnect is a program for **street kids** who may be involved in activities such as prostitution, drug and alcohol abuse and street crime. The goals of Reconnect are to encourage a healthier and safer lifestyle by helping young people to leave the street and to prevent other young people from becoming street kids.

The program includes counselling and life skills education relating to substance abuse and sexuality. Staff will make referrals to other agencies, where necessary, to ensure that each young person receives needed services and is tracked through the system.

In case of emergency, contact the **Helpline for Children** (dial "O" for operator and ask for Zenith 1234).

The pamphlet *Reconnect: Services for Street Kids* is available.

CHILD CARE SERVICES SSRV 13

Under the mandate of the Family and Child Service Act, child care services are provided for children under 19 and their families who live in British Columbia. The objective of these services is to ensure the safety and well-being of children.

PROTECTION OF CHILDREN SSRV 14

The Superintendent of Family and Child Service has a statutory obligation to investigate all reports of suspected **child abuse** or **neglect,** and to apprehend and bring before the court those children who are believed to be in need of protection. All complaints are investigated by a social worker from the local Family and Children's Services office.

Publications available include *Protecting Our Children, Supporting Our Families; Inter-Ministry Child Abuse Handbook, 1989* (available for purchase from Crown Publications Inc., 546 Yates Street, Victoria, B.C. V8W 1K8; phone 386-4636) and the pamphlet *Questions and Answers About Child Protection Investigations.*

HELPLINE FOR CHILDREN SSRV 15

The Zenith Helpline for Children provides a **24-hour telephone service** for children, families and others to report situations of child abuse or neglect as well as crises or emergencies involving possible need for the protection of children. The Helpline is answered by a trained social worker who has information concerning the ministry's resources throughout the province.

To reach the **Helpline,** dial "O" and ask for Zenith 1234.

The pamphlet *Helpline for Children* is available.

RESIDENTIAL RESOURCES FOR CHILDREN IN CARE SSRV 16

Residential Resources programs provide specialized substitute parenting for children with physical or behavioural problems where parents are unable to care for their child.

Residential Resources provide a home for children who are in the care of the Superintendent of Family and Child Service either by permanent wardship, temporary wardship, special care agreement, short term custody agreement or intermittent care agreement. The ministry has a network of foster homes ranging from care by relatives to specialized, highly skilled caregivers providing care in their own homes.

Foster Care is substitute parenting for children who, for whatever reason, cannot remain with their own families and are in the care of the Superintendent of Family and Child Service. The goal of foster care is to return children to their natural families as soon as possible. Therefore, foster care is usually temporary care.

Publications available:

Foster Care: Do You Have What It Takes?
Help a Child to Move Ahead

We Need Parents Who Can Foster Traditions as Well as Children
A Guide to Foster Care in British Columbia, 1988 (available for purchase from Crown Publications).

Group homes offer 24-hour skilled parenting and child care services for children with moderate emotional disturbances or mental or physical handicaps.

The group homes are usually structured around a family model and provide group and individual counselling, recreation, planned contact with the child's family, support services to natural parents (where appropriate), consultations with community agencies, and activities designed to help integrate the child into the community.

Specialized Resources offers 24-hour specialized treatment and care for children with severe behavioural disturbances. These services include **respite care,** receiving and assessment centres, **emergency receiving,** residential group resources and wilderness and ranch programs.

Many of the children taken into specialized resources have difficulty functioning in the community. Resource staff offer both individual and family counselling, as well as recreational, educational, cultural and employment-related programs to help children return to the community.

Intensive Child Care Resources (I.C.C.R.) is a program for severely disturbed children who require a range of services which call for a co-ordinated inter-ministry response.

The Ministry of Social Services provides the residential component of an inter-ministry response, supplementing other services offered by the Ministries of Attorney General, Education, and Health.

Accommodation can be provided in a special care home or in a specialized group facility.

ADOPTION SERVICES SSRV 17

The ministry's adoption programs seek to locate suitable, permanent homes for children whose parents cannot care for them.

Ministry staff deliver a variety of services for children, adoptive parents, adult adoptees and birth parents choosing adoption. These include ministry adoptions, non-ministry adoptions, international adoptions and post-adoption services.

The **Assisted Adoptions Program** secures suitable adoption homes for children with special needs who would otherwise not be adopted.

Adoption assistance may include maintenance payments to meet the initial or ongoing expenses of raising the child or payments for services directly related to the special needs of the child. Assistance may be provided for present expenses as well as future costs, and may be provided to children up to the age of 19.

Enhanced Adoption Services improve the effectiveness of the placement of children with special needs through the provision of specialized and intensive adoption service.

Post-adoption services include the provision of non-identifying birth information, such as medical records, to adopting parents and adoptees; and the **Adoption Reunion Registry.** Adult adoptees and birth parents may register with the registry for the purpose of a reunion. In Vancouver call 736-7917 or, elsewhere, 1-800-665-1899 (toll-free).

Pamphlets available:

Adoption: Assistance for Children with Special Needs
Adoption: Special Needs Children
Adoption: General Information

COMMUNITY SUPPORT SERVICES DIVISION SSRV 18

614 Humboldt Street, Victoria V8V 1X4
Phone 387-1275 FAX 356-6534

Community Support Services helps individuals and families to achieve their potential for independence and community participation. Services include day care, support to children with special needs, services for people with mental handicaps, community projects funding and services to seniors.

DAY CARE SSRV 19

The ministry's day care program is designed to assist eligible families with their day care costs.

Under the **Day Care Subsidy Program,** eligible families of children up to and including age 12 may receive assistance with the cost of day care in both licensed and unlicensed family day care, group day care, in-own-home day care, pre-school and out-of-school day care facilities.

Eligibility is based on both financial and social criteria established by the GAIN regulations and the Canada Assistance Plan. Most of the parents receiving this assistance are working or attending school.

Pamphlets available:

Day Care Subsidy Program
A Parents Guide to Selecting and Monitoring Informal Day Care Arrangements.

For more information, contact a local Income Assistance office (*see* the P.F.I. office listings, SSRV 35).

For information about the Day Care Support Program and Day Care Grants *see* Ministry of Women's Equality.

SUPPORT TO CHILDREN WITH SPECIAL NEEDS SSRV 20

For more information, contact a local Services to People with Mental Handicaps office (*see* the M.H. office listings, SSRV 35).

Special Needs Day Care assists children from birth to age 12 to participate in day care programs by providing extra support services which address the child's special needs. The program offers specialized care, activities and supervision to optimize the child's social, emotional, physical and intellectual growth. Services may be provided in integrated or specialized centres.

Under the **Infant Development Program,** home-based services by professionally trained infant development consultants are available for parents of children from birth to three years of age who display significant developmental delays as a result of mental or physical handicaps.

The objective of the Infant Development Program is to help parents develop positive and realistic expectations of their child's abilities, and to teach parents how to encourage their child's development.

The pamphlet *Infant Development Program* is available.

The **At Home Respite Program** provides financial assistance to families caring for children with severe disabilities to allow them to purchase respite services that meet their needs. Respite is short term care provided in or out of the family home by a caregiver chosen by the family. The At Home Respite Program is one component of the At Home Program, which is administered by the Health Services Division of the Ministry of Social Services.

SERVICES FOR PEOPLE WITH MENTAL HANDICAPS SSRV 21

For more information on the programs and services in this listing, contact a local Services to People with Mental Handicaps office (*see* the M.H. office listings, SSRV 35).

Services for People with Mental Handicaps are designed with the objective of assisting individuals or families to become as independent as possible.

The **Community Residential Care Program** provides adults with mental handicaps places to live in their own communities, and fosters as much independence as possible, while ensuring individuals' needs are met. Services range from full personal care to counselling and support for independent living.

There are four program models: the Semi-Independent Living Program, Intensive Adult Care Services, Respite Care, and the Community Residences Program.

Pamphlets available:

Community Living
Services for People with Mental Handicaps

Training and Support Programs for adults with mental handicaps include employment initiatives for people with handicaps, self-help skills, achievement centres and supported work placements.

The **Employment Initiatives for the Handicapped Program** provides recipients of handicapped benefits with work experience to upgrade their work skills. Monthly allowances may be provided to cover program-related expenses.

The **Self-Help Skills Program** is designed to enhance personal and social skills to enable people with mental handicaps to live as independently as possible. Services may be provided on a one-to-one basis or in a group, whichever best meets the needs of the individual.

The **Achievement Centres Program** provides financial assistance to non-profit societies which operate day programs designed to improve the personal, social or work-related skills of persons with handicaps (aged 15 years and older). An allowance is available to eligible achievement centre participants to assist with the transportation costs of attending the centre.

The **Supported Work Placements Program** is designed to assist adults with mental handicaps to become integrated into the work force. Participants should be able to function initially with minimal support and be able to work independently within 36 months.

Services go beyond those extended in Achievement Centres and the Self-Help Skills program. Targeted to the individual, the employer or the community, services may include job training, monitoring and marketing. Clients may receive one-to-one or group assistance in a number of different work settings.

The pamphlet *Services to People with Mental Handicaps* provides more information on these programs.

The **Professional Support Services Program** assists contracted service providers, parents, and field staff to plan, implement, monitor and evaluate programs and services related to community living. The program also provides caregiver training opportunities.

COMMUNITY PROJECTS FUNDING SSRV 22

For more information, contact a regional office (*see* Regional Offices, SSRV 35).

The Community Projects Funding program helps non-profit societies to offer community-based services to persons in need or likely to be in need.

The services eligible for funding include those which complement and support services offered under statute by the ministry, such as family service projects, crisis centres, youth projects, services to low income groups, services to people with handicaps and **volunteer services.**

SERVICES TO SENIORS SSRV 23

To contact a senior citizen counsellor, call a local income assistance district office (*see* P.F.I. offices, SSRV 35).

The **Senior Citizen Counsellors Program** helps inform senior citizens in British Columbia of all services and programs available to them and provides informal counselling and support. Senior citizen counsellors are seniors who work as volunteers in co-operation with the Ministry of Social Services. They are familiar with local programs and services and can put seniors in touch with program staff, help fill out application forms, or advise on personal matters, such as wellness, consumer affairs and leisure activities.

The pamphlet *Senior Citizen Counsellors* is available.

MINISTRY SUPPORT SERVICES

ADMINISTRATIVE SERVICES DIVISION SSRV 24

614 Humboldt Street, Victoria V8V 1X4
Phone 387-3411 FAX 356-7346

Administrative Services staff arrange ministry office space, manage manuals, records, and forms and are involved in purchasing furniture, office equipment, printing and vehicles. The division's branches are Asset Management and Support Services Branch (phone 387-3411), Procedural Services Branch (phone 387-6009), and Property Management Branch (phone 387-3965).

AUDIT SERVICES DIVISION SSRV 25

Second Floor, 1001 Wharf Street, Victoria V8V 1X4
Phone 387-6379

The Audit Services Division monitors ministry systems and operations to assess internal control, and to determine whether policy is correctly and uniformly administered throughout the ministry.

COMMUNICATIONS DIVISION SSRV 26

614 Humboldt Street, Victoria V8V 1X4
Phone 387-6485 FAX 356-7801

The Communications Division plans and implements public communications, manages issues, informs the public of ministry activities and programs, and co-ordinates the production of public communications released by the ministry.

The division produces pamphlets, annual reports, bulletins, newsletters, and other publications. It prepares and issues all ministry news releases and handles media enquiries. It manages the production of videos, television, radio and print advertisements.

CORPORATE SERVICES DIVISION SSRV 27

614 Humboldt Street, Victoria V8V 1X4
Phone 387-4421 FAX 356-7801

There are three branches within the Corporate Services Division: Policy, Planning and Legislation; Research and Evaluation; and Emergency Social Services. Activities include co-ordinating the annual planning, legislative and budget process; developing policy for the **Freedom of Information** initiative; developing management information systems to monitor and evaluate policy and programs, and analyzing and forecasting caseload and program expenditures. The role of Emergency Social Services is to assist municipalities in planning their **emergency response** to a major disaster.

FEDERAL/PROVINCIAL AGREEMENTS DIVISION SSRV 28

Seventh Floor, 614 Humboldt Street, Victoria V8V 1X4
Phone 387-4552 FAX 356-7864

The Federal/Provincial Agreements Division is responsible for negotiations under three agreements between the province and the federal government.

These agreements are the Canada Assistance Plan Agreement (CAP), the Four Cornered Agreement to Enhance the Employability of Social Assistance Recipients, and the Memorandum of Understanding on Indian Child Welfare.

FINANCIAL PLANNING DIVISION SSRV 29

614 Humboldt Street, Victoria V8W 2Z9
Phone 387-5035 FAX 356-7346

The Financial Planning Division is comprised of two sections.

The **Financial Planning Section** (phone 387-5035) co-ordinates budget preparation and review, prepares financial forecasts, maintains the ministry's Chart of Accounts, provides financial management reports, and ensures compliance with instructions of the Treasury Board and the Office of the Comptroller General.

The **Canada Assistance Plan (CAP) Accounting Office** (phone 387-3096, FAX 356-7356) manages cost sharing under the terms of an agreement between the province and the federal government, made under the provisions of the CAP Act, and provides assistance on other occasions when the federal and provincial governments share the costs of social programs.

FINANCIAL SERVICES DIVISION SSRV 30

614 Humboldt Street, Victoria V8W 2Z9
Phone 387-3947 FAX 356-9637

The Financial Services Division provides all financial and accounting services to the ministry, except those functions included in the Financial Planning Division. The development of financial systems, policies and procedures to meet the combined objectives of quality service and financial control are a key activity of the division.

HEALTH SERVICES DIVISION SSRV 31

916 Johnson Street, Victoria V8V 3N4
Phone 387-5664 FAX 356-7290

Health Services programs provide **medical coverage**, through the Medical Services Plan of British Columbia, to eligible ministry clients, and assist with the costs of required medical equipment, supplies and services. These services may include medical transportation, a dental program, optical services and some essential therapies.

Health Services is also responsible for the **At Home Program** which provides financial support for families of **children with severe handicaps** living at home. The program provides medical equipment and maintenance, medical supplies, medical transportation, exceptional therapy costs, respite oare, 100 per cent Pharmacare coverage, dental plan coverage and medical premiums for each eligible child.

A pamphlet *At home: Assistance to Children with Severe Disabilities* is available.

PERSONNEL SERVICES DIVISION SSRV 32

614 Humboldt Street, Victoria V8V 1X4
Phone 387-4511 FAX 387-1610

The Personnel Services Division provides support services in staff recruitment and selection, human resource planning, staff training, **library services**, job classification and organization, employee relations, occupational health and safety, and statistical and ad hoc reporting. It also maintains ministry information on staff and personnel programs.

The pamphlet *A Career With Us* is available.

The ministry has nine regional personnel offices.

Region A

Ministry of Social Services
Personnel Office
Sixth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 775-1205 FAX 775-1149

Region B

Ministry of Social Services
Personnel Office
Second Floor, 1675 West 10th Avenue, **Vancouver V6J 2A3**
Phone 660-1490 FAX 660-1505

Region C

Ministry of Social Services
Personnel Office
101, 504 Cottonwood Road, **Coquitlam V3J 2R5**
Phone 660-2334 FAX 939-3872

Region D

Ministry of Social Services
101A, 5783 — 176A Street, **Cloverdale V3S 4E1**
Phone 576-0754 FAX 576-0761

Region F

Ministry of Social Services
Personnel Office
303, 478 Bernard Avenue, **Kelowna V1Y 6N7**
Phone 861-7250 FAX 861-7505

Region G

Ministry of Social Services
Personnel Office
201, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4603 FAX 828-4756

Region H and J

Ministry of Social Services
Personnel Office
601, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-6538 FAX 565-6257

Region K

Ministry of Social Services
Personnel Office
Fifth Floor, 17 Church Street, **Nanaimo V9R 5H5**
Phone 755-2788 FAX 755-2793

Region L

Ministry of Social Services
Divisions Personnel
957 Fort Street, **Victoria V8V 1X4**
Phone 387-5806 FAX 387-4615

SYSTEMS SERVICES DIVISION SSRV 33

590 West Eighth Avenue, Vancouver V5Z 1C5
Phone 660-1600 FAX 660-1821

The Systems Services Division plans, develops, implements, operates and maintains data processing systems and services. The division provides education, staff training and documentation support (manuals) on the systems available to the ministry.

ACTS SSRV 34

The Ministry of Social Services is responsible for the following acts.

- Adoption Act
- Community Resource Board Act
- Family and Child Service Act
- Guaranteed Available Income for Need (GAIN) Act
- Human Resource Facility Act
- Ministry of Lands, Parks and Housing Act
- Ministry of Social Services and Housing Act
- Residence and Responsibility Act
- Shelter Aid for Elderly Renters Act
- Social Workers Act

MINISTRY REGIONAL/AREA/DISTRICT OFFICES SSRV 35

NOTE: The abbreviations used are: P.F.I. Office — Programs for Independence office; F.& C.S. Office — Family and Children's Services office; M.H. Office — Services to People with Mental Handicaps office; I.C.C.R. Office — Intensive Child Care Resources office.

REGION A — VANCOUVER/RICHMOND

REGIONAL OFFICE

AAA

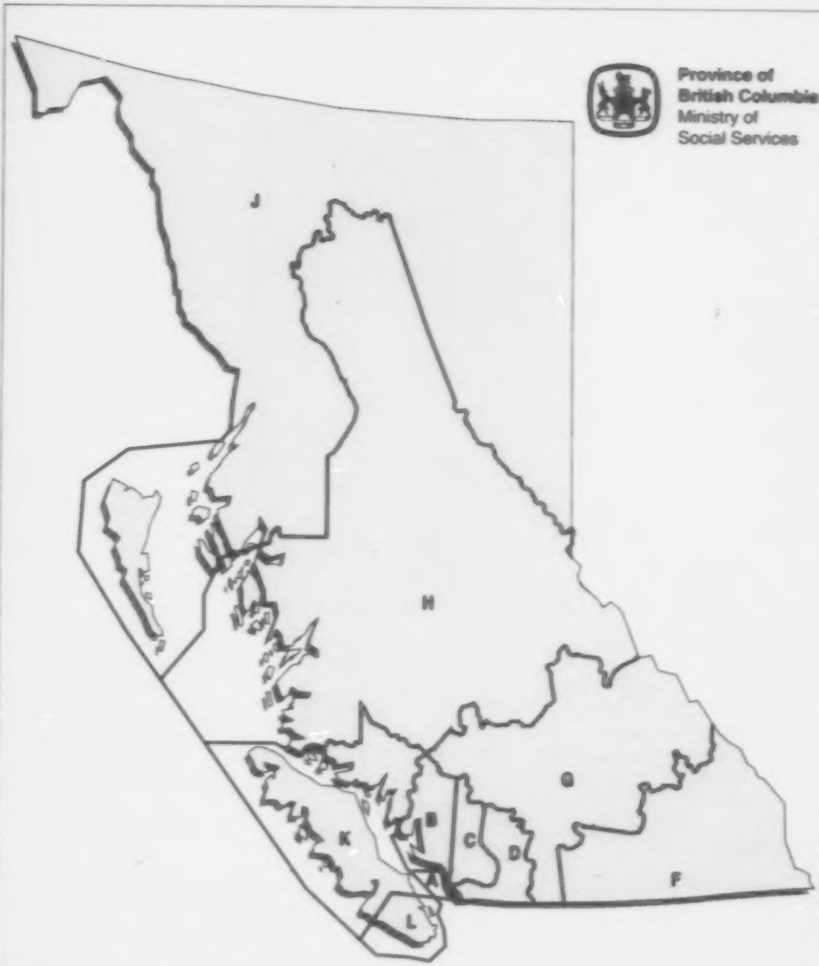
Fifth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 660-0202 FAX 660-5049

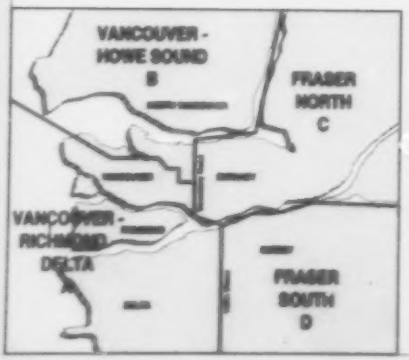
AREA MANAGER'S OFFICE

A1A — P.F.I. Area Office — Vancouver West/Richmond

900, 1200 West 73rd Avenue, **Vancouver V6P 6G5**
Phone 264-6565 FAX 660-9995

Province of
British Columbia
Ministry of
Social Services





MINISTRY of SOCIAL SERVICES REGIONAL OFFICES

A VANCOUVER - RICHMOND - DELTA
B VANCOUVER - HOWE SOUND
C FRASER NORTH
D FRASER SOUTH
F OKANAGAN - KOOTENAY
G CENTRAL INTERIOR
H PRINCE GEORGE - CARIBOO
J NORTH
K NORTH ISLAND
L SOUTH ISLAND

Revised: May 1992

DISTRICT OFFICES

A11 — P.F.I. Office — Kitsilano
Second Floor, 2215 West 10th Avenue, **Vancouver V6K 2J1**
Phone 660-1415

A12 — P.F.I. Office — Fairview
201, 828 West Eighth Avenue, **Vancouver V5Z 1E2**
Phone 660-1700

A13 — P.F.I. Office — Mount Pleasant West
202, 828 West Eighth Avenue, **Vancouver V5Z 1E2**
Phone 660-6099

A14 — P.F.I. Office — Little Mountain
4806 Main Street, **Vancouver V5V 3R8**
Phone 660-6300

A15 — P.F.I. Office — Oakridge/Sunset
698 East 64th Avenue, **Vancouver V5X 2N2**
Phone 660-6666

A16 — P.F.I. Office — Richmond East
6551 Buswell Road, **Richmond V6Y 2G9**
Phone 660-9284

A17 — P.F.I. Office — Richmond West
3251 Chatham Street, **Richmond V7E 5T2**
Phone 660-7300

AREA MANAGER'S OFFICE

A2A — P.F.I. Area Office — Vancouver East/Delta
201, 2806 Kingsway, **Vancouver V5R 5H8**
Phone 660-6383 FAX 660-3985

DISTRICT OFFICES

A21 — P.F.I. Office — China Creek
201, 475 East Broadway, **Vancouver V5T 1X8**
Phone 660-6500

A22 — P.F.I. Office — Mount Pleasant East
465 East Broadway, **Vancouver V5T 1W9**
Phone 660-6311

A23 — P.F.I. Office — Kensington
2280 Kingsway Avenue, **Vancouver V5N 5M9**
Phone 660-5300

A24 — P.F.I. Office — Renfrew/Collingwood
2810 Grandview Highway, **Vancouver V5M 2C9**
Phone 660-5644

A25 — P.F.I. Office — South Slope
2752 East 41st Avenue, **Vancouver V5R 2X1**
Phone 660-5910

A26 — P.F.I. Office — Delta North
105, 7953 Scott Road, **Delta V4C 6P6**
Phone 660-9846 FAX 660-3862

A27 — P.F.I. Office — Delta South
4918 Delta Street, **Delta V4K 2V2**
Phone 946-9581

AREA MANAGER'S OFFICE

A3A — F.& C.S. Area Office — Vancouver West
Fifth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 660-0202 FAX 660-5049

DISTRICT OFFICES

A31 — F.& C.S. Office — Intake & Assessment — West Unit
308, 2083 Alma Street, **Vancouver V6R 4N6**
Phone 660-1546 FAX 660-4044

A32 — F.& C.S. Office — Central Unit Family Services
200, 475 East Broadway, **Vancouver V5T 1W9**
Phone 660-6855 FAX 660-0641

A33 — F.& C.S. Office — South Unit Family Services
303, 2309 West 41st Avenue, **Vancouver V6M 2A3**
Phone 660-1771 FAX 660-0640

A34 — F.& C.S. Office — West Unit Permanency Planning & Adoption
201, 3455 Victoria Drive, **Vancouver V5N 4M5**
Phone 660-6363 FAX 660-0647

A35 — F.& C.S. Office — Resources West Unit
201, 2830 Grandview Highway, **Vancouver V5M 2C9**
Phone 660-5676 FAX 660-2388

AREA MANAGER'S OFFICE

A4A — F.& C.S. Area Office — Vancouver East
Fifth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 660-0202 FAX 660-5049

DISTRICT OFFICES

A41 — F.& C.S. Office — East Unit Permanency Planning & Adoption
First Floor, 3455 Victoria Drive, **Vancouver V5N 4M5**
Phone 775-0049 FAX 660-0647

A42 — F.& C.S. Office — Kensington Family Services
2280 Kingsway, **Vancouver V5N 5M9**
Phone 660-5300 FAX 660-0642

A43 — F.& C.S. Office — East Unit Intake & Assessment Unit
5050 Joyce Street, **Vancouver V5R 4G6**
Phone 660-5400 FAX 660-0643

A44 — F.& C.S. Office — East Unit Resources
201, 2830 Grandview Highway, **Vancouver V5M 2C9**
Phone 660-5676 FAX 660-2388

A45 — F.& C.S. Office — King Edward
3995 Fraser Street, **Vancouver V5V 4E5**
Phone 660-6699 FAX 660-0638

AREA MANAGER'S OFFICE

A5A — F.& C.S. Area Office — Richmond/Delta
120, 10751 Shellbridge Way, **Richmond V6X 2W8**
Phone 660-2118 FAX 660-3113

DISTRICT OFFICES

A51 — F.& C.S. Office — Richmond East
200, 8171 Alexandra Road, **Richmond V6X 1C3**
Phone 660-1044 FAX 278-4972

A52 — F.& C.S. Office — Richmond West
7900 Alderbridge Way, **Richmond V6X 2A5**
Phone 660-9260 FAX 660-1897

A53 — F.& C.S. Office — Delta North
105, 7953 Scott Road, **Delta V4C 6P6**
Phone 660-9854 FAX 660-3862

A54 — F.& C.S. Office — Delta South
4918 Delta Street, **Delta V4K 2V2**
Phone 946-9581 FAX 940-0164

A55 — F.& C.S. Office — Richmond/Delta Resources
120, 10751 Shellbridge Way, **Richmond V6X 2W8**
Phone 660-2100 FAX 660-3113

AREA MANAGER'S OFFICE

A6A — M.H. Area Office — Vancouver/Richmond
Fifth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 660-0202 FAX 660-5049

DISTRICT OFFICES

A61 — M.H. Office — Richmond/Delta
3251 Chatham Street, **Richmond V7E 5T2**
Phone 660-7393

A62 — M.H. Office — Vancouver Cases
270, 1200 West 73rd Avenue, **Vancouver V6P 6G5**
Phone 264-6500

A63 — M.H. Office — Vancouver Children
270, 1200 West 73rd Avenue, **Vancouver V6P 6G5**
Phone 264-6500

A65 — M.H. Office — Vancouver Adults
270, 1200 West 73rd, **Vancouver V6P 6G5**
Phone 264-6500

For after hours offices *see* Region "Q".

REGION B — VANCOUVER/HOWE SOUND

REGIONAL OFFICE

BAA
Fourth Floor, 411 Dunsmuir Street, **Vancouver V6B 1X4**
Phone 660-2433 FAX 660-2383

AREA MANAGER'S OFFICE

B1A — P.F.I. Area Office — Vancouver West
Fourth Floor, 411 Dunsmuir Street, **Vancouver V6B 1X4**
Phone 660-2433 FAX 660-2383

DISTRICT OFFICES

B11 — P.F.I. Office — Parkside
Second Floor, 1725 Robson Street, **Vancouver V6G 1C9**
Phone 660-3300

B12 — P.F.I. Office — Coal Harbour
Third Floor, 1725 Robson Street, **Vancouver V6G 1C9**
Phone 660-3344 FAX 660-3346

B13 — P.F.I. Office — Anchor Point
201, 1023 Davie Street, **Vancouver V6E 1M5**
Phone 660-3800

B14 — P.F.I. Office — Harbour Centre
1006 Seymour Street, **Vancouver V6B 3M6**
Phone 660-3035

B15 — P.F.I. Office — Yaletown
1002 Seymour Street, **Vancouver V6B 3M6**
Phone 660-2638

B16 — P.F.I. Office — Dockside
180 Main Street, **Vancouver V6A 2S4**
Phone 660-2941

B17 — Employment Plus
1006 Seymour Street, **Vancouver V6B 3M6**
Phone 660-6533 or 660-6537

AREA MANAGER'S OFFICE

B2A — P.F.I. Area Office — Vancouver East
Fourth Floor, 411 Dunsmuir Street, **Vancouver V6B 1X4**
Phone 660-2433 FAX 660-2383

DISTRICT OFFICES

B21 — P.F.I. Office — Waterfront
205 Powell Street, **Vancouver V6A 1G3**
Phone 660-2374

B22 — P.F.I. Office — Strathcona
522 Alexander Street, **Vancouver V6A 1C7**
Phone 660-9377

B23 — P.F.I. Office — Hastings
First Floor, 3550 East Hastings Street, **Vancouver V5K 2A7**
Phone 660-7277

B24 — P.F.I. Office — Sunrise
Second Floor, 3550 East Hastings Street, **Vancouver V5K 2A7**
Phone 660-7262

B25 — P.F.I. Office — Grandview
2350 Commercial Drive, **Vancouver V5N 4B7**
Phone 660-9066

B26 — P.F.I. Office — Maquinna
2484 Renfrew Street, **Vancouver V5M 3J7**
Phone 660-9048

B27 — P.F.I. Office — Kiwassa Team
First Floor, 666 East Hastings Street, **Vancouver V6A 1R1**
Phone 775-0478

AREA MANAGER'S OFFICE

B3A — P.F.I. Area Office — North Vancouver/Howe Sound
230, 1425 Marine Drive, **West Vancouver V7T 1B9**
Phone 660-1211 FAX 926-5835

DISTRICT OFFICES

B31 — P.F.I. Office — Lower Lonsdale
110, 255 West First Street, **North Vancouver V7M 3G8**
Phone 660-1257

B32 — P.F.I. Office — Capilano
1050 Churchill Crescent, **North Vancouver V7P 3M7**
Phone 660-1261

B33 — P.F.I. Office — Squamish
Box 1550, 38049 Second Avenue, **Squamish V0N 3G0**
Phone 892-5201 FAX 892-9631

B34 — P.F.I. Office — Sechelt
Box 890, 5674 Teredo Street, **Sechelt V0N 3A0**
Phone 885-7101 FAX 885-6491

B35 — M.H. Office — North Shore/Howe Sound/Adults
210, 1200 Lynn Valley Road, **North Vancouver V7J 2A2**
Phone 660-0617 FAX 987-9337

B36 — M.H. Office — Children — North Shore/Howe Sound
210, 1200 Lynn Valley Road, **North Vancouver V7J 2A2**
Phone 660-0617 FAX 987-9337

AREA MANAGER'S OFFICE

B4A — F.& C.S. Area Office — Vancouver North
Fourth Floor, 411 Dunsmuir Street, **Vancouver V6B 1X4**
Phone 660-2433 FAX 660-2383

DISTRICT OFFICES

B41 — F.& C.S. Office — West End
708, 1281 West Georgia Street, **Vancouver V6E 3J7**
Phone 775-1550 FAX 660-0480

B42 — F.& C.S. Office — Strathcona
Second Floor, 666 East Hastings Street, **Vancouver V6A 1R1**
Phone 775-1414 FAX 254-5348

B43 — F.& C.S. Office — Broadway East
2484 Renfrew Street, **Vancouver V5M 3J7**
Phone 775-1300 FAX 660-9044

B44 — F.& C.S. Office — Hastings East
2929 Commercial Street, **Vancouver V5N 4C9**
Phone 775-1822 FAX 775-1375

B45 — Child Welfare Resources Office — Vancouver North
6649 Victoria Drive, **Vancouver V5P 3Y2**
Phone 660-1548

B46 — F.& C.S. Office — Native Services Unit
380 East Hastings Street, **Vancouver V6A 1P3**
Phone 660-0515 FAX 660-9328

AREA MANAGER'S OFFICE

B5A — F.& C.S. Area Office — North Shore/Howe Sound
230, 1425 Marine Drive, **West Vancouver V7T 1B9**
Phone 660-1211 FAX 926-5835

DISTRICT OFFICES

B51 — F.& C.S. Office — Lynmour
3140 Mountain Highway, **North Vancouver V7K 2H5**
Phone 660-1262

B52 — F.& C.S. Office — Central
3095 Lonsdale Avenue, **North Vancouver V7N 3J6**
Phone 660-1256 FAX 987-9258

B53 — F.& C.S. Office — West
3095 Lonsdale Avenue, **North Vancouver V7N 3J6**
Phone 660-1256 FAX 987-9258

B54 — F.& C.S. Office — Squamish
Box 1550, 38049 Second Avenue, **Squamish V0N 3G0**
Phone 892-5201 FAX 892-9631

B55 — F.& C.S. Office — Sechelt
5674 Teredo Street, **Sechelt V0N 3A0**
Phone 885-7101 FAX 885-6491
Mailing Address: Box 890, **Sechelt V0N 3A0**

B56 — Child Welfare Resources Office
230, 1425 Marine Drive, **West Vancouver V7T 1B9**
Phone 660-1231 FAX 926-5835

AREA MANAGER'S OFFICE

B6A — F.& C.S. Area Office — Adolescents
Fourth Floor, 411 Dunsmuir Street, **Vancouver V6B 1X4**
Phone 660-2433

DISTRICT OFFICES

B61 — F.& C.S. Office — Adolescent Street Unit 1
575 Drake Street, **Vancouver V6B 4K8**
Phone 660-9376 FAX 660-3856
(Hours of Operation 10:00 a.m. to 11:00 p.m.)

B62 — F.& C.S. Office — Adolescent Street Unit 2
575 Drake Street, **Vancouver V6B 4K8**
Phone 660-9376 FAX 660-3856
(Hours of Operation 10:00 a.m. to 11:00 p.m.)

B64 — F.& C.S. Office — Child Adolescent Resources
201, 33 East Eighth Avenue, **Vancouver V5T 1R5**
Phone 660-6718

Vancouver I.C.C.R.
303, 96 East Broadway, **Vancouver V5T 4N9**
Phone 660-6783

REGION C — FRASER NORTH

REGIONAL OFFICE

CAA
200, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 660-7206 FAX 660-1707

AREA MANAGER'S OFFICE

C1A — F.& C.S. Area Office — Pocomo/Maple Ridge/Mission
200, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 660-7206

DISTRICT OFFICES

C11 — F.& C.S. Office — Coquitlam
101, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 931-3491

C12 — F.& C.S. Office — Pocomo
2610 St. John's Street, **Port Moody V3H 2B6**
Phone 939-9254

C13 — F.& C.S. Office — Maple Ridge East
Second Floor, 11830 — 223rd Street, **Maple Ridge V2X 5Y1**
Phone 463-8171 FAX 463-1382

C14 — F.& C.S. Office — Maple Ridge West
Second Floor, 11830 — 223rd Street, **Maple Ridge V2X 5Y1**
Phone 463-8171 FAX 463-1382

C15 — F.& C.S. Office — Mission
33070 Fifth Avenue, **Mission V2V 1V5**
Phone 826-2322 FAX 826-8470

C16 — Child Welfare Resources Office — East
105, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 939-2491

AREA MANAGER'S OFFICE

C2A — P.F.I. Area Office — Pocomo/Maple Ridge/Mission
530, 2755 Lougheed Highway, **Port Coquitlam V3B 5Y9**
Phone 464-5436 FAX 464-4596

DISTRICT OFFICES

C21 — P.F.I. Office — Burnaby/Coquitlam
1118A Austin Avenue, **Coquitlam V3K 3P5**
Phone 939-9242

C22 — P.F.I. Office — Coquitlam/Port Moody
2610 St. John's Street, **Port Moody V3H 2B6**
Phone 939-5102

C23 — P.F.I. Office — Port Coquitlam
2062 Manning Avenue, **Port Coquitlam V3B 1L6**
Phone 941-6625

C24 — P.F.I. Office — Maple Ridge East
102, 22522 Lougheed Highway, **Maple Ridge V2X 2V1**
Phone 463-7240

C25 — P.F.I. Office — Maple Ridge West
Main Floor, 11830 — 223rd Street, **Maple Ridge V2X 5Y1**
Phone 463-5185

C26 — P.F.I. Office — Mission
208, 33123 First Avenue, **Mission V2V 1G5**
Phone 826-6237

AREA MANAGER'S OFFICE

C3A — P.F.I. Area Office — Burnaby/New Westminster
516, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-6820 FAX 660-8095

DISTRICT OFFICES

C31 — P.F.I. Office — Burnaby North
4647 East Hastings Street, **Burnaby V5C 2K6**
Phone 660-7070

C32 — P.F.I. Office — Burnaby South
220, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-9500

C33 — P.F.I. Office — Burnaby West
348, 5021 Kingsway, **Burnaby V5H 4A5**
Phone 660-5555

C34 — P.F.I. Office — Burnaby East
101, 7645 Kingsway, **Burnaby V3N 3C7**
Phone 660-8000

C35 — P.F.I. Office — New Westminster Downtown
100, 237 East Columbia Street, **New Westminster V3L 3W4**
Phone 660-8160

C36 — P.F.I. Office — New Westminster
202,1015 Columbia Street, **New Westminster V3M 6H6**
Phone 660-8100 FAX 775-1145

AREA MANAGER'S OFFICE

C4A — F.& C.S. Area Office — Burnaby/New Westminster
201, 237 East Columbia Street, **New Westminster V3L 3W4**
Phone 660-8325 FAX 660-2128

DISTRICT OFFICES

C41 — F.& C.S. Office — Willingdon
102, 4430 Halifax Street, **Burnaby V5C 5R4**
Phone 660-0602 FAX 660-0605

C42 — F.& C.S. Office - Burnaby Central
202, 7645 Kingsway, **Burnaby V3N 3C7**
Phone 660-9571 FAX 775-0849

C43 — F.& C.S. Office - Burnaby/North Road
203, 3975 North Road, **Burnaby V3J 1S2**
Phone 660-7314 FAX 660-9699

C44 — F.& C.S. Office — Edmonds
201, 7645 Kingsway, **Burnaby V3N 3C7**
Phone 660-9494 FAX 775-0849

C45 — F.& C.S. Office — New Westminster
201, 1015 Columbia Avenue, **New Westminster V3M 6H6**
Phone 660-9495 FAX 775-1145

C46 — Child Welfare Resources Office — West
201, 237 East Columbia Street, **New Westminster V3L 3W4**
Phone 660-8325 FAX 660-2128

C48 — Permanency Planning & Adoption Services
201, 1015 Columbia Street, **New Westminster V3M 6H6**
Phone 660-8496 FAX 775-1145

AREA MANAGER'S OFFICE

C5A — M.H. Area Office — Fraser North
200, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 660-7206

DISTRICT OFFICES

C51 — M.H. Office - Burnaby
104, 4430 Halifax Street, **Burnaby V3N 5R4**
Phone 660-8124 FAX 660-0605

C52 — M.H. Office — Central
105, 504 Cottonwood Avenue, **Coquitlam V3J 2R5**
Phone 939-2491

C53 — M.H. Office/Special Needs Daycare — Maple Ridge
101, 22522 Lougheed Highway, **Maple Ridge V2X 2V1**
Phone 463-5592

REGION D — FRASER SOUTH

REGIONAL OFFICE

DAA
101, 5783 — 176A Street, **Cloverdale V3S 4E1**
Phone 576-0753 FAX 576-0759

AREA MANAGER'S OFFICE

D1A — F.& C.S. Area Office — West
101, 10475 — 138th Street, **Surrey V3T 4K4**
Phone 582-3200 FAX 583-7316

DISTRICT OFFICES

D11 — F.& C.S. Office — River Heights
101, 10757 — 138th Street, **Surrey V3T 4K8**
Phone 660-0509

D13 — F.& C.S. Office — Whalley's Corner
102, 10095 — 136A Street, **Surrey V3T 4G1**
Phone 660-4691

D14 — F.& C.S. Office — Scottsview
5, 9200 — 120th Street, **Surrey V3V 4B7**
Phone 660-9489 FAX 585-8853

D15 — Permanent Planning Unit
132, 13749 — 72nd Avenue, **Surrey V3W 2P2**
Phone 591-1304

D16 — Child Welfare Resources Office/Adoption Office — Surrey
101, 10475 — 138th Street, **Surrey V3T 4K4**
Phone 582-3200

AREA MANAGER'S OFFICE

D2A — F.& C.S. Area Office — Central
201, 17618 — 58th Avenue, **Surrey V3S 1L3**
Phone 576-2182

DISTRICT OFFICES

D21 — F.& C.S. Office — White Rock
52, 1480 Foster Street, **White Rock V4B 3X7**
Phone 531-1497

D22 — F.& C.S. Office — Guildford
301, 10221 — 153rd Street, **Surrey V3R 0L7**
Phone 660-1952

D23 — F.& C.S. Office — Langley/Cloverdale
302, 20644 Eastleigh Circle, **Langley V3A 4C4**
Phone 534-5781 FAX 534-4311

D24 — F.& C.S. Office — Aldergrove
Box 1210, Unit 4, 3100 — 272nd Street, **Aldergrove V0X 1A0**
Phone 856-9071

D26 — Child Welfare Resources Office
201, 17618 — 58th Avenue, **Surrey V3S 1L3**
Phone 576-2182

AREA MANAGER'S OFFICE

D3A — F. & C.S. Area Office — East
102, 32544 Dahlstrom Avenue, **Clearbrook V2T 4Y1**
Phone 852-5241 FAX 852-8634

DISTRICT OFFICES

D31 — F.& C.S. Office — Clearbrook
102, 2865 Cruickshank Street, **Clearbrook V2T 5E7**
Phone 852-5459

D32 — F.& C.S. Office — Abbotsford
116, 33780 Laurel Street, **Abbotsford V2S 1X5**
Phone 852-5265

D33 — F.& C.S Office — Chilliwack North
238B, 45470 Menholm Road, **Chilliwack V2P 1M2**
Phone 795-8281

D34 — F.& C.S. Office — Chilliwack South
Box 160, 102, 7388 Vedder Road, **Sardis V2R 1A6**
Phone 858-2231 FAX 858-0527

D35 — F.& C.S. Office — Hope
Box 1537, 999 Water Street, **Hope V0X 1L0**
Phone 869-7633 FAX 869-5574

D36 — Child Welfare Resources Office
102, 32544 Dalstrom Avenue, **Clearbrook V2T 4Y1**
Phone 852-5241 FAX 852-8634

AREA MANAGER'S OFFICE

D4A — P.F.I. Area Office — West
101, 10475 — 138th Street, **Surrey V3T 4K4**
Phone 582-3200 FAX 583-7316

DISTRICT OFFICES

D41 — P.F.I. Office — River Heights
102, 10757 — 138th Street, **Surrey V3T 4K8**
Phone 660-8862

D42 — P.F.I. Office — Guildford
101, 10221 — 153rd Street, **Surrey V3R 0L7**
Phone 660-8930

D43 — P.F.I. Office — Scottsview
4, 9200 — 120th Street, **Surrey V3B 4B7**
Phone 660-8884 FAX 585-8853

D44 — P.F.I. Office — Whalley's Corner
101, 10095 — 136A Street, **Surrey V3T 4G1**
Phone 660-4789

D45 — P.F.I. Office — Park Place
130, 13749 — 72nd Avenue, **Surrey V3W 2P2**
Phone 591-1146

AREA MANAGER'S OFFICE

D5A — P.F.I. Area Office — Central
202, 17618 — 58th Avenue, **Surrey V3S 1L3**
Phone 574-3555

DISTRICT OFFICES

D51 — P.F.I. Office — White Rock
42, 1480 Foster Street, **White Rock V4B 3Z7**
Phone 531-5505

D52 — P.F.I. Office — Cloverdale
101, 17618 — 58th Avenue, **Surrey V3S 1L3**
Phone 576-9431

D53 — P.F.I. Office — Langley
304, 20644 Eastleigh Crescent, **Langley V3A 4C4**
Phone 534-4167 FAX 534-4311

D54 — P.F.I. Office — Aldergrove
Box 279, 210, 3100 — 272 Street, **Aldergrove V0X 1A0**
Phone 856-4116

AREA MANAGER'S OFFICE

D6A — P.F.I. Area Office — East
102, 32544 Dahlstrom Avenue, **Clearbrook V2T 4Y1**
Phone 852-5241 FAX 852-8634

DISTRICT OFFICES

D61 — P.F.I. Office — Clearbrook
101, 2865 Cruickshank, **Clearbrook V2T 5E7**
Phone 852-5230

D62 — P.F.I. Office — Abbotsford
103, 33780 Laurel Street, **Abbotsford V2S 1X5**
Phone 852-5377

D63 — P.F.I. Office — Chilliwack North
238B, 45470 Menholm Road, **Chilliwack V2P1M2**
Phone 795-8275

D64 — P.F.I. Office — Chilliwack South
Box 160, 101, 7388 Vedder Road, **Sardis V2R 1A6**
Phone 858-7211 FAX 858-0527

D65 — P.F.I. Office — Hope
Box 1537, 999 Water Street, **Hope V0X 1L0**
Phone 869-9911 FAX 869-5574

D67 — P.F.I. Office — Agassiz
7170 Cheam Avenue, **Agassiz V0M 1A0**
Phone 869-9911
Mailing Address: 999 Water Street, **Hope V0X 1L0**

AREA MANAGER'S OFFICE

D7A — M.H. Area Office — Fraser South
101, 5783 — 176A Street, **Surrey V3S 4E1**
Phone 576-0753 FAX 576-0759

D71 — M.H. Office — West
201, 10221 — 153rd Street, **Surrey V3R 0L7**
Phone 660-1236

D72 — M.H. Office — Central
105, 5796 Glover Road, **Langley V3A 4H9**
Phone 530-6522

D73 — M.H. Office — East
103, 32544 Dahlstrom Avenue, **Clearbrook V2T 4Y1**
Phone 852-5445

REGION F — OKANAGAN/KOOTENAYS

REGIONAL OFFICE

FAA

303, 478 Bernard Avenue, **Kelowna V1Y 6N7**
Phone 861-7235 FAX 861-7240

AREA MANAGER'S OFFICE

F1A — F.& C.S. Area Office — Kelowna/Westbank

200, 260 Harvey Avenue, **Kelowna V1Y 7S5**
Phone 861-7301 FAX 861-7303

DISTRICT OFFICES

F11 — F.& C.S. Office — Kelowna/Winfield

202, 1815 Kirschner Road, **Kelowna V1Y 4N7**
Phone 861-7546 FAX 861-7593

F12 — F.& C.S. Office — Kelowna Centre

202, 1815 Kirschner Road, **Kelowna V1Y 4N7**
Phone 861-7546 FAX 861-7593

F13 — F.& C.S. Office — Westbank/Peachland

Box 430, 3685 Brown Road, **Westbank V0H 2A0**
Phone 861-7393 FAX 768-0419

F14 — Child Welfare Resources Office — Kelowna

240, 1855 Kirschner Road, **Kelowna V1Y 4N7**
Phone 861-7601 FAX 861-7607

F15 — Central Okanagan After Hours

240, 1855 Kirschner Road, **Kelowna V1Y 4N7**
Phone 861-7601 FAX 861-7607

AREA MANAGER'S OFFICE

F2A — P.F.I. Area Office — Kelowna/Westbank

200, 260 Harvey Avenue, **Kelowna V1Y 7S5**
Phone 861-7301 FAX 861-7303

DISTRICT OFFICES

F21 — P.F.I. Office — Kelowna East

165 Highway 33 East, **Kelowna V1X 2A1**
Phone 861-7380

F22 — P.F.I. Office — Kelowna Centre

100, 532 Leon Avenue, **Kelowna V1Y 6J6**
Phone 861-7575

F23 — P.F.I. Office — Westbank

Box 430, 3685 Brown Road, **Westbank V0H 2A0**
Phone 861-7393

F24 — P.F.I. Office — Kelowna North/Winfield
180, 1516 Keehn Road, **Kelowna V1X 5T3**
Phone 861-7630

AREA MANAGER'S OFFICE

F3A — P.F.I./F.& C.S. Area Office — South Okanagan
215, 1301 Main Street, **Penticton V2A 5E9**
Phone 492-1261 FAX 492-1286

DISTRICT OFFICES

F31 — P.F.I./F.& C.S. Office — Oliver
Bag 5000, 36023 — 97th Street, **Oliver V0H 1T0**
Phone 498-3461 FAX 498-6093

F32 — F.& C.S. Office — Penticton
301, 1301 Main Street, **Penticton V2A 5E9**
Phone 492-1336 FAX 492-1394

F33 — F.& C.S. Office — Summerland
301, 1301 Main Street, **Penticton V2A 5E9**
Phone 492-1336 FAX 492-1394

F34 — P.F.I. Office — Penticton
1274 Main Street, **Penticton V2A 5G2**
Phone 492-1322

F35 — P.F.I. Office — Penticton/Summerland
1274 Main Street, **Penticton V2A 5G2**
Phone 492-1322

AREA MANAGER'S OFFICE

F4A — P.F.I./F.& C.S. Area Office — West Kootenays
308, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6465 FAX 354-6611

DISTRICT OFFICES

F41 — P.F.I./F.& C.S.Office — Grand Forks
Box 460, 248 Market Avenue, **Grand Forks V0H 1H0**
Phone 442-5474 FAX 442-5492

F42 — F.& C.S. Office — Trail/Castlegar
930 Rossland Avenue, **Trail V1R 3N6**
Phone 364-0550 FAX 364-0942

F43 — P.F.I. Office — Trail
930 Rossland Avenue, **Trail V1R 3N6**
Phone 364-0550 FAX 364-0942

F44 — P.F.I. Office — Nelson/Kaslo
311 Victoria Street, **Nelson V1L 4K3**
Phone 354-6488 FAX 354-6720

F45 — F.& C.S. Office — Nelson/Kaslo
311 Victoria Street, **Nelson V1L 4K3**
Phone 354-6488 FAX 354-6720

F46 — P.F.I./F.& C.S. Office — Nakusp/New Denver
204 Sixth Avenue West, **Nakusp V0G 1R0**
Phone 265-3723 FAX 265-3117

F47 — P.F.I. Office — Castlegar
1006 Third Street, **Castlegar V1N 3X6**
Phone 365-8544

F48 — Child Welfare Resources Office — Nelson
308, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6465 FAX 354-6611

AREA MANAGER'S OFFICE

F5A — P.F.I./F.& C.S. Area Office — East Kootenays
117 — 10th Avenue South, **Cranbrook V1C 2N1**
Phone 426-1547 FAX 426-1559

DISTRICT OFFICES

F51 — P.F.I./F.& C.S. Office — Creston
Box 1180, 224 — 10th Avenue North, **Creston V0B 1G0**
Phone 428-3230 FAX 428-3297

F52 — F.& C.S. Office — Cranbrook
45 Eighth Avenue South, **Cranbrook V1C 2K8**
Phone 426-1514 FAX 426-1441

F53 — P.F.I. Office — Cranbrook
Room 106, 1212 Second Street North, **Cranbrook V1C 4T6**
Phone 426-1331

F54 — P.F.I./F.& C.S. Office — Invermere
Box 730, 642 Seventh Avenue, **Invermere V0A 1K0**
Phone 342-4288 FAX 342-4286

F55 — P.F.I./F.& C.S. Office — Fernie/Sparwood
Bag 1000, 492 Third Avenue, **Fernie V0B 1M0**
Phone 423-6891 FAX 423-4364

F56 — P.F.I./F.& C.S. Office — Kimberley
250 Howard Street, **Kimberley V1A 2G7**
Phone 427-4831 FAX 427-5638

AREA MANAGER'S OFFICE

F6A — M.H. Area Office — Okanagan/Kootenays
303, 478 Bernard Avenue, **Kelowna V1Y 6N7**
Phone 861-7235 FAX 861-7240

F61 — M.H. Office — West Kootenay
1006 Third Street, **Castlegar V1N 3X6**
Phone 365-8544

F62 — M.H. Office — South Okanagan — Penticton
215, 1301 Main Street, **Penticton V2A 5E9**
Phone 492-1272 FAX 492-1286

F63 — M.H. Office — East Kootenay — Creston
Box 1180, 224 North 10th Avenue, **Creston V0B 1G0**
Phone 428-3230 FAX 428-3297

F64 — M.H. Office — Central Okanagan — Kelowna
206, 1815 Kirschner Road, **Kelowna V1Y 4N7**
Phone 861-7550

F65 — M.H. Office — East Kootenay — Cranbrook
100, 117 — 10th Avenue South, **Cranbrook V1C 2N1**
Phone 426-1547 FAX 426-1559

F66 — M.H. Office — South Okanagan — Oliver
Bag 5000, 324 First Street, **Oliver V0H 1T0**
Phone 498-3461 FAX 498-6093

REGION G — SOUTH CENTRAL INTERIOR

REGIONAL OFFICE

GAA
201, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4600 FAX 828-4756

AREA MANAGER'S OFFICE

G1A — F.& C.S. Area Office — Kamloops
212, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4723 FAX 828-4756

DISTRICT OFFICES

G11 — F.& C.S. Office — Family Services Unit
101, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4850 FAX 828-4928

G12 — F.& C.S. Office — Permanency Planning & Adoptions
101, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4850 FAX 828-4928

G13 — F.& C.S. Office — Intake & Protection
101, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4850 FAX 828-4928

G14 — Child Welfare Resources Office — Kamloops
101, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4850 FAX 828-4928

G15 — After hours unit
101, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4850

AREA MANAGER'S OFFICE

G2A — P.F.I. Area Office — Kamloops
212, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4723 FAX 828-4756

DISTRICT OFFICES

G21 — P.F.I. Office — Kamloops Downtown
342 Seymour Street, **Kamloops V2C 2G2**
Phone 828-4474

G22 — P.F.I. Office — Kamloops South
158 Oriole Road, **Kamloops V2C 4N7**
Phone 828-4390

G23 — P.F.I. Office — Kamloops North
27, 1800 Tranquille Road, **Kamloops V2B 3L9**
Phone 376-6242

G24 — Day Care and Employment Services Kamloops
800, 235 First Avenue, **Kamloops V2C 3J4**
Phone 828-4700

AREA MANAGER'S OFFICE

G3A — P.F.I./F.& C.S. Area Office — Kamloops Rural
212, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4723 FAX 828-4756

DISTRICT OFFICES

G31 — F.& C.S. Office — Merritt
Bag 4400, 2164 Quilchena Avenue, **Merritt V0K 2B0**
Phone 378-9388

G32 — P.F.I./F.& C.S. Office — Princeton
Box 28, 89 Kenley Avenue, **Princeton V0X 1W0**
Phone 295-6901

G33 — P.F.I./F.& C.S. Office — Ashcroft
Box 1150, 611 Railway Avenue, **Ashcroft V0K 1A0**
Phone 453-9188

G34 — P.F.I./F.& C.S. Office — Lillooet
Bag 700, Court House, Main Street, **Lillooet V0K 1V0**
Phone 256-4277

G35 — P.F.I./F.& C.S. Office — Clearwater
R.R.2, Box 2556, 49 West Old Highway, **Clearwater V0E 1N0**
Phone 674-3128

G36 — P.F.I. Office — Merritt
Bag 4400, 2164 Quilchena Avenue, **Merritt V0K 2B0**
Phone 378-9388

AREA MANAGER'S OFFICE

G4A — P.F.I./F.& C.S. Area Office — Salmon Arm/Revelstoke/Golden
Bag 100, Samara Building, **Salmon Arm V1E 4S4**
Phone 832-1718 FAX 832-1728

DISTRICT OFFICES

G41 — F. & C.S. Office — Salmon Arm
Bag 100, Samara Building
450 Lakeshore Drive North East, **Salmon Arm V1E 4S4**
Phone 832-1655

G42 — P.F.I. Office — Salmon Arm
Bag 100, Samara Building
450 Lakeshore Drive North East, **Salmon Arm V1E 4S4**
Phone 832-1726

G43 — P.F.I./F.& C.S. Office — Revelstoke
Box 2460, 210 Garden Avenue, **Revelstoke V0E 2S0**
Phone 837-7672 FAX 837-3519

G44 — P.F.I./F.& C.S. Office — Golden
Box 930, 614 10th Avenue, **Golden V0A 1H0**
Phone 344-7577
(Office is on Mountain Standard Time, 7:30 — 3:30)

AREA MANAGER'S OFFICE

G5A — P.F.I./F.& C.S. Area Office — Vernon
403, 3205 — 32nd Street, **Vernon V1T 5M7**
Phone 549-5530 FAX 549-5429

DISTRICT OFFICES

G51 — F.& C.S. Office — Vernon North
3007 — 35th Avenue, **Vernon V1T 2S9**
Phone 549-5474

G52 — F.& C.S. Office — Vernon South
202, 2928 — 29th Street, **Vernon V1T 5A6**
Phone 549-5470

G53 — P.F.I. Office — Vernon North
3007 — 35th Avenue, **Vernon V1T 2S9**
Phone 549-5474

G54 — P.F.I. Office — Vernon South
202, 2928 — 29th Street, **Vernon V1T 5A6**
Phone 549-5470

AREA MANAGER'S OFFICE

G6A — M.H. Area Office — South Central — Interior
212, 180 Seymour Street, **Kamloops V2C 2E2**
Phone 828-4723 FAX 828-4756

DISTRICT OFFICES

G61 — M.H. Office — Kamloops
202, 1165 Battle Street, **Kamloops V2C 2N4**
Phone 828-4305 FAX 828-4928

G62 — M.H. Office — Vernon
209, 3205 — 32nd Street, **Vernon V1T 5M7**
Phone 549-5490 FAX 549-5429

G63 — M.H. Office — Salmon Arm
Bag 100, Samara Building, **Salmon Arm V1E 4S4**
Phone 832-1719 FAX 832-1728

REGION H — PRINCE GEORGE/CARIBOO

REGIONAL OFFICE

HAA
603, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-6220 FAX 565-6304

AREA MANAGER'S OFFICE

H1A — F.& C.S./M.H. Area Office — Prince George
707, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-7251 FAX 565-7258

DISTRICT OFFICES

H11 — F.& C.S. Office — Prince George
— Protection/Intake/Family Services/Temporary Wards
1160 Seventh Avenue, **Prince George V2L 5G6**
Phone 565-6876 FAX 565-4216

H12 — F.& C.S Office — Prince George
— Protection/Intake/Family Services/Temporary Wards
1160 Seventh Avenue, **Prince George V2L 5G6**
Phone 565-6876 FAX 565-4216

H13 — F.& C.S. Office — Prince George
— Protection/Intake/Family Services/Temporary Wards
1160 Seventh Avenue, **Prince George V2L 5G6**
Phone 565-6876 FAX 565-4216

H14 — F.& C.S. Office — Prince George Permanent Planning
Fifth Floor, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6215 FAX 565-4209

H15 — Child Welfare Resources Office — Prince George
Fifth Floor, 1600 Third Avenue, **Prince George V2L 3G6**
Phone 565-6215 FAX 565-4209

H18 — After Hours Unit — Prince George
1160 Seventh Avenue, **Prince George V2L 5G6**
Phone 565-6876 FAX 565-4216

AREA MANAGER'S OFFICE

H2A — P.F.I. Area Office — Prince George
707, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-7251 FAX 565-7258

DISTRICT OFFICES

H21 — P.F.I. — Prince George Downtown
585 Queensway Street, **Prince George V2L 1L3**
Phone 565-6210

H22 — P.F.I. — Prince George/Westwood
540 Carney Street, **Prince George V2M 2K6**
Phone 565-6325 FAX 565-4215

H23 — P.F.I. — Prince George/Spruceland
510 Carney Street, **Prince George V2M 2K6**
Phone 565-6330 FAX 565-4215

H24 — Job Services Team — Prince George
500 Victoria Street, **Prince George V2L 2J9**
Phone 565-6858 FAX 565-4220

AREA MANAGER'S OFFICE

H3A — Integrated Area Office — Vanderhoof/Fort St.James/Burns Lake
Box 830, 1757 Stewart Street, **Vanderhoof V0J 3A0**
Phone 567-6344 FAX 567-6344

DISTRICT OFFICES

H31 — F.& C.S. Office — Vanderhoof
Box 830, 1757 Stewart Street, **Vanderhoof V0J 3A0**
Phone 567-6334 FAX 565-6459

H32 — P.F.I./F.& C.S. Office — Fort St. James
Box 1300, 250 Stuart Street East, **Fort St. James V0J 1P0**
Phone 996-7148/49 FAX 996-7957

H33 — P.F.I./F.& C.S. Office — Burns Lake
Box 302, 33 Third Avenue, **Burns Lake V0J 1E0**
Phone 692-3118 FAX 692-3774

H34 — P.F.I./M.H. Office — Vanderhoof
Drawer 830, 1757 Stewart Street, **Vanderhoof V0J 3A0**
Phone 567-6334 FAX 567-6459

AREA MANAGER'S OFFICE

H4A — Integrated Area Office — Quesnel/Mackenzie/McBride
707, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-7251 FAX 565-7258

DISTRICT OFFICES

H41 — F.& C.S./M.H. Office — Quesnel
455B McLean Street, **Quesnel V2J 2P3**
Phone 992-4267

H42 — P.F.I. Office — Quesnel
455A McLean Street, **Quesnel V2J 2P3**
Phone 992-4320

H43 — P.F.I./F.& C.S./M.H. — Mackenzie
Bag 5000, Evergreen Mall, MacKenzie Boulevard, **MacKenzie V0J 2C0**
Phone 997-3966 FAX 997-6319

H44 — P.F.I./F.& C.S./M.H. Office — McBride
Box 549, 594 King Street, **McBride V0J 2E0**
Phone 569-3760

Sub-Office: Valemount
1207 Fifth Avenue, **Valemont V0E 2Z0**
Phone 566-9121
(Tuesdays and Thursdays)

H46 — M.H. Office — Prince George
803, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-6890

AREA MANAGER'S OFFICE

H5A — Integrated Area Office — Williams Lake/100 Mile House/Bella Coola
487 Borland Street, **Williams Lake V2G 1R9**
Phone 398-4224 FAX 398-4586

DISTRICT OFFICES

H51 — F.& C.S./M.H.Office — Williams Lake
640 Borland Street, **Williams Lake V2G 1R7**
Phone 398-4220

H52 — F.& C.S./Child Welfare Resources Office — Williams Lake
640 Borland Street, **Williams Lake V2G 1R7**
Phone 398-4220

H53 — P.F.I. Office — Williams Lake
487 Borland Street, **Williams Lake V2G 1R9**
Phone 398-4221 FAX 692-3774

H54 — P.F.I. Office — 100 Mile House
Box 730, 486 Birch Avenue South, **100 Mile House V0K 2E0**
Phone 395-5566

H55 — P.F.I./F.& C.S./M.H. Office — Bella Coola
Box 217, **Bella Coola V0T 1C0**
Phone 799-5395 FAX 799-5792

H56 — F.& C.S./M.H. — 100 Mile House
Box 730, 486 Birch Avenue South, **100 Mile House V0K 2E0**
Phone 395-5566

H57 — Area 5 Community Resources Team
640 Borland Street, **Williams Lake V2G 1R7**
Phone 398-4220

REGION J — NORTH

REGIONAL OFFICE

JAA

605, 299 Victoria Street, **Prince George V2L 5B8**
Phone 565-6800 FAX 565-6366

AREA MANAGER'S OFFICE

J1A — Integrated Neckako Area Office — Smithers / Hazelton / Houston / Cassiar

Bag 5000, Second Floor, 3793 South Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7780 FAX 847-7549

DISTRICT OFFICES

J11 — Integrated Office — Smithers

Bag 5000, 3793 South Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7305 FAX 847-7749

J12 — Integrated Office — Houston

Bag 2000, 3202 — 14th Street, **Houston V0J 1Z0**
Phone 845-2611

J13 — Integrated Office — Hazelton

Box 380, Government Street, **Hazelton V0J Y01**
Phone 842-5201 FAX 842-6723

AREA MANAGER'S OFFICE

J2A — Integrated Skeena Area Office — Terrace / Kitimat / Cassiar

400, 4545 Lazelle Avenue, **Terrace V8G 4E1**
Phone 638-3527

DISTRICT OFFICES

J21 — F.& C.S. Office — Terrace

34, 3412 Kalum Street, **Terrace V8G 4T2**
Phone 638-3379 FAX 638-3436

J22 — P.F.I. Office — Terrace

34, 3412 Kalum Street, **Terrace V8G 4T2**
Phone 638-3379 FAX 638-3436

J23 — Integrated Office — Kitimat

602 Mountainview Square, **Kitimat V8C 2N2**
Phone 632-6134 FAX 632-6287

J24 — Integrated Office — Cassiar

Box 310, 94 Connell Street, **Cassiar V0C 1E0**
Phone 778-7227 FAX 778-7307

J25 — M.H. Office / Skeena Resource Unit

400, 4545 Lazelle Avenue, **Terrace V8G 4E1**
Phone 638-3527 FAX 638-3607

AREA MANAGER'S OFFICE

J3A — Integrated Rupert Area Office — Prince Rupert/Queen Charlottes
Second Floor, 815 First Avenue West, **Prince Rupert V8J 1B3**
Phone 627-0594 FAX 627-0490

DISTRICT OFFICES

J31 — F.& C.S. Office — Prince Rupert
580, 309 Second Avenue West, **Prince Rupert V8J 3T1**
Phone 627-0750 FAX 627-0776

J32 — P.F.I. Office — Prince Rupert
208 First Avenue East, **Prince Rupert V8J 4M8**
Phone 627-0505 FAX 627-0487

J33 — Integrated Office — Queen Charlottes
Box 279, 3209 Third Avenue
Second Floor, Medical Building, **Queen Charlotte City V0T 1S0**
Phone 559-4403

Masset Sub-office
Box 642, 1963 Collison Avenue, **Masset V0T 1M0**
Phone 626-3626

J34 — Prince Rupert Area Resource Unit
Second Floor, 815 First Ave West, **Prince Rupert V8J 1B3**
Phone 627-0594 FAX 627-0490

AREA MANAGER'S OFFICE

J4A — Integrated South Peace Area Office — Dawson Creek/Chetwynd
1004 — 105th Avenue, **Dawson Creek V1G 2L4**
Phone 784-2342
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time October through April)

DISTRICT OFFICES

J41 — F.& C.S. Office — Dawson Creek
10103 — 13th Street, **Dawson Creek V1G 4R3**
Phone 784-2311
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time October through April)

J42 — P.F.I. Office — Dawson Creek
10103 — 13th Street, **Dawson Creek V1G 4R3**
Phone 784-2311
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time October through April)

J43 — Integrated Office — Chetwynd
Bag 105, 5016 — 50th Street, **Chetwynd V0C 1J0**
Phone 788-9241
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time October through April)

J44 — F.& C.S. Office — Fort St. John
100, 10003 — 110th Avenue, **Fort St. John V1J 6M7**
Phone 787-3455 FAX 787-3250
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time November through March)

J45 — P.F.I. Office — Fort St. John
100, 10003 — 110th Avenue, **Fort St. John V1J 6M7**
Phone 787-3455 FAX 787-3250
(Hours of Operation: 7:30 a.m. to 3:30 p.m. Pacific Time October through April)

J46 — Integrated Office — Fort Nelson
Bag 1000, 5315 — 50th Street, **Fort Nelson V0C 1R0**
Phone 774-6185 FAX 774-3844

J47 — F.& C.S./M.H. Resources Centre
1004 — 105th Avenue, **Dawson Creek V1G 2L4**
Phone 784-2342 FAX 784-2303

REGION K — NORTH ISLAND

REGIONAL OFFICE

KAA
17 Church Street, **Nanaimo V9R 5H5**
Phone 755-2393 FAX 755-2793

AREA MANAGER'S OFFICE

K1A — F.& C.S. Area Office — Nanaimo/Parksville
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6220 FAX 390-6216

DISTRICT OFFICES

K11 — F.& C.S. Office — Nanaimo F&CS and Guardianship
80 Chapel Street, **Nanaimo V9R 5H2**
Phone 755-2732 FAX 755-2608

K12 — F.& C.S. Office — Nanaimo — Intake & Assessment
80 Chapel Street, **Nanaimo V9R 5H2**
Phone 755-2732 FAX 755-2608

K13 — F.& C.S. Office — Nanaimo Family Services and Guardianship
80 Chapel Street, **Nanaimo V9R 5H2**
Phone 755-2732 FAX 755-2608

K14 — F.& C.S. Office — Parksville
Box 489, 124 McCarter, **Parksville V9P 2G6**
Phone 248-4332 FAX 248-8974

K15 — Child Welfare Resources Office — Nanaimo/Parksville
102 — 500 Comox Road, **Nanaimo V9R 3J1**
Phone 755-2538 FAX 755-2607

K16 — After Hours Duty — Nanaimo/Parksville
80 Chapel Street, **Nanaimo V9R 5H2**
Phone 755-2732 FAX 755-2608

AREA MANAGER'S OFFICE

K2A — P.F.I. Area Office — Nanaimo/Parksville
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6220 FAX 390-6216

DISTRICT OFFICES

K21 — P.F.I. Office — Nanaimo North Unit 1
1, 2145 Bowen Road, **Nanaimo V9S 1H8**
Phone 755-2511

K22 — P.F.I. Office — Nanaimo Central Unit 2
233 Prideaux Street, **Nanaimo V9R 2M9**
Phone 755-2584

K23 — P.F.I. Office — Nanaimo South Unit 3
60 Needham Street, **Nanaimo V9R 1K4**
Phone 755-2250

K24 — P.F.I. Office — Parksville
Box 489, 124 McCarter, **Parksville V9P 2G6**
Phone 248-6134 FAX 248-8974

K25 — Employment Plus Program — Nanaimo
1, 190 Wallace Street, **Nanaimo V9R 5B1**
Phone 755-2520 FAX 755-2653

AREA MANAGER'S OFFICE

K3A — P.F.I./F.& C.S. Area Office — Port Alberni
Second Floor, 4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9262 FAX 724-9315

DISTRICT OFFICES

K31 — F.& C.S. Office — Port Alberni West
4653 Margaret Street, **Port Alberni V9Y 6H1**
Phone 723-9401 FAX 724-9287

K32 — F.& C.S. Office — Port Alberni East
4653 Margaret Street, **Port Alberni V9Y 6H1**
Phone 723-9401 FAX 724-9287

K33 — P.F.I. Office — Port Alberni
4641 Margaret Street, **Port Alberni V9Y 6H1**
Phone 724-0411 FAX 724-9287

AREA MANAGER'S OFFICE

K4A — F.& C.S. Area Office — Courtenay/Powell River/Campbell River/ Port Hardy
355 — 11th Street, **Courtenay V9N 1S4**
Phone 334-1370 FAX 334-1380

DISTRICT OFFICES

K41 — F.& C.S. Office — Courtenay/Comox
1, 420 Cumberland Road, **Courtenay V9N 5M6**
Phone 334-1340 FAX 334-1199

K42 — F.& C.S. Office — Campbell River North
929B Ironwood Road, **Campbell River V9W 3E5**
Phone 286-7542 FAX 286-7557

K44 — F.& C.S. Office — Powell River
6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-9769 FAX 485-5498

K45 — Child Welfare Resources Office — Courtenay
1, 420 Cumberland Road, **Courtenay V9N 5M6**
Phone 334-1340 FAX 334-1199

K46 — F.& C.S. Office — Port Hardy
Bag 11000, **Port Hardy V0N 2P0**
Phone 949-7500 FAX 949-8936
Location: 7115 Market Street, Port Hardy

K47 — Child Welfare Resources Office — Campbell River
929B Ironwood Road, **Campbell River V9W 3E5**
Phone 286-7542 FAX 286-7557

AREA MANAGER'S OFFICE

K5A — P.F.I. Area Office — Courtenay/Powell River/Campbell River/Port Hardy
355 — 11th Street, **Courtenay V9N 1S4**
Phone 334-1370 FAX 334-1380

DISTRICT OFFICES

K51 — P.F.I. Office — Courtenay/Comox North
941 England Avenue, **Courtenay V9N 2N7**
Phone 334-1300

K52 — P.F.I. Office — Courtenay/Comox South
941 England Avenue, **Courtenay V9N 2N7**
Phone 334-1300

K53 — P.F.I. Office — Powell River
6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-2855 FAX 485-5498

K54 — P.F.I. Office — Campbell River
929A Ironwood Road, **Campbell River V9W 3E5**
Phone 286-7666 FAX 286-7557

K55 — P.F.I. Office — Port Hardy
Bag 11000, Port **Hardy V0N 2P0**
Phone 949-7500 FAX 949-8936
Location: 7115 Market Street, Port Hardy

AREA MANAGER'S OFFICE

K6A — M.H. Area Office — North Island
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6220 FAX 390-6216

DISTRICT OFFICES

K61 — M.H. Office — Nanaimo
102, 500 Comox Road, **Nanaimo V9R 5H2**
Phone 755-2288

K62 — M.H. Office — Parksville
Box 489, 124 McCarter, **Parksville V9P 2G6**
Phone 248-4332 FAX 248-8974

K63 — M.H. Office — Port Alberni
Second Floor, 4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9262 FAX 723-9315

K65 — M.H. Office — Courtenay
1, 420 Cumberland Road, **Courtenay V9N 5M6**
Phone 334-1340 FAX 334-1199

K66 — M.H. Office — Campbell River
929B Ironwood Road, **Campbell River V9W 3E5**
Phone 286-7542 FAX 286-7557

K67 — M.H. Office — Powell River
6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-9769 FAX 485-5498

K68 — M.H. Office — Port Hardy
Bag 11000, **Port Hardy V0N 2P0**
Phone 949-7500 FAX 939-8936
Location: 7115 Market Street, Port Hardy

REGION L — SOUTH ISLAND

REGIONAL OFFICE

LAA
4573 Blenkinsop Road, **Victoria V8X 2C7**
Phone 658-5263 FAX 658-2150

AREA MANAGER'S OFFICE

L1A — M.H. Area Office — South Island
928 Cloverdale Avenue, **Victoria V8X 2T3**
Phone 356-1964 FAX 356-7896

DISTRICT OFFICES

L11 — M.H. Office — Greater Victoria Children's Section
C2, 770 Bay Street, **Victoria V8T 1R1**
Phone 387-1127 FAX 387-5088

L12 — M.H. Office — Greater Victoria Adults' Section
C2, 770 Bay Street, **Victoria V8T 5E4**
Phone 387-1127 FAX 387-5088

L13 — M.H. Office — Duncan
321 Coronation Street, **Duncan V9L 2T1**
Phone 746-1372 FAX 746-1374

AREA MANAGER'S OFFICE

L2A — F.& C.S. Area Office — Victoria West
770c Bay Street, **Victoria V8T 5E4**
Phone 387-4499 FAX 356-6359

DISTRICT OFFICES

L21 — F.& C.S. Office — Esquimalt
965 Alston Street, **Victoria V9A 3S5**
Phone 387-1331

L22 — F.& C.S. Office — Victoria West
965 Alston Street, **Victoria V9A 3S5**
Phone 387-1331

L23 — F.& C.S. Office — Langford
2787 Jacklin Road, **Victoria V9B 3X7**
Phone 478-5516

L24 — F.& C.S. Office — Sooke
General Delivery, 2065 Anna Marie Road, **Sooke V0S 1N0**
Phone 642-5203

L25 — Child Welfare Resources Office — Victoria West
770c Bay Street, **Victoria V8T 5E4**
Phone 387-4499 FAX 356-6359

L26 — Victoria Response Office/After hours
770c Bay Street, **Victoria V8T 1R1**
Phone 387-4499 FAX 356-6359

AREA MANAGER'S OFFICE

L3A — F.& C.S. Area Office — Victoria East
928 Cloverdale Avenue, **Victoria V8X 2T3**
Phone 356-1963 FAX 356-7896

DISTRICT OFFICES

L31 — F.& C.S. Office — Saanich
928 Cloverdale Avenue, **Victoria V8X 2T3**
Phone 356-1957 FAX 356-7896

L32 — F.& C.S. Permanent Planning
928 Cloverdale Avenue, **Victoria V8W 2T3**
Phone 356-1957 FAX 356-7896

L33 — F.& C.S. Office — Victoria East
770c Bay Street, **Victoria V8T 5E4**
Phone 387-4499 FAX 356-6359

L34 — F.& C.S. Office — Sidney
111 Landmark Building, 2506 Beacon Avenue, **Sidney V8L 1Y2**
Phone 656-3941 FAX 656-2863

L35 — Child Welfare Resources Office — Victoria East
928 Cloverdale Avenue, **Victoria V8X 2T3**
Phone 356-1957 FAX 356-7896

AREA MANAGER'S OFFICE

L4A — P.F.I. Area Office — Victoria West
4573 Blenkinsop Road, **Victoria V8X 2C7**
Phone 658-5215 FAX 658-2150

DISTRICT OFFICES

L41 — P.F.I. Office — Esquimalt
3, 1318 Esquimalt Road, **Victoria V9A 3P6**
Phone 387-6381

L44 — P.F.I. Office — Langford
2787 Jacklin Road, **Victoria V9B 3X7**
Phone 478-5516 FAX 478-9362

L45 — P.F.I. Office — Sooke
General Delivery, 2065 Anna Marie Road, **Sooke V0S 1N0**
Phone 642-5203

L46 — P.F.I. Office — Downtown
200, 1250 Quadra Street, **Victoria V8W 2K7**
Phone 387-5356

L47 — P.F.I. Office — Fernwood
1284 Gladstone Avenue, **Victoria V8T 1G6**
Phone 387-6971

AREA MANAGER'S OFFICE

L5A — P.F.I. Area Office — Victoria East
4573 Blenkinsop Road, **Victoria V8X 2C7**
Phone 658-5215 FAX 658-2150

DISTRICT OFFICES

L53 — P.F.I. Office — Oak Bay
1827 Fort Street, **Victoria V8R 1J6**
Phone 387-5117

L55 — P.F.I. Office — Sidney
111 Landmark Building, 2506 Beacon Avenue, **Sidney V8L 1Y2**
Phone 656-3941 FAX 656-2863

L56 — P.F.I. Office — Gateway Village
403, 771 Vernon Avenue, **Victoria V8X 5A7**
Phone 387-3716

L57 — P.F.I. Office — Saanich
308, 771 Vernon Avenue, **Victoria V8X 5A7**
Phone 356-7601

AREA MANAGER'S OFFICE

L6A — P.F.I./F.& C.S. Area Office — Duncan/Cowichan
5855 York Road, **Duncan V9L 3S3**
Phone 746-1369 FAX 746-1374

DISTRICT OFFICES

L61 — P.F.I. Office — Duncan
321 Coronation Street, **Duncan V9L 2T1**
Phone 746-1372 FAX 746-1374

L62 — P.F.I. Office — Cowichan
5855 York Road, **Duncan V9L 3S3**
Phone 746-1375 FAX 746-1374

L63 — F.& C.S. Office — Duncan
321 Coronation Street, **Duncan V9L 2T1**
Phone 746-1372 FAX 746-1398

L64 — F.& C.S. Office — Cowichan
5855 York Road, **Duncan V9L 3S3**
Phone 746-1375 FAX 746-1374

REGION Q

AREA MANAGER'S OFFICE

Q1A — After Hours Office — Fraser North
Fifth Floor, 210 West Broadway, **Vancouver V5Y 3W2**
Phone 660-0202 FAX 660-5049

Q11 and Q12 — Provincial Switchboard and Vancouver Response Team
Main Floor, 1655 West 10th, **Vancouver V6J 2A3**
Phone 660-4927 FAX 660-5066

Q13 — Lower Mainland Response
200, 237 East Columbia Street, **New Westminster V3L 3W4**
Phone 660-8180

Q14 — East Valley Response Team
200, 237 East Columbia Street, **New Westminster V3L 3W4**
Phone 660-8180

MINISTRY OF TOURISM AND MINISTRY RESPONSIBLE FOR CULTURE

MINISTER	**HEAD OFFICE**
Room 124, Parliament Buildings	**1117 Wharf Street**
Victoria V8V 1X4	**Victoria V8W 2Z2**

Travel Information: Phone 1-800-663-6000 (toll-free)

The Ministry of Tourism and Ministry Responsible for Culture promotes tourism and cultural and historic resources for the benefit of British Columbians. Attracting visitors to the province is a key goal, which is achieved through domestic and international marketing programs. As well, the ministry strives to provide visitors with information, including both general travel information and specific materials such as the British Columbia Accommodation Guide.

The ministry provides high-quality research and information to guide and evaluate marketing activities.

It works with industry and other government agencies to ensure tourism resource values are identified and managed as part of British Columbia's sustainable development strategy.

The ministry also develops communications links between government, industry, regions and communities.

DEPUTY MINISTER'S OFFICE

1117 Wharf Street, Victoria V8W 2Z2
FAX 387-1420

This office provides the executive direction and management support for the ministry.

PUBLIC RELATIONS TBC 1

1117 Wharf Street, Victoria V8W 2Z2
Phone 356-6305 FAX 356-8798

The Public Relations Branch provides communications and marketing services.

FINANCIAL SERVICES TBC 2

1117 Wharf Street, Victoria V8W 2Z2
Phone 387-0111 FAX 356-5511

Financial Services carries out financial co-ordination and processing, including financial planning.

CENTRAL SERVICES TBC 3

Third Floor, 1117 Wharf Street, Victoria V8W 2Z2
Phone 356-7117 FAX 356-5511

Central Services is responsible for personnel, facilities management and administrative services.

MARKETING TBC 4

802, 865 Hornby Street, Vancouver V6Z 2G3
Phone 660-2861 FAX 660-3383

Marketing promotes British Columbia as a desirable tourist destination through publications and brochures, media advertising, familiarization tours and participation in trade shows. It also supports the tourism industry in the identification of existing and potential marketing opportunities and in the delivery of professional marketing programs. It supports the marketing efforts of the private sector through its **Partners in Tourism** program.

The Marketing Department has the following **branches:** international marketing, sales and marketing, marketing services, meetings and incentive travel, trade sales, co-operative marketing and media relations.

FOREIGN OFFICES TBC 5

Los Angeles
1050, 2600 Michelson, Irvine, **California 92715**
Phone (714) 852-1054 FAX (714) 852-0168

Seattle
930, 720 Olive Way, Seattle, **Washington 98101**
Phone (206) 623-5937 FAX (206) 447-9004

London
1 Regent Street, London, **England SW1Y 4NS**
Phone (071) 930-6857 FAX (071) 930-2012

POLICY, PLANNING AND IMPLEMENTATION TBC 6

1117 Wharf Street, Victoria V8W 2Z2
Phone 356-9600 FAX 387-1420

The division serves government and industry needs in the areas of tourism policy and legislation, strategic planning, **resource management** and community and regional development. It works with other ministries, government agencies, communities and the tourism industry.

PRODUCT DEVELOPMENT TBC 7

300, 1803 Douglas Street, Victoria V8T 5C3
Phone 387-1973 FAX 387-5774

The division assists the development and improvement of tourism businesses within British Columbia and provides government and industry with information and advice on tourism **investment** and development opportunities.

Publication: *Development Opportunities in British Columbia Tourism Development Handbook.*

RESEARCH BRANCH TBC 8

300, 1803 Douglas Street, Victoria V8T 5C3
Phone 387-1566 FAX 387-5774

The branch develops, manages and delivers **technical tourism information** for use by the British Columbia tourism industry.

A number of publications on various market and product sectors, as well as economic and general information on the province's tourism industry, are available.

TOURISM SERVICES TBC 9

1117 Wharf Street, Victoria V8W 2Z2
Phone 387-1533 FAX 387-1590

The branch oversees services for the travelling public and fosters professional development in the industry. It is responsible for the 145 **Travel InfoCentres** throughout the province.

CULTURE AND HISTORIC RESOURCES DEPARTMENT TBC 10

800 Johnson Street, Victoria V8V 1X4
Phone 387-0106 FAX 387-4099

The department provides leadership and **funding** to professional and community artists and oversees the preservation of British Columbia's **heritage.** Included is the Royal British Columbia Museum.

ARCHAEOLOGY TBC 11

Fifth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1045 FAX 387-4420

The branch promotes the conservation, development and public appreciation of archaeological resources.

Publications: *Archaeological Field Research in British Columbia: An Annotated Bibliography; British Columbia Archaeological Impact Assessment Guidelines; The British Columbia Archaeological Resource Management Book, British Columbia Archaeological Site Inventory Form Guide* and *The British Columbia Designated Heritage Sites Registry.*

CULTURAL SERVICES TBC 12

Sixth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1718 FAX 387-4099

The branch supports professional arts development by providing operating and training assistance to professional arts and cultural organizations, and by funding special projects and individual artists.

Publications: *Cultural Services Branch Awards (annual)* and *Cultural Services Branch Programs.*

HERITAGE CONSERVATION TBC 13

Fifth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 356-1434 FAX 387-4420

The branch offers leadership in the promotion, protection, conservation and presentation of the province's historic resources. Financial assistance and advice are provided to provincial, regional and local agencies and societies. Under the Heritage Conservation Act, the branch is responsible for regulating the protection and conservation of historic resources, from architecture to artifacts.

The branch also provides policy and management services to the **British Columbia Heritage Trust,** a Crown corporation established in 1977 to further heritage preservation in British Columbia.

HERITAGE PROPERTIES TBC 14

Fifth Floor, 800 Johnson Street, Victoria V8V 1X4
Phone 387-1619 FAX 387-5129

The branch manages a network of **heritage facilities** throughout the province, including Barkerville Historic Town, Fort Steele Heritage Town, Kilby General Store Museum, Point Ellice House, Helmcken House, and Craigflower Farmhouse and School.

Regional offices:

Barkerville Historic Town
Box 19, **Barkerville V0K 1B0**
Phone 994-3302

Fort Steele Heritage Town
Fort Steele V0B 1N0
Phone 489-3351

Head Office
Fifth Floor, 800 Johnson Street, **Victoria V8V 1X4**
Phone 387-4697

ROYAL BRITISH COLUMBIA MUSEUM TBC 15

675 Belleville Street, Victoria V8V 1X4
Phone 387-3014 (24-hour recorded program information), or 387-3701

The Royal British Columbia Museum collections comprise a vast resource of information about the **human** and **natural history** of the province. The museum provides leadership by example, offering advice and guidance to other museums throughout the province and elsewhere.

The museum acquires and preserves artifacts and specimens that represent British Columbia's human and natural history. The information gained through research on the collections is made available to the general public through exhibitions, publications, school programs and special events.

The museum is open from 10 am to 5.30 pm daily.

Publications:

The Birds of British Columbia
The Mammals of British Columbia
Rocks, Rigs & Roughnecks: British Columbia's Oil and Gas Story
Senewlets: Culture History of the Nanaimo Coast Salish and the False Narrows Midden

Thompson Ethnobotany: Knowledge and Usage of Plants by the Thompson Indians of British Columbia
The Vascular Plants of British Columbia
The Vertebrates of British Columbia
White Bears and Other Curiosities: The First 100 Years of the Royal British Columbia Museum
Buttercups, Waterlilies and Their Relatives
Histories, Territories and Laws of the Kitwancoot

ACTS TBC 16

For information, call Corporate Policy, Planning and Implementation Division, Phone 356-9600 FAX 387-1420

Heritage Conservation Act
Hotel Guest Registration Act
Hotel Keepers Act
Ministry of Tourism Act
Ministry of Transportation and Highways Act (section 61)
Travel Regulation Act
Hotel Room Tax Act

(The Ministry of Tourism and Ministry Responsible for Culture assists the Ministry of Finance and Corporate Relations in implementing sections of the Hotel Room Tax Act.)

MINISTRY OF TRANSPORTATION AND HIGHWAYS

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**940 Blanshard Street**
Victoria V8V 1X4	**Victoria V8W 3E6**

In 1871, a Constitutional Act set up the Land and Works Department to locate, construct and maintain highways and bridges. In 1959, highways became the responsibility of the Department of Highways and, in 1976, the Department of Highways and Public Works. On September 27, 1977, the Ministerial Titles Amendment Act was passed and the department became a ministry. The Ministry of Transportation and Highways was established on November 23, 1979.

The ministry works to ensure safe and efficient movement of people and resources on a provincial transportation network, in conjunction with the economic development of the province, and in a socially and environmentally acceptable manner.

The ministry's road system consists of 42,000 km of roads, 2,700 bridges, and 17 inland ferry routes.

The Ministry of Transportation and Highways is regionalized, so the public can call regional and/or district offices for information and services in their area. (*See* regions and districts listings THWY 2.) Major projects are co-ordinated from headquarters.

In 1988, road and bridge maintenance was privatized in British Columbia. Twenty-eight private-sector contractors are responsible for daily maintenance of provincial highways. (Maintenance contractors are listed under appropriate districts THWY 2.) Their responsibilities include snow clearing, sanding and salting, brush and culvert clearing, pothole repairs, removal of dead animals along the highway, and litter pick-up on highways and in provincial rest areas.

A total of 141 ministry area managers, working from district offices, monitor the work carried out by private contractors to ensure compliance with written ministry standards.

ROAD INFORMATION LINE THWY 1

For up-to-date, **24-hour road condition information** call:

In Abbotsford	855-HWYS (4997)
In Kamloops	371-HWYS (4997)
In Kelowna	860-HWYS (4997)
In Greater Vancouver	525-HWYS (4997)
In Greater Victoria	380-HWYS (4997)
In Whistler	938-HWYS (4997)
In all other areas of the province	1-800-663-HWYS (4997) (toll-free)
Cellular telephone users province-wide	*HWYS

REGIONS AND DISTRICTS THWY 2

Ministry operations have been decentralized to six regional offices and 26 district offices. Each region provides the following services on a routine basis.

Planning — The region works closely with local communities and municipalities to plan future projects and recommends these to headquarters for future budgeting.

Professional Services — Services including property acquisition for construction projects; geotechnical activities, such as rock slope stabilization; highway design for regional and district projects; construction supervision for new roads and bridges; and delivery of the annual new construction program (from conception through to construction) are provided.

Highway Operations — Each regional office ensures uniformity of standards in road maintenance and the establishment of the **Rehabilitation Program** (restoring roads to new condition) in each region.

Finance and Administration — Personnel services, contract administration, accounts payable, and public information on all district and regional activities are provided.

Contact district offices directly regarding new construction of local highways, **road and bridge maintenance** and rehabilitation programs, **local hired equipment lists**, seasonal highway load restrictions, **development approvals**, and **subdivision** and **highway access applications**.

REGION 1

SOUTH COAST REGIONAL OFFICE
7818 Sixth Street, **Burnaby V3N 4N8**
Phone 660-8200 FAX 660-8817

Regional Operations (Districts)

Electrical District Office
2376 Cape Horn Avenue, **Coquitlam V3K 1J8**
Phone 660-8800 FAX 660-9842

HOWE SOUND DISTRICT OFFICE
1690 Main Street, **North Vancouver V7J 1E3**
Phone 987-9311 FAX 660-1200

HOWE SOUND DISTRICT SUB-OFFICE (GIBSONS)
Box 740, 1016 Seamount Way, **Gibsons V0N 1V0**
Phone 886-2294 FAX 886-3083

HOWE SOUND DISTRICT SUB-OFFICE (POWELL RIVER)
6953 Alberni Street, **Powell River V8A 2B8**
Phone 485-9534 FAX 485-6348

HOWE SOUND MAINTENANCE CONTRACTOR
North Vancouver
Capilano Highways Services Company
101, 255 West First Street, **North Vancouver V7M 3G8**
Phone 983-2411 FAX 983-2433

SUNSHINE COAST MAINTENANCE CONTRACTOR
Gibsons
Coastal Roads (a Division of Interior Roads)
Box 685, 851 Highway 101, **Gibsons V0N 1V0**
Phone 886-8243 FAX 886-2643

LOWER MAINLAND DISTRICT OFFICE
200, 1065 Columbia Street, **New Westminster V3M 6H7**
Phone 660-8300 FAX 660-8371

LOWER MAINLAND MAINTENANCE CONTRACTOR
New Westminster
Mainroad Contracting Ltd.
8100 Nordel Way, **Delta V4C 8A9**
Phone 581-3398 FAX 581-4023

FRASER VALLEY DISTRICT OFFICE
Box 340, 45474 Luckakuck Way, **Sardis V2R 1A7**
Phone 795-8363 FAX 795-8366

FRASER VALLEY DISTRICT SUB-OFFICE (HOPE)
204, 895 Third Avenue, **Hope V0X 1L0**
Phone 869-2401 FAX 869-2961

Fraser Valley District Communications Office
RR 7, 203, 31018 Peardonville Road, **Clearbrook V2S 5W6**
Phone 859-4371

FRASER VALLEY MAINTENANCE CONTRACTOR
Chilliwack
Yellowhead Road & Bridge (Fraser Valley) Ltd.
202, 45485 Knight Road, **Sardis V2R 3G3**
Phone 824-0713 FAX 824-0715

REGION 2

THOMPSON-OKANAGAN REGIONAL OFFICE
523 Columbia Street, **Kamloops V2C 2T9**
Phone 828-4216 FAX 828-4229

Regional Operations (Districts)

SOUTH OKANAGAN DISTRICT HIGHWAYS OFFICE
254 Haynes Street, **Penticton V2A 5R9**
Phone 492-1300 FAX 492-1303

SOUTH OKANAGAN DISTRICT SUB-OFFICE (KELOWNA)
1939 Kent Road, **Kelowna V1Y 7S6**
Phone 861-7350 FAX 861-7354

SOUTH OKANAGAN MAINTENANCE CONTRACTOR
Penticton-Kelowna
O.K. Road Maintenance Inc.
290 Waterloo Avenue, **Penticton V2A 7N3**
Phone 493-6969 FAX 493-6427
1-800-663-ROAD (toll-free)

OKANAGAN-SHUSWAP DISTRICT HIGHWAYS OFFICE
2501B — 48th Avenue, **Vernon V1T 3P9**
Phone 549-5440 FAX 545-9381

OKANAGAN SHUSWAP DISTRICT SUB-OFFICE (SALMON ARM)
Bag 100, 825 Lakeshore Drive Southwest, **Salmon Arm V1E 4S4**
Phone 832-1644 FAX 832-1712

OKANAGAN-SHUSWAP MAINTENANCE CONTRACTOR
Salmon Arm-Vernon
Emcon Services
Box 610, 4700 — 23rd Street, **Vernon V1T 6M6**
Phone 542-8516 FAX 542-8015

NICOLA DISTRICT HIGHWAYS OFFICE
Bag 4500, 3499 Voght Street, **Merritt V0K 2B0**
Phone 378-9359 FAX 378-9364

NICOLA MAINTENANCE CONTRACTOR
Merritt
Emcon Services Inc.
Box 1028, 2925 Pooley Avenue, **Merritt V0K 2B0**
Phone 378-4206 FAX 378-4209

THOMPSON DISTRICT HIGHWAYS OFFICE
1285 Dalhousie Drive, **Kamloops V2C 5Z5**
Phone 828-4200 FAX 828-4672

THOMPSON MAINTENANCE CONTRACTOR
Kamloops
Whiteline Road Maintenance Ltd.
1303 McGill Road, **Kamloops V2C 6K7**
Phone 374-6606 FAX 374-6878

SOUTH CARIBOO DISTRICT HIGHWAYS OFFICE
808 Alpine Street — Box 490, **100 Mile House V0K 2E0**
Phone 395-5575 FAX 395-5517

SOUTH CARIBOO DISTRICT SUB-OFFICE (LILLOOET)
Bag 700, Second Floor, 530 Main Street, **Lillooet V0K 1V0**
Phone 256-4255 FAX 256-7425

SOUTH CARIBOO DISTRICT SUB-OFFICE (ASHCROFT)
Box 530, 306 Railway Avenue, **Ashcroft V0K 1A0**
Phone 453-2456 FAX 453-2629

SOUTH CARIBOO MAINTENANCE CONTRACTOR
100 Mile House-Lillooet
Whiteline Road Maintenance Ltd.
Box 607, 220 Exeter Station Road, **100 Mile House V0K 2E0**
Phone 395-2117 FAX 395-3092

REGION 3

KOOTENAYS REGIONAL OFFICE
310 Ward Street, **Nelson V1L 5S4**
Phone 354-6414 FAX 354-6437

Regional Operations (Districts)

KOOTENAY BOUNDARY DISTRICT HIGHWAYS OFFICE
Box 880, 555 Central Avenue, **Grand Forks V0H 1H0**
Phone 442-5477 FAX 442-5481

KOOTENAY BOUNDARY DISTRICT SUB-OFFICE (ROSSLAND)
Box 1119, 2288 Columbia Street, **Rossland V0G 1Y0**
Phone 362-7331 FAX 364-0579

KOOTENAY BOUNDARY MAINTENANCE CONTRACTOR
Grand Forks-Rossland
Emcon Services Inc.
Box 1930, 6150 — 2nd Street, **Grand Forks V0H 1H0**
Phone 442-2025 FAX 442-2677

CENTRAL KOOTENAY DISTRICT HIGHWAYS OFFICE
Compartment 1, 202 Lakeside Drive, Group Box, **Nelson V1L 6B9**
Phone 354-6521 FAX 354-6547

CENTRAL KOOTENAY DISTRICT SUB-OFFICE (CRESTON)
Box 580, 1, 1000 Northwest Boulevard, **Creston V0B 1G0**
Phone 428-3242 FAX 428-3218

CENTRAL KOOTENAY DISTRICT SUB-OFFICE (NEW DENVER)
Box 159, 408 Slocan Avenue, **New Denver V0G 1S0**
Phone 358-2212 FAX 358-2285

CENTRAL KOOTENAY MAINTENANCE CONTRACTOR
Nelson-Creston
Bel Maintenance Inc.
525 Josephine Street, **Nelson V1L 1W5**
Phone 352-3777 FAX 352-2919

EAST KOOTENAY DISTRICT HIGHWAYS OFFICE
129 — 10th Avenue South, **Cranbrook V1C 2N1**
Phone 426-1500 FAX 426-1523

EAST KOOTENAY DISTRICT SUB-OFFICE (FERNIE)
592 — 2nd Avenue, **Fernie V0B 1M0**
Phone 423-6896 FAX 423-4545

EAST KOOTENAY MAINTENANCE CONTRACTOR
Cranbrook-Fernie
Bel Maintenance Inc.
2101 Cranbrook Street North, **Cranbrook V1C 4H4**
Phone 426-3171 FAX 426-3707

SELKIRK DISTRICT HIGHWAYS OFFICE
555 Victoria Road (Alpine Mall), **Revelstoke V0E 2S0**
Phone 837-7646 FAX 837-9407

SELKIRK DISTRICT SUB-OFFICE (GOLDEN)
Box 1200, 509 North Eighth Avenue, **Golden V0A 1H0**
Phone 344-7566 FAX 344-7587

SELKIRK MAINTENANCE CONTRACTOR
Revelstoke-Golden
VSA Highway Maintenance Ltd.
Box 337, 1504 Blattner Road, **Revelstoke V0E 1B0**
Phone 546-8844 FAX 546-8633

REGION 4

CENTRAL/NORTH EAST REGIONAL OFFICE
213, 1011 Fourth Avenue, **Prince George V2L 3H9**
Phone 565-6185 FAX 565-6065

Regional Operations (Districts)

CENTRAL CARIBOO DISTRICT HIGHWAYS OFFICE
209, 540 Borland Street, **Williams Lake V2G 1R8**
Phone 398-4510 FAX 398-4454

CENTRAL CARIBOO MAINTENANCE CONTRACTOR
Williams Lake
Caribou Road Services Limited
Box 2559, 1010 Bagshaw Road, **Williams Lake V2G 4P2**
Phone 392-2939 FAX 392-3580

NORTH CARIBOO DISTRICT HIGHWAYS OFFICE
408, 350 Barlow Avenue, **Quesnel V2J 2C1**
Phone 992-4230 FAX 992-4266

NORTH CARIBOO MAINTENANCE CONTRACTOR
Quesnel
Argo Road Maintenance Inc.
Box 4130, 4305 Quesnel-Hixon Road, **Quesnel V2J 3J3**
Phone 992-8809 FAX 992-3656

FORT GEORGE DISTRICT HIGHWAYS OFFICE
4055 — 15th Avenue, **Prince George V2N 1A5**
Phone 565-6180 FAX 565-6820

FORT GEORGE MAINTENANCE CONTRACTOR
Prince George
Argo Road Maintenance Inc.
Bag 4050, 4050 — 18th Avenue, **Prince George V2N 4X6**
Phone 562-1474 FAX 562-3544

ROBSON DISTRICT HIGHWAYS OFFICE
300 Robson Centre, Highway 16, **McBride V0J 2E0**
Phone 569-3750 FAX 569-3755

ROBSON MAINTENANCE CONTRACTOR
McBride
Interior Roads Ltd.
Box 310, Long Lake Road, Knutsford, **Kamloops V5C 5K9**
Phone 374-7238 FAX 374-4114

SOUTH PEACE DISTRICT HIGHWAYS OFFICE
1201 — 103rd Avenue, **Dawson Creek V1G 4J2**
Phone 784-2363 FAX 784-2222

SOUTH PEACE MAINTENANCE CONTRACTOR
Dawson Creek
Peace Country Maintenance Ltd.
Box 189, 5201 — 52nd Avenue, **Pouce Coupe V0C 2C0**
Phone 786-5900 FAX 786-5804

NORTH PEACE DISTRICT HIGHWAYS OFFICE
10716 — 100th Avenue, **Fort St. John V1J 1Z3**
Phone 787-3237 FAX 787-3279

NORTH PEACE MAINTENANCE CONTRACTOR
Fort St. John
Northland Road Services Ltd.
10615 — 87th Avenue, **Fort St. John V1J 5K6**
Phone 787-7669 FAX 787-9308

NECHAKO DISTRICT HIGHWAYS OFFICE
Box 409, 2732 Burrard Avenue, **Vanderhoof V0J 3A0**
Phone 567-6400 FAX 567-6413

NECHAKO MAINTENANCE CONTRACTOR
Vanderhoof
Yellowhead Road and Bridge Ltd.
9A, 1750 Quinn Street, **Prince George V2N 1X3**
Phone 561-9300 FAX 562-0615

REGION 5

NORTH WEST REGIONAL OFFICE
400, 4546 Park Avenue, **Terrace V8G 1V4**
Phone 638-3340 FAX 638-3441

Regional Operations (Districts)

LAKES DISTRICT HIGHWAYS OFFICE
Box 288, 108 Second Avenue, **Burns Lake V0J 1E0**
Phone 692-7161 FAX 692-3419

LAKES MAINTENANCE CONTRACTOR
Burns Lake
Lakes District Maintenance Limited
Second Floor, 37 Third Avenue, **Burns Lake V0J 1E0**
Phone 692-7766 FAX 692-3930

BULKLEY NASS DISTRICT HIGHWAYS OFFICE
Bag 5000, 3793 Alfred Avenue, **Smithers V0J 2N0**
Phone 847-7403 FAX 847-7219

BULKLEY NASS DISTRICT SUB-OFFICE (STEWART)
Box 127, Brighton Street, **Stewart V0T 1W0**
Phone 636-9225 FAX 636-2333

BULKLEY NASS MAINTENANCE CONTRACTOR
Smithers
Bulkley Valley Maintenance Ltd.
Box 3519, 204, 3842 — 3rd Avenue, **Smithers V0J 2N0**
Phone 847-5775 FAX 847-3955

SKEENA DISTRICT
300, 4546 Park Avenue, **Terrace V8G 1V4**
Phone 638-3322 FAX 638-3316

SKEENA DISTRICT SUB-OFFICE (PRINCE RUPERT)
103, 100 Market Place, **Prince Rupert V8J 1B8**
Phone 627-0485 FAX 627-0580

SKEENA DISTRICT SUB-OFFICE (QUEEN CHARLOTTE ISLANDS)
Box 197, 211 Grouse Street, **Port Clements V0T 1R0**
Phone 557-4277 FAX 557-4469

SKEENA MAINTENANCE CONTRACTOR
Terrace
Nechako Northcoast Construction
4548 Lakelse Avenue, **Terrace V8G 4V1**
Phone 638-1881 FAX 638-8409

Prince Rupert
O'Brien Road & Bridge Maintenance Ltd.
Box 280, Highway 16 West, **Port Clements V0T 1R0**
Phone 557-4282 FAX 557-4306

STIKINE DISTRICT HIGHWAYS OFFICE
General Delivery, Corner of Stikine and Commercial, **Dease Lake V0C 1L0**
Phone 771-4511 FAX 771-4510

STIKINE MAINTENANCE CONTRACTOR
Dease Lake
Yellowhead Road & Bridge (Stikine) Ltd.
General Delivery, **Dease Lake V0C 1L0**
Phone 771-3000 FAX 771-3030

REGION 6

VANCOUVER ISLAND REGIONAL OFFICE
6475 Metral Drive, **Nanaimo V9T 2L9**
Phone 390-6100 FAX 390-6111

Regional Operations (Districts)

SOUTH ISLAND DISTRICT HIGHWAYS OFFICE
103, 4475 Viewmont Avenue, **Victoria V8Z 5K8**
Phone 387-5264 FAX 387-4197

SOUTH ISLAND MAINTENANCE CONTRACTOR
Saanich
Victoria Highway Maintenance Corporation
891 Attree Avenue, **Victoria V9B 4V5**
Phone 474-2688 FAX 474-1173

CENTRAL ISLAND DISTRICT HIGHWAYS OFFICE
310, 190 Wallace Street, **Nanaimo V9R 5B1**
Phone 755-2351 FAX 755-2350

CENTRAL ISLAND DISTRICT SUB-OFFICE (PORT ALBERNI)
Second Floor, 4515 Elizabeth Street, **Port Alberni V9Y 6L5**
Phone 724-9295 FAX 724-9312

CENTRAL ISLAND MAINTENANCE CONTRACTOR
Nanaimo-Port Alberni
Island Highway Services Ltd.
371 Alberni Highway, **Parksville V0R 2S0**
Phone 248-6212 FAX 248-5574

NORTH ISLAND DISTRICT HIGHWAYS OFFICE
550 Comox Road, **Courtenay V9N 3P6**
Phone 334-1275 FAX 334-1291

NORTH ISLAND DISTRICT SUB-OFFICE (PORT HARDY)
c/o Government Agent
8755 Granville Street, **Port Hardy V0N 2P0**
Phone 949-6114 FAX 949-6153

NORTH ISLAND MAINTENANCE CONTRACTOR
Courtenay
Island Highway Services Ltd.
950 Cumberland Road, **Courtenay V9N 2E4**
Phone 334-3393 FAX 334-0811

HEADQUARTERS BRANCHES AND DEPARTMENTS

ADMINISTRATIVE SERVICES DEPARTMENT THWY 3

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5062 FAX 387-6431

The Administrative Services Department oversees all financial matters, personnel operations, public relations activities, information systems and administrative support services. There are administration offices in six regions and 26 districts around the province.

FINANCE AND ADMINISTRATION BRANCH THWY 4

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3100 FAX 387-5012

This branch allocates the ministry's budget and implements budgetary policies, procedures and financial reporting throughout the ministry. It also manages financial systems and policy. Staff perform the tasks of contract administration, payroll services and accounts payable and receivable. The branch oversees administrative support services such as purchasing, postal services, printing services, building services and library.

The branch is also responsible for the **Coquihalla Toll Plaza** which includes the collection, deposit and recording of revenue.

PUBLIC AFFAIRS BRANCH THWY 5

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3198 FAX 356-7706

The Public Affairs Branch conducts an ongoing public communications program that reflects the goals and objectives of the Ministry of Transportation and Highways. The branch produces written, audio and visual materials necessary to communicate ministry activities and manages the relationship between the ministry and its various publics.

A public information officer is located in each of the six regions to prepare and distribute information and to assist the public on a regional basis.

PERSONNEL SERVICES BRANCH THWY 6

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5368 FAX 387-5334

Personnel Services Branch provides a full range of personnel services to the ministry, including organizational analysis and position classification, recruitment and selection, training and development, labour relations, health and safety programs, and audio-visual services.

Personnel offices are located in each of the six regions.

INTERNAL AUDIT DEPARTMENT THWY 7

940 Blanshard Street, Victoria V8W 3E6
Phone 387-6831 FAX 356-0977

The Internal Audit Department performs audits for the ministry's senior management to help manage and control resources in an efficient, effective and economical manner. The department carries out assessments of financial and management controls through audits of assets, expenditures (such as hired equipment), and revenue and reporting of financial data.

INFORMATION SYSTEMS BRANCH THWY 8

940 Blanshard Street, Victoria V8W 3E6
Phone 387-1457 FAX 356-7184

The Information Systems Branch arranges for the design, purchase, installation and operation of computers, word processors and other information systems.

Systems specialists assist management throughout the ministry.

PLANNING AND MAJOR PROJECTS DEPARTMENT THWY 9

940 Blanshard Street, Victoria V8W 3E6
Phone 387-6742 FAX 387-6431

The Planning and Major Projects Department oversees the transportation planning functions of the ministry, including highway planning, transportation policy and major projects, and the delivery of major highway projects.

TRANSPORTATION PLANNING DIVISION THWY 10

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3932 FAX 387-6431

The Transportation Planning Division oversees the Highway Planning Branch, Planning Services Branch (providing graphic and technical support material) and Policy Section.

HIGHWAY PLANNING BRANCH THWY 11

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5251 FAX 387-7549

The mandate of the Highway Planning Branch is to ensure that highway projects and programs meet ministry requirements for the safe and efficient delivery of highway services. The branch has four sections: Systems Planning, Program Planning, Project Planning and Municipal Programs.

The Highway Planning Branch is responsible for updating the highway component of the **provincial transportation plan**. It undertakes the planning for major projects and provides support to the planning offices in the regions.

MUNICIPAL PROGRAMS SECTION THWY 12

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3262 FAX 387-7549

The Municipal Programs Section is responsible for the administration of the **Classified Highways** and **Bridge Assistance** sections of the Highway Act, Part 3. This section also provides recommendations to the Minister of Municipal Affairs, Recreation and Housing regarding municipal incorporations, boundary adjustments and cost-sharable projects under Part V, Section 15 of the regulations pursuant to the Revenue Sharing Act.

PLANNING SERVICES BRANCH THWY 13

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5252

The Planning Services Branch provides transportation planning information, analysis and research services. It co-ordinates ministry transportation information requirements and manages a data collection program related to the use of the provincial highway network.

Branch functions include applied research and development in such areas as economics, travel demand and technology transfer. The branch also prepares technical reports, graphics materials for reports, and overheads for public information meetings.

POLICY SECTION THWY 14

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5996

The Policy Section reviews **air**, **rail**, **marine** and **road** policies, regulations, and user charges in the province and around the world. Staff undertake surveys and other work to identify transportation system deficiencies, and to recommend action that will promote economic development to improve the operation of transportation systems. The section also examines the feasibility of introducing new technology.

AIR TRANSPORT ASSISTANCE PROGRAM THWY 15

940 Blanshard Street, Victoria V8W 3E6
Phone 387-1879 FAX 387-6419

This program offers financial assistance to smaller communities for **local airport development**. Activities include constructing and repaving runways. The goal of this program is to improve air ambulance and scheduled/chartered air services into areas not linked by air to major communities. Local governments may apply to the ministry for Air Transport Assistance funds to assist with new construction, costly preventive maintenance and rehabilitation programs.

MAJOR PROJECTS BRANCH THWY 16

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7560

A major project is any highway project costing more than $50 million. Directors in the Major Projects Branch oversee all phases of major projects, such as planning, environmental and socio-community studies, corridor selection, cost estimates, design, acquisition of **right-of-way**, construction and public consultation.

Project directors are also responsible for monitoring and reporting on all aspects of the project budget and schedule to ensure each project is completed on budget.

Current major projects include:

- Vancouver Island Highway
- Trans-Canada Highway Study, Lower Mainland
- Sea to Sky Highway, Okanagan Highway 97
- Fraser River Crossing, Lower Mainland
- Second Narrows Bridge widening, Lower Mainland
- Barnet-Hastings, Lower Mainland

HIGHWAYS OPERATIONS DEPARTMENT THWY 17

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3260

This is the largest department in terms of programs, personnel and budget allocation, and comprises the Professional Services Division at headquarters, six regional offices and 27 district offices.

PROFESSIONAL SERVICES DIVISION (HEADQUARTERS)

CONSTRUCTION ENGINEERING BRANCH THWY 18

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7567 FAX 356-2480

The Construction Engineering Branch develops and implements policy and procedures for **highway project construction** and management. It is also responsible for developing the **standards** for highway construction contracts and tendering. This branch develops the policy for, and administers, insurance, bonding and claims for construction projects.

INSURANCE AND BONDS (Phone 387-5878)

This section sets the standards and provides help and advice to staff concerning insurance and bonding. It manages risk, bonding and insurance programs for construction projects and decides the level of coverage to address liability claims, in the event of things such as pipeline ruptures and slides.

CLAIMS (Phone 387-5878)

Staff set the policy and procedure for all claims and represent the ministry in major or special claims. They also provide advice to employees involved with general liability claims.

HIGHWAY ENGINEERING BRANCH THWY 19

940 Blanshard Street, Victoria V8W 3E6
Phone 387-1264 FAX 356-7798

The Highway Engineering Branch comprises several sections which are responsible for formulating, publishing and monitoring the application of standards for different aspects of highway design. These are as follows.

STANDARDS SECTION THWY 20

940 Blanshard Street, Victoria V8W 3E6
Phone 356-7928 FAX 356-7798

This section prepares and disseminates improved geometric and cross-sectional standards for roads and streets under provincial government jurisdiction. It also monitors the application of **design standards** at the regional and district level.

TRAFFIC SECTION THWY 21

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7685 FAX 356-7798

This section comprises two groups. The first prepares design standards and gives technical guidance to solve **traffic operational problems** on ministry highways and on arterials through municipalities. This involves the installation of traffic signals, road markings and the various types of highway signs, including the introduction of the new style directional and guide signs.

The second group deals with the **electrical design** aspects of ministry signals and roadway lighting. It produces standards and practices for the design, installation, and inspection of highway electrical systems in the provincial road network. The group engages and monitors the work of consultants.

ENGINEERING SYSTEMS SECTION THWY 22

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7773 FAX 356-7798

Engineering Systems staff provide computer and systems expertise and support to regional and branch computer users. Staff also assist in the development and enhancement of highway engineering systems and provide training in all branch computer applications.

PRELIMINARY ENGINEERING SECTION THWY 23

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7767 FAX 356-7798

The Preliminary Engineering Section prepares preliminary engineering designs to test the feasibility and to select the best highway alignments and interchange layouts for larger provincial projects, including those deemed to be major projects.

CONSULTANT LIAISON AND DESIGN SECTION THWY 24

940 Blanshard Street, Victoria V8W 3E6
Phone 387-7761 FAX 356-7798

This section is responsible for preparing the design terms of reference, assessing consultants' proposals and negotiating fee levels. It then reviews the work of the consultants to ensure that designs comply with ministry standards and good engineering practice.

HIGHWAY ENVIRONMENT BRANCH THWY 25

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3208 FAX 387-3736

This newly-formed branch develops policies and standards for highway environmental works, **roadside development**, and other programs to protect the natural, archaeological and socioeconomic environments from the effects of roadbuilding and road users.

Staff also manage and evaluate **environmental impact assessment studies**, provide guidance and direction on roadside development (including rest areas) and oversee environmental protection programs to be included in project design.

GEOTECHNICAL AND MATERIALS ENGINEERING BRANCH THWY 26

940 Blanshard Street, Victoria V8W 3E6
Telephone 387-1881 FAX 356-0624

The Geotechnical and Materials Engineering Branch provides professional services advice and policy regarding natural materials and **road construction materials**, their application, evaluation procedures and work performance. It establishes standards, specifications, pertinent manuals and inspections.

Staff provide analysis and design for roadway structural components, related specialized testing and pavement management development. As well, staff perform terrain studies for highway planning, design and construction, and provide designs for bridges and other structural foundations.

Staff also co-ordinate the requisition of **asphalt** materials, the advertising of paving projects and asphalt pavement training.

MATERIALS TESTING LABORATORY SECTION THWY 27

324 Kingston Street, Victoria V8V 1V7
Phone 387-1631 FAX 356-2012

The Materials Testing Laboratory performs materials research, testing and applications of chemicals (paint, sealants, etc.), steel, plastics, asphalt, and cements, and assesses the utilization of various materials that may be used in highway construction.

Staff establish and maintain standards and structural design methods. They study, develop and implement new asphalt/concrete mixes and physical testing methods.

FIELD OPERATIONS SECTION THWY 28

3149 Production Way, Burnaby V5A 3H1
Phone 660-7307 FAX 660-6922

The Field Operations Section consists of the **drilling**, **geophysical** and **rock work** sub-sections.

Staff provide all-terrain drill data and soil profiles. They carry out analyses to detect **gravel** deposits and to investigate the property and thickness of various terrain layers. The data are used to determine the most effective foundation design for bridges and other structures.

This section also analyzes and carries out rock work to stabilize slopes and to minimize the occurrence of slides, and records samples of **contaminated soils**.

SEAL COATING OPERATIONS THWY 29

2501B, 48th Avenue, Vernon V1T 3P9
Phone 549-5454 FAX 545-9381

Staff in this section provide policy direction and advice to the ministry concerning **highway surface rehabilitation** treatments, products and construction techniques. They also research new products and techniques, provide training seminars for those involved in inspection of various types of surface treatment projects, and carry out post-project evaluations and recommendations.

BRIDGE ENGINEERING BRANCH THWY 30

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3267 FAX 387-7735

The Bridge Engineering Branch establishes and maintains **bridge design standards** and policy. Staff also provide preliminary and detailed designs for bridge and highway-related structures, as well as feasibility studies for bridge crossings.

MARINE SERVICES THWY 31

940 Blanshard Street, Victoria V8W 3E6
Phone 387-3417 FAX 356-0701

Marine Services, a specialized service within the Bridge Engineering Branch, oversees and provides administrative services to districts that manage the ministry's **inland ferry routes**. (*See* list of highways and ferry routes THWY 36.)

The branch provides advice on maintenance, repair, improvements and replacement of bridges and ferry docks for the ministry's ferries.

HIGHWAY SAFETY BRANCH THWY 32

940 Blanshard Street, Victoria V8W 3E6
Phone 387-5838 FAX 387-0091

The Highway Safety Branch identifies **accident-prone locations** in the provincial highway system and provides short and long-term solutions for the problems associated with these areas.

Staff work directly with other branches and regions to incorporate **safety standards** in construction and paving projects.

PROPERTIES BRANCH THWY 33

940 Blanshard Street, Victoria V8W 3E6
Phone 387-1838 FAX 387-7592

This branch administers policy and procedures for province-wide property acquisitions for right-of-way, leases and other purposes. Staff also provide technical advice on property management, land surveys, and gravel management.

Gravel management staff develop, implement, and administer the ministry's **gravel management** program, including policy, procedures, and required systems.

Regional staff are responsible for negotiations with property owners, appraisals of land and buildings, arrangement of leases, reserving Crown lands, managing ministry properties, and disposing of surplus properties.

HIGHWAYS MAINTENANCE BRANCH THWY 34

940 Blanshard Street, Victoria V8W 3E6
Phone 387-6931 FAX 356-8143

The Highways Maintenance Branch is responsible for road and bridge maintenance standards and policies and the **Quality Assurance Program** that private-sector maintenance contractors must follow. This branch also monitors work reports from private sector maintenance contractors and writes the contracts set up between ministry and private contractors.

Staff provide direction on equipment management and leasing, centre-line marking and bridge resurfacing. Staff also manage communication systems used by private sector maintenance contractors and ministry field staff.

The Highways Maintenance Branch establishes and maintains provincial avalanche control policies and procedures to forecast and control **avalanches**, and provides technical leadership and instruction to both ministry staff and maintenance contractors.

COQUIHALLA RATES AND INFORMATION THWY 35

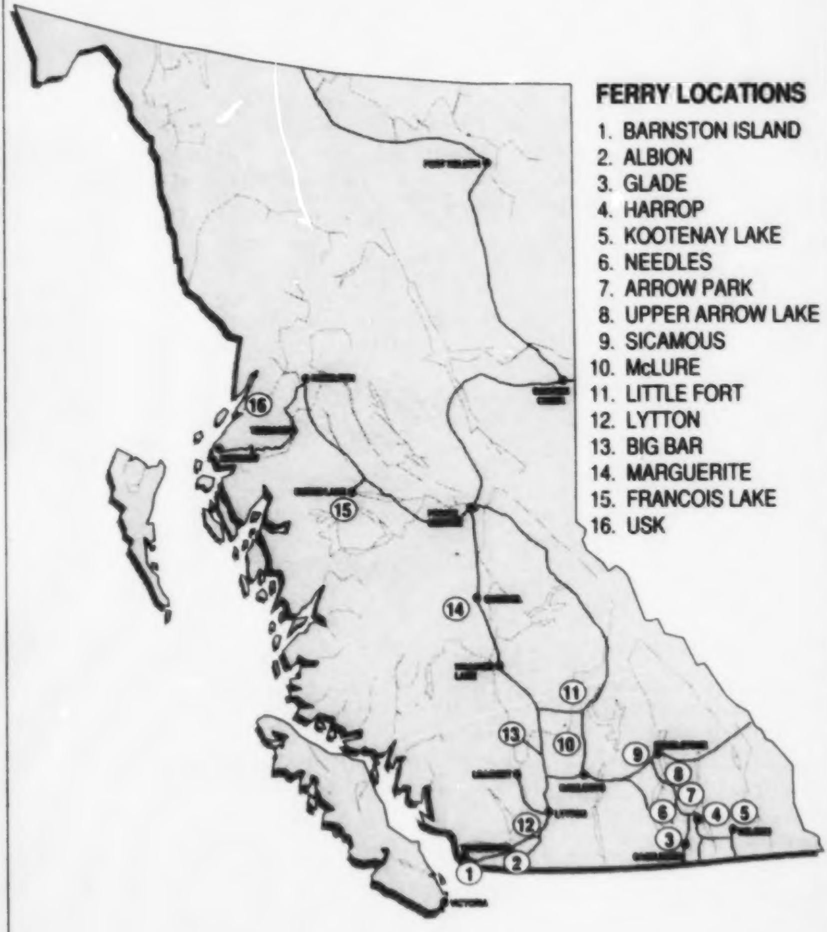
Coquihalla Toll Plaza is located 60 km southwest of Merritt and 55 km northeast of Hope. There are no public restroom facilities at the toll plaza.

Rates:

No Charge	Passengers
$ 5	Motorcycles
$10	Car, light truck with trailer or camper, all recreational vehicles with/without vehicle in tow
$20	Two-axle vehicles over 6,000 kgs and buses (including school buses)
$30	Vehicles with three axles touching pavement
$40	Four and five-axle tractor and tandem semi-trailers
$50	Six/six+ tandem tractor and three-axle combination units

Payment is accepted in Canadian or U.S. funds, Visa or MasterCard.

B.C. INLAND FERRY LOCATIONS



FERRY LOCATIONS

1. BARNSTON ISLAND
2. ALBION
3. GLADE
4. HARROP
5. KOOTENAY LAKE
6. NEEDLES
7. ARROW PARK
8. UPPER ARROW LAKE
9. SICAMOUS
10. McLURE
11. LITTLE FORT
12. LYTTON
13. BIG BAR
14. MARGUERITE
15. FRANCOIS LAKE
16. USK

Province of
British Columbia
Ministry of
Transportation
and Highways

INLAND FERRY SCHEDULE THWY 36

The Inland Ferry Schedule is **subject to change**. To confirm crossing times, please call the listed district office.

Albion - Fort Langley Ferry
Lower Mainland District
Phone 660-8300

Route: Across the Fraser River in the Lower Mainland between Albion (east of Maple Ridge) and Fort Langley (about five km southeast of Langley).

Daily schedule: Approximately every 15 minutes, 6 a.m. to 9:30 p.m. Approximately every half hour, 9:30 p.m. to 3 a.m. and hourly 3 a.m. to 5 a.m.

Crossing time: Ten minutes.

Barnston Island Ferry
Lower Mainland District
Phone 660-8300

Route: Across Parsons Channel on the south side of the Fraser River in the Lower Mainland, between Barnston Island and Port Kells, in the northeast corner of Surrey.

Daily schedule: On demand, Monday to Thursday, 6:15 a.m. to 11:55 p.m. On demand, Friday to Sunday, 6:15 a.m. to 12.55 a.m.

Crossing time: Five minutes.

Lytton Ferry
Nicola District
Phone 378-9359

Route: Across the Fraser River, about 2.4 km north of Lytton. No service during high water.

Daily schedule: On demand, 6:30 a.m. to 10:15 p.m.

Crossing time: Five minutes.

Marguerite Ferry
North Cariboo District
Phone 992-4230

Route: Across the Fraser River, 54 km north of Williams Lake. An aerial tramway for passengers only; operates when water is low or icy.

Daily schedule: On demand, 7 a.m. to 6:45 p.m. (except 11:45 a.m. to 1 p.m. and 4:45 to 6 p.m.)
Crossing time: Five minutes.

Big Bar Ferry
South Cariboo District
Phone 395-5575

Route: Across the Fraser River, 64 km north of Lillooet. An aerial tramway for passengers only; operates when water is low or icy.

Daily schedule: On demand, 7 a.m. to 7 p.m. (except noon to 1 p.m. and 5 to 6 p.m.)

Crossing time: Five minutes.

McLure Ferry
Thompson District
Phone 828-4200

Route: Across the North Thompson River, 43 km north of Kamloops. No service during high water or winter freeze-up. Detour via Westsyde Road.

Daily schedule: On demand, 7 a.m to 6:45 p.m. (except 11:45 a.m. to 1 p.m. and 4:45 to 6 p.m.)

Crossing time: Five minutes.

Little Fort Ferry
Thompson District
Phone 828-4200

Route: Across the North Thompson River, 88 km north of Kamloops. An aerial tramway for passengers only; operates when water is low or icy.

Daily schedule: On demand, 7 a.m to 6:45 p.m. (except 11:45 a.m. to 1 p.m. and 4:45 to 6 p.m.)

Crossing time: Five minutes.

Shuswap Lake Ferry

For reservations, phone 836-2200.

Route: On Shuswap Lake from Sicamous to Anstey Arm, Salmon Arm and Seymour Arm. Departs from the dock at the foot of Finlayson Street.

Daily schedule: Departing Sicamous for Seymour Arm and Way Points, returning the same day. September to May: Tuesday and Friday, 7 a.m.; May to August: Monday, Wednesday and Friday, 8 a.m.

Crossing time: Varies.

Fares:	Passengers	$7.35
	Under six	Free
	Ages six – 11	Half fare
	Vehicles up to 15 feet	$18.50
	Over 15 feet	$1.40 per foot
	Heavy equipment	$0.23 per ton mile ($36.75 minimum)
	Freight	$1.15 per 100 pounds ($5.80 minimum)

This service is subsidized by the ministry and operated by Shuswap Lake Ferry Service Ltd. The "ferry" is a tug and barge with a nine-car capacity.

Glade Ferry
Central Kootenay District
Phone 354-6521

Route: Across the Kootenay River on Highway 3A, 22.5 km west of Nelson, to Glade.

Daily schedule: On demand, 5 a.m. to 2:30 a.m.

Crossing time: Three minutes.

Harrop Ferry
Central Kootenay District
Phone 354-6521

Route: Across Kootenay Lake, on Highway 3A, 24.5 km northeast of Nelson and five km west of Balfour, between Long Beach and the Harrop/Proctor area.

Daily schedule: On demand, 24 hours.

Crossing time: Five minutes.

Upper Arrow Lake Ferry
Selkirk District
Phone 837-7646

Route: Across Upper Arrow Lake, 49 km south of Revelstoke on Highway 23, between Shelter Bay and Galena Bay.

Daily schedule: Every hour on the hour from Shelter Bay, 5:10 a.m. to 10 p.m. and 12 midnight (June 1 to September 30: extra sailing 11 p.m.).

Every hour on the half-hour from Galena Bay, 5:30 a.m. to 10:30 p.m. and 12:30 a.m. (June 1 to September 30, extra sailing 11:30 p.m.).

Crossing time: 30 minutes.

Arrow Park Ferry
Central Kootenay District
Phone 354-6521

Route: Across the junction between the Upper and Lower Arrow Lakes at Arrow Park on Highway 6.

Daily schedule: On demand, between 5 a.m. and 12:05 p.m. and between 3:15 p.m. and 10:35 p.m. Service may advance two hours in fire season.

Crossing time: Five minutes.

Needles Ferry
Central Kootenay District
Phone 354-6521

Route: Across the Lower Arrow Lake, about 59 km south of Nakusp on Highway 6, between Fauquier and Needles.

Daily schedule: Every half hour from Fauquier, 6 a.m. to 10 p.m. Every half hour from Needles, 6:15 a.m. to 9:45 p.m. On demand service 10 p.m. to 6 a.m.

Crossing time: Five minutes.

Kootenay Lake Ferry
Central Kootenay
Phone 354-6521

Route: Across Kootenay Lake, 32 km east of Nelson on Highway 3A, between Balfour and Kootenay Bay.

Daily schedule: From Balfour, 6 a.m. to 12 midnight. From Kootenay Bay, 7 a.m. to 1 a.m.

Crossing time: 45 minutes.

Usk Ferry
Skeena District
Phone 638-3322

Route: Across the Skeena River, about 16 km northeast of Terrace, 0.8 km off Highway 16, between South and North Usk. An aerial tramway for passengers only; operates when water is low or icy.

Daily schedule: On demand, 6:15 a.m. to 12 midnight (except 10 a.m. to 11 a.m. and 7 p.m. to 8 p.m.).

François Lake Ferry
Lakes District
Phone 692-7161

Route: Across François Lake on Highway 35, about 26 km south of Burns Lake, from the town of François Lake to Southbank.

Daily schedule: From Southbank, 5:20 a.m. to 12 midnight. From François Lake, 5:45 a.m. to 12:30 a.m.

Crossing time: 15 minutes.

AGENCIES

TRANSPORTATION PLANNING TASK FORCES THWY 37

These are established through the Ministry of Economic Development, Small Business and Trade.

RESOURCE ROAD TASK FORCE THWY 38

Policy Section — Road
Third Floor, 940 Blanshard Street, Victoria V8W 3E6
Phone 387-5996

The ministry leads 11 provincial ministries that review the jurisdiction and approval process to standardize and simplify the management of resource roads around the province.

Resource roads are those which are built and used by private companies and/or government agencies (in such industries as mining and forestry) and may be open to the public for recreation.

PUBLICATIONS THWY 39

The quarterly publication *The Ministry's Tender Schedule* is available from Contract Administration, Fifth Floor, 940 Blanshard Street, Victoria V8W 3E6; phone 387-1411.

The following is a list of major ministry publications available from Crown Publications, 546 Yates Street, Victoria V8W 1K8; phone 386-4636.

Annual Report
Ferries Book (a history of ferries in British Columbia)
Frontier to Freeway (a history of roads and bridges in British Columbia)
A Ports Policy for British Columbia

Brochures on ministry services and operations are also available in all regions and districts, and at headquarters. They include:

Air Transport Assistance Program
Winter Road Maintenance
Seasonal Load Restrictions
Avalanche Control: Maintaining Safe Roads
The Public Consultation Process
Building a New Highway: From Concept to Completion
Hiring Local Equipment
Coquihalla Rates and Information
Inland Ferry Schedule
Working with Nature
District Operations
Planning a Special Event on B.C. Highways
Seal Coating in British Columbia

The following technical manuals are available at cost:

Highway Engineering Branch — Design Manual — Available by order through Highway Engineering Branch in Victoria (phone 387-1264) at a cost of $45.20 including PST, GST and mailing. (Updates also available.)

Standard Specifications for Highway Construction — Available by order through the Construction Engineering Branch in Victoria (phone 387-7567) or any district office at a cost of $28.25 including PST, GST and mailing. This manual can also be purchased over the counter in regions and Contract Administration Section, Fifth Floor, 940 Blanshard Street, Victoria.

ACTS THWY 40

The ministry administers a number of statutes directly and has partial responsibility for others.

Ministry of Transportation and Highways Act (sections 1 to 58 and 60). — These sections set out the transportation mandate and the highway mandate of the ministry.

Highway Act — This Act governs the construction, maintenance, classification and protection of the public highways in the province, including bridges and tunnels.

Other Acts or sections thereof:

British Columbia Railway Act
Coquihalla Highway Construction Acceleration Act
Highway (Industrial) Act
Highway Scenic Improvement Act
Railway Act
Riverbank Protection Act
Transportation Capital Funding Act

MINISTRY OF WOMEN'S EQUALITY

MINISTER	**DEPUTY MINISTER**
Parliament Buildings	**756 Fort Street**
Victoria V8V 1X4	**Victoria V8V 1X4**
Phone 387-3600	**FAX 356-9268**

The Ministry of Women's Equality co-ordinates matters related to the social, economic and legal equality of women in British Columbia, and to employment equity within the public service. It promotes government and public awareness on issues of equality for women and undertakes associated research and policy analysis.

The ministry has a dual role in government. As a central agency, the ministry works closely with other ministries to ensure that issues relating to women's equality are reflected in policy, legislation, services and programs throughout government. As a lead agency, the ministry initiates partnerships with communities and government to develop policy and programs which address the needs of women in the province.

Priority issues for the Ministry of Women's Equality in 1992/93 include employment and education, pay equity, employment equity, child care, and intervention and prevention of violence against women.

CHILD CARE BRANCH WEQ 1

The Child Care Branch administers programs which support communities to plan for, and respond to, local child care needs, including Aboriginal and multicultural, special needs, atypical work day schedules, and emergency care; enhance quality in licensed and informal care; increase affordability of care for low-income families; stabilize the existing supply of child care; and expand the supply of affordable, accessible, quality child care.

These programs include Infant/Toddler Incentive Grants; Child Care Expansion Program (including Day Care Grants, formerly with the Ministry of Social Services); Financial Management Administrative Support Program; Community Planning and Resource Development; and Provincial Child Care Council.

For information on **day care subsidies** and **special needs day care,** *see* listing under the Ministry of Social Services.

For information on **licensing,** *see* listing under the Ministry of Health.

EMPLOYMENT EQUITY WEQ 2

The Employment Equity Program is designed to create a workforce in the **public service** that, at all levels, reflects the diverse population of British Columbia.

The goal of the program is to eliminate biases in hiring processes across government, so that no person is denied employment opportunities for reasons unrelated to the ability to do the job.

The program focuses on four groups identified as under-represented in the public service: women, visible minorities, Aboriginal peoples and persons with disabilities.

GRANTS PROGRAM WEQ 3

The Grants Program provides funding to **non-profit community organizations** which enhance opportunities for women. Projects receiving funding include those which address issues of employment and training, the intervention in, and prevention of, violence against women, and community development, as well as those which target the needs of special groups such as immigrant, visible minority, and Aboriginal women.

Grants are awarded three times a year and deadline dates for applications vary. The Grants Program information package can be obtained from the ministry.

LIBRARY AND RESOURCE CENTRE WEQ 4

The Resource Centre, located at the Ministry of Women's Equality in Victoria, maintains a comprehensive print and audio-visual library and referral lists of women's organizations throughout the province. Although it is primarily an internal resource for government employees, it provides support to the regional co-ordinators and information to the public on a variety of subjects, either by telephone or as an on-site research centre.

The Resource Centre serves as a distribution point for **publications** and other materials produced by the Ministry of Women's Equality. These include general information on employment issues, intervention and prevention of violence against women, child care and programs for women. Publication titles include: *Is Anyone Listening? Report of the British Columbia Task Force on Family Violence, Family Violence in Aboriginal Communities — A First Nations Report, Calendar of Events for Women, Child Care Newsletter,* and *Child Care — A Community Partnership.*

REGIONAL CO-ORDINATORS WEQ 5

Community Programs

Regional Co-ordinators establish a regional presence for the Ministry of Women's Equality throughout the province. Co-ordinators in six regions work with communities to plan and deliver services to women, and assist in accessing funds for community projects. Co-ordinators travel extensively throughout the regions. They may be reached through a message service provided at the B.C. Access Centres listed below:

Cariboo / Northeast
Women's Equality
B.C. Access Centre, 1044 Fifth Avenue, **Prince George V2L 3H9**
Phone 565-6995 FAX 656-6638

Kootenay
Women's Equality
B.C. Access Centre, 310 Ward Street, **Nelson V1L 5S4**
Phone 354-6104 FAX 354-6102

Lower Mainland/Southwest

Women's Equality
c/o Government Agent
100-635 Columbia Street, **New Westminster V3M 1A7**
Phone 660-8682 FAX 660-8498

Northcoast/Nechako

Women's Equality
B.C. Access Centre, 1020 Murray Street, Bag 5000, **Smithers V0J 2N0**
Phone 847-7207 FAX 847-7232

North Vancouver Island/Coast

Women's Equality
B.C. Access Centre, 2500 Cliffe Avenue, **Courtenay V9N 5M6**
Phone 334-1100 FAX 334-1209

South Vancouver Island

Women's Equality
c/o Government Agent, 5785 Duncan Street, **Duncan V9L 3W6**
Phone 746-1400 FAX 746-1401

Crown Corporations and Other Agencies

CROWN CORPORATIONS

BRITISH COLUMBIA ASSESSMENT AUTHORITY CC 1

1537 Hillside Avenue, Victoria V8T 4Y2
Phone 595-6211 FAX 595-6222
1-800-661-2222 (toll-free)

The British Columbia Assessment Authority provides an independent, uniform and efficient **real estate valuation, classification** and **information system** for the public and all levels of government.

Established in 1974, the British Columbia Assessment Authority operates as a publicly funded corporation governed by its own board of directors. The head office is in Victoria, and 26 community offices are located throughout the province.

As set out in the Assessment Authority Act, the purpose of the Authority is to establish and maintain uniform real property assessments in accordance with the Act. For every property in the province, it is the Authority's responsibility to identify ownership and tax liability, classify in terms of use, and estimate actual or market value as of a specific date.

The Authority maintains an extensive and up-to-date **information database** on all properties in the province. The most recently published assessment roll, as well as the current ownership information, is available on-line through **BC OnLine,** a service of BC Systems Corporation.

To provide a stable base for real property taxation throughout British Columbia, an **Assessment Roll** is completed by Authority employees who value over 1.3 million properties. The assessed values of land and improvements, as well as the appropriate property classification, are recorded on the new roll. Individual **Assessment Notices** describing new assessed property values are then forwarded to all property owners.

The new Assessment Roll, once certified by the Assessor and authenticated by the Courts of Revision, is presented to the various taxing jurisdictions (municipal governments, regional districts, school boards) to form the basis for their **tax rolls.**

BRITISH COLUMBIA BUILDINGS CORPORATION CC 2

3350 Douglas Street, Box 1112, Victoria V8W 2T4
Phone 387-7211 FAX 387-0024

The British Columbia Buildings Corporation provides and maintains the **accommodation requirements** of the provincial government and **contracts** its services and expertise to some publicly funded agencies.

Throughout British Columbia the corporation manages 2,138,813 square metres (23,022,744 square feet) of space, making it the province's largest landlord.

BRITISH COLUMBIA FERRY CORPORATION CC 3

1112 Fort Street, Victoria V8V 4V2
Phone 381-1401 FAX 381-5452

British Columbia Ferry Corporation is a provincially owned and operated marine transportation system, with a fleet of 40 ships serving 24 routes from 42 terminals along the coast of British Columbia.

It links the many small islands in the Strait of Georgia to the mainland and Vancouver Island, and connects Vancouver Island to the mainland via four different routes. BC Ferries' most northern terminus on Vancouver Island is Port Hardy, and on the mainland, Prince Rupert. Another route connects Prince Rupert to the Queen Charlotte Islands.

For information on **ferry routes,** rates and **schedules,** call 669-1211 in Vancouver, or 386-3431 in Victoria. For schedule information (24 hours), call 656-0757 in Victoria, 685-1021 in Vancouver, and 753-6626 in Nanaimo.

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY CC 4

333 Dunsmuir Street, Vancouver V6B 5R3
Phone 528-1600 FAX 623-4523

British Columbia Hydro and Power Authority is a provincial Crown corporation established in 1962 to generate, transmit and distribute **electricity.**

British Columbia Hydro's board of directors is appointed by the Lieutenant-Governor in Council and is responsible for the overall direction of the corporation. The corporation's rates are subject to regulation by the British Columbia Utilities Commission.

The third largest electric utility in Canada, British Columbia Hydro serves almost 1.3 million customers in an area containing over 92 per cent of British Columbia's population. Most of the electricity is generated by modern hydroelectric plants which are linked to customers by an interconnected system of transmission lines. Those remote communities not connected to this integrated system are served by small local generating plants.

Additional information about the utility can be obtained from local offices or the head office **Information Centre** at 623-4152 or 1-800-663-0431, toll-free. **Power Smart** conservation program information can be obtained from 1-800-663-0431, toll-free.

BRITISH COLUMBIA LOTTERY CORPORATION CC 5

10760 Shellbridge Way, Richmond V6X 3H1
Phone 270-0649 FAX 276-6424

74 West Seymour Street, Kamloops V2C 1E2
Phone 828-5500 FAX 828-5631

770 Hillside Avenue, Victoria V8T 1Z6
Phone 383-4433 FAX 361-4050

The British Columbia Lottery Corporation is the Crown corporation responsible for the **management** and **conduct** of government-sponsored lotteries in

British Columbia. Policies are set by a board of directors appointed by the government of British Columbia.

Revenues from the sale of lottery tickets are forwarded to the Ministry of Government Services, which administers the lottery funds through the Community Grants Branch.

Current lottery games include (product names):

- Instant Scratch and Win (a variety of different games)
- Provincial
- The Daily
- Lotto 6/49
- Extra
- BC KENO
- BC/49
- Breakopen (several games)
- Special Event ($20 ticket on occasion)
- Sports Action
- Bingo Paper

B.C. PAVILION CORPORATION CC 6

600, 375 Water Street, Vancouver V6B 5C6
Phone 687-3800 FAX 687-9017

Committed to providing "The Best Event Experience in North America," the B.C. Pavilion Corporation features five unique facilities.

The corporation employs more than 120 full-time and 2,200 part-time employees, and generates $500 million annually in economic benefits to British Columbia. Its facilities have become an important part of British Columbia's profile, both at home and abroad.

The **Vancouver Trade and Convention Centre,** opened in 1987, has 21 meeting rooms for groups of 8 or 800, 94,000 square feet of column-free exhibition space, and an adjoining 17,000 square feet of ballroom catering to 7,000 banquet guests or 10,000 reception guests. The centre is within walking distance of 6,700 hotel rooms, including 1,000 on site. For information call 641-1987.

The **Robson Square Conference Centre,** in the heart of Vancouver, provides two theatres for 300–350, eight conference rooms, and a ballroom capable of handling events for up to 1,100 guests. For information call 660-2830.

B.C. Place Stadium is the world's largest domed stadium, with 60,000 seats and 247,000 square feet of exhibition space. The stadium is home to football, concerts, trade and consumer shows and special events. For information call 669-2300.

The **Fraser Valley Trade & Exhibition Centre (TRADEX)** offers 120,000 square feet of trade and consumer show space in the Fraser Valley and is ideal for trade and consumer shows, exhibitions, banquets and special events. For more information call 857-1263.

The **Bridge Film Studios** in Burnaby is an important player in British Columbia's film and television production industry. With the largest special effects stage in North America, the Bridge has helped stage productions like Bird on a Wire, Stay Tuned, Fly II, and MacGyver. For more information call 291-0650.

BRITISH COLUMBIA PETROLEUM CORPORATION CC 7

Suite 1650, Commerce Place, 400 Burrard Street, Vancouver V6C 3A6
Phone 681-5395 FAX 662-3784

British Columbia Petroleum Corporation is responsible for monitoring the operations of the **deregulated natural gas market** to ensure that the public interest is protected and that all participants in the natural gas marketplace are treated fairly. The Minister of Energy, Mines and Petroleum Resources has delegated to British Columbia Petroleum Corporation administrative functions under the new legislation including: the issuing of acquisition orders, the issuing of findings of producer support, collection of data and collection of the levy.

BRITISH COLUMBIA RAILWAY GROUP CC 8

Box 8770, Vancouver V6B 4X6
Phone 986-2012 FAX 984-5369

The group comprises three companies: British Columbia Railway Company, the holding company; BC Rail Ltd., the operating company; and BCR Properties Ltd., which owns and manages the group's non-operating real estate assets.

The group is principally engaged in the **transportation** of forest products, coal, ore concentrates, other natural resources and general freight. It is also involved in commercial **telecommunications, road transportation,** and railway engineering, operations and **management consulting** outside British Columbia.

BC Rail Ltd. owns and operates approximately 2,300 kilometres of track in British Columbia. It has interline connections to all rail-served points in North America.

BC SYSTEMS CORPORATION CC 9

4000 Seymour Place, Victoria V8X 4S8
Phone 389-3101 FAX 389-3916

601 West Broadway, Vancouver V5Z 4C2
Phone 660-8668 FAX 660-9581

BC Systems is a provincial Crown corporation providing information technology services for the public sector. Created in 1977 with the enactment of the System Act, BC Systems offers data processing, professional services, data and voice communications and **information access services.**

As a commercial public enterprise, BC Systems provides integrated information technology solutions to assist public sector organizations in British Columbia to maintain and fundamentally improve the quality of service to the public.

The corporation's world-class **data centre** operation supports 60,000 users. The **data networks** link more than 34,000 terminal devices in over 100 cities and towns throughout British Columbia to approximately 100 host computers. The **voice network** supports approximately 42,000 telephone users.

BC Systems is also responsible for **BC OnLine,** an information service which provides electronic access to **government registry databases.** Lawyers, real estate agents, financial institutions, automobile dealers and other businesses, ministries and Crown corporations use BC OnLine to access the Land Title Registry, Personal Property Security Registry, the Companies Registry, BC Assessment Authority system, Rural Property Tax system, and income taxation bulletins. This service operates from 8:00 a.m. to 8:00 p.m. (Pacific Time), Monday through Saturday. Fees charged are lower than those for accessing the information over the counter in registry offices. For more information call 1-800-663-6102 (toll-free) in British Columbia; out of province call 604-389-3232, or write to BC OnLine, 4000 Seymour Place, Victoria, British Columbia, V8X 4S8.

BRITISH COLUMBIA TRADE DEVELOPMENT CORPORATION CC 10

730, 999 Canada Place, Vancouver V6C 3E1
Phone 844-1900 FAX 660-2457
1-800-927-2255 (toll-free)

The British Columbia Trade Development Corporation (BC Trade) was established in June 1989, to help British Columbia businesses take better advantage of **export opportunities.** BC Trade helps companies increase their volume of exports; urges more companies to export; and increases the general level of export awareness within the business community.

BC Trade is responsible for **Export Advisory Services,** which provides export counselling, training and financial advice to British Columbia companies already exporting and interested in exporting their products and services.

The **British Columbia Trade Showcase,** also administered by BC Trade, is a permanent exhibition of provincial products and services that are ready for export. The Trade Showcase also helps business people contact foreign buyers.

BC Export Awards is an annual event saluting British Columbia companies that achieve notable export success. This year's ceremonies take place in October, in Prince George, Vernon, Victoria, and Vancouver.

BC TRANSIT CC 11

1200 West 73rd Avenue, Vancouver V6P 6M2
Phone 264-5000

For enquiries relating to transit outside Greater Vancouver, contact:
BC Transit
520 Gorge Road East, Victoria V8W 2P3
Phone 385-2551

BC Transit is a Crown corporation whose staff are dedicated to providing excellence in **public transit.**

BC Transit services range from the Lower Mainland's unique integrated **bus/SeaBus/SkyTrain network,** comprising more than 1,000 vehicles, to the

paratransit services of the province's smaller communities. (Note: "paratransit" is a general term for transit services that are more flexible and more personal than conventional transit. Services include dial-a-bus, shared ride taxi and subscription bus services.) A **handyDART** network ensures mobility for disabled people throughout the province. In the Lower Mainland service area, BC Transit serves 1.5 million people spread over 1,800 square kilometres, the largest service area in Canada. Bus, SeaBus and SkyTrain carry approximately 410,000 passengers a day.

BC Transit's mission is to enhance the social and economic life of the communities it serves by providing safe, reliable, environmentally sound, effective public transit.

BRITISH COLUMBIA UTILITIES COMMISSION CC 12

Sixth Floor, 900 Howe Street, Box 250, Vancouver V6Z 2N3
Phone 660-4700 FAX 660-1102
1-800-663-1385 (toll-free)

The British Columbia Utilities Commission regulates energy utilities in the province. The commission helps the public to resolve **complaints** and will attempt to resolve **disputes** between the customer and utility where there is a pending disconnection of service for non-payment of account.

Public hearings are conducted into a variety of utility/energy related matters, including setting rates, service standards, consumer complaints, rate design, major extensions and major energy projects for the Minister of Energy, Mines and Petroleum Resources.

INSURANCE CORPORATION OF BRITISH COLUMBIA CC 13

151 West Esplanade, North Vancouver V7M 3H9
Phone 661-2800

Autoplan is the compulsory automobile insurance program introduced in British Columbia on March 1, 1974. Autoplan is operated under the Insurance (Motor Vehicle) Act and Regulation and is administered by the Insurance Corporation of British Columbia (ICBC).

ICBC is a self-supporting, user-pays, non-profit provincial Crown corporation. It cannot be selective in providing Autoplan insurance. Its mandate is to provide basic liability coverage and accident benefits to all vehicles required to be licensed in British Columbia. Through its 900 independent Autoplan brokers, ICBC also provides vehicle licensing services.

Vehicles licensed in British Columbia are required by law to carry a minimum of $200,000 third party legal liability insurance (protection against claims for bodily injury and property damage caused by the insured to others). This compulsory coverage provides a minimum of $200,000 to be shared among the victims of any motor vehicle accident that results in a valid claim against a British Columbia motorist.

Compulsory coverage also gives victims access to **"no-fault" accident benefits** whether or not the victim owns or operates a vehicle.

For additional information, call **Public Enquiries,** Vancouver and Lower Mainland, at 661-2800. In other areas of British Columbia, call 1-800-663-3051 (toll-free).

OTHER AGENCIES

BRITISH COLUMBIA ROUND TABLE ON THE ENVIRONMENT AND THE ECONOMY CC 14

The British Columbia Round Table on the Environment and the Economy, an independent group of 32 members representing environmental, industry, labour and Native interests, provides guidance to the government to help develop and implement a **sustainable development** strategy. Sustainable development is development that makes environmental considerations an integral component of economic development decisions.

The Round Table also oversees an extensive public consultation process to incorporate the views of the community at large into its recommendations.

For more information on the Round Table, call 1-800-665-7002 (toll-free) or in Victoria call 387-5422.

CHILD AND YOUTH SECRETARIAT CC 15

Suite 141A, 333 Quebec Street, Victoria V8V 1A4
Phone 356-0831 FAX 356-0837

The Child and Youth Secretariat co-ordinates and implements **inter-ministry policy** for children and youth. Its responsibilities include co-ordination of programs and services, implementation of policy and programs, and the review of recommendations contained in the Ombudsman's Report *Services to Children, Youth and Their Families: The Need for Integration*. For more information on the Child and Youth Secretariat, phone 356-0831

CROWN CORPORATIONS SECRETARIAT CC 16

Third Floor, 468 Belleville Street
Victoria, V8V 1W9
Phone 356-6716 Fax 356-6745

In December of 1991 Cabinet established the Crown Corporation Committee and Secretariat within the Ministry of Finance and Corporate Relations.

The mandate of the Crown Corporation Committee and Secretariat is: to ensure that the Crowns become greater generators of wealth and economic development for the provincial economy, to identify current problems with the Crowns, to review the strategic and tactical plans of the Crowns and to provide a co-ordinating mechanism for the integration of the plans and objectives of the Crowns.

JUSTICE INSTITUTE OF BRITISH COLUMBIA CC 17

4180 West Fourth Avenue, Vancouver V6R 4J5
Phone 228-9771 FAX 660-1875

The Justice Institute of British Columbia is a **post-secondary** educational institution established in 1978 to provide specialized training for the major components of the **justice and public safety system** in the province. These components include law enforcement, court management, correctional services, emergency health services, provincial emergency services and fire services. In addition, a range of interdisciplinary contract and tuition programs are offered to government personnel, community agency staff and volunteers, and other interested individuals.

The institute receives a core operating grant from the Ministry of Advanced Education, Training and Technology, and is governed by a board of directors.

In 1990-91 the institute registered over 30,000 students in over 900 courses.

OKANAGAN VALLEY TREE FRUIT AUTHORITY CC 18

Research Station, Box 6000, Summerland V0H 1Z0
Phone 494-5021 FAX 494-5024
1-800-665-5254 (toll-free)

The Okanagan Valley Tree Fruit Authority ensures an efficient and coordinated approach to the revitalization and transformation of the interior tree fruit industry. It also assists in the rehabilitation and improvement of orchard land and orchards, the development and operation of programs to improve productivity of the tree fruit industry, and the marketability of tree fruit. In addition, the corporation will commission **applied research** into production and marketing, provide for the **training** of growers and farm workers, and assist growers, packing houses, processors and marketing enterprises by providing **advice.**

SERVICE QUALITY B.C. SECRETARIAT CC 19

Suite 230, 333 Quebec Street, Victoria V8V 1X4
Phone 356-0227 FAX 387-6258

Service Quality B.C. is an initiative to promote customer service and quality management in the British Columbia public service. Service Quality B.C. was launched in September of 1990 by the Deputy Minister's Council and is led by a Steering Committee of Deputy Ministers and senior executives from Crown corporations and the private sector. The Secretariat and Service Quality Coordinators Council comprise the organizational structure of Service Quality B.C. For more information phone the Service Quality B.C. Secretariat at 356-0227.

Provincial Government Publications

PROVINCIAL GOVERNMENT PUBLICATIONS

The following is a list of the most frequently requested government publications listed by ministry responsible for the publication. Some of the titles listed on the following pages are available at no charge; for others there is a charge. For information on a publication, or to obtain a publication, contact the Public Affairs/Communications Branch of the ministry. Most of the publications may be purchased from Crown Publications, 546 Yates Street, Victoria V8W 1K8, phone 386-4636 or FAX 386-0221

Most government publications are available for viewing at the Legislative Library, Parliament Buildings, Victoria V8V 1X4, phone 387-6500, or at the University of British Columbia Library, Government Publications Division, Vancouver V6T 1W5, phone 822-2584.

Aboriginal Affairs

The Aboriginal Peoples of British Columbia: A Profile
The Communicator (newsletter)
Ministry of Aboriginal Affairs (pamphlet)
Information Update (land claims newsletter)
Papers Connected with the Indian Land Question, 1850 – 1875, 1877

Advanced Education, Training and Technology

Drywall Finishing Manual
A Five Year Plan for Science and Technology: 1990 – 1995 (brochure)
For Your Info: What You Should Know About Private Training Institutions (brochure)
Investment for the Future: Financial Assistance for Advanced Education Students (brochure)
Learning & Work: The Way Ahead for British Columbians (Task Force Report)
Linking Youth with B.C.'s Government (brochure)
Millwright Manual of Instruction
POWA: Program for Older Worker Adjustment (brochure)
Science and Technology in British Columbia: People Make a Difference (brochure)
Steamfitting — Pipefitting Trade Manual
Steamfitting Pipefitting Manual: Question Book
Steamfitting Pipefitting Manual: Answer Book
Training and Development for Your Community — Training and Enterprise Centre Network (brochure)
A User's Guide: British Columbia Science and Technology Fund (brochure)

Agriculture, Fisheries and Food

A Gardener's Guide to Pest Prevention and Control in the Home and Garden

Attorney General

About Wills and Estates (brochure)
Access to Justice: Report of the Justice Reform Committee, 1988
Bail in B.C.: Some Basic Information (brochure)
Canadian Charter of Rights and Freedoms
Civil Document Processing Manual

Conflict Care and Control
Dealing With Breaking and Entering (brochure)
Dealing With Sudden Death (brochure)
Deemed Conviction: What Does It Mean (brochure)
Divorce in B.C.: A Guide (brochure)
Educational Assistance Fund (brochure for former wards)
Family Court Manual
Family Law: Searching for Your Missing Partner (brochure)
Family Maintenance Enforcement Program — FMEP:
FMEP: Information for Debtors (brochure)
FMEP: Information for Enrolled Creditors (brochure)
FMEP: Notice of Attachment (brochure)
FMEP: We Owe It To Our Children (brochure)
FMEP: The First Anniversary Status Report
Index of Current B.C. Regulations
Jury Duty (brochure)
Magistrate — Judge: The story of the Provincial Court Of British Columbia
The Notary's Compendium: B.C. Statues and Regulations
Office of the Public Trustee. Year in Review: 1989/90
Office of the Public Trustee. Private Committees (handbook)
Office of the Public Trustee — How you can help manage the financial and legal affairs for someone who is physically or mentally disabled
1-800 VICTIMS (brochure)
Probate Precedent Manual
Rules of Court and Related Enactments
Services for Victims of Child Abuse
Sexual Assualt (handbook)
Sheriff Services Selected Operating Procedures
A Short History of Oakalla (1912 – 1991)
Small Claims Manual
Standards and Guidelines for Wilderness Programs and Outdoor Activities
Status of Gaming in British Columbia
Surveyor's Volume of Acts
Syllabus for the BC Bar Exam
Third Findings Report on Organized Crime in British Columbia
The Victim Assistance Programs of British Columbia: 1989 – 1991
Victims of Crime (handbook)
Victim Services News (quarterly newsletter)
Volunteer Management (handbook)
Wife Assualt (handbook)
Your Rights Under Expropriation
Your Trial in French (bilingual brochure)

Economic Development, Small Business and Trade
Advantage British Columbia
Asia Pacific Final Report
Basic Guide to Doing Business in Europe
B.C. Around the World (brochure)
B.C. Distinct Advantage (brochure)
British Columbia Electronics Opportunity Report

B.C. International Exports, 1990
B.C. Major Projects Inventory (magazine)
British Columbia Pacific Visions
BC Regional Index 1989
B.C. Relationship with the Pacific Rim
B.C. Talks Business (magazine)
Business Info Centre (brochure)
Communications Grant Program (brochure and guidebook)
Employee Investment (brochure and guidelines)
Environmental Technologies (brochure)
Equity Capital (brochure and guidelines)
Exploring Business Opportunites
Government Agent (brochure)
Home-Based Business (brochure)
Home-Based Business Manual
Independent Business Handbook
Independent Manufacturing Business
Independent Retail Business
Independent Service Business
Investment Matching (brochure and guidelines)
Investment Matching Program: VentureNet
Licensing and Regulations for B.C. Business
Major Project Review Process (brochure and guidelines)
Pharmaceuticals (brochure)
Preparing a Business Plan
Preparing a Cash Flow
Profile of the Small Business Woman in B.C. — Survey Findings 1991
Profitable Choice for High Tech Firms
Province of B.C. Canada: A competitive Location for Manufacturing
Strengthening Small Business in the '90s — Report of the Task Force on Small Business Programs and Services
Task Force on Northwest Economic Development Opportunities
Tips for Tough Times
Women in Business Kit — Businesswomen's Advocate

Education

Annual Report of the Ministry of Education
British Columbia Royal Commisssion on Education Commissioned Papers
Changes in Education, a guide for parents
Contacts in Education, a directory of the B.C. education community
Curriculum Guides and Resource Books
Distance Learning Guidebook
Financial Management of Education in British Columbia
Independent School Act Regualtions
Inter-Ministerial Protocols for the Provision of Support Services to Schools
Legacy for Learners: The report of the Royal Commission on Education
Legacy for Learners, A Summary of the Report of the Royal Commission on Education, 1988
Mandate for the School System
Manual of School Law

Provincial Examiniations
Public and Independent Schools Listing
Report of the Provincial Advisory Committee on Computers to the Minister of Education
School Act Regulations and Ministerial Orders
Year 2000: A Framework for Learning
Year 2000 Highlights

Energy, Mines and Petroleum Resources
Annual Reports of the B.C. Minstry of Energy, Mines and Petroleum Resources
Annual Reports of the Resident Mining Engineer
British Columbia Energy Supply and Requirements Forecast Update 1990 – 2010
B.C. Guidelines for Mineral Exploration
BC Mine Rescue Manual
British Columbia Mineral Exploration Review 1987
Bulletin Series of the Geological Survey Branch
Carbon Dioxide Inventory for British Columbia
Drilling and Production Procedural Handbook
EMPR Business Plan
Energy for Enterprise
Energy Efficiency in British Columbia
Energy Market Update
Exploration in BC
Fuel Smart News
Geological Fieldwork
Geology, Exploration and Mining in British Columbia
Geology in British Columbia
Geological Reference Book (Net Pay Maps)
Guide to the Energy Project Review Process
Hydrocarbon and Byproduct Reserves
Hydrocarbons Reserve Tape
Identification of Common Rocks
Iskut Valley Road Option Study
Lode Metals in British Columbia
Mine Development Review Process
Mineral and Energy Resource Management for B.C.'s Protected Areas
Mine Reclamation in British Columbia
Mineral Market Update
Mineral Titles 2000 Project
Mining in Britsh Columbia
Natural Gas Market Update
New Directions for the 1990's — Energy Policy
Oil and Gas Statistics
Petroleum and Natural Gas Tenure System
Potential Onshore effects of Oil and Gas Exploration and Development Off the Coast of British Columbia
Provincial Geologists Journal
Report of the Commission of Inquiry into Fraser Valley Petroleum Exploration

Report of the Coquitlam Watershed Pipeline Inquiry
Schedule of Wells Drilled for Oil and Natural Gas in British Columbia
Summary of Operations — Mineral Resource Branch
Sustainable Mineral Development

Environment, Lands and Parks

The British Columbia Marine Oil Spill Shoreline Protection and Cleanup Manual (Queen's Printer)
Chlorophenate Wood Protection, Recommendations for Design and Operation
Conservation and Outdoor Recreation Education
Garbage is Resource Full
Handbook for Pesticide Applicators and Dispensers
Illustrated Keys to the Identification of the Birds of Prey of British Columbia
Oil Spill Response Atlas for the Southern Strait of Georgia (Queen's Printer)
Oil Spill Response Atlas for the Southwest Coast of Vancouver Island (Queen's Printer)
Pests of the Managed Forest (Queen's Printer)
Pollution Control Objectives for the Chemical and Petroleum Industries of British Columbia
Preliminary Environmental Assessment of Offshore Hydrocarbon Exploration and Development
Recreational Atlas of BC
Royal Commission of Inquiry: Health and Environmental Protection — Uranium Mining

Finance and Corporate Relations

British Columbia Economic Accounts
BC Economic and Statistical Review
BC Manufacturer's Directory 1991
British Columbia Origin Exports
British Columbia Population Forecast (1990 – 2016)
British Columbia Regional Index
Business Formations and Failures
Business Indicators
Consumer Price Index
Credit Union Deposit Insurance Corporation Annual Report
Current Statistics
Earnings and Employment Trends
Economic Accounts 1961 – 1989
Employee Orientation Handbook
Employee Suggestion Program (brochure)
Establishing an International Financial Business in Vancouver (information kit)
Estimates of Review and Expenditure
Forming a Captive Insurance Company (information kit)
Going Public (brochure)
A Guide to Corporate and Business Names (brochure)
A Guide to Property Purchase Tax (brochure)
Guidelines for Benefit — Cost Analysis
Home Mortgage Assistance Program (MAP) (brochure)

Immigration Highlights
Insider Reports (brochure)
Labour Force Survey
Land Tax Deferment Program (brochure)
Migration Highlights
Ministry of Finance and Corporate Relations Annual Report
Name Approval Guidelines (brochure)
Political Contributions Program Guide (brochure)
Profile of Electorial Districts
Public Accounts of British Columbia
Recruitment in the British Columbia Public Service (brochure)
Regional Population Estimates and Projections
Registration and Search Guides for Registrants Pursuant to the Personal Property Rural Crown Land and Property Taxes (brochure)
Safety at Work
Security Act
Standards of Conduct (brochure)
Tourism Room Rentals
Treasury Management (brochure)
Understanding Rural Propery Taxes (brochure)

Forests
Diseases and Insects in British Columbia Forest Seedling Nurseries
1984 Forest and Range Resource Analysis
Summary of the 1984 Forest and Range Resource Analysis
1984 Forest and Range Report Resource Analysis: Background Report
Forest Research Review
Forest Service Cruising Procedures and Cruise Compilation Manual
Guide to Collecting Cones of British Columbia Conifers
Interpretation of Landforms from Aerial Photographs
Land Management Handbooks
Land Management Reports
PESTERMS: A Glossary of Forest Pest Management Terms
Reproductive Cycle of B.C. Conifers
South Moresby: Land Use Alternatives
Summary of Public Comments: Provincal Parks and Wilderness for the 90s
Table of Half Volume of Cylinders in Cubic Decimetres
Vascular Plants in BC. Part 1 — Gymnosperms and Dicotyledons
Vascular Plants in BC. Part 2 — Dicotyledons
Vascular Plants in BC. Part 3 — Dicotyledons and Pteridophytes

Government Services
Annual Report of the Superannuation Commission
BC Guide — Programs and Services of the Provincial Government
B.C. Public Sector
British Columbia Statutes on CD ROM (Queen's Printer)
B.C. Update
Government of British Columbia — Telephone Directory, April 1992
Government of British Columbia — Telephone Directory, April 1992 — Electronic Version (Queen's Printer)

Legislation Made Easy (booklet)
Quick Facts about British Columbia

Health

AIDS — Being Responsible for Life
Baby's Best Chance: Instructional Guide
Baby's First Foods
British Columbia Ambulance Service
Closer to Home: The Report of the Royal Commission on Health Care and Costs
Food Check
Good Eating: How to Plan Good Food
Guidance and Discipline with Young Children
Health Communities: The Process
Hospital Benefits for British Columbians (brochure)
Medical and Hospital Coverage Outside British Columbia (brochure)
MEDICAL SERVICES PLAN:
MSP — Travelling? (brochure)
MSP — Turning 19? (brochure)
MSP — Your Medical Services Plan (brochure)
MSP — Your New CareCard (brochure)
Nutrition and Food Service Standards in Adult Care Facilities
Parent's Guide for Selecting Day Care Facilities
Preconception to Year One — Nutrition
Questions about AIDS in the Workplace
School Garden Guidelines
Something to Sing About
Talking to Children about AIDS
The Senior Chef
What is Pharmacare? (brochure)
Your Better Health (magazine)

Labour and Consumer Services

BC Labour Directory 1991
Calendar of Expiring Collective Agreements 1992
Collective Bargaining Information Monthly Summary
Consumer Assistance Directory
Consumer Guide to Credit and Debt
Employment Standards Information Bulletin
Guide to the Industrial Relations Act
Negotiated Working Conditions 1991
Renting in British Columbia — Your Rights and Responsibilites
Report Arising out of the Activities of the Ku Klux Klan in British Columbia
Working with Video Display Terminals: Information for Employers and Employees

Municipal Affairs, Recreation and Housing

Be Safe Buy Safe
Bibliography on Local Government in British Columbia
B.C. Amendments to the Canadian Electrical Code

BC Building Code
British Columbia Building Code Change Process: Change Proposals for the 1990 B.C. Building Code Building Standards Bulletin
BC Building Code Section 3.7 — Building Requirements for Persons with Disabilities
B.C. Electrical Code
B.C. Electrical Safety Bulletins
Electrical Safety Branch Subscription
Electrical Safety Information for the Home
Electrical Safety Matters
Electrical Work Regulation Update
Extension Cord Safety
The Facts about Aluminum Wiring in the Home
General Requirements for the Approval of Electrical Equipment
Improvement District Manual
Index to Local Government Legislation
InFIREmation Newsletter
Island Heritage Buildings: A selection of heritage buildings in the Islands Trust area
Municipal Act and Index to Local Government Legislation Manual
Municipal Manual
Municipal Statistics Including Regional Districts
Play It Safe — Update Home Electrical Protection with GFCI's
Plumbing Code
Recreation and Sport Funding Sources Guide
Regional District Legislation: A Resource Manual
Rural Residential Subdivisions in British Columbia
Standard for Overhead Line Construction
Statistics Relating to Regional and Municipal Governments in British Columbia
Warning Electrical Cord Connectors

Social Services
A Career With Us (brochure)
Adoption: Assistance for Children with Special Needs (brochure)
Adoption: Special Needs Children (brochure)
Adoption: General Information (brochure)
Assistance to Children with Severe Disabilities
At Home: Assistance to Children with Severe Disabilities (brochure)
Community Living (brochure)
Day Care Subsidy Program (brochure)
Employment Plus: Community Tourism Employment Training Program (brochure)
Employment Plus: Employment Opportunity Program (brochure)
Foster Care: Do You Have What It Takes?
Guide to Foster Care in British Columbia
Help a Child to Move Ahead
Helpline for Children (brochure)
Infant Development Program
Inter-Ministry Child Abuse Handbook

A Parent's Guide to Selecting and Monitoring Informal Day Care Arrangements (brochure)
Programs for Independence: Assistance to Employment (brochure)
Programs for Independence: Employment and Training Opportunities (brochure)
Programs for Independence: Family Maintenance Services (brochure)
Programs for Independence: General Information (brochure)
Programs for Independence: How to Apply for Benefits (brochure)
Programs for Independence: Your Right to Appeal (brochure)
Programs for Independence: Your Rights and Responsibilities (brochure)
Protecting Our Children
Questions and Answers About Child Protection Investigations (brochure)
Reconnect: Services for Street Kids (brochure)
Senior Citizen Counsellors (brochure)
Seniors Supplement (brochure)
Services for People with Mental Handicaps (brochure)
We Need Parents Who Can Foster Traditions as Well as Children

Tourism

Archaeological Field Research in British Columbia: An Annotated Bibliography
British Columbia Archaeological Impact Assessment Guidelines
The British Columbia Archaeological Resource Management Book
British Columbia Archaeological Site Inventory Form Guide
The British Columbia Designated Heritage Sites Registry
Cultural Services Branch Awards
Cultural Services Branch Programs
Development Opportunities in British Columbia Tourism Development Handbook
Tourism Services in British Columbia

Transportation and Highways

Air Transport Assistance Program (brochure)
Avalanche Control: Maintaining Safe Roads (brochure)
Building a New Highway: From Concept to Completion (brochure)
Coquihalla Rates and Information (brochure)
Delcan Transportation Study
District Operations (brochure)
Equipment Rental Rate Guide 1991-1992
Equipment Rental Rate Guide (Without Operator) 1991-1992
Highways Maintenance: Standards and Specifications
Highway Engineering Branch — Design Manual
High Speed Passenger Ferries Feasibility Study
Hiring Local Equipment (brochure)
Inland Ferry Schedule (brochure)
Lake and River Ferries
Planning a Special Event on B.C. Highways
Ports Policy in BC
The Public Consultation Process (brochure)
Seal Coating in British Columbia (brochure)

Seasonal Load Restrictions (brochure)
Standard Specifications for Highway Construction
Traffic Control Manual for Work on Roadways
Winter Road Maintenance (brochure)
Working with Nature (brochure)

Women's Equality
Calendar of Events for Women
Child Care — A Community Partnership
Child Care Newsletter
Family Violence in Aboriginal Communities — A First Nations Report
Is Anyone Listening? Report of the British Columbia Task Force on Family Violence
Taking Charge of Your Career

BC Council for the Family
Blended Families Handbook
Growth in Marriage Handbook

Office of the Ombudsman
Aquaculture and the Administration of Coastal Resources in BC

Provincial Archives
Camera West: British Columbia on film 1941 – 1965
Crease Family Archives: A record of settlement and service in British Columbia
Sound Heritage Series
Voices: A guide to oral history

Royal British Columbia Museum
Anthropology in BC: Memoirs
The Birds of British Columbia
Buttercups, Waterlilies and Their Relatives
Contributions to Human History
Contributions to Natural Science
Heritage Record Series
Histories, Territories and Laws of the Kitwancoot
Illustrated Key to Common Grass Genera and Gymnosperms
The Mammals of British Columbia
Museum Methods Manuals
Natural History Handbooks
Occasional Papers Series
Ring of Time: The story of the British Columbia Provincial Museum
Rocks, Rigs & Roughnecks: British Columbia's Oil and Gas Story
Senewlets: Culture History of the Nanaimo Coast Salish and the False Narrows Midden
Syesis
Thompson Ethnobotany: Knowledge and Usage of Plants by the Thompson Indians of British Columbia
The Vascular Plants of British Columbia
The Vertebrates of British Columbia

White Bears and Other Curiosities: The first 100 years of the Royal British Columbia Museum
Wisdom of the Elders: Native Traditions on the Northwest Coast
Royal BC Museum Memoirs

Provincial Government Acts

PROVINCIAL GOVERNMENT ACTS

The following is a comprehensive list of all statutes of British Columbia as provided by the Registrar of Regulations in the Legislative Council Office. The list is updated to June 2, 1992 and is subject to change. In each case, the ministry responsible for the Act is indicated. (For a key to ministry codes, *see* below.)

All British Columbia government Acts are available for viewing at the Legislative Library, Parliament Buildings, Victoria V8V 1X4, phone 387-6500, and at major public libraries throughout the province. Copies of Acts can be purchased from Crown Publications Inc., 546 Yates Street, Victoria V8V 1K8, phone 386-4636. They can also be ordered through Government Agents offices. (For a list of Government Agents offices, *see* Ministry of Development, Small Business and Trade, EST 29.)

Ministry Codes

Government of British Columbia	LEG
Aboriginal Affairs	AAF
Advanced Education, Training and Technology	AETT
Agriculture, Fisheries and Food	AGF
Attorney General	AG
Economic Development, Small Business and Trade	EST
Education	EDUC
Energy, Mines and Petroleum Resources	EMPR
Environment, Lands and Parks	ELP
Finance and Corporate Relations	FIN
Forests	FOR
Government Services	GS
Health	HLTH
Labour and Consumer Services	LCS
Municipal Affairs, Recreation and Housing	MARH
Social Services	SSRV
Tourism and Culture	TBC
Transportation and Highways	THWY
Women's Equality	WEQ
Crown Corporations and Other Agencies	CC

Accelerated Park Development Act (to be repealed) — FIN
Accountants (Certified General) Act — AETT
Accountants (Chartered) Act — AETT
Accountants (Management) Act (except section 11 (3)) — AETT
Accountants (Management) Act (section 11 (3)) — AG
Adoption Act — SSRV
Age of Majority Act — AG
Agricultural and Rural Development (B.C.) Act — AGF
Agricultural Credit Act — AGF
Agricultural Land Commission Act — AGF
Agricultural Produce Grading Act — AGF
Agriculture Protection Act — AGF
Agrologists Act — AGF
Anatomy Act — HLTH
Animal Disease Control Act — AGF
Applied Science Technologists and Technicians Act — AETT
Apprenticeship Act — AETT
Architects (Landscape) Act — AETT
Architects Act (except section 24 (1)) — AETT
Architects Act (section 24 (1)) — AG
Assessment Act — MARH
Assessment Authority Act — MARH
Attorney General Act (except section 2 (e) or (h) re: Police, Coroners, Racing Commission, Film Classification, O/C Patients Review Board, Parole Board, Motion Picture Appeal Board, Public Gaming Branch, Gaming Commission) — AG
Auditor General Act — FIN
Barbers Act — AETT
Bee Act — AGF
Blind Persons Contribution Act — GS
Bonding Act — FIN
Boom Chain Brand Act — FOR
Boundary Act — ELP
British Columbia Buildings Corporation Act — GS
British Columbia Corporation Income Tax Act, 1949 (to Dec. 30, 1952) — FIN
British Columbia Day Act — GS
British Columbia Enterprise Corporation Act — EST
British Columbia Enterprise Corporation Financial Restructuring Act — FIN
British Columbia Enterprise Corporation Loan Privatization Act — FIN
British Columbia Feed-grain Assistance Act (not in force) — AGF
British Columbia Health Research Foundation Act — HLTH
British Columbia Railway Act — THWY
British Columbia Railway Finance Act — FIN
British Columbia Transit Act — FIN
British Columbia Wine Act — AGF

Builders Lien Act — AG
Building Safety Standards Act — MARH
Canada-British Columbia Potato-Warehouse Construction Assistance Act (to be repealed) — AGF
Capital Commission Act — AAF
Carmanah Pacific Park Act — FOR
Carriers Act — THWY
Cattle Horn Act — AGF
Cemetery and Funeral Services Act (proclaimed Feb. 9, 1990) — LCS
Cemetery Company Act (to be repealed) — LCS
Chiropractors Act — HLTH
Civil Rights Protection Act — AG
Co-operative Association Act — GS
Coal Act (except sections 28–31) — EMPR
College and Institute Act — AETT
Commercial Appeals Commission Act — AG
Commercial Arbitration Act — AG
Commercial River Rafting Safety Act — ELP
Commercial Tenancy Act — AG
Commercial Transport Act — AG
Commodity Contract Act (to be repealed) — FIN
Community Care Facility Act — HLTH
Community Regulation Act — HLTH
Community Resource Board Act — SSRV
Company Act (except section 348) — AG
Company Act (section 348) — GS
Company Clauses Act — GS
Compensation Fairness Act — FIN
Condominium Act (except all matters affecting the powers and duties of the Registrar of Titles) — AG
Condominium Act (only powers and duties of Registrar of Titles) — FIN
Conflict of Laws Rules for Trusts Act (not effective yet) — AG
Constitution Act — AG
Constitutional Amendment Approval Act — Premier
Constitutional Question Act — AG
Consumer Protection Act — LCS
Continuing Care Act — HLTH
Coquihalla Highway Construction Acceleration Act — THWY
Coroners Act — AG
Corporation Capital Tax Act — FIN
Correction Act — AG
County Boundary Act — AG
Court Agent Act — AG
Court Order Enforcement Act — AG
Court Order Interest Act — AG
Court Rules Act — AG

Credit Reporting Act — LCS
Credit Union Incorporation Act — FIN
Creditor Assistance Act — FIN
Creston Valley Wildlife Act — ELP
Criminal Code (Canada) (section 190)— AG
Criminal Injury Compensation Act — AG
Crown Counsel Act — AG
Crown Franchise Act — AG
Crown Proceeding Act — AG
Cultus Lake Park Act — MARH
Curfew Act — AG
Dairy Industry (British Columbia) Act — AGF
Debt Collection Act — LCS
Debtor Assistance Act — LCS
Deficit Repayment Act (to be repealed) — FIN
·Dental Technicians and Denturists Act — HLTH
Dentists Act — HLTH
Development Corporation Act — EST
Disciplinary Authority Protection Act — AG
Document Disposal Act — GS
Dogwood, Rhododendron and Trillium Protection Act — GS
Douglas Day Act — GS
Drainage and Dyking Adjustment and Repeal, 1965 — ELP
Drainage, Ditch and Dyke Act — ELP
Dyke Maintenance Act — ELP
Dyking Assessment Adjustment Act — ELP
Dyking Authority Act — ELP
Ecological Reserve Act — ELP
Economic Development Electricity Rate Act — EMPR
Educational Institution Capital Finance Act — FIN
Election Act — AG
Electoral Boundaries Commission Act — AG
Electoral Districts Act — AG
Electrical Safety Act — MARH
Elevating Devices Safety Act — MARH
Elevator Construction Industry Labour Disputes Act (to be repealed) — LCS
Emergency Program Act — AG
Employee Investment Act — EST
Employment Development Act — FIN
Employment Standards Act — LCS
Energy Efficiency Act — EMPR
Engineers and Geoscientists Act (except section 8 (2)) — AETT
Engineers and Geoscientists Act (section 8 (2)) — AG
Environment and Land Use Act — LP
Environment Management Act — LP
Equity Investment Plan Act (not in force yet) — FIN

Escheat Act — AG
Esquimalt and Nanaimo Railway Belt Tax Act — FIN
Estate Administration Act — AG
Estates of Missing Persons Act — AG
Evidence Act — AG
Expo 86 Corporation Act — EST
Expropriation Act — AG
Family and Child Service Act — SSRV
Family Compensation Act — AG
Family Maintenance Enforcement Act — AG
Family Relations Act — AG
Farm Distress Assistance Act — AGF
Farm Income Insurance Act — AGF
Farm Product Industry Act — AGF
Farmers' and Women's Institutes Act — AGF
Farming and Fishing Industries Development Act — AGF
Federal Courts Jurisdiction Act (to be repealed) — AG
Ferry Act — THWY
Ferry Corporation Act — FIN
Financial Administration Act — FIN
Financial Disclosure Act — AG
Financial Information Act — FIN
Financial Institutions Act — FIN
Fire Department Act — LCS
Fire Services Act — MARH
Firearm Act — AG
Fireworks Act — MARH
First Citizens of British Columbia Corporation Act (not effective yet) — AAF
First People's Heritage, Language and Culture Act — AAF
Fish Inspection Act — AGF
Fisheries Act — AGF
Flood Relief Act — AG
Food Choice and Disclosure Act — AGF
Food Products Standards Act — AGF
Foreign Arbitral Awards Act — AG
Foreign Money Claims Act (not effective yet) — AG
Forensic Psychiatry Act — HLTH
Forest Act — FOR
Forest Stand Management Fund Act — FOR
Foresters Act (except section 9 (2)) — FOR
Foresters Act (section 9 (2)) — AG
Fort Nelson Indian Reserve Minerals Revenue Sharing Act — EMPR
Fraudulent Conveyance Act — AG
Fraudulent Preference Act — AG
Frustrated Contract Act — AG
Fur Farm Act — AGF

Game Farm Act — AGF
Gas Safety Act — MARH
Gas Utility Act — EMPR
Geothermal Resources Act — EMPR
Good Samaritan Act — AG
Grasshopper Control Act — AGF
Greenbelt Act — ELP
Guaranteed Available Income for Need Act — SSRV
Guide Animal Act — LCS
Hairdressers Act — AETT
Hazardous Waste Management Corporation Act (repealed Sep. 1, 1995) — ELP
Health Act — HLTH
Health Cost Stabilization Act (to be repealed) — HLTH
Health Emergency Act — HLTH
Health Professions Act — HLTH
Hearing Aid Act — HLTH
Heritage Conservation Act — TBC
Highway (Industrial) Act — THWY
Highway Act — THWY
Highway Scenic Improvement Act — THWY
Holiday Shopping Regulation Act — AG
Home Conversion and Leasehold Loan Act (to be repealed) — FIN
Home Mortgage Assistance Program Act — FIN
Home Owner Grant Act — MARH
Home Purchase Assistance Act (to be repealed) — FIN
Homeowner Interest Assistance Act (to be repealed) — FIN
Homestead Act — AG
Horse Racing Act — AG
Horse Racing Tax Act — FIN
Hospital (Auxiliary) Act — HLTH
Hospital Act — HLTH
Hospital Corporations Act — HLTH
Hospital District Act — HLTH
Hospital District Finance Act — FIN
Hospital Insurance Act — HLTH
Hospital Services Collective Agreement Act (to be repealed) — LCS
Hospitals Amalgamation Act (spent) — HLTH
Hotel Guest Registration Act — EST
Hotel Keepers Act — EST
Hotel Room Tax Act — FIN
Housing and Employment Development Financing Act (not effective yet) — FIN
Housing Construction (Elderly Citizens) Act — FIN
Human Resource Facility Act — SSRV
Human Rights Act — EDUC

Human Tissue Gift Act — HLTH
Hydro and Power Authority Act — LCS
Hydro and Power Authority Privatization Act — LCS
Hydro Power Measures Act — LCS
Income Tax Act — FIN
Independent School Act — EDUC
Indian Advisory Act — AAF
Indian Cut-off Lands Disputes Act — AAF
Indian Reserve Mineral Resource Act — EMPR
Indian Self Government Enabling Act (except sections 14 and 27) — AAF
Indian Self Government Enabling Act (sections 14 and 27) — FIN
Industrial Development Act — ELP
Industrial Development Incentive Act — EST
Industrial Operation Compensation Act — ELP
Industrial Relations Act — LCS
Infants Act — AG
Inflation Control Act — LCS
Inquiry Act — AG
Institute of Technology Act — AETT
Insurance (Captive Company) Act — FIN
Insurance (Marine) Act — FIN
Insurance (Motor Vehicle) Act — LCS
Insurance Act — FIN
Insurance Corporation Act — LCS
Insurance for Crops Act — AGF
Insurance Premium Tax Act — FIN
International Commercial Arbitration Act — EST
International Financial Business (Tax Refund) Act — FIN
International Financial Business Act — FIN
International Sale of Goods Act (not effective yet) — AG
International Trusts Act (not effective yet) — AG
Interpretation Act — AG
Islands Trust Act — MARH
Job Protection Act — EST
Judicial Review Procedure Act — AG
Jury Act — AG
Justice Administration Act — AG
Klondike National Historic Park Act — MARH
Kootenay Canal Land Acquisition Act — ELP
Labour Education Centre of British Columbia Act (not in force) — LCS
Labour Regulation Act — LCS
Land (Spouse Protection) Act — AG
Land (Veterans) Act — ELP
Land Act — ELP
Land Settlement and Development Act (repealed) — ELP
Land Survey Act — ELP

Land Surveyors Act — ELP
Land Tax Deferment Act — FIN
Land Title Act (except section 214 (1) (c)) — AG
Land Title Act (section 214 (1) (c)) — ELP
Land Title Inquiry Act — AG
Land Transfer Form Act — AG
Law and Equity Act — AG
Law Reform Commission Act — AG
Legal Profession Act — AG
Legal Services Society Act — AG
Legislative Assembly Allowances and Pension Act — GS
Legislative Assembly Board of Internal Economy Act — Speaker
Legislative Assembly Privilege Act — Speaker
Legislative Library Act — Speaker
Legislative Procedure Review Act — Speaker
Libby Dam Reservoir Act — ELP
Libel and Slander Act — AG
Library Act — MARH
Limitation Act — AG
Liquor Control and Licensing Act — AG
Liquor Distribution Act — AG
Litter Act — ELP
Livestock Act — AGF
Livestock Brand Act — AGF
Livestock Industry Act — AGF
Livestock Lien Act — AGF
Livestock Protection Act — AGF
Livestock Public Sale Act — AGF
Loan Authorization Cancellation Act — FIN
Local Services Act — MARH
Logging Tax Act — FIN
Lottery Act — GS
Lottery Corporation Act — GS
Low Interest Loan Assistance Revolving Fund Act — FIN
Manufactured Home Act — GS
Manufactured Home Tax Act — MARH
Marriage Act — HLTH
Meat Inspection Act — AGF
Medical Practitioners Act — HLTH
Medical Service Act — HLTH
Medical Service Plan Act, 1981 — HLTH
Members' Conflict of Interest Act — GS
Mental Health Act — HLTH
Metro Transit Collective Bargaining Assistance Act (to be repealed) — LCS
Metro Transit Operating Company Act (to be repealed) — FIN
Milk Industry Act — AGF

Mine Development Assessment Act — EMPR
Mineral Land Tax Act — EMPR
Mineral Prospectors Act — EMPR
Mineral Tax Act — EMPR
Mineral Tenure Act — EMPR
Mines Act — EMPR
Mining Right of Way Act — EMPR
Mining Tax Act — FIN
Ministry of Agriculture and Food Act — AGF
Ministry of Consumer and Corporate Affairs Act (sections 3, 4 (a) re: consumer affairs, section 4 (b-d)) — LCS
Ministry of Consumer and Corporate Affairs Act (sections 3, 4 (a) re: corporate affairs) — FIN
Ministry of Energy, Mines and Petroleum Resources Act — EMPR
Ministry of Environment Act — ELP
Ministry of Forests Act — FOR
Ministry of Health Act — HLTH
Ministry of Industry and Small Business Development Act — EST
Ministry of Intergovernmental Relations Act (section 3 (a, b)) — Premier
Ministry of International Business and Immigration Act — EST
Ministry of International Trade, Science and Investment (all provisions other than telecommunications) — EST
Ministry of International Trade, Science and Investment Act (telecommunications) — GS
Ministry of Labour Act (except re: gas, electrical, elevating devices, boiler and pressure vessel safety and section 3 [e] [g]) — LCS
Ministry of Labour Act (re: gas, electrical, elevating devices, boiler and pressure vessel safety) — MARH
Ministry of Labour Act (section 3 [e] [g]) — AETT
Ministry of Lands, Parks and Housing Act (section 10) — MARH
Ministry of Lands, Parks and Housing Act (sections 2(3), 3(4), 5 (a, b, d), 6 – 8, 9 (1, 2 [a – c])) — ELP
Ministry of Municipal Affairs Act — MARH
Ministry of Provincial Secretary and Government Services Act (sections 1, 4, 8) — GS
Ministry of Provincial Secretary and Government Services Act (sections 2, 3, 5, 6, 7) — AG
Ministry of Social Services and Housing Act (except section 7) — SSRV
Ministry of Social Services and Housing (section 7) — MARH
Ministry of Tourism Act — TBC
Ministry of Transportation and Highways Act (except sections 59, 61 – 67) — THWY
Ministry of Transportation and Highways Act (section 59) — GS
Ministry of Transportation and Highways Act (sections 61 – 67) — TBC
Mortgage Brokers Act — FIN
Motion Picture Act — AG
Motor Carrier Act (except sections 52 1–3 and 5–7) — AG

Motor Carrier Act (sections 52 1–3 and 5–7) — GS
Motor Dealer Act — LCS
Motor Fuel Tax Act — FIN
Motor Vehicle (All Terrain) Act — ELP
Motor Vehicle Act — AG
Multilevel Marketing Regulation Act — LCS
Municipal Act (except Part 20) — MARH
Municipal Act (Part 20) — AG
Municipal Aid Act — MARH
Municipal Expenditure Restraint Act (to be repealed) — MARH
Municipal Finance Authority Act — MARH
Municipal Improvements Assistance Enabling Act — MARH
Municipalities Assistance Act — MARH
Municipalities Enabling and Validating Act — MARH
Municipalities Enabling and Validating (No. 2) — MARH
Museum Act — TBC
Music Teachers (Registered) — EDUC
Mutual Fire Insurance Companies Act — FIN
Name Act — HLTH
National Cablevision Limited Transfer of Jurisdiction Act — AG
Natural Gas Price Act — EMPR
Natural Products Marketing (B.C.) Act — AGF
Naturopaths Act — HLTH
Negligence Act — AG
New Westminster Redevelopment Act, 1989 — MARH
Notaries Act — AG
Nurses (Licensed Practical) Act — HLTH
Nurses (Registered Psychiatric) Act — HLTH
Nurses (Registered) Act — HLTH
Occupiers Liability Act — AG
Offence Act — AG
Okanagan River Boundaries Settlement Act — ELP
Okanagan Valley Tree Fruit Authority Act — AGF
Ombudsman Act — AG
Open Learning Agency Act — AETT
Optometrists Act — HLTH
Pacific National Exhibition Incorporation Act — FIN
Pacific North Coast Native Co-operative Act — FIN
Park (Regional) Act — ELP
Park Act — ELP
Parole Act — AG
Partition of Property Act — AG
Partnership Act — GS
Patients Property Act — AG
Pawnbrokers Act — AG
Pension (College) Act — GS

Pension (Municipal) Act — GS
Pension (Public Service) Act — GS
Pension (Teachers) Act — GS
Pension Agreement Act — GS
Pension Benefits Standards Act — LCS
Pension Society Act — GS
Perpetuity Act — AG
Personal Property Security Act — GS
Pesticide Control Act — ELP
Petroleum and Natural Gas (Vancouver Island Railway Lands) Act — EMPR
Petroleum and Natural Gas Act — EMPR
Petroleum Corporation Act — EMPR
Petroleum Sales Act (spent) — FIN
Pharmacists Act (except sections 49 - 55) — HLTH
Pharmacists Act (sections 49 - 55) — AGF
Physiotherapists Act — HLTH
Pipeline Act (except Part 7) — MARH
Pipeline Act (Part 7) — EMPR
Plant Protection Act — AGF
Podiatrists Act — HLTH
Police Act — AG
Power Act — EMPR
Power Development Act (spent) — FIN
Power Engineers and Boiler and Pressure Vessel Safety Act — MARH
Power of Appointment Act — AG
Power of Attorney Act — AG
Premiers' Advisory Council for Persons with Disabilities Act — GS
Prevention of Cruelty to Animals Act — AGF
Privacy Act — AG
Private Investigators and Security Agencies Act — AG
Private Post-Secondary Education Act (part not effective yet) — AETT
Privatization Benefits Fund Act — FIN
Probate Recognition Act — AG
Property Law Act — AG
Property Purchase Tax Act — FIN
Provincial Court Act — AG
Provincial Debt Refinancing, 1982 — FIN
Provincial Debt Repayment — FIN
Provincial Home Acquisition Act (no new loans after 1976; to be repealed) — FIN
Provincial Symbols and Honours Act — GS
Provincial-Municipal Partnership (Taxation Measures) Act — FIN
Provincial-Municipal Partnership Act — MARH
Psychologists Act — HLTH
Public Service Act (except sections 7-11, 17) — FIN
Public Service Act (sections 7-11, 17) — GS

Public Service Benefit Plan Act — GS
Public Service Bonding Act — FIN
Public Service Labour Relations Act — GS
Public Toilet Act — HLTH
Public Trustee Act — AG
Purchasing Commission Act — GS
Queen's Counsel Act — AG
Queen's Printer Act — GS
Railway Act (section 33) — ELP
Railway Act (sections 1-14, 26, 27, 29-32, 34-149, 151, 163, 164, 173(2), 174, 175, 186, 187, 195-199, 200(1, 3, 4), 201, 202, 206, 207, 213 (1-3), 214-260, 269-278, 279(2), 281, 287(1) (d, e), 288, 296) — THWY
Railway Act (sections 15-25, 28, 150, 152-162, 165-173 (1), 176-185, 188-194, 200 (2), 203-205, 208-212, 213 (4), 261-268, 279 (1, 3), 280, 282-286, 287 (1) (a-c, f-k), 287 (2-5), 289-295) — MARH
Railway and Ferries Bargaining Assistance Act (obsolete) — LCS
Range Act — FOR
Rate Increase Restraint Act — FIN
Real Estate Act — FIN
Recreational Facility Act — MARH
Referendum Act — AG
Refugee Settlement Act — LCS
Regulations Act — AG
Rent Distress Act — AG
Repairers Lien Act — GS
Residence and Responsibility Act — SSRV
Residential Property Tax Increase Limitation Act, 1989 — MARH
Residential Tenancy Act — LCS
Resort Municipality of Whistler Act — MARH
Revenue Sharing Act — MARH
Riverbank Protection Act — THWY
Safety Engineering Services Act (obsolete, not in force, to be repealed) — LCS
Sale of Goods Act — LCS
Sales on Consignment Act — AG
Scholarship Act — GS
School Act — EDUC
School District Capital Finance Act — FIN
Science and Technology Fund Act — AETT
Science Council Act — AETT
Sechelt Indian Government District Enabling Act (except section 4) — AAF
Sechelt Indian Government District Enabling Act (section 4) — MARH
Sechelt Indian Government District Home Owner Grant Act — MARH
Securities (Forged Transfer) Act — FIN
Securities Act — FIN
Seed Grower Act — AGF

Seed Potato Act — AGF
Senatorial Selection Act — AG
Senior Citizen Automobile Insurance Grant Act — AG
Seniors Advisory Council Act — HLTH
Shelter Aid for Elderly Renters Act — MARH
Sheriff Act — AG
Skagit Environmental Enhancement Act — ELP
Small Business Development Act — FIN
Small Business Venture Capital Act — EST
Small Claims Act — AG
Social Service Tax Act — FIN
Social Workers Act — SSRV
Society Act — GS
Soil Conservation Act — AGF
Soldiers' Land Act — ELP
South Moresby Implementation Account Act — FOR
Special Accounts Appropriation and Control Act (except section 6) — FIN
Special Accounts Appropriation and Control Act (section 6) — AAF
Special Appropriations Act — FIN
Special Enterprise Zone and Tax Relief Act — EST
Statistics Act — FIN
Statute Revision Act — AG
Statute Uniformity Act — AG
Subpoena (Interprovincial) Act — AG
Supply Act (annual) — FIN
Supreme Court Act — AG
Survivorship and Presumption of Death Act — AG
Sustainable Environment Fund Act — ELP
Synthetic Food Products Act — AGF
System Act — GS
Taxation (Rural Area) Act — FIN
Taxpayer Protection Act — FIN
Teaching Profession Act (except section 24 (1)) — EDUC
Teaching Profession Act (section 24 (1)) — AG
Telephone (Rural) Act — GS
Threshers' Lien Act (obsolete) — AGF
Tobacco Product Act — HLTH
Tobacco Tax Act — FIN
Tourist Accommodation (Assessment Relief) Act — FIN
Trade and Convention Centre Act — GS
Trade Development Corporation Act — Premier
Trade Practice Act — LCS
Trading Stamp Act — LCS
Traffic Victims Indemnity Fund Repeal Act — AG
Transport of Dangerous Goods Act — AG
Transportation Capital Funding Act — THWY

Travel Agents Act — LCS
Travel Regulation Act — TBC
Trespass Act — AG
Trinity Western University Foundation Act — AETT
Trust and Settlement Variation Act — AG
Trustee (Church Property) Act — AG
Trustee Act — AG
Tugboat Worker Lien Act — FIN
Unclaimed Money Act — FIN
Unemployment Relief Act — SSRV
Universities Real Estate Development Corporation Act (except section 14) (not in force) — FIN
Universities Real Estate Development Corporation Act (section 14) (not in force) — ELP
University Act — AETT
University Endowment Land Act (except sections 1 (1) (a, c) and 2 (1) (b)) — MARH
University Endowment Land Act (sections 1 (1) (a, c) and 2 (1) (b)) — ELP
University Endowment Land Park Act — ELP
University Foundations Act — AETT
University of Northern British Columbia Act — AETT
Utilities Commission Act — EMPR
Vancouver Charter — MARH
Vancouver Island Natural Gas Pipeline Act — EMPR
Vancouver Stock Exchange Act — FIN
Venereal Disease Act — HLTH
Veterinarians Act — AGF
Veterinary Laboratory Act — AGF
Victims' Rights and Services Act — AG
Village Municipalities Assistance Act (obsolete) — FIN
Vital Statistics Act — HLTH
Wage (Public Construction Act) — LCS
Warehouse Lien Act — FIN
Warehouse Receipt Act — FIN
Waste Management Act — ELP
Water Act — ELP
Water Utility Act — ELP
Weather Modification Act — ELP
Weed Control Act — AGF
West Coast National Park Act — ELP
Westar Group Ltd. Special Provisions Act — GS
Wildlife Act — ELP
Wills Act (except part 2) — AG
Wills Act (part 2) — HLTH
Wills Variation Act — AG
Woodworker Lien Act — FIN

Workers' Compensation Act (except section 3(6))— LCS
Workers' Compensation Act (section 3(6))— AETT
Workplace Act — LCS
Young Offenders (British Columbia) Act — AG